

Tuesday October 16, 2018

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER**

810 Court Street
Jackson, California 95642

AGENDA

-- 10:30a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

PLEDGE OF ALLEGIANCE

AGENDA: Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

ADMINISTRATIVE MATTERS

(1) VEHICLE MAINTENANCE REPORT: Report of expenses for maintenance and repair of District vehicle fleet.

(2) REVISION TO EXHIBIT A - COST OF LIVING INCREASE FOR NON-REPRESENTED EMPLOYEES: Request to give all non-represented employees a 3.2% COLA.

MISCELLANEOUS MATTERS

(3) MINUTES: Review and approval of the regular minutes of the Board of Directors meeting of September 18, 2018, as presented or revised.

(4) MINUTES: Review and approval of the special minutes of the Board of Directors meeting of September 26, 2018, as presented or revised.

ADJOURNMENT

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/16/2018

From: Walter White
(Department Head - please type)

Phone Ext. 391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
10/16/2018

Department Head Signature Walter White

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name

Committee Recommendation:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date 10/16/18 Time 10:30am Item # 1

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on

Completed by

A new ATF is required from

Department
For meeting
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

| Vehicle Description | VIN License Number | July 1, 2017/18 Beginning of Fiscal Year Mileage | Odometer Reading | Repair Hours / Comments (out of service, Misc., etc. if applicable) | Dates | Maintenance Performed (description) | September Total Cost this Month | Total Cost of Vehicle starting July 2016 |
|--|-----------------------------------|--|------------------|---|---|---|---------------------------------|--|
| C-5100 - 2015 Ford Explorer AWD (Fire Chief) | 1FMSK8AR7FGB25939 {E} 1460509 | 19,530 | 27,450 | | 8/21/18 | Glass Doctor - Replace Cracked/Broken windshield - deductible only (\$500) | \$0.00 | \$913.13 |
| C-5101 - 2010 Ford Expedition XLT 4x4 (Prevention-08/09) | 1FMJU1G59AEA43199 {E} 1305976 | 162,270 | 172,185 | | 7/10/18 9/11/18 | Riebes - light (\$1.28) Stein's Auto - replace/install new engine (in Aug) (\$7273.80) | \$7,273.80 | \$15,090.60 |
| C-5103 - 2016 Ford F250 4x4 (Battalion Chief) | 1FT7X2B60GEA66410 {E} 1485648 | 19,611 | 48,598 | | 7/10/2018 8/21/18 8/25/18 9/4/18 9/4/18 | Riebes - wiper (\$52.19) Sterlings - Rotate tires, brakes pads, lube, filters, etc. (\$996.35) Stein's - Brake Pads cracked, repaired under warranty (\$0.00) Randy's Tire in Sonora - 2 tires/rplc from striketeam (\$931.27) Jackson Tire - 2 New tires (\$449.99) | \$1,381.26 | \$4,016.35 |
| C-5104 - Chief 2011 Ford F250 4x4 (Battalion Chief) | 1FT7X2B62BEA30761 {E} 1306800 | 92,337 | 107,564 | | 8/8/18 8/8/18 8/28/18 | Sterling's Auto - spark plugs, spark plug wires, lube, oil and filter, belt tensioner, cooling system flush, air filter, fuel injection service (\$2,357.29) Sterling's Auto - Replace Battery (\$208.39) Stein's - Brake pads (front) & under warranty, resurfaced front rotors, front calipers (\$380.81) | \$0.00 | \$6,010.42 |
| C-5105 - Chief 2012 Ford Expedition 4x4 (Battalion Chief) | 1FMJU1G5XCEF67187 {E} 1401123 | 67,531 | 755,777 | | | | \$0.00 | \$4,353.99 |
| C-5106 -2009 Ford F250 4x4 (Battalion Chief) | 1FTSX21569EA15399 {E} 1294991 | 65,530 | 75,562 | | 8/14/18 9/11/18 | Sterling's Auto - A, B and C Service, Rear Brake Pads, Rotate Tires (\$1639.17) Riebes - Lift support (\$116.33) | \$116.33 | \$4,983.09 |
| E-5111 2015 Rosenbauer 4x4 (111 First Out) | 54F2CB417FWM11449 {E} 1488122 | 19,474 | 30,014 | | 7/10/18 9/18/18 | Sterling Auto - AC inop (\$726.96) EVO - New antenna (\$61.96) | \$61.96 | \$10,456.67 |
| E-5113 1991 KME 4x4 | 1HTSEPCR4NH415881 {E} 349699 | 80,306 | 85,836 | | | | \$0.00 | \$16,891.00 |
| SQ-5115 2003 Ford F350 4X4 (previously SQ-145) | 1FDWF37P23ED60337 {E} 1159107 | 42,236 | 43,102 | | | | \$0.00 | \$11,083.15 |
| WT-5116 2015 Kenworth | 2NKHJHJ8X9FM437394 {E} 1410351 | 2,230 | 4,539 | | 9/18/18 | Doug Veerkamp's - B Service (\$864.50) | \$864.50 | \$2,389.32 |
| SQ-5125 2008 Ford F350 (Previously SQ-115) | 1FDWX37RX8EC15309 {E} 1281212 | 99,175 | 102,286 | | | | \$0.00 | \$1,441.91 |

| Vehicle Description | VIN License Number | July 1, 2017/18 Beginning of Fiscal Year Mileage | Odometer Reading | Repair Hours / Comments (out of service, Misc., etc. if applicable) | Dates | Maintenance Performed (description) | September Total Cost this Month | Total Cost of Vehicle starting July 2016 |
|---|----------------------------------|--|------------------|---|---|---|---------------------------------|--|
| WT-5126 2007 Kenworth | 2NKMZH8X67M199258 {E} 1212617 | 16,891 | 17,845 | | | | \$0.00 | \$3,932.39 |
| E-5141 2018 Rosenbauer (114 First Out) | 54F2CA414JWM12044 {E} 1369499 | 0 | 2,765 | | | | \$0.00 | \$0.00 |
| WT-5146 1996 International | 1HTSDADR7TH397632 {E} 035872 | 38,174 | 41,711 | | 9/11/18 | Sterling's Auto - A & B Service (\$534.58) | \$534.58 | \$4,810.12 |
| E-5148 2003 HME (114 First Out) (Previously E-5141) | 44KFT42822WZ20024 {E} 1159077 | 82,595 | 97,991 | | 7/10/18 7/10/18 8/14/18 8/14/18 9/4/18 | Riebes - antifreeze and lights (\$75.90) Real Work Trucks - door rod and spring (\$63.79) Doug Veerkamp's - A Service, Flush cooling sys (A/C inop), Check airleak, rplc Ft and RR brakes, drums and hardware, rplc driveline at trans, rplc heater valve, repair heater control cable, clean out radiator (\$3,688.59) Sterling's - Rep exhaust leak, remove and replc gaskets and hardware (\$1153.01) HNC Truck Parts - Headlight Switch (\$52.95) | \$52.95 | \$39,987.89 |
| U-5210 2000 Ford Explorer 4x4 | 1FMPU16LXYLB47751 {E} 1022891 | 107,494 | 108,811 | | 9/11/18 9/11/18 | Stein's Auto - A Service (\$78.51) Riebes - Windshield wash and wipers (\$26.32) | \$104.83 | \$830.48 |
| E-5211 1991 KME | 1IITSDPCR9NH416110 {E} 366231 | 33,432 | 36,788 | | 7/17/18 | Doug Veerkamp - B svc (\$585.84) | \$0.00 | \$5,353.21 |
| E-5214 2008 Ford F550 | 1FDAX57R58EB35812 {E} 1281210 | 28,278 | 29,612 | | | | \$0.00 | \$3,457.11 |
| WT-5216 2015 Kenworth | 2NKHJH8X7FM437393 {E} 1410352 | 3,030 | 4,283 | | 9/25/18 | Doug Veerkamp - B Svc (\$635.87) | \$635.87 | \$3,376.08 |
| E-5221 2003 HME (122 First Out) | 44KFT42842WZ20025 {E} 1159078 | 97,576 | 109,904 | | 7/10/18 7/10/18 7/24/18 8/14/18 9/4/18 9/4/18 9/11/18 | Riebes - Paddle seat valve (\$35.01) Sterling Auto - B svc, svc transmission, svc cooling sys., gear lube, fuel/water seperator filter (\$1443.93) Doug Veerkamp - Rplc rear shoes and hardware and drums (brakes) (\$725.58) Jackson Tire - 4 New Tires (\$2052.89) CLF - Fan Blade (\$153.60) US Bank Card - Fuel Cap (\$18.16) Riebes - Battery and Oil (\$583.27) | \$755.03 | \$27,673.61 |
| E-5222 1991 KME | 1HTSDPCR0NH416111 {E} 349698 | 54,320 | 56,118 | | 8/7/18 9/11/18 | Riebes - Mirror (\$21.54) Bart Industries - Clear light (\$7.52) | \$7.52 | \$4,093.13 |
| E-5223 1998 International | 1HTSDADR6WH551543 {E} 993299 | 38,623 | 44,328 | | 8/7/18 8/14/18 9/18/18 9/25/18 | Riebes - Spark Plug Kit (\$30.15) Sterling's - A service (\$521.32) US Bank Card - Headlights/Replacement (\$35.59) Sterling's - power steering leak repair, coolant leak repair (\$1,542.47) | \$1,578.06 | \$11,920.00 |

| Vehicle Description | VIN License Number | July 1, 2017/18 Beginning of Fiscal Year Mileage | Odometer Reading | Repair Hours / Comments (out of service, Misc., etc. if applicable) | Dates | Maintenance Performed (description) | September Total Cost this Month | Total Cost of Vehicle starting July 2016 |
|--|-------------------------------|--|------------------|---|---|--|---------------------------------|--|
| E-5231 1992 Freightliner | 1FV6HLBB8NL481046 {E} 352799 | 63,292 | 65,015 | | 7/24/18 8/14/18 9/11/18 | Doug Veerkamp - B Svc and ck throttle linkage (\$761.92) Sterling's - Injector inop/weak, starting issue, remove starter and inspect flywheel (\$1076.21) Riebes - Lights (\$10.75) | \$10.75 | \$10,220.41 |
| E-5234 1992 Ford F350 4x4 | 2FDKF38G7NCA42025 {E} 292907 | 33,123 | 33,750 | | 7/24/18 7/24/18 | Rory's Towing - shift cable (\$98.79) Riebes - Shifter cable (\$65.72) | \$0.00 | \$3,180.40 |
| WT-5236 2007 Kenworth | 2NKMHZ8X87M199259 {E} 1212616 | 9,833 | 10,525 | | | | \$0.00 | \$865.30 |
| E-5361 2016 Rosenbauer (116 First Out) | 54F2CA512GWM11580 {E} 1425867 | 8,502 | 17,547 | | 9/4/18 | Burton's Fire - Step Light (\$53.19) | \$53.19 | \$4,582.50 |
| E-5364 2008 Ford 4x4 | 1FDAW57R38EC53893 {E} 1356272 | 32,581 | 36,608 | | 7/17/18 7/17/18 8/8/18 8/30/18 9/11/18 9/30/18 | Autozone (reimb. Kwoka, brakes bad/strike team) brake pads (\$72.72) Les Schwab - Tire (tire blown during strike team) (\$300.45) Sterling's Auto - Rep Hgh fuel rail pressure, injection pump, valve cover gasket, extract broken exhaust bolts, rplc cac tube boots, remove intercooler and re-inst, new turbos (\$12,068.52) JRCH - Reimbursement for July (\$-373.17) Jackson Tire - 4 New Tires (\$1,223.08) JRCH - Reimbursement for Aug (\$-12,068.52) | -\$10,845.44 | \$17,426.60 |
| E-5368 2007 E-ONE | 4ENGAAA8371002458 {E} 1356273 | 62,266 | 749,602 | | 7/10/18 7/10/18 8/30/18 9/4/18 9/11/18 9/11/18 | Riebes - Antifreeze, Hose/Tube, misc parts (\$57.72) Forestry Suppliers - seal gasket (\$11.13) JRCH - Reimbursement for antifreeze, hose, gasket, etc. (\$-68.85) Burton's Fire - Cab Latch (\$449.74) US Bank Card - Akron Field Service Kit/Repair leak from valve on passenger side (\$184.15) Riebes - Misc. Parts (\$8.04) | \$641.93 | \$30,668.92 |
| | | | | | | | \$3,227.12 | \$250,007.78 |

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/16/2018

From: Walter White
(Department Head - please type)

Phone Ext. 391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
10/16/2018

Department Head Signature Walter White

Agenda Title: Revision to Exhibit A - Cost of Living Allowance for Non-Represented Employees

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Staff requests that all non-represented employees receive a 3.2% COLA effect 10/22/2018 as allowed at the Board's discretion each October by the District's Personnel Policies Manual. The increase in the cost of living for 2018, using the index specified in the policy manual (San Francisco, Oakland, Hayward CA), was 3.2%

According to the most recent data released in September 2018 the CPI has increase 4.3% between August 2017 and August 2018. This is the highest increase since 2001

Non-represented employees include; Administrative Assistant, Deputy Fire Marshal, Battalion Chief, and Fire Chief.

Attached is a resolution approving a revised Exhibit A which reflects a 3.2% increase for 2018.

Recommendation/Requested Action:

Approve Resolution adopting revised Exhibit A.

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached: Yes ☐ No ☐ N/A ☒

Resolution Attached: Yes ☐ No ☐ N/A ☐

Ordinance Attached: Yes ☐ No ☐ N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes____ No____ Unanimous Vote: Yes____ No____

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF
THE AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING REVISIONS TO
THE AMADOR FIRE PROTECTION DISTRICT
PERSONNEL POLICIES MANUAL,
REVISION EXHIBIT A WITH COLA INCREASE

RESOLUTION NO. AFD 18-

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District, County of Amador, and State of California that said Board does hereby approve the Amador Fire Protection District Personnel Policies Manual revision as follows:

Exhibit A, revision for 3.2% Cost of Living Allowance for non-represented personnel effective 10/22/2018.

BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign the resolution approving revision to the personnel policies manual.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 16th day of October 2018, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST: _____

Lindsey Clark, Clerk of the
Amador Fire Protection District,
Amador County, California

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



MEMORANDUM

To: Honorable Board of Directors
From: Walter White, Fire Chief
Date: October 16, 2018

SUBJECT: 2018/2019 FY COLA

AFPD's personnel policy provides for an annual Cost of Living Allowance (COLA) to be given to employees in October of each year. Giving the COLA is at the "sole discretion of the Board of Directors as District funds allow". A COLA has not been given to our employee's for this FY.

The increase in the cost of living for 2018, using the index specified in the policy manual, was 3.2%. Attached is Exhibit "A" calculating a 3.2 % COLA for non- represented employees effective October 22, 2018.

This increase will not be retroactive. Non-represented employees which includes the office staff is funded by the general budget. The Battalion Chiefs are funded by Measure M. The current 18/19 FY budgets will accommodate this increase.

STAFF RECOMMENDATION:

Approve the resolution revising Exhibit A of the Amador Fire Protection District Personnel Policies Manual.

EXHIBIT A

AMADOR FIRE PROTECTION DISTRICT PAY RATE SCHEDULE

The pay rate and FLSA status of full time employees classified as Firefighter, Fire Engineer, Fire Captain, Battalion Chief, and Fire Chief for the work schedules listed are as follows:

| <u>Classification</u> | <u>Work Schedule</u> | <u>Step A</u> | <u>Step B</u> | <u>Step C</u> | <u>Step D</u> | <u>Step E</u> | <u>FLSA</u> |
|-----------------------|---------------------------------------|---------------|---------------|---------------|---------------|---------------|--------------------------------|
| Day Firefighter | Non-24 Hr. Shift Hourly Rate | \$ 16.61 | \$ 17.11 | \$ 17.62 | \$ 18.14 | \$ 18.69 | Sec. 7(k) partial exemption |
| Shift Firefighter | <u>24 Hour Shift</u> Hourly Rate | \$ 12.97 | \$ 13.37 | \$ 13.76 | \$ 14.18 | \$ 14.61 | Sec. 7(k) partial exemption |
| Fire Engineer | <u>24 Hour Shift</u> Hourly Rate | \$ 14.95 | \$ 15.40 | \$ 15.87 | \$ 16.33 | \$ 16.82 | Sec. 7(k) partial exemption |
| Fire Captain | <u>24 Hour Shift</u> Hourly Rate | \$ 16.47 | \$ 16.96 | \$ 17.48 | \$ 17.99 | \$ 18.52 | Sec. 7(k) partial exemption |
| Battalion Chief | <u>40 Hour/Flex</u> Monthly Salary | \$ 5,488.93 | \$ 5,653.65 | \$ 5,823.07 | \$ 6,000.92 | \$ 6,177.24 | Exempt |
| Fire Chief | <u>40 Hour</u> Monthly Salary | \$ 7,119.46 | \$ 7,333.03 | \$ 7,553.03 | \$ 7,779.61 | \$ 8,013.01 | Exempt |

STEP INCREASE

- A. An employee shall remain in a step for a period of one year before being eligible for a step increase.
- B. An eligible employee's step increase will be effective the first day of the first full pay period on or after the anniversary date of the position held by the employee.
- C. A step increase is not an automatic payroll adjustment. Eligibility for a step increase will be based upon an employee's performance and length of service.

**CPI-All Urban Consumers (Current Series)
12-Month Percent Change****Series Id:** CUURS49BSA0**Not Seasonally Adjusted****Series Title:** All items in San Francisco-Oakland-Hayward, CA, all**Area:** San Francisco-Oakland-Hayward, CA**Item:** All items**Base Period:** 1982-84=100**Years:** 2017 to 2017

| Year | Annual |
|-------------|---------------|
| 2017 | 3.2 |

NEWS RELEASE

BUREAU OF LABOR STATISTICS

U. S. D E P A R T M E N T O F L A B O R



For Release: Thursday, September 13, 2018

18-1459-SAN

WESTERN INFORMATION OFFICE: San Francisco, Calif.

Technical information: (415) 625-2270 BLSinfoSF@bls.gov www.bls.gov/regions/west

Media contact: (415) 625-2270

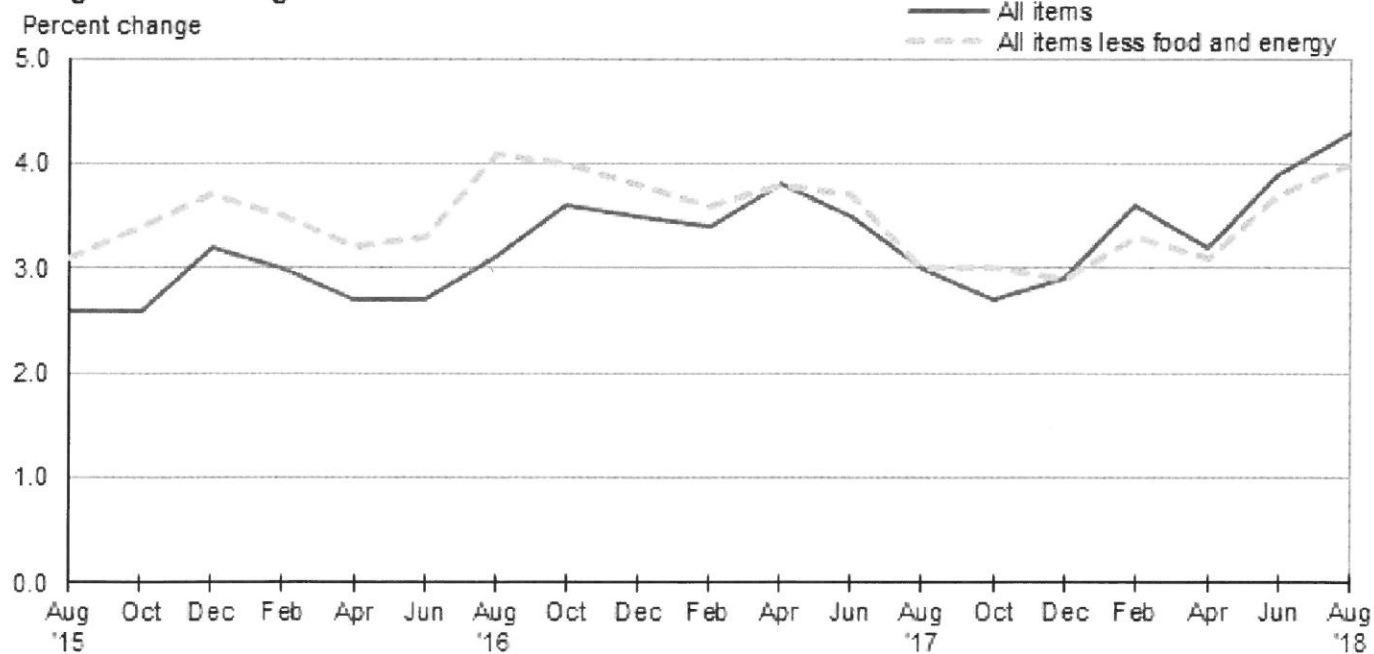
Consumer Price Index, San Francisco Area — August 2018

Area prices were up 0.6 percent over the past two months, up 4.3 percent from a year ago

Prices in the San Francisco area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), increased 0.6 percent for the two months ending in August 2018, the U.S. Bureau of Labor Statistics reported today. (See table A.) Assistant Commissioner for Regional Operations Richard Holden noted that the August increase was influenced by higher prices for education and communication and shelter. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 4.3 percent. The 4.3 percent year-over-year increase is the largest since the 4.5 percent increase in October 2001. (See chart 1 and table A.) Energy prices jumped 13.5 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy advanced 4.0 percent over the year. (See table 1.)

Chart 1. Over-the-year percent change in CPI-U, San Francisco-Oakland-Hayward, CA, August 2015–August 2018



Source: U.S. Bureau of Labor Statistics.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/16/2018

From: Walter White
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
10/16/2018

Department Head Signature Walter White

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors special minutes of September 18 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes____ No____ Unanimous Vote: Yes____ No____

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded
On MP3

Jackson, California
Tuesday, September 18, 2018
10:40am

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Lynn Morgan, President, Director
Brian Oneto, Vice President, Director
Richard Forster, Director
Pat Crew, Director
Frank Axe, Director

Absent:

Staff:

David Bellerive, Fire Chief
Lindsey Clark, Clerk of the Board
Nicole Cook, Deputy Clerk of the Board

AGENDA

MOTION: It was moved by Director Forster, seconded by Director Crew, and unanimously carried to approve the agenda, as presented.

Absent: Director Morgan

PUBLIC MATTERS NOT ON THE AGENDA: Fire Chief David Bellerive provided an update to the Board on strike team assignments for the past month, and announced that he recently met with Rich Hoffman from the Jackson Rancheria, and that Mr. Hoffman stated that he is very pleased with the services provided by Amador Fire to the Jackson Rancheria.

At 10:41am Director Morgan took her Seat

ADMINISTRATIVE MATTERS

Vehicle Maintenance Report: Chief Bellerive presented the subject report to the Board. Discussion ensued relative to subject matter. Battalion Chief Yelinek addressed the Board to elaborate on concerns of the cost of repairs on Engine 5364. Further discussion ensued.

Director Forster directed the Fire Chief to compose a letter to Ford stating that we have had multiple high dollar repairs on a low mile vehicle to see if they offer any support. Director Oneto requested that staff look into the ability to remove air quality control devices from our apparatus that by help alleviate future problems.

The Confidential Minutes of August 21, 2018 were moved to open session.

Confidential Minutes of August 21, 2018:

MOTION: It was moved by Director Axe, seconded by Director Forster and unanimously carried to approve the closed session minutes of August 21, 2018 as presented.

ADJOURNMENT: At 11:40 a.m., President Morgan adjourned the meeting until October 16, 2018 at 10:30 a.m.

President, Amador Fire Protection District

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/16/2018

From: Walter White
(Department Head - please type)

Phone Ext. x391

| | |
|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Regular Agenda |
| <input type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Blue Slip |
| <input type="checkbox"/> | Closed Session |
| Meeting Date Requested: | |
| <u>10/16/2018</u> | |

Department Head Signature _____

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors special minutes of September 26 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded
On MP3

Jackson, California
Tuesday, September 26, 2018
4:01pm

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Lynn Morgan, President, Director
Brian Oneto, Vice President, Director
Richard Forster, Director
Pat Crew, Director
Frank Axe, Director

Absent:

Staff:

David Bellerive, Fire Chief
Lindsey Clark, Clerk of the Board
Nicole Cook, Deputy Clerk of the Board

AGENDA

PUBLIC MATTERS NOT ON THE AGENDA: None

ADMINISTRATIVE MATTERS

Special Honor Resolution: Motion to approve, proceeded by a presentation of framed resolution to Fire Chief David Bellerive. Discussion ensued relative to subject matter.

MOTION: It was moved by Director Axe, seconded by Director Crew, and unanimously carried to approve resolution honoring Fire Chief David Bellerive for his years of service.

RESOLUTION NO. AFD 18-17

Resolution of appreciation for Fire Chief David Bellerive.

Oath of Office: Presentation of oath of office was performed by Director Morgan and Fire Chief Walter White. Discussion ensued relative to subject matter.

ADJOURNMENT: At 4:17p.m., President Morgan adjourned the meeting until October 16, 2018 at 10:30 a.m.

President, Amador Fire Protection District