

Tuesday, October 17, 2023

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

AGENDA

-- 10:30 AM--

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833

10:30 AM Regular Scheduled Meeting

+1 669 900 6833 US

Meeting ID or Access: 873 8300 6854#

Passcode: 584712

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/87383006854?pwd=V0ZZRFRTTRTqrQ3Q1TnBwbDd4SUxodz09>

REGULAR MEETING AGENDA

DATE: October 17, 2023
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic**

ADMINISTRATIVE MATTERS:

1. **CHIEF UPDATE:** Discussion relative to subject matter for items A-D.
 - A. **PUBLIC INFORMATION OFFICER**
 - B. **FIRE PREVENTION**
 - C. **VOLUNTEER PROGRAM**
 - D. **FIRST RESPONDER FEE**
 - E. **NEW STATION:** Discussion and possible action relative to subject matter.
2. **JOA BETWEEN LFPD AND AFPD:** Discussion and possible action relative to subject matter.
3. **SCI ADDENDUM TO THE CONSULTANT ENGINEERING SERVICES AGREEMENT:** Discussion and possible action relative to subject matter.
4. **DISTRICT MONTHLY REPORTS:** Discussion relative to subject matter for items A-C.
 - A. **CALL / INCIDENT REPORT**
 - B. **TRAINING REPORT**
 - C. **VEHICLE MAINTENANCE REPORT**

MISCELLANEOUS MATTERS:

5. **MINUTES:** Discussion and possible action. Review and approval of the regular minutes from September 19, 2023.

ADJOURNMENT: until Wednesday, November 8th, 2023.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/17/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>10/17/2023</u>	

Department Head Signature _____

Agenda Title: CHIEF UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

- A) Public Information Officer
- B) Fire Prevention
- C) Volunteer Program
- D) First Responder Fee

Discussion and possible action relative to subject matter:

- E) New Station

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Committee Review? N/A

Ordinance Attached: Yes No N/A

Name _____

Comments: _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Department _____
For meeting of _____

ATTEST: _____

Completed by _____

AFPD Board Clerk

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



September 22, 2023

Sierra Nevada Conservancy
11521 Blocker Drive, Suite 205
Auburn, CA 95603

Re: Amador Fire Safe Council's Rancheria Ridge/Crestview Fuel Breaks Grant Application
#1675

To Whom It May Concern:

The Amador Fire Protection District is pleased to provide this letter of support for the Rancheria Ridge and Crestview Fuel Breaks grant proposal by the Amador Fire Safe Council (AFSC). This grant is an important component of the multiple-organization, strategically planned mosaic of fire mitigation and preparedness in Amador County. Implementation of this grant will fund 165 acres of fuels reduction work on two key Bureau of Land Management (BLM) properties in central Amador County.

The Crestview Fuel Break is a critical addition to the established Mitchell Mine Fuel Break and will provide significant protection to the town of Pine Grove. This 18-acre parcel is adjacent to Pine Grove School and within the Wildland Urban Interface of a densely populated rural community. Although a relatively small treatment area, this project ties into the functioning 10.4-mile Mitchell Mine Fuel Break.

The Rancheria Ridge Fuel Break is a roughly 2.5-mile fuel break that will provide critical fire protection to many rural communities and the towns of Sutter Creek, Amador City, and Volcano. In the 1960's the Rancheria Creek Fire burned over 30,000 acres and destroyed 30 buildings. Due to rural development in the county, if this fire were to burn the same footprint over 450 homes would be destroyed; due to increased fuel loading in the area would likely have a great intensity. This Rancheria Ridge Fuel Break could provide protection from a fire with a similar trajectory.

We are in full support of AFSC's fire prevention efforts. We recognize the AFSC is working hard to reduce hazardous fuel loading throughout the county. This includes working on privately owned as well as federally managed lands.

We present this letter in support of the AFSC application for fuels reduction on BLM properties in the County. The Amador Fire Protection District looks forward to our continued partnership with the Amador Fire Safe Council and to a more fire-resilient landscape in our future.

Sincerely,

A handwritten signature in blue ink, appearing to be "Robert Withrow", written over a vertical line.

Robert Withrow, Fire Chief
Amador Fire Protection District



AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391

MEMORANDUM

Date : October 11, 2023
To : Honorable Board of Directors
From : Robert Withrow, Fire Cheif
Subject : **First Responder Fee Status Update**

Ordinance No. AFD 008, establishing a First Responder Fee for Emergency Medical Services between Wittman and Amador Fire Protection District was dully passed and adopted by a unanimous vote on May 21, 2019.

Wittman charges AFD \$14.00 per patient medical emergency. The cost was raised by \$1.50/per on July 1, 2023. The District is reimbursed by the individual's insurance carrier directly in the amount of \$229.

During the last three years, there has been very few requests from individuals who received medical services that expressed financial hardship, at which time, the Fire Chief approved to not pursue collection of fees.

The fiscal summary is below:

Data as of 08-22-2023

Financial Summary of Program (Wittman) since inception (January 2020 to August 2023):

Revenue	\$ 39,790.00
Expenses (Inv.)	\$ 27,540.00
Net	\$ 12,250.00

Medical Supply Expense FY Totals:

fy 19-20	\$ 4,776.00
fy 20-21	\$ 7,044.00
fy 21-22	\$ 12,097.00
fy 22-23	\$ 10,054.00

Attached: 2020 Wittman Activity Summary

Attached: 2021 Wittman Activity Summary

Activity Summary

Trip Date IS BETWEEN 01/01/2021 AND 12/31/2021; AND Company IS Amador Fire Protection District; AND Status IS Assigned OR Billed OR Closed OR Complete OR MCC New Call OR MCC New Will Call OR MCC Review OR MCC Will Call OR Not Billed OR On Hold OR Open OR ProQA Hold OR Verified OR Will Call; AND Primary Payor IS NOT Resident-Amador Fire

Payor	# of Trips	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write-Offs	Refunds	Balance	Average
Amador Fire Protection District										
<none>	2	458.00	0.00	458.00	0.00	0.00	458.00	0.00	0.00	229.00
<None>	2	458.00	0.00	458.00	0.00	0.00	458.00	0.00	0.00	229.00
Insurance	6	1,374.00	229.00	1,145.00	0.00	458.00	229.00	0.00	458.00	190.83
First Health Network/211637	1	229.00	0.00	229.00	0.00	229.00	0.00	0.00	0.00	229.00
Health Comp Administrators/45018	1	229.00	0.00	229.00	0.00	0.00	0.00	0.00	229.00	229.00
San Francisco Electrical Workers H&W/720 Market ST	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sutter Health Plus/211007	2	458.00	0.00	458.00	0.00	229.00	0.00	0.00	229.00	229.00
Valley Health Plan/26160	1	229.00	0.00	229.00	0.00	0.00	229.00	0.00	0.00	229.00
Insurance Electronic	36	8,244.00	6,050.76	2,193.24	-0.38	2,147.82	154.00	337.20	229.00	60.92
BC of CA/60007	15	3,435.00	1,820.55	1,614.45	-0.38	1,723.03	0.00	337.20	229.00	107.63
BCBS California Out of State Redbluff/272630	4	916.00	916.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BCBS Federal of California/272510	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BS of CA/272540	10	2,290.00	2,057.00	233.00	0.00	79.00	154.00	0.00	0.00	23.30
BS of CA/272600	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mertain Health Ins/853921	1	229.00	112.21	116.79	0.00	116.79	0.00	0.00	0.00	116.79
United Health Care West/30968	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
United Health Care/30555	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Web TPA/99906	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Western Health Advantage/2349 Gateway Oaks Dr	1	229.00	0.00	229.00	0.00	229.00	0.00	0.00	0.00	229.00
Kaiser	18	4,122.00	458.00	3,664.00	0.00	3,664.00	0.00	0.00	0.00	203.56
Kaiser Claims EMI/853915	18	4,122.00	458.00	3,664.00	0.00	3,664.00	0.00	0.00	0.00	203.56
Private Pay	72	16,488.00	1,374.00	15,114.00	0.00	3,664.00	11,450.00	0.00	0.00	209.92
Bill Patient	72	16,488.00	1,374.00	15,114.00	0.00	3,664.00	11,450.00	0.00	0.00	209.92
Tricare	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tricare West Health Net/202112	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals	135	30,915.00	8,340.76	22,574.24	-0.38	9,933.82	12,291.00	337.20	687.00	167.22

Activity Summary

Trip Date IS BETWEEN 01/01/2022 AND 12/31/2022; AND Company IS Amador Fire Protection District; AND Status IS Assigned OR Billed OR Closed OR Complete OR MCC New Call OR MCC New Will Call OR MCC Review OR MCC Will Call OR Not Billed OR On Hold OR Open OR ProQA Hold OR Verified OR Will Call; AND Primary Payor IS NOT Resident-Amador Fire

Payor	# of Trips	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write-Offs	Refunds	Balance	Average
Amador Fire Protection District										
<none>	12	2,748.00	0.00	2,748.00	0.00	0.00	2,748.00	0.00	0.00	229.00
<None>	12	2,748.00	0.00	2,748.00	0.00	0.00	2,748.00	0.00	0.00	229.00
Auto Insurance										
Allstate Auto Ins/2874	1	229.00	0.00	229.00	0.00	229.00	0.00	0.00	0.00	229.00
Progressive Auto Insurance/2930	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
State Farm Auto Ins/106170	1	229.00	0.00	229.00	0.00	229.00	0.00	0.00	0.00	229.00
Insurance										
Prominence Health Plan/981747	1	229.00	0.00	229.00	0.00	0.00	229.00	0.00	0.00	229.00
Insurance Electronic										
Aetna/14079	1	229.00	0.00	229.00	0.00	0.00	229.00	0.00	0.00	229.00
BC of CA/60007	23	5,267.00	4,449.50	817.50	-3.25	591.75	0.00	0.00	229.00	35.54
BCBS California Out of State Redbluff/272630	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BCBS Federal of California/272510	2	458.00	0.00	458.00	0.00	458.00	0.00	0.00	0.00	229.00
BS of CA/272540	2	458.00	458.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Humana Ins/14609	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UMR/30541	6	1,374.00	569.42	804.58	0.00	575.58	229.00	0.00	0.00	134.10
United Health Care/30555	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Western Health Advantage/2349 Gateway Oaks Dr	1	229.00	0.00	229.00	0.00	229.00	0.00	0.00	0.00	229.00
Kaiser										
Kaiser Claims EMI/853915	9	2,061.00	229.00	1,832.00	0.00	1,832.00	0.00	0.00	0.00	203.56
Medicare										
Medicare Northern CA	3	687.00	687.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Medicare HMO										
Bristol Hospice Stockton LLC/206	1	229.00	0.00	229.00	0.00	229.00	0.00	0.00	0.00	229.00
Private Pay										
Bill Patient	92	21,068.00	916.00	20,152.00	0.00	7,228.00	10,634.00	0.00	2,290.00	219.04

Activity Summary

Trip Date IS BETWEEN 01/01/2022 AND 12/31/2022; AND Company IS Amador Fire Protection District; AND Status IS Assigned OR Billed OR Closed OR Complete OR MCC New Call OR MCC New Will Call OR MCC Review OR MCC Will Call OR Not Billed OR On Hold OR Open OR ProQA Hold OR Verified OR Will Call; AND Primary Payor IS NOT Resident-Amador Fire

<u>Payor</u>	<u># of Trips</u>	<u>Gross Charges</u>	<u>Contr Allow</u>	<u>Net Charges</u>	<u>Rev Adj</u>	<u>Payments</u>	<u>Write-Offs</u>	<u>Refunds</u>	<u>Balance</u>	<u>Average</u>
Amador Fire Protection District (cont.)										
Private Pay	92	21,068.00	916.00	20,152.00	0.00	7,228.00	10,634.00	0.00	2,290.00	219.04
Tricare	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tricare West Health Net/202112	1	229.00	229.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals	160	36,640.00	8,453.92	28,186.08	-3.25	11,601.33	14,069.00	0.00	2,519.00	176.16

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/17/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>10/17/2023</u>	

Department Head Signature _____

Agenda Title: JOA BETWEEN LFPD AND AFD

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action of approving the cancellation of addendum B of the joint operations agreement between Lockwood Fire Protection District (LFPD) and AFD. This cancellation of the addendum does not change the current JOA. Addendum B is attached for reference.

Recommendation/Requested Action:
Approve the cancellation

Fiscal Impacts (attach budget transfer form if appropriate) n/a Staffing Impacts n/a

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Committee Review? N/A
 Name _____
 Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____
 Auditor _____ GSA Director _____
 CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___
 Ayes: _____ Resolution _____ Ordinance _____ Other: _____
 Noes _____ Resolution _____ Ordinance _____
 Absent: _____ Comments: _____

Distributed on _____
 Completed by _____

A new ATF is required from _____
 Department _____
 For meeting _____
 of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
 AFD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION AUTHORIZING AND APPROVING
THE CANCELATION OF EXISTING “ADDENDUM B”
TO THE JOINT OPERATIONS
AGREEMENT WITH LOCKWOOD
FIRE PROTECTION DISTRICT

RESOLUTION NO. AFPD 23-17

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District, which said Board does hereby authorize and approve the existing addendum B dated July 19th, 2022 of the joint operations agreement by and between the Amador Fire Protection District and Lockwood Fire Protection District, on the terms and conditions contained therein as it relates to providing reciprocal fire protection and related services to be canceled,

NOW THEREFORE, the cancelation date of services rendered under the addendum B is effective thirty days from this date of October 17, 2023. The addendum B shall be of no further force or effect close of business day on November 15, 2023 (“canceled date”).

BE IT FURTHER RESOLVED that the President of said Board be and hereby is authorized to sign and execute the cancelation of the addendum B of the Joint Operation Agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 17th day of October 2023 by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST:
NICOLE COOK, Clerk of the
Amador Fire Protection District,
Amador County, California

~ Addendum B ~

Joint Operations Agreement between the Amador Fire Protection District and the Lockwood Fire Protection District signed and dated July 19th, 2022

This addendum addresses the desire of the Lockwood Fire Protection District Board of Directors to enter into a mutually beneficial agreement of fulfilling the duties of Fire Chief for the Lockwood Fire Protection District by delegating those duties to the Fire Chief of the Amador Fire Protection District, who will delegate these duties to the Deputy Chief of the Amador Fire Protection District.

This addendum does not in any way change the current Joint Operations Agreement or preclude the Lockwood Fire Protection District from remaining an independent special district, with its own duly elected Board of Directors. This addendum allows for the Deputy Fire Chief of the Amador Fire Protection District to serve as Lockwood's Fire Chief, and to fully discharge those duties as required and outlined below:

1. Respond to emergency and non-emergency calls, deploying fire apparatus and fire personnel in the most advantageous manner for the control and extinguishment of fire.
2. Demonstrate leadership and effective supervision under unusually stressful conditions in both emergency and non-emergency situations.
3. Provide administrative oversight and participate in the development of policies and procedures supporting overall fire district administration and operations.
4. Working with the Treasurer and the Board of Directors to submit requests for new acquisitions and work within the established fire district budget, including the procurement of equipment and supplies. Follow District procedures for documenting expenditures. Assist the Board and Treasurer with annual budgeting of District operational and personnel expenses.
5. Ensure an adequate number of trained and equipped volunteer firefighters are available for emergency response.
6. Ensure all LFPD apparatus and facilities are well maintained, response ready, and presentable for the public.
7. Effectively promote and enforce a work environment that is free of discrimination or harassment of any kind, with zero tolerance for any such behavior or act.
8. Identify problems early and taking appropriate action when problems arise, thereby fulfilling supervisory responsibilities as required by law while adhering to LFPD policy and procedures.
9. Promote safe work practices and provide a safe work environment for all volunteers and the public.
10. Plan, organize, direct, control and evaluate all Fire District operations for fire suppression, training, communications, prevention, fire investigation and emergency medical response.
11. Develop and maintain an effective public information and education program for the community members of the Lockwood Fire Protection District and surrounding area with the goal of

~ Addendum B ~

**Joint Operations Agreement between the Amador Fire Protection District and the
Lockwood Fire Protection District signed and dated July 19th, 2022**

supporting a safer community. Cooperate with the Board and the Lockwood Auxiliary to actively promote a positive image of LFPD to the community.

12. Work cooperatively with allied agencies and neighboring jurisdictions for the benefit of LFPD in providing effective and efficient emergency responses.
13. Remain current in modern fire protection organization standards and management practices used to deliver structural fire protection and other emergency services.
14. Utilize contemporary methods of emergency incident management including the Incident Command System for fire and non-fire related emergencies.
15. Provide supervision and oversight of the care, maintenance, application and replacement of personal protective equipment, mobile equipment, facilities, infrastructure and other equipment, to include an accurate inventory of equipment as appropriate.
16. Remain current and well versed in various state, local, and federal laws, codes and ordinances relating to life hazard, fire hazard and risk reduction policies.
17. Respond promptly to complaints or concerns from citizens, with the goal of determining reasonable solutions for all parties, including the District.
18. Represent LFPD's interests in various County organizations as appropriate.
19. The JOA shall be revisited upon any personnel changes regarding the Fire Chief position for AFPD.

The Lockwood Fire Protection District agrees to reimburse the Amador Fire Protection District for the fulfillment of Fire Chief duties at a rate of \$3,500.00 per month. The Lockwood Fire Protection District agrees to provide a command vehicle to be used for the official business of both districts. Amador Fire Protection District and Lockwood Fire Protection District will share the cost of operating the command vehicle. Lockwood will pay for the insurance and routine maintenance of the vehicle and Amador Fire will pay the fuel cost associated with operating the vehicle.

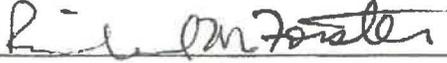
This addendum may be revoked or canceled by either party with a 30-day written notice. All equipment, documentation or other property of LFPD or Amador Fire shall be returned to the respective owners within 30 days of written notice of cancellation.



Lockwood F.P.D. Board President

12-5-22

Date



Amador F.P.D. Board Chairperson

12/14/22

Date

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/17/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>10/17/2023</u>	

Department Head Signature _____

Agenda Title: SCI ENGINEERING SERVICES AGREEMENT ADDENDUM

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action related to the addendum which is authorizing SCI to assess parcels and to manually bill the properties that do not receive a property tax bill within the District that have been previously exempt from a benefit assessment. Attached: Addendum, SCI response to questions asked from last BOD meeting and list of assessments in question.

Recommendation/Requested Action:
Discretion of the Board

Fiscal Impacts (attach budget transfer form if appropriate)
\$1,900 for Professional Services

Staffing Impacts _____

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
Resolution Attached: Yes No N/A
Ordinance Attached: Yes No N/A

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____
Auditor _____ GSA Director _____
CAO _____ Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____
Department _____
For meeting _____
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by _____

ATTEST: _____
AFPD Board Clerk



AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391

SCI's response to Board of Directors questions pertaining to the Resolution Addendum of Existing Agreement with SCI to direct bill property owners that do not receive a property tax bill:

1. Is AFPD legally permitted to not bill said properties?
 - i. AFPD is not required to make alternative arrangements to bill properties for which the County does not send a tax bill. Prop 218 states that if a parcel receives special benefits from a service, it shall not be exempt from assessment. By initially requesting the County bill said properties, AFPD has made reasonable efforts to assess all such properties.

2. Are there any legal ramifications to pick and choose who may receive a direct bill from the list?
 - i. SCI interpretation of Prop 218 is that the District has made its reasonable effort to assess all benefiting properties by initially requesting the County levy the AFPD assessments on all such properties. If the District finds that certain properties for which the County will not send a tax bill are worth pursuing, the District is within its rights and Prop 218 to selectively bill directly these properties. For example, the District may find that the cost of contracting for direct billing of all such properties is prohibitive.

3. 3. If the BOD does NOT approve the addendum but would like the District to process in-house directly with the direct charges - when could we receive instructions and procedures to process the direct billing of benefit assessment for said properties?
 - i. SCI can provide instruction within the next 30 days from a BOD decision not to approve the addendum.

SCI is proposing sending direct bills to property owners with combined assessments of all their properties of at least \$15. For reference, below is a list of the owners and their assessments.

Name1	Cnt_apn	Total
COUNTY OF AMADOR	16	10868.32
AMADOR COUNTY UNIFIED SCHOOL DIST	4	1704.46
AMADOR COUNTY UNIFIED SCHOOL DISTRICT	3	864.16
VOLCANO TELEPHONE COMPANY	3	485.76
SIERRA PACIFIC LAND & TIMBER COMPANY	48	275.02
AMADOR WATER AGENCY	13	162.54
USA IN TRUST FOR JACKSON BAND OF OF MIWUK INDIANS	1	114.50
AMADOR COUNTY RECREATION AGENCY	1	77.78
DRYTOWN SCHOOL DISTRICT	1	70.96
CITY OF JACKSON	3	51.12
VOLCANO COMMUNITY SERVICES DISTRICT	7	33.32
RIVER PINES PUBLIC UTILITY DISTRICT	8	32.80
FIDDLETOWN COMMUNITY SERVICES DISTRICT	4	16.40

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT COUNTY
OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION NO. AFPD 23-14

RESOLUTION APPROVING ADDENDUM OF
EXISTING AGREEMENT WITH SCI CONSULTING
GROUP PUBLIC FINANCE CONSULTING
SERVICES

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District that said Board does hereby approve this first amendment agreement by and between the Amador Fire Protection District, "AFPD" and SCI Consulting Group Public Finance Consulting Services ("Consultant" or "SCI") on the terms and conditions contained therein as it relates to the annual administration of the assessments that do not receive a property tax bill.

WHEREAS, any parcels that cannot be collected on County tax bills, SCI prepares a listing of property owners, addresses, property information, current assessment amount and delinquent Assessments and directly invoices any such property owners with annual assessments totaling at least \$15.00 for the assessment amount due for their property, record payments received and basic administration relating to the transaction(s).

WHEREAS, the fees should not exceed on said agreement

WHEREAS, this Addendum shall take effect immediately and shall continue in effect until completion of the Work.

WHEREAS, This Addendum may be executed in duplicate counterparts. The Addendum shall be deemed executed and shall be incorporated into the Original Agreement when it has been signed by both parties.

BE IT FURTHER RESOLVED that the Chair of said Board be and hereby is authorized to sign and or gives the authorization and approval of Fire Chief to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 19th of September, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST: _____
NICOLE COOK, Clerk of the Amador Fire Protection District,
Amador County, California

September 7, 2023

Robert Withrow
Fire Chief
Amador Fire Protection District
RWithrow@amadorgov.org

Re: Addendum to Consultant Assessment Engineering Services Agreement Dated September 22, 2022 *(Approved at the November 2022 meeting)*

Dear Chief Withrow:

Enclosed is an Addendum to the Consultant Assessment Engineering Services Agreement ("Addendum") between the Amador Fire Protection District ("District") and SCI Consulting Group ("Consultant" or "SCI"), which was dated September 22, 2022, for assessment engineering services & Election professional services.

California Constitution Article 13D, also known as Proposition 218, stipulates that no parcels within a district are exempt from assessment unless there is demonstrated clear and convincing evidence that those parcels in fact receive no benefit, including parcels owned by public agencies and other parcels with non-taxable status as determined by the County Auditor.

Please feel free to contact me if you have any questions.

Sincerely,

Chris Coulter
Senior Consultant

ADDENDUM TO ASSESSMENT ENGINEERING SERVICES AGREEMENT

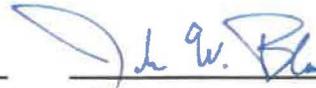
The Consultant Assessment Engineering Services Agreement between the **Amador Fire Protection District**, a public agency, ("District") and SCI Consulting Group ("Consultant" or "SCI"), a California Corporation, is amended as follows:

1. **Scope of Work.** District and Consultant entered into a previous Assessment Engineering Services & Election Professional Services Agreement, which included pricing for annual administration of the assessment if approved by property owners ("Assessment") but did not include the cost of manually billing properties for which the County does not send a property tax bill. In consideration of the District paying SCI for these services, SCI will provide the following manual billing services:
 - a. For any parcels that cannot be collected on County tax bills, prepare a listing of property owners, addresses, property information, current assessment amount and delinquent Assessments.
 - b. Directly invoice any such property owners with annual assessments totaling at least \$15 for the assessment amounts due for their property, record payments received in a payment tracking database, produce periodic reports for the District of bills paid and those still outstanding, and assist the District with collection of delinquent assessments.
2. **Fees.** The fees for the additional Scope of Work for these services is as follows:
 - a. \$1,900 for manual billing in Fiscal Year 2023-24. This includes a one time initial set up fee of \$500.
3. **Term.** This Addendum shall take effect immediately and shall continue in effect until completion of the Work.
4. **Duplicate Counterparts.** This Addendum may be executed in duplicate counterparts. The Addendum shall be deemed executed and shall be incorporated into the Original Agreement when it has been signed by both parties.

Accepted:

Accepted:

Robert Withrow
Fire Chief
Amador Fire Protection District



John W. Bliss
President
SCI Consulting Group

Date

September 7, 2023

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/17/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

- | | |
|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Regular Agenda |
| <input type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Blue Slip |
| <input type="checkbox"/> | Closed Session |

Meeting Date Requested:
10/17/2023

Department Head Signature _____

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

REPORTS for the month of September. Discussion relative to subject matter.

- A) Call/Incident report
- B) Training report
- C) Vehicle Maintenance report

Recommendation/Requested Action:

Review attached reports

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: _____

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
--------------------	------------	--------------

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
SEPTEMBER 2023**

INCIDENT TYPE	2023	2022	2021
STATION 111 - 26517 Meadow Dr, Pioneer			
111 - Building fire	1	1	1
118 - Trash or rubbish fire, contained	0	1	0
141 - Forest, woods or wildland fire	0	1	0
150 - Outside rubbish fire, other	1	0	0
160 - Special outside fire, other	1	0	0
311 - Medical assist, assist EMS crew	1	2	0
321 - EMS call, excluding vehicle accident with injury	34	23	49
322 - Motor vehicle accident with injuries	7	1	4
324 - Motor vehicle accident with no injuries.	0	1	2
341 - Search for person on land	0	1	1
445 - Arcing, shorted electrical equipment	1	0	0
500 - Service Call, other	0	0	1
542 - Animal rescue	0	0	1
553 - Public service	0	0	1
554 - Assist invalid	2	7	8
561 - Unauthorized burning	2	0	0
611 - Dispatched & cancelled en route	4	6	2
622 - No incident found on arrival at dispatch address	1	1	0
631 - Authorized controlled burning	0	0	1
651 - Smoke scare, odor of smoke	0	0	2
653 - Smoke from barbecue, tar kettle	0	1	0
700 - False alarm or false call, other	1	1	4
736 - CO detector activation due to malfunction	0	0	1
900 - Special type of incident, other	1	0	0
Total	57	47	78

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
SEPTEMBER 2023**

INCIDENT TYPE	2023	2022	2021
---------------	------	------	------

STATION 114 - 19840 Highway 88, Pine Grove

131 - Passenger vehicle fire	0	1	0
151 - Outside rubbish, trash or waste fire	0	0	1
300 - Rescue, EMS incident, other	1	0	0
311 - Medical assist, assist EMS crew	0	2	3
320 - Emergency medical service, other	0	1	0
321 - EMS call, excluding vehicle accident with injury	42	66	43
322 - Motor vehicle accident with injuries	1	3	3
324 - Motor vehicle accident with no injuries.	0	0	2
412 - Gas leak (natural gas or LPG)	1	0	1
444 - Power line down	1	1	1
552 - Police matter	0	0	1
554 - Assist invalid	1	12	7
561 - Unauthorized burning	1	0	1
571 - Cover assignment, standby, moveup	1	0	0
600 - Good intent call, other	0	2	0
611 - Dispatched & cancelled en route	3	5	4
651 - Smoke scare, odor of smoke	2	0	1
652 - Steam, vapor, fog or dust thought to be smoke	0	1	0
700 - False alarm or false call, other	0	0	1
721 - Bomb scare - no bomb	0	0	1
736 - CO detector activation due to malfunction	1	1	0
745 - Alarm system activation, no fire - unintentional	0	1	0
Total	55	96	70

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
SEPTEMBER 2023**

INCIDENT TYPE	2023	2022	2021
STATION 116 - 15601 Dusty Ln, Jackson			
100 - Fire, other	1	1	1
131 - Passenger vehicle fire	0	1	0
141 - Forest, woods or wildland fire	0	0	1
143 - Grass fire	1	1	0
311 - Medical assist, assist EMS crew	1	0	0
320 - Emergency medical service, other	0	0	1
321 - EMS call, excluding vehicle accident with injury	35	31	26
322 - Motor vehicle accident with injuries	3	3	3
324 - Motor vehicle accident with no injuries.	3	2	2
353 - Removal of victim(s) from stalled elevator	0	1	0
412 - Gas leak (natural gas or LPG)	1	1	0
424 - Carbon monoxide incident	0	1	0
445 - Arcing, shorted electrical equipment	0	1	0
511 - Lock-out	1	0	0
540 - Animal problem, other	1	0	0
542 - Animal rescue	0	1	0
550 - Public service assistance, other	3	0	1
551 - Assist police or other governmental agency	1	1	0
553 - Public service	1	0	0
554 - Assist invalid	3	1	8
600 - Good intent call, other	0	1	0
611 - Dispatched & cancelled en route	3	17	12
651 - Smoke scare, odor of smoke	1	0	1
652 - Steam, vapor, fog or dust thought to be smoke	1	0	0
671 - HazMat release investigation w/no HazMat	0	1	0
700 - False alarm or false call, other	1	0	3
710 - Malicious, mischievous false call, other	0	1	0
743 - Smoke detector activation, no fire - unintentional	0	1	0
744 - Detector activation, no fire - unintentional	1	0	0
745 - Alarm system activation, no fire - unintentional	0	1	0
Total	62	68	59

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
SEPTEMBER 2023**

INCIDENT TYPE	2023	2022	2021
---------------	------	------	------

STATION 122 - 18534 Sherwood St, Plymouth

111 - Building fire	0	1	0
118 - Trash or rubbish fire, contained	0	1	0
131 - Passenger vehicle fire	1	0	1
140 - Natural vegetation fire, other	0	1	1
141 - Forest, woods or wildland fire	0	0	2
142 - Brush or brush-and-grass mixture fire	0	0	1
143 - Grass fire	0	0	4
161 - Outside storage fire	1	0	0
320 - Emergency medical service, other	0	0	1
321 - EMS call, excluding vehicle accident with injury	29	21	33
322 - Motor vehicle accident with injuries	3	2	5
324 - Motor vehicle accident with no injuries.	3	1	1
412 - Gas leak (natural gas or LPG)	1	0	0
413 - Oil or other combustible liquid spill	1	0	0
444 - Power line down	1	0	0
445 - Arcing, shorted electrical equipment	1	0	0
541 - Animal problem	1	1	0
542 - Animal rescue	1	0	0
551 - Assist police or other governmental agency	0	0	1
553 - Public service	1	0	1
554 - Assist invalid	2	8	3
611 - Dispatched & cancelled en route	2	4	3
622 - No incident found on arrival at dispatch address	1	1	3
651 - Smoke scare, odor of smoke	2	0	0
743 - Smoke detector activation, no fire - unintentional	0	0	1
812 - Flood assessment	1	0	0
Total	52	41	61

GRAND TOTAL 226 252 268



Amador Fire Protection District

Monthly Training Schedule-September 2023



Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
09/01/2023	2 ½" Deployment and Advancement	Amador Fire Skill 1-11	LDD
09/02/2023	Master Stream	Amador Fire Evolution #6	ICD
09/03/2023	2 ½" Deployment and Advancement	Amador Fire Skill 1-11	LDD
09/04/2023	Master Stream	Amador Fire Evolution #6	ICD
09/05/2023	2 ½" Deployment and Advancement	Amador Fire Skill 1-11	LDD
09/06/2023	24" Extension and Roof Ladder	Amador Fire Evolution #9	LCD
09/07/2023	Vertical Ventilation	Amador Fire Evolution #10	IID
09/08/2023	24" Extension and Roof Ladder	Amador Fire Evolution #9	LCD
09/09/2023	Vertical Ventilation	Amador Fire Evolution #10	IID
09/10/2023	24" Extension and Roof Ladder	Amador Fire Evolution #9	LCD
09/11/2023	Vertical Ventilation	Amador Fire Evolution #10	IID
09/12/2023	Search and Victim Removal	IFSTA Essentials	DBD
09/13/2023	Rapid Intervention Crew	Amador Fire RIC Policy	DGD
09/14/2023	Search and Victim Removal	IFSTA Essentials	DBD
09/15/2023	Rapid Intervention Crew	Amador Fire RIC Policy	DGD
09/16/2023	Search and Victim Removal	IFSTA Essentials	DBD
09/17/2023	Rapid Intervention Crew	Amador Fire RIC Policy	DGD
09/18/2023	Structure Fire Command and Control	FIRESCOPE ICS-500	LFB
09/19/2023	Thermal Imaging Cameras	WVFRTC Curriculum	IKD
09/20/2023	Structure Fire Command and Control	FIRESCOPE ICS-500	LFB
09/21/2023	Thermal Imaging Cameras	WVFRTC Curriculum	IKD
09/22/2023	Structure Fire Command and Control	FIRESCOPE ICS-500	LFB
09/23/2023	Thermal Imaging Cameras	WVFRTC Curriculum	IKD
09/24/2023	Fire Protection Systems	IFSTA Essentials	HCB
09/25/2023	Fire Alarm Systems	IFSTA Essentials	HCB
09/26/2023	Fire Protection Systems	IFSTA Essentials	HCB
09/27/2023	Fire Alarm Systems	IFSTA Essentials	HCB
09/28/2023	Fire Protection Systems	IFSTA Essentials	HCB
09/29/2023	Fire Alarm Systems	IFSTA Essentials	HCB
09/30/2023	Structure Fire Evolutions		LSD

Monthly Target Solutions Assignments

EMS Poisons and Toxins Part 1	NFPA 1001 Fire Control
NFPA 3000: Standard for Preparedness and Response to Active Shooter and/or Hostile Events	Fleet Program Intersection Safety for Emergency Vehicle Operators

Notes: 09/30/2023 Quarterly Volunteer Drill



Amador Fire Protection District Lockwood Fire Protection District 3rd Quarter Training Schedule



	READING ASSIGNMENT	DATE	DRILL TOPIC	INSTR. / LOCATION / TIME
July	Read: Chapter 16 Fundamentals Firefighting Skills	7/5/23	Pump Theory/Operation	B-Shift / 1830-2030
		7/12/23	Water Supply Hoselays	C-Shift / 1830-2030
		7/19/23	Water Tender Operations	C-Shift / 1830-2030
		7/26/23	Water Tender Operations (Continued)	A-Shift / 1830-2030
August	Read: Chapter 3 Fundamentals Firefighting Skills	8/2/23	Preconnected Hoseline Deployment	A-Shift / 1830-2030
		8/9/23	SCBA/PPE Donning	B-Shift / 1830-2030
		8/16/23	Rig-to-Door Evolutions	B-Shift / 1830-2030
		8/23/23	Structure Fire Strategy and Tactics	C-Shift / 1830-2030
		8/30/23	Search and Rescue	C-Shift / 1830-2030
September	Read: Chapter 15 Fundamentals Firefighting Skills	9/6/23	Salvage Operations	A-Shift / 1830-2030
		9/13/23	Ground Ladders	A-Shift / 1830-2030
		9/20/23	Vertical Ventilation/PPV	B-Shift / 1830-2030
		9/30/23	Multi-Company Structure Fire Drill	A-Shift / 0900-1500

<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	614:30:00	165:15:00	779:45:00	286
August	817:40:00	142	959:40:00	264:30:00
September	555:35:00	144	699:35:00	172:00:00
October				
November				
December				
January				
February				
March				
April				
May				
June				
Total YTD			2439:00:00	304.1875

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	23/24 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	SEPTEMBER Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 (Withrow) 2015 Ford F150 4x4 (Fire Chief)	1FTEX1EP3FKE51353 {E} 1503445	45,757	45,757					
C-5102 (Watkins) 2016 Ford F250 4x4 (Battalion)	1FT7X2B60GEA66410 {E} 1485648	19,611	135,688		7/9/23 9/6/23 9/27/23	ABC Auto Glass dba Glass Doctor - Repair crack (\$100) Riebes/Napa Parts - wiper blade (\$61.40) Sterling Auto - A service (\$138.06)	\$199.46	\$17,835.33
C-5103 (Ebling) 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	164,100		8/28/23	Jackson Tire - 4 new tires (\$1,069.63)		\$24,407.81
C-5104 (Yelinek)-2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	128,625		7/24/23 7/26/23	Sterling Auto - Steering gear, alignment, parts & labor (\$1,041.32) Jackson Tire - 4 new tires (\$1,149.99)		\$30,557.36
C-5108 (Stanton) 2012 Ford Expedition 4x4 (Prevention) *prev 5105	1FMJU1G5XCEF67187 {E} 1401123	67,531	105,395		8/9/23	Sterling Auto - air conditioning service (\$225.96)		\$9,078.75
C-5106 (Dale) 2015 Ford Explorer AWD (PIO) Prev 5100	1FM5K8AR7FGB25939 {E} 1460509	19,530	93,515					\$5,796.59
C-5107 (Anaya) - 2010 Ford Expedition XLT 4x4 (Prevention) (previously 5101,5108)	1FMJU1G59AEA43199 {E} 1305976	162,270	258,255		8/10/23	Glass Doctor - repair crack in windshield (\$643.52)		\$33,006.37

E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	75,445						\$68,268.49
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 {E} 349699	80,306	-	OOS					\$0.00
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E}1159107	42,236	44,981						\$12,915.47
WT-5116 2015 Kenworth	2NKHHJ8X9FM437394 {E}1410351	2,230	5,792		7/25/23	US Bank - Darley Misc. Parts to Door Compartment (\$99.08)			\$7,811.34
OES - 4309 2020 ITL/BME MODEL 34	3HAEE7AR7MLJ85478				9/6/23	Napa / Riebes - lightbulbs (\$59.25)	\$59.25		\$59.25
E-5123 2001 International Westmark	1HTSEADR71H370327 {1034294}	99,018	107,096		7/25/23 8/7/23	Riverview Int'l Trk - Gasket, misc. parts (\$298.65) Napa Auto Parts - hose and fittings (\$32.41)			\$49,515.59
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RX8EC15309 {E}1281212	99,175	113,265						\$9,308.80
WT-5126 2007 Kenworth	2NKMHZ8X67M199258 {E} 1212617	16,891	21,694		7/10/23	Riebes - 2 batteries (incl. core depoist, env. fee, etc.) (\$271.91)			\$25,839.23
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	0	48,991		9/19/23	Jackson Tire - 4 new rear tires (toyo) (\$3,113.19)	\$3,113.19		\$54,125.49
WT-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	50,338						\$22,852.86
E-5148 2003 HME (reserve) (Previously E-5141)	44KFT42822WZ20024 {E}1159077	82,595	OOS	Riverview	7/10/23	Burton's Fire - Power socket (\$38.80)			\$81,224.76
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	33,137						\$9,969.44
WT-5216 2015 Kenworth	2NKHHJ8X7FM437393 {E}1410352	3,030	10,963						\$6,447.85
E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	144,534						\$66,028.22
E-5222 1991 KME	1HTSDPCR0NH416110 {E} 349698	54,320	60,165						\$3,813.14

E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,679					\$53,252.61
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	49,507	44,092		7/10/23 8/7/23 9/6/23 9/6/23	Riebes - Oil and antifreeze (\$63.53) Napa Auto Parts - Misc. parts (\$191.55) Jackson Tire - 2 new front tires (Goodyear) (\$1,973.71) Jackson Tire - 4 new rear tires (Goodyear) (\$2,603.83)	\$4,577.54	\$60,908.60
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	12,489					\$12,587.14
U-5310 2008 F250 Ford (Utility)	1FTSW21R98EC31882 {E} 8V25580	30,500	40,746		9/11/23	Jackson Tire - 4 new tires (Cooper) (\$1,069.63)	\$1,069.63	\$3,631.13
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	57,247		7/31/23 8/31/23 9/6/23 9/26/23	JRCH Reimbursement - Jun (\$-766.27) JRCH Reimbursement - Jul (\$0.00) Napa / Riebes - Misc. parts (\$36.33) Burton's Fire - Gauge for pump/parts only (\$596.89)	\$633.22	\$18,361.51
E-5364 2008 Ford F550 4x4	1FDAWS7R38EC53893 {E} 1356272	32,581	45,849		7/1/23 7/17/23 7/20/23 7/26/23 7/31/23 8/31/23	Lynch's Auto - Repair power wire that was grounded out and melted at rear engine and install protection from happening again (\$631.93) Burton's Fire - Vernier throttle and gauge (\$222.01) Jackson Tire - 6 new tires (\$2,535.91) Burton's Fire - Gauge (\$89.95) JRCH Reimbursement - Jun (\$-0) JRCH Reimbursement - Jul (\$-3479.80)		\$13,568.13
E-5368 2007 E-ONE	4ENGAAA8371002458 {E} 1356273	62,266	121,763		7/31/23 8/7/23 8/29/23 8/31/23	JRCH Reimbursement - Jun (\$-0) Riebes - Air filter (\$323.24) Lynch's Auto - Rplcd injectors and harnesses, fuel supply tubes in cylinder head, adj. valves. (\$7,554.57) JRCH Reimbursement - Jul (\$-0)		\$46,427.27
							\$9,652.29	\$747,598.53

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10/17/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>10/17/2023</u>	

Department Head Signature _____

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of September 19, 2023.

Recommendation/Requested Action:
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate) n/a Staffing Impacts n/a

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Comments: _____

Committee Review? N/A

Name _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____ Completed by _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AFPD Board Clerk
--	---	--

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, September 19 2023
10:30 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Jeff Brown, Chair
Brian Oneto, Vice Chair
Pat Crew, Director
Frank Axe, Director
Richard Forster, Director

Absent:

Staff:

Robert Withrow, Fire Chief
Nicole Cook, Clerk of the Board

AGENDA

MOTION: It was moved by Director Crew and seconded by Director Axe and carried 5-0-0, to approve the agenda.

CONSENT AGENDA

MOTION: It was moved by Director Axe and seconded by Director Crew and carried 5-0-0, to approve the consent agenda.

PUBLIC MATTERS NOT ON THE AGENDA: Sherry Curtis and Judy Najarian of Pioneer addressed the Board to discuss the most recent benefit assessment increase and had questions regarding the process. Discussion ensued relative to subject matter. Direction given to the Fire Chief, Sherry and Judy to meet and discuss questions and procedures.

PUBLIC HEARING

Final Budget: Director Brown opened the public hearing at 10:37 am. Chief Withrow presented the 2023-2024 Fiscal Year Final Budget as presented to the Board. Discussion ensued relative to subject matter. Direction given to staff to give report of income and expense related to the first responder fee at the next meeting.

MOTION: It was moved by Director Forster, seconded by Director Axe and carried 5-0-0 to close the public hearing at 10:47 AM.

MOTION: It was moved by Director Crew, seconded by Director Oneto, and carried 5-0-0 to approve the final budget as presented.

RESOLUTION NO. AFD 23-16

Resolution Approving the Final Budget for Fiscal Year 2023-2024

ADMINISTRATIVE MATTERS

Fire Chief Update:

Fire Chiefs Association Meeting: Discussion ensued relative to fire hydrants within the county and Chief Moreno of Sutter Creek requesting to reestablish a "water committee" between the local fire chiefs and the Amador Water Agency. Another main topic during the Chiefs meeting was further discussion related to county wide dispatch. There was no action taken on this item.

PIO: Kayla Dale presented. Discussion ensued relative to subject matter. No action was taken. Event participation by Amador Fire mentioned are as follows:

- September 5th - Plymouth Notary
- September 9th – Barbera Festival, Deputy Fire Marshal was present and a standby engine throughout the duration of event
- September 11th – 9-11 Ceremony at Post 108
- September 13th – Rolling Wood Evacuation Presentation
- September 16th – Fiddler's Jam in Fiddletown
- Multiple Property Inspection
- Fire Wise meetings, primary focus is Peterson Ranch area currently
- September 23rd – Chipping Day at Station 123 in Fiddletown

Fire Prevention: Prevention Officer, Ashley Anaya addressed the Board. Discussion ensued relative to subject matter. No action was taken. Updates included four fires currently being investigated, performing school inspections and weed abatement inspections (and correspondence).

Cindy Grandbois, a member of the public asked about the status of giving out fines to those who burn and Chief Withrow answered by stating Cal Fire is issuing citations for those who burn illegally.

Volunteer Program: Discussion ensued relative to subject matter. No action was taken. Chief Withrow is currently working on a Jr. Firefighter Program and an Apprenticeship Program. The goal is to use the SAFER funds for stipends, personal protective gear, etc. This is to build up recruitment and retention.

Cindy Grandboise, a member of the public asked the Board if it would be possible for AFD to work with the High schools and seek if seniors are interested in Jr. Firefighting as their senior project.

New Station: Discussion ensued relative to subject matter. No action was taken. Direction was given to staff to schedule a meeting with committee regarding the new station 114.

Chief Withrow gave an update on station 112, there will be sheetrock repair, new paint, new sign and minimal remodeling of the back room to make it suitable while crews have move up and cover assignments or training at this station.

Volunteer Fire Capacity Grant: Discussion ensued relative to subject matter. Chief Withrow informed the Board that the grant will be used for communication equipment.

MOTION: It was moved by Director Axe and seconded by Director Forster and carried 5-0-0 to approve the Volunteer Fire Capacity Grant by resolution.

RESOLUTION NO. AFD 23-12

Resolution Approving the Volunteer Fire Capacity Grant ("50/50" Grant)

SCI Addendum to the Consultant Engineer Services: Discussion ensued relative to subject matter. No action was taken. Request to bring item back before the board at the next meeting. Direction given to staff to clarify with SCI the following; is AFD legally permitted to not bill said properties, are there any legal ramifications to pick and choose who may receive a direct bill from the list and if the board does not approve the addendum but would like the District to process in-house directly with the direct charges, will the instructions to process be provided?

District Monthly Reports: Discussion ensued relative to subject matter. Chief Withrow presented.

Call Report: No action taken, report only.

Training Report: No action taken, report only.

Vehicle Maintenance Report: No action taken, report only.

MISCELLANEOUS MATTERS:

Minutes for Meeting from August 15th, 2023: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Axe and carried 5-0-0 to approve the August 15th regular meeting minutes with no changes.

ADJOURNMENT: At 11:29 am. Chair Brown adjourned the meeting until Tuesday, October 17th.

Chair, Amador Fire Protection District

