

Tuesday January 15, 2019

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER**

810 Court Street
Board of Supervisors Chambers
Jackson, California 95642

AGENDA

-- 10:30a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

PLEDGE OF ALLEGIANCE

AGENDA: Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

ADMINISTRATIVE MATTERS

- (1) PRESENTATION OF CERTIFICATE OF RECOGNITION:** presentation of certificate of recognition to Sergio Gutierrez Perez.
- (2) ADOPTION OF RESOLUTION AND PRESENTATION OF APPRECIATION FOR DIRECTOR LYNN MORGAN:** Adoption and presentation of resolution thanking Director Morgan for her years of service.
- (3) ADOPTION OF 2019 AMADOR FIRE BOARD OF DIRECTORS MEETING SCHEDULE:** Adoption of subject schedule.
- (4) VEHICLE MAINTENANCE REPORT:** Report of expenses for maintenance and repair of District vehicle fleet.

MISCELLANEOUS MATTERS

- (5) **MINUTES:** Review and approval of the regular minutes of the Board of Directors meeting of December 11, 2018, as presented or revised.
- (6) **MINUTES:** Review and approval of the special minutes of the Board of Directors meeting of December 26, 2018, as presented or revised.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

- (7) **CLOSED SESSION MINUTES:** Review and approval of the closed minutes of the Board of Directors meeting of December 26, 2018, as presented or revised.

ADJOURNMENT

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/15/2019

From: Walter White Phone Ext. x391
(Department Head - please type)

Department Head Signature Walter White

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

01/15/2019

Agenda Title: Presentation of Certificate of Recognition

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Presentation of certificate of recognition to Sergio Gutierrez Perez.

Recommendation/Requested Action:

Presentation

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

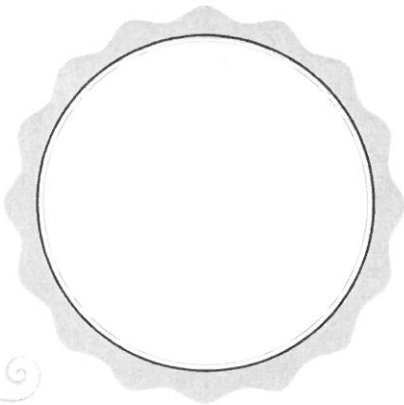
AFPD Board Clerk

CERTIFICATE *of* RECOGNITION

THIS CERTIFICATE IS AWARDED TO

Sergio Gutierrez Perez

In appreciation and recognition of his selfless actions and swift action without regard for his own personal safety in order to save another.



Walter White, Fire Chief



AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/15/2019

From: Walter White Phone Ext. x391
(Department Head - please type)

Department Head Signature Walter White

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01/15/2019</u>	

Agenda Title: ADOPTION OF RESOLUTION AND PRESENTATION OF APPRECIATION FOR DIRECTOR LYNN MORGAN

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Adoption and presentation of resolution thanking Director Morgan for her years of service.

Recommendation/Requested Action:

Approve Resolution and Presentation

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes____ No____

Unanimous Vote: Yes____ No____

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____

Department _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION OF APPRECIATION
FOR DIRECTOR LYNN MORGAN

RESOLUTION NO. AFPD 19-01

WHEREAS, Director Lynn Morgan has served the citizens of Amador County and the Amador Fire Protection District from January 2014 through December 2018 and

WHEREAS, Director Morgan has shown great support for the District through her involvement and support in many projects, and

WHEREAS, Director Morgan's dedication to working closely with the Fire Chief and District staff have been an asset to the Amador Fire Protection District, and

WHEREAS, Director Morgan has devoted herself to the citizens of Amador County and the Amador Fire Protection District and

WHEREAS, Director Morgan through her leadership has helped move the District forward in its mission of serving the community with professionalism, integrity and vision.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Amador Fire Protection District does hereby adopt this resolution of appreciation thanking Director Lynn Morgan for her years of service to the community and to Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 15th day of January, 2019, by the following vote:

AYES: Brian Oneto, Pat Crew, Richard Forster, Frank Axe, Jeff Brown

NOES:

ABSENT:

President, Board of Directors

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/15/2019

From: Walter White Phone Ext. 391
(Department Head - please type)

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

01/15/2019

Department Head Signature Walter White

Agenda Title: Adopt an annual meeting schedule for the year 2019

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Approval of attached annual AFD Board meeting schedule.

Recommendation/Requested Action:

Adopt schedule as presented

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

2019 AFD BOD Meeting Schedule

Month	Date	Day	Time
January	15	Tuesday	11:00am or immediately following the BOE meeting
February	19	Tuesday	11:00am or immediately following the BOE meeting
March	19	Tuesday	11:00am or immediately following the BOE meeting
April	16	Tuesday	11:00am or immediately following the BOE meeting
May	21	Tuesday	11:00am or immediately following the BOE meeting
June	18	Tuesday	11:00am or immediately following the BOE meeting
July	16	Tuesday	11:00am or immediately following the BOE meeting
August	20	Tuesday	11:00am or immediately following the BOE meeting
September	17	Tuesday	11:00am or immediately following the BOE meeting
October	15	Tuesday	11:00am or immediately following the BOE meeting
November	19	Tuesday	11:00am or immediately following the BOE meeting
December	10	Tuesday	11:00am or immediately following the BOE meeting

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/15/2019

From: Walter White Phone Ext. 391
(Department Head - please type)

Department Head Signature Walter White

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01/15/2019</u>	

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date	Time	Item #
_____	_____	_____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on

Completed by

A new ATF is required from

Department

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	December Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FM5K8AR7FGB25939 {E} 1460509	19,530	32,380		8/21/18 11/20/18 12/8/18	Glass Doctor - Replace Cracked/Broken windshield - deductible only (\$500) Sterling Auto Repair - A Service (\$87.86) Jackson Tire - 4 new tires (\$760.05)	\$760.05	\$1,761.04
C-5108/09 - 2010 Ford Expedition XLT 4x4 (Prevention-08/09)	1FMJU1G59AEA43199 {E} 1305976	162,270	173,815		7/10/18 9/11/18 11/7/18 11/7/18 12/8/18 12/8/18	Riebes - light (\$1.28) Stein's Auto - replace/install new engine (in Aug) (\$7273.80) Stein's Auto - B Service (\$84.65) Riebes - Misc. (\$40.92) Riebes - Misc. (\$16.15) Riebes - Tire Cables (\$93.73)	\$109.88	\$15,326.05
C-5103 - 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 {E} 1485648	19,611	54,486		7/10/18 8/21/18 8/25/18 9/4/18 9/4/18 10/10/18 12/8/18	Riebes - wiper (\$52.19) Sterlings - Rotate tires, brakes pads, lube, filters, etc. (\$996.35) Stein's - Brake Pads cracked, repaired under warranty (\$0.00) Randy's Tire in Sonora - 2 tires/rplc from striketeam (\$931.27) Jackson Tire - 2 New tires (\$449.99) Riebes - Wiper Blades, misc. parts (\$34.19) Riebes - Misc. Parts (\$66.79)	\$66.79	\$4,117.33
C-5104 - Chief 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	110,557		8/8/18 8/8/18 8/28/18	Sterling's Auto - spark plugs, spark plug wires, lube, oil and filter, belt tensioner, cooling system flush, air filter, fuel injection service (\$2,357.29) Sterling's Auto - Replace Battery (\$208.39) Stein's - Brake pads (front) & under warranty, resurfaced front rotors, front calipers (\$380.81)	\$0.00	\$6,010.42
C-5105 - Chief 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJU1G5XCEF67187 {E} 1401123	67,531	77,042		11/6/18 11/6/18	Jackson Tire - remove tires and remount studded tires (\$34.00) Steins Auto Care - A service, coolant leak repair, brakes (\$659.47)	\$0.00	\$5,047.46
C-5106 -2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	73,994		8/14/18 9/11/18 11/7/18	Sterling's Auto - A, B and C Service, Rear Brake Pads, Rotate Tires (\$1639.17) Riebes - Lift support (\$116.33) Riebes - Wiper Blades (\$25.58)	\$0.00	\$5,008.67
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	32,951		7/10/18 9/18/18 10/16/18 10/16/18 10/2/18 11/7/18 12/8/18 12/8/18	Sterling Auto - AC inop (\$726.96) EVO - New antenna (\$61.96) Burton's Fire - Mud Flap (\$38.32) Burton's Fire - Switch and Low Coolant Sensor (\$609.12) Jackson Tire - 4 New GY Tires (\$2,388.63) Riebes - Wiper Blades, Lights, etc. (\$159.71) Riebes - Rubber Stamp/Parts for Chains (\$20.36) Sterlings - B Service (\$675.82)	\$696.18	\$14,348.63
E-5113 1991 KME 4x4	1HTSEP4R4NH415881 {E} 349699	80,306	85,964				\$0.00	\$16,891.00

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	December Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
SQ-5115 2003 Ford F350 4X4 (Previously SQ-145)	1FDWF37P23ED60337 {E}1159107	42,236	43,206		10/2/18	Sterling Auto - B Service, Brakes, Rotors and Calipers (\$1,444.71)	\$0.00	\$12,527.86
WT-5116 2015 Kenworth	2NKHJH8X9FM437394 {E}1410351	2,230	4,798		9/18/18	Doug Veerkamp's - B Service (\$864.50)	\$0.00	\$2,389.32
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RX8EC15309 {E}1281212	99,175	102,970		10/23/18 12/7/18 12/7/18	Sterlings Auto - A Svc, Remove and Replace Water Pump, Radiator Hose, Replace Original Shock (\$4,297.82) Riebes - Windshield Wipers (\$19.37) Jackson Tire - 6 new tires (\$1304.74)	\$1,324.11	\$7,063.84
WT-5126 2007 Kenworth	2NKMZH8X67M199258 {E} 1212617	16,891	17,934				\$0.00	\$3,932.39
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	0		OOS (at Burtons, correcting design issues)	11/7/18	Riebes - antifreeze (\$25.31)	\$0.00	\$25.31
WT-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	42,946		9/11/18 10/2/18 10/4/18 12/4/18	Sterling's Auto - A & B Service (\$534.58) Glass Doctor - Driver Side Mirror Replaced (\$43.10) United Fire - QG Relief Valve Kit (\$26.41) Glass Doctor - Passenger Side Mirror Replaced (\$43.10)	\$43.10	\$4,922.73
E-5148 2003 HME (114 First Out) (Previously E-5141)	44KFT42822WZ20024 {E}1159077	82,595	99,314		7/10/18 7/10/18 8/14/18 8/14/18 9/4/18 10/10/18 12/4/18	Riebes - antifreeze and lights (\$75.90) Real Work Trucks - door rod and spring (\$63.79) Doug Veerkamp's - A Service, Flush cooling sys (A/C inop), Check airleak, rplc Ft and RR brakes, drums and hardware, rplc driveline at trans, rplc heater valve, repair heater control cable, clean out radiator (\$3,688.59) Sterling's - Rep exhaust leak, remove and replc gaskets and hardware (\$1153.01) HNC Truck Parts - Headlight Switch (\$52.95) Riebes - lights (\$54.60) Sterling Auto - Repair leaking of coolant and remove/replc radiator (\$6479.56)	\$6,479.56	\$46,521.45
U-5210 2000 Ford Explorer 4x4	1FMPU16LXYLB47751 {E} 1022891	107,494	109,562		9/11/18 9/11/18	Stein's Auto - A Service (\$78.51) Riebes - Windshield wash and wipers (\$26.32)	\$0.00	\$830.48
E-5211 1991 KME	1HTSDPCR9NH416110 {E} 366231	33,432	36,853		7/17/18 11/7/18	Doug Veerkamp - B svc (\$585.84) Plymouth Ace - Antifreeze (\$25.84)	\$0.00	\$5,379.05
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	29,950		12/22/18	Sterling Auto - Repair "lacking power", replace cac tube boots, intercooler, radiator hose, fuel pump, etc. (\$4524.60)	\$4,524.60	\$7,981.71
WT-5216 2015 Kenworth	2NKHJH8X7FM437393 {E}1410352	3,030	4,388		9/25/18	Doug Veerkamp - B Svc (\$635.87)	\$0.00	\$3,376.08

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc. etc. if applicable)	Dates	Maintenance Performed (description)	December Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5221 2003 HME (122 First Out)	44KFT42842WZ20025 {E} 1159078	97,576	112,863		7/10/18 7/10/18 7/24/18 8/14/18 9/4/18 9/4/18 9/11/18 10/30/18 11/6/18 11/7/18 11/7/18 12/8/18 12/22/18	Riebes - Paddle seat valve (\$35.01) Sterling Auto - B svc, svc transmission, svc cooling sys., gear lube, fuel/water separator filter (\$1443.93) Doug Veerkamp - Rplc rear shoes and hardware and drums (brakes) (\$725.58) Jackson Tire - 4 New Tires (\$2052.89) CLF - Fan Blade (\$153.60) US Bank Card - Fuel Cap (\$18.16) Riebes - Battery and Oil (\$583.27) US Bank Card - Lights (\$14.00) Doug Veerkamp - A service, Supply and Install fan, Wiring, Bad Lamp - repair (\$3158.31) Plymouth Hardware - Power Steering Fluid (\$7.11) Riebes - Oil (\$45.22) US Bank - LED Headlights (\$72.99) Plymouth ACE - Misc. Maint. Parts (\$7.03)	\$80.02	\$27,819.96
E-5222 1991 KME	1HTSDPCRONH416111 {E} 349698	54,320	56,392		8/7/18 9/11/18 10/16/18 11/7/18	Riebes - Mirror (\$21.54) Bart Industries - Clear light (\$7.52) Sterling's Auto - Replace Water Pump, Checked Coolant Leak (\$1,492.50) Plymouth Ace - Starter Fluid (\$9.68)	\$0.00	\$5,595.31
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	44,428		8/7/18 8/14/18 9/18/18 9/25/18 12/8/18	Riebes - Spark Plug Kit (\$30.15) Sterling's - A service (\$521.32) US Bank Card - Headlights/Replacement (\$35.59) Sterling's - power steering leak repair, coolant leak repair (\$1,542.47) Riebes - Warning Buzzer (\$78.54)	\$78.54	\$11,998.54
E-5231 1992 Freightliner	1FV6HLBB8NL481046 {E}352799	63,292	66,209		7/24/18 8/14/18 9/11/18	Doug Veerkamp - B Svc and ck throttle linkage (\$761.92) Sterling's - Injector inop/weak, starting issue, remove starter and inspect flywheel (\$1076.21) Riebes - Lights (\$10.75)	\$0.00	\$10,220.41
E-5234 1992 Ford F350 4x4	2FDKF38G7NCA42025 {E} 292907	33,123	33,855		7/24/18 7/24/18 11/13/18	Rory's Towing - shift cable (\$98.79) Riebes - Shifter cable (\$65.72) Stein's Auto - B service (\$154.40)	\$0.00	\$3,334.80
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	10,552		10/2/18	Sterling Auto - A Service (\$608.83)	\$0.00	\$1,474.13
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	19,406		9/4/18 10/2/18 10/31/18 11/6/18 11/30/18 12/30/18	Burton's Fire - Step Light (\$53.19) Jackson Tire - 4 New Tires (\$2,051.98) JRCH - Reimbursement for Sep (\$-53.19) Burton's Fire - 2 QB Gril, Stator 14' and Guard Stator (\$1042.24) JRCH - Reimbursement for Oct (\$2,051.98) JRCH - Reimbursement for Nov (\$-1042.24)	-\$1,042.24	\$4,529.31

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	December Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5364 2008 Ford 4x4	1FDAW57R38EC53893 {E} 1356272	32,581	36,750		7/17/18 7/17/18 8/8/18 8/30/18 9/11/18 9/30/18 10/2/18 10/31/18 11/30/18 12/8/18 12/30/18	Autozone (reimb. Kwoka, brakes bad/strike team) brake pads (\$72.72) Les Schwab - Tire (tire blown during strike team) (\$300.45) Sterling's Auto - Rep High fuel rail pressure, injection pump, valve cover gasket, extract broken exhaust bolts, rplc cac tube boots, remove intercooler and re-inst, new turbos (\$12,068.52) JRCH - Reimbursement for July (\$-373.17) Jackson Tire - 4 New Tires (\$1,223.08) JRCH - Reimbursement for Aug (\$-12,068.52) US Bank / LEHR - Code 3 Light (\$404.82) JRCH - Reimbursement for Sept (\$-1,223.08) JRCH - Reimbursement for Oct (\$-404.82) US Bank - Lock Assy, Adj. lever latch grip (\$51.85) JRCH - Reimbursement for Nov (\$-0.00)	\$51.85	\$16,255.37
E-5368 2007 E-ONE	4ENGAAA8371002458 {E} 1356273	62,266	77,909		7/10/18 7/10/18 8/30/18 9/4/18 9/11/18 9/11/18 10/10/18 10/16/18 10/31/18 11/27/18 11/30/18 12/8/18 12/8/18 12/14/18 12/27/18 12/30/18	Riebes - Antifreeze, Hose/Tube, misc parts (\$57.72) Forestry Suppliers - seal gasket (\$11.13) JRCH - Reimbursement for antifreeze, hose, gasket, etc. (\$-68.85) Burton's Fire - Cab Latch (\$449.74) US Bank Card - Akron Field Service Kit/Repair leak from valve on passenger side (\$184.15) Riebes - Misc. Parts (\$8.04) Riebes - Oil Filler Cap (\$8.93) Veerkamp's - Check and Repair Engine Oil and Power Steering Leaks (\$673.31) JRCH - Reimbursement for September (\$-641.93) Burton's Fire - Handle 2.5 TS (\$85.67) JRCH - Reimbursement for October (\$-682.24) US Bank - Dip Stick / Misc. (\$4.60) Riebes - Misc. Parts (\$6.45) G&O Parts - Valves, Stainless steel lever handles (\$204.73) Burton's Fire - Gauge (\$66.57) JRCH - Reimbursement for November (\$-85.67)	\$196.68	\$30,309.34
							\$13,369.12	\$274,997.99

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/15/2019

From: Walter White Phone Ext. x391
(Department Head - please type)

Department Head Signature Walter White

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

01/15/2019

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of December 11, 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes _____ No _____ Unanimous Vote: Yes _____ No _____

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded
On MP3

Jackson, California
Tuesday, December 11, 2018
3:05pm

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Lynn Morgan, President, Director
Brian Oneto, Vice President, Director
Richard Forster, Director
Pat Crew, Director
Frank Axe, Director

Absent:

Staff:

Walter White, Fire Chief
Lindsey Clark, Clerk of the Board
Nicole Cook, Deputy Clerk of the Board

AGENDA

MOTION: It was moved by Director Crew, seconded by Director Forster, and unanimously carried to approve the agenda as presented.

At 3:06pm Director Morgan took her seat.

PUBLIC MATTERS NOT ON THE AGENDA: Chief White announced the Pioneer Santa Cruise event to the Board.

Director Forster stated that there is an upcoming opportunity to apply for a USDA grant and requested the District speak with the County CAO to get information regarding upcoming meetings.

Chief White informed the Board that the District has contracted with Lexipool for policy management to help reduce the liability of claims and administrative time to manage policies. This will allow the District to be current with laws and regulations.

Chief White informed the Board of the District's new partnership with West Valley Regional Fire Training Consortium. Which will provide a level of training to our staff that meets the requirements for an ISO class of one.

ADMINISTRATIVE MATTERS

Vehicle Maintenance Report : Fire Chief White reviewed the monthly Vehicle Maintenance Report with the Board. Discussion ensued relative to subject report

Agreement with Amador County:

MOTION: It was moved by Director Forster, seconded by Director Crew and unanimously carried to approve resolution allowing President to sign subject agreement with minor corrections.

Resolution 18-18

Resolution authorizing President to sign fire support services agreement with County of Amador

Mid Year Budget Review: Chief White reviewed the status of the District's budget with the Board. Discussion ensued relative to subject matter.

MOTION: It was moved by Director Oneto, seconded by Director Axe and unanimously carried to approve President to sign budget transfer.

MISCELLANEOUS MATTERS

Regular Minutes of November 20, 2018:

MOTION: It was moved by Director Forster, seconded by Director Axe, and carried to approve the minutes of November 20, 2018 as presented.

ADJOURNMENT: At 3:35p.m., President Morgan adjourned the meeting until January 15, 2019 at 10:30a.m.

President, Amador Fire Protection District

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/15/2019

From: Walter White Phone Ext. x391
(Department Head - please type)

Department Head Signature Walt White

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01/15/2019</u>	

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors special minutes of December 26, 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded
On MP3

Jackson, California
Wednesday December 26, 2018
1:01pm

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Lynn Morgan, President, Director
Brian Oneto, Vice President, Director
Richard Forster, Director
Pat Crew, Director
Frank Axe, Director

Absent:

Staff:

Walter White, Fire Chief
Lindsey Clark, Clerk of the Board

AGENDA

MOTION: It was moved by Director Axe, seconded by Director Forster, and unanimously carried to approve the agenda, as presented.

PUBLIC MATTERS NOT ON THE AGENDA: None

ADMINISTRATIVE MATTERS

Agreement with Matrix Consulting Group: Chief White presented to the Board the agreement with Matrix Consulting Group to provide a nexus study for a Fire Prevention Fee and a Cost Recovery Fee. Discussion ensued relative subject matter.

MOTION: It was moved by Director Axe seconded by Director Crew, and unanimously carried to approve resolution allowing the Board Chair to sign the agreement with Matrix Consulting Group to provide a nexus study not to exceed \$16,500.00 for a fire prevention fee study and cost recover fee study.

RESOLUTION NO. AFD 18-19

Resolution approving the agreement with Matrix Consulting Group to provide a nexus study not to exceed \$16,500.00 for a fire prevention fee study and cost recover fee study.

CLOSED SESSION: At 1:21p.m., the Board recessed into closed session. The following persons were present during portions of this closed session: Fire Chief Walter White. This portion of the meeting was not recorded on tape.

REGULAR SESSION: At 2:07 p.m., the Board reconvened into regular session. The following matters were reviewed during closed session:

Conference with Labor Negotiators:

MOTION: It was moved by Director Crew, seconded by Director Forster and unanimously carried to approve the reclassification of the District's Administrative Technician to the Title of Fiscal Officer, and the District's Administrative Assistant to Executive Secretary.

Public Employment: Direction to staff to provide a written memo to the Board with the justification and reasoning for the reorganization of the District's Administrative Staff.

MOTION: It was moved by Director Axe, seconded by Director Oneto and unanimously carried to approve the recruitment of a part time Administrative Technician to work two days a week.

Conference with Labor Negotiators:

MOTION: It was moved by Director Oneto, seconded by Director Crew and unanimously carried to approve a 1.2% wage increase for personnel represented by the Amador County Professional Firefighters Union Local 5181 effective January 22, 2019.

ADJOURNMENT: At 2:09 p.m., President Morgan adjourned the meeting until January 15, 2019 at 10:30 a.m.

President, Amador Fire Protection District