

Tuesday, September 19, 2017

**BOARD OF DIRECTORS  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY ADMINISTRATION CENTER**

810 Court Street  
Jackson, California 95642

**AGENDA**

**-- 10:30a.m. --**

**Please Note: All Board of Directors meetings are recorded.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

**PLEDGE OF ALLEGIANCE**

**AGENDA:** Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

**PUBLIC HEARINGS**

- (1) CAPITAL IMPROVEMENT PLAN:** Discussion and possible action relative to the subject plan.
- (2) FINAL BUDGET:** Discussion and possible adoption of the 2017/2018 fiscal year final budget, as presented or revised.

**ADMINISTRATIVE MATTERS**

- (3) **VEHICLE MAINTENANCE REPORT:** Report of expenses for maintenance and repair of District vehicle fleet.

**MISCELLANEOUS MATTERS**

- (4) **MINUTES:** Review and approval of the regular minutes of the Board of Directors meeting of August 15, 2017, as presented or revised.

**CLOSED SESSION** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

- (5) **LABOR NEGOTIATIONS:** Discussion and possible action on labor negotiations (pursuant to Government Code §54957.6)

- (6) **PROPERTY NEGOTIATIONS:** Discussion and possible action relative to real estate negotiations/acquisitions (pursuant to Government Code §54956.8)

**ADJOURNMENT**



## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/19/17

From: David Bellerive Phone Ext. x391  
(Department Head - please type)

Department Head Signature David Bellerive

☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session  
Meeting Date Requested:

09/19/17

Agenda Title: PUBLIC HEARING - CAPITAL IMPROVEMENT PLAN

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action on subject plan.

Recommendation/Requested Action:

Approve resolution adopting Capital Improvement Plan

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts n/a

n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Comments: \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_\_\_ No \_\_\_\_\_ Unanimous Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



**FY17/18**

**Capital**

**Improvement**

**Plan**

**2017-2022**



## **AMADOR FIRE PROTECTION DISTRICT GOALS**

This plan quantifies the equipment, facilities and apparatus needed to meet the fire protection goals and objectives for the Amador Fire Protection District (AFPD) for a five year period.

The AFPD fire protection goals are to:

- \* foster cooperative fire protection endeavors among all fire agencies within the county where such activities save money, improve protection and service, and promote harmony among fire agencies.
- \* promote and facilitate a consolidation of all local fire entities within Amador County.
- \* facilitate future fire stations to enhance the capabilities to provide or increase service within our jurisdiction.
- \* maintain a minimum Insurance Services Office rating of Dwelling Class 6Y, wherever possible, for all District residents not served by a qualifying water system.
- \* maintain a minimum Insurance Service Office rating of Class 6 for all District residents served by a qualifying water system.
- \* provide prompt Emergency Medical Technician level medical aid service to injured or ill citizens within AFPD protection area.
- \* provide effective defibrillation services to all residents of AFPD's protection area.
- \* participate fully in the local and state mutual and automatic aid systems.
- \* provide high quality training program for all fire fighters.
- \* provide fire prevention services.
- \* comply with all local, state and federal laws and mandates relating to the fire service.
- \* maintain an effective state of the art communications system



# STANDARDS AND ALLOCATION PLANS

## APPARATUS ELEMENT

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### OBJECTIVES:

1. Obtain an ISO 5Y Classification when possible, in areas not having water hydrants.
2. Obtain an ISO 5 Classification for all areas with a qualifying water system.
3. Provide field defibrillation services.
4. Provide vehicle extrication services.
5. Provide hazardous materials services.
6. Provide confined space rescue services.
7. Provide swift water rescues services

### APPARATUS STANDARDS:

#### Structure engine

Meets NFPA and California ICS standards  
500-850 gallon water tank  
Selectable 4WD or conventional drive  
Diesel engine  
Automatic transmission with retarder  
1000 GPM or larger pump  
Foam system  
Lighting system  
Storage compartments for standard engine compliment

#### Interface engine:

500 gpm or larger pump  
Minimum 500 gallon water tank  
Selectable 4WD or conventional drive  
Automatic transmission with retarder  
Storage compartments for standard engine compliment  
Foam system

#### Water tender:

Minimum 1500 gallon water tank with baffles  
500 GPM or larger pump with in cab controls  
Automatic transmission w/ retarder  
Full flow dump valve  
Foam System  
"Pump and Roll" capable



Type 4-6 Engine

- 1 1/2 ton minimum
- Selectable 4WD
- Automatic transmission
- Utility body
- Water tank
- Pump
- Foam system

Squad (Special Purpose)

- 1 1/2 ton minimum
- Selectable 4WD
- Automatic transmission
- Utility body

## **APPARATUS ALLOCATION PLAN**

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Station #111 (Mace Meadow)

- 1 structure engine
- 1 water tender
- 1 medical squad

Station #112 (Van De Hei)

- 1 structure engine
- 1 type 6 engine
- 1 water tender

Station #114 (Pine Grove)

- 1 structure engine
- 1 medical squad
- 1 water tender/interface engine

Station #116 (Rancheria)

- 1 structure engine
- 1 structure / rescue engine
- 1 type 6 engine



## **APPARATUS ALLOCATION PLAN (con't)**

### **Station #121 (Willow Springs)**

- 1 structure engine
- 1 type 6 engine
- 1 water tender

### **Station #122 (Plymouth)**

- 1 structure engine
- 1 water tender/interface engine
- 1 interface engine

### **Station #123 (Fiddletown)**

- 1 structure engine
- 1 type 6 engine
- 1 water tender

## **FACILITY ELEMENT**

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### **OBJECTIVE:**

To provide secure housing for all district apparatus, storage for equipment, a meeting/training room, and living quarters for firefighters.

### **FACILITY STANDARDS**

Facilities will be either conventional framing with wood siding or prefab metal building. Wherever possible all apparatus stalls will be in a drive through configuration with roll up doors. All concrete slabs will be a minimum of 6" reinforced concrete. Each station shall be equipped with a push button combination door access lock.

### **FACILITY LOCATIONS**

Locations of facilities will be based upon improvement of services to the communities the District serves.



## COMMUNICATIONS ELEMENT

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### OBJECTIVE:

The communications plan will improve the entire communications system; provide multiple frequency capability for all apparatus; provide positive tones to generate an alert dispatch to all members; provide personnel with hand held multi-frequency repeater capable communications. Communication equipment shall be narrow band and P25 compliant / capable to insure compliance with State and Federal requirements. Currently, the District is upgrading the mobile radios to meet this objective.

## MEDICAL ELEMENT

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### Defibrillator Standards

AFPD will operate defibrillators of a design and make approved by the Mountain-Valley Emergency Medical Services Agency

### Defibrillator Allocation Plan

#### Amador Fire Stations:

Station #111	2 units
Station #112	1 unit
Station #114	2 units
Station #116	2 units
Station #121	1 unit
Station #122	3 units
Station #123	1 unit

## ACQUISITION SCHEDULE

### 2017/2018 FY

#### Equipment:

Structure Engine - Battalion 10	\$525,000.00
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#### Facilities:

Fire Station - Martell	\$2,003,000.00
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### 2018/2019 FY

#### Equipment:

Interface Engine - Battalion 20	\$400,000.00
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### 2019/2020 FY

#### Equipment:

Structure Engine - Battalion 20	\$545,000.00
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### 2020/2021 FY

#### Facilities:

Fire Station, Mt. Zion Rd. Pine Grove	\$2,252,225.00
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### 2021/2022 FY

#### Facilities:

Training Center / EOC - Martell	\$1,000,000.00
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## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/19/17

From: David Bellerive Phone Ext. x391  
(Department Head - please type)

Department Head Signature David Bellerive

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09/19/17</u>	

Agenda Title: PUBLIC HEARING - FINAL BUDGET 2017/2018 FY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adoption of the 2017/18 fiscal year budget.

Recommendation/Requested Action:

Approve resolution adopting the 2017/2018 Final Budget

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

Auditor \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_\_\_ No \_\_\_\_\_ Unanimous Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:  
RESOLUTION APPROVING 2017-2018  
FISCAL YEAR FINAL BUDGET

RESOLUTION NO. AFPD 17-

**WHEREAS**, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is meeting to adopt a final budget for the 2017-2018 fiscal year; and

**WHEREAS**, said meeting has been terminated, during which time all additions and deletions to the proposed budget for the 2017-2018 fiscal year were made.

**THEREFORE BE IT RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the 2017-2018 fiscal year final budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2017-2018 Expenditures Appropriated for fund 45500:

Salaries and employee benefits	\$187,842.00
Services and supplies	\$924,673.00
Fixed assets	\$573,081.00
Contingencies	\$30,000.00
Provision for Reserves	\$0.00

2017-2018 Expenditures Appropriated for fund 85800:

Salaries and employee benefits	\$3,097,798.00
Services and supplies	\$127,308.00
Fixed assets	\$00.00
Provision for Reserves	\$0.00

2017-2018 Total Expenditures Appropriated:

Salaries and employee benefits	\$3,285,640.00
Services and supplies	\$1,051,981.00
Fixed assets	\$573,081.00
Contingencies	\$30,000.00
Provision for Reserves	\$0.00

<b>Total</b>	<b>\$4,940,702.00</b>
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**BE IT FURTHER RESOLVED** that the appropriations which constitutes the total to the objects and sub-objects of the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by reference; and

**BE IT FURTHER RESOLVED** that the President be and hereby is authorized to sign and execute said final budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 19th day of September, 2017, by the following vote:

AYES:

NOES:

ABSENT:

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President, Board of Directors

ATTEST:  
LINDSEY CLARK, Clerk of the Amador Fire Protection District,  
Amador County, California

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**FUND**

**45500**

## Fund 45500 Budget Notes – FY 2017/2018

### REVENUE

#### **Available Fund Balance – \$ 595,849**

Carry forward available balance from last FY budget. This amount does not include any of our reserve allocation.

#### **Aid from Amador County - \$ 240,368**

Directed toward Cal Fire's contract for dispatching services of Amador County fire resources

#### **Special Assessments – \$ 612,000**

Benefit assessment charges on AFD's over 12,000 parcels.

#### **Impact Fees – \$ 12,088**

Development fee on impacts to fire from new development.

#### **Fees for Services - \$ 171,451**

- Administration fee of salaries and benefits for paid firefighter employees: AFD (\$ 38,308), Jackson Rancheria (\$ 104,623).
- Plymouth Contract for fire protection services: (\$ 28,520).

#### **Fire Prevention Fees: \$ 16,010**

- Fees for plan checks, inspections, etc.

#### **Miscellaneous - \$ 22,563**

- Revenues fees for copies, reports, insurance proceeds, etc.
- Refund for Cal Fire Dispatching contract

### EXPENDITURES

#### Salaries and Benefits

##### **\$ 187,842**

Employee costs for the positions of Administrative Technician, two part time Fire Prevention Officers, part time Administrative Assistant, extra help Administrative Aide, increase for weed abatement

#### Services and Supplies

##### **51700 Maintenance – Equipment: \$ 130,000**

Continual high costs for maintenance costs due to an aging apparatus fleet

##### **52300 Professional and Specialized Services: \$ 273,868**

- State Dispatching Contract – \$ 240,368
- Auditor Fees - \$ 24,000
- IT Charges - \$ 4,000
- Intuit / Quick Books (payroll) - \$5,500



## Fund 45500 Budget Notes – FY 2017/2018

### 52700 Minor Equipment: \$ 60,000

Includes new portable lights, rotary saws, medical equipment, supply hose

### 52800 Special Departmental Expenses: \$165,205

- Journal Fire Chief's salary and benefits to Fund 85800 - \$ 131,205
- Journal Deputy Fire Chief's Salary to Fund 85800 - \$20,000
- Kirkwood Auto Aid Agreement - \$ 4,000
- Expenditures for Oxygen refills, ID card supplies, decals, uniform shoulder patches, tee shirts, hats, vinyl lettering/numbers, etc. \$10,000

### 52900 GSA and In-County Travel: \$ 70,000

Anticipated Increased fuel costs for District equipment and vehicles.

## Fixed Assets

### 56110 Building and Improvements

- Resurfacing of driveway at Station 114 \$ 20,000
- Remodel Station 111 \$ 15,000

### 56200 Equipment

- Down payment for new Type 1 Engine \$ 248,312
- Annual payment for Engine 5141 \$ 65,447
- Annual payment for Engine 5111 \$ 51,542
- Repeater at Leek Springs \$ 15,000
- 5 new AED's to replace aging AED's \$ 15,000
- OTS Grant - Rescue tools (reimbursed) \$ 70,000
- AFG for Type III Engine (10% required) \$ 40,000
- AFG Grant Exhaust system (10% required) \$ 18,000
- Mobile Radios for Apparatus (matching) \$ 9,780
- Wildland firefighting equipment (matching) \$ 5,000

Total \$ 573,081

### Provision for Reserves

There is no provision for reserves. Reserves in Fund #45500 remain at \$ 570,151.

COUNTY OF AMADOR  
STATE OF CALIFORNIA  
SPECIAL DISTRICTS  
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL  
FISCAL YEAR 2017-2018

State Controller  
County Budget Act

SCHEDULE 16  
GOVERNED BY:  
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2014-2015	ACTUAL 2015-2016	RECOMMENDED 2016-2017	ADOPTED 2016-2017	REQUESTED 2017-2018
FUND BALANCE	466,691.00	396,536.00	412,273.00	474,317.00	595,849.00
ADDITIONAL FINANCING SOURCES:					
PROPERTY TAXES	16,345.05	17,806.08	15,000.00	15,000.00	16,900.00
HOMEOWNERS EXEMPTION	215.14	220.54	0.00	0.00	112.00
AID FROM OTHER AGENCIES	240,368.00	245,175.00	245,175.00	245,175.00	240,368.00
SPECIAL ASSESSMENTS	583,099.50	614,704.30	545,000.00	545,000.00	612,000.00
INTEREST	2,293.65	3,241.40	3,200.00	3,200.00	5,435.00
IMPACT FEES/MITIGATION	18,712.90	23,838.85	24,088.00	24,088.00	12,088.00
OTHER GOVERNMENT STATE	55,756.03	74,416.05	0.00	0.00	22,820.00
FEES FOR SERVICES	126,400.66	194,468.74	258,463.00	281,215.00	171,451.00
FIRE PREVENTION FEES	-	15,459.20	-	-	16,010.00
FEMA GRANT					
VFA GRANT					
MISCELLANEOUS	125,992.25	117,680.36	44,000.00	44,000.00	22,563.00
TOTAL ADDITIONAL FINANCING SOURCES	1,169,183.18	1,307,010.52	1,134,926.00	1,157,676.00	1,119,747.00
CANCELLATION OF RESERVES	0.00	0.00	0.00	0.00	0.00
TOTAL AVAILABLE FINANCING	1,635,874.18	1,703,546.52	1,547,199.00	1,631,995.00	1,715,596.00
SUMMARY OF FINANCING REQUIREMENTS					
FINANCING USES:					
TOTAL SALARIES AND BENEFITS	129,761.11	169,820.18	175,462.00	175,988.00	187,842.00
TOTAL SERVICES AND SUPPLIES	687,429.79	767,282.79	894,175.00	926,969.00	924,673.00
TOTAL FIXED ASSETS	346,623.38	292,126.21	256,719.00	172,050.00	573,081.00
CONTINGENCIES	0.00	0.00	200,000.00	300,000.00	30,000.00
TOTAL FINANCING USES	1,163,814.28	1,229,229.18	1,526,356.00	1,575,007.00	1,715,596.00
PROVISIONS FOR RESERVES	75,524.00	0.00	0.00	82,887.00	
TOTAL FINANCING REQUIREMENTS	1,239,338.28	1,229,229.18	1,526,356.00	1,657,894.00	1,715,596.00
Fund 45500					



COUNTY OF AMADOR  
STATE OF CALIFORNIA  
SPECIAL DISTRICTS  
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL  
FISCAL YEAR 2017-2018

State Controller  
County Budget Act

SCHEDULE 16  
GOVERNED BY:  
LOCAL BOARD

	ACTUAL 2014-2015	ACTUAL 2015-2016	RECOMMENDED 2016-2017	ADOPTED 2016-2017	REQUESTED 2017-2018
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	94,274.94	127,447.01	130,144.00	130,144.00	140,242.00
50300 RETIREMENT - EMPLOYER'S SHARE	10,850.92	15,179.26	11,000.00	11,000.00	12,000.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	6,977.52	9,529.24	10,046.00	10,572.00	10,600.00
50400 EMPLOYEE GROUP INSURANCE	15,689.61	15,542.07	18,200.00	18,200.00	18,200.00
50500 WORKER'S COMPENSATION INSURANCE	1,076.01	1,223.89	5,022.00	5,022.00	5,300.00
50600 UNEMPLOYMENT INSURANCE	892.11	898.71	1,050.00	1,050.00	1,500.00
TOTAL SALARIES/EMPLOYEE BENEFITS	129,761.11	169,820.18	175,462.00	175,988.00	187,842.00
SERVICES AND SUPPLIES					
51110 SAFETY CLOTHING	5,403.63	11,908.68	45,000.00	46,000.00	38,400.00
51200 COMMUNICATIONS	9,767.80	9,397.08	20,000.00	20,000.00	18,000.00
51500 INSURANCE	46,606.40	48,463.61	50,000.00	50,000.00	65,000.00
51700 MAINTENANCE - EQUIPMENT	103,678.96	84,455.19	130,000.00	130,000.00	130,000.00
51760 MAINTENANCE - PROGRAMS	7,518.06	11,817.30	14,000.00	14,000.00	15,000.00
51800 MAINTENANCE - BLDGS/IMPROVEMENTS	4,142.59	6,987.13	9,000.00	9,000.00	10,000.00
52000 MEMBERSHIPS	1,285.83	1,380.00	2,000.00	2,500.00	2,700.00
52200 OFFICE EXPENSES	4,050.17	5,615.89	6,000.00	6,000.00	6,000.00
52211 G.S.A. DEPT COST ALLOCATION	1,956.00	780.00	3,000.00	3,000.00	2,500.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	230,002.54	258,850.84	273,175.00	303,469.00	273,868.00
52329 TRAINING	3,354.26	9,189.48	6,000.00	6,000.00	15,000.00
52400 PUBLICATIONS & LEGAL NOTICES	1,914.77	2,287.55	4,000.00	4,000.00	5,000.00
52500 RENTS, LEASES - EQUIPMENT	2,600.44	1,723.20	3,000.00	3,000.00	3,000.00
52600 RENTS, LEASES - BLDGS/IMPROVEMENTS	6,202.60	6,511.20	7,000.00	7,000.00	7,000.00
52700 MINOR EQUIPMENT	46,534.15	43,563.18	60,000.00	60,000.00	60,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	126,158.55	186,804.51	165,000.00	166,000.00	165,205.00
52900 G.S.A. AND IN-COUNTY TRAVEL	60,320.62	53,500.92	60,000.00	60,000.00	70,000.00
52910 MEETINGS AND CONVENTIONS	1,488.30	669.74	3,000.00	3,000.00	4,000.00
53000 UTILITIES	24,444.12	23,377.29	34,000.00	34,000.00	34,000.00
54183 FEMA GRANT					
54184 VFA GRANT					
TOTAL SERVICES AND SUPPLIES	687,429.79	767,282.79	894,175.00	926,969.00	924,673.00
FIXED ASSETS					
56110 BUILDINGS AND IMPROVEMENTS	-	4,169.67	10,000.00	24,000.00	35,000.00
56200 EQUIPMENT	346,623.38	287,958.54	246,719.00	148,050.00	538,081.00
TOTAL FIXED ASSETS	346,623.38	292,128.21	256,719.00	172,050.00	573,081.00
59500 CONTINGENCIES	0.00	0.00	200,000.00	300,000.00	30,000.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	1,163,814.28	1,229,229.18	1,526,356.00	1,399,019.00	1,715,596.00

Fund 45500  
Dept. 8550

**FUND**

**85800**



## Fund 85800 Budget Notes – FY 2017/2018

### REVENUE

#### **Available Fund Balance – \$ - 48,034**

Carry forward available balance from this FY budget. This amount does not include any of our reserve allocation.

#### **Measure M - \$ 1,304,115**

AFPD's allocation of sales tax revenue based on a total projected revenue from Measure M of \$2.9M.

#### **Aid from County - \$ 258,000**

Used to fund paid staffing of AFPD fire station #114 in Pine Grove.

#### **Contracted Services - \$ 1,378,704**

Agreement for services which provides paid staffing to:

- Lockwood FPD (\$ 70,924)
- Jackson Rancheria (\$ 1,307,780)

Agencies are billed for actual cost of salaries and benefits for staffing.

#### **CFD 2006-1 - \$ 45,500**

AFPD share of revenue based on properties within the CFD.

#### **Miscellaneous - \$ 211,321**

- Salary and benefits for the Fire Chief and the Deputy Chief. Money will be a one-time journal from our "general fund" #45500. (\$ 155,643)
- Anticipated funds from recent Strike Team deployments. (\$ 55,678)

### EXPENDITURES

#### Salary and Benefits:

##### **50100 Salaries: \$ 2,144,850**

Thirty-four (34) employees: 15 Firefighters; 9 Engineers; 6 Fire Captains; 3 Battalion Chiefs; 1 Fire Chief.

**50300 Retirement: \$ 99,960** (= LFY high month + 19%) Employer matching contribution of up to 8.4% of employee salary. Note: Our maximum exposure this FY is \$ 187,010.

## **Fund 85800 Budget Notes – FY 2017/2018**

**50400 Employee Group Insurance: \$ 501,600** (= LFY high month + 10 %) Note: Our maximum exposure under current caps is \$ 729,504.

**50600 Unemployment: \$ 11,000**

### Services and Supplies

**52300 Professional and Specialized Services: \$ 69,308**

- Testing – \$ 2,000
- Physicals/Medical evaluations - \$ 4,000
- “Live Scan” and background checks - \$ 5,000
- Specialized legal services - \$ 20,000
- Measure M employee admin fee - \$ 38,308 (5% of actual salary and benefits incurred by staffing AFD fire stations will be journaled quarterly to AFD Fund #45500).

**52329 Training \$10,000**

**52800 Special Departmental Expenses: \$ 48,000**

- Uniforms – \$ 20,000
- Volunteer per call reimbursement - \$ 20,000
- Volunteer Length of Service Award - \$ 8,000

### Fixed Assets

None

### Reserves

Anticipated reduction of reserves by \$67,000. Reserves in Fund #85800 at \$ 1,765,358.



COUNTY OF AMADOR  
STATE OF CALIFORNIA  
SPECIAL DISTRICTS  
AFPD - MEASURE M BUDGET DETAIL  
FISCAL YEAR 2017 - 2018

State Controller  
County Budget Act

SCHEDULE 16  
GOVERNED BY:  
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2014-2015	ACTUAL 2015-2016	RECOMMENDED 2016-2017	ADOPTED 2016-2017	REQUESTED 2017-2018
FUND BALANCE	239,833.00	196,122.00	352,455.00	327,899.00	(48,034.00)
ADDITIONAL FINANCING SOURCES:					
MEASURE M	1,231,872.94	1,274,782.66	1,292,560.00	1,275,000.00	1,304,115.00
AID FROM OTHER AGENCIES	258,000.00	258,000.00	258,000.00	258,000.00	258,000.00
CONTRACTED SERVICES	365,488.88	1,027,303.44	1,289,140.00	1,573,535.00	1,378,704.00
CFD MISC	30,395.17	35,506.17	40,000.00	40,000.00	45,500.00
MISCELLANEOUS	174,929.92	230,033.72	123,310.00	125,925.00	211,321.00
INTEREST	6,365.53	7,995.21	7,500.00	7,500.00	8,500.00
TOTAL ADDITIONAL FINANCING SOURCES	2,067,052.44	2,833,621.20	3,010,510.00	3,279,960.00	3,206,140.00
CANCELLATION OF RESERVES	0.00	0.00	0.00	0.00	67,000.00
TOTAL AVAILABLE FINANCING	2,306,885.44	3,029,743.20	3,362,965.00	3,607,859.00	3,225,106.00
SUMMARY OF FINANCING REQUIREMENTS					
FINANCING USES:					
TOTAL SALARIES AND BENEFITS	1,869,283.00	2,521,367.85	3,016,896.00	3,139,600.00	3,097,798.00
TOTAL SERVICES AND SUPPLIES	173,730.00	180,475.82	195,264.00	218,264.00	127,308.00
TOTAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCING USES	2,043,013.00	2,701,843.67	3,212,160.00	3,357,864.00	3,225,106.00
PROVISIONS FOR RESERVES	65,700.00	65,700.00	150,805.00	249,995.00	0.00
TOTAL FINANCING REQUIREMENTS	2,108,713.00	2,767,543.67	3,362,965.00	3,607,859.00	3,225,106.00
Fund 85800					

COUNTY OF AMADOR  
STATE OF CALIFORNIA  
SPECIAL DISTRICTS  
AFPD - MEASURE M BUDGET DETAIL  
FISCAL YEAR 2017-2018

State Controller  
County Budget Act

SCHEDULE 16  
GOVERNED BY:  
LOCAL BOARD

	ACTUAL 2014-2015	ACTUAL 2015-2016	RECOMMENDED 2016-2017	ADOPTED 2016-2017	REQUESTED 2017-2018
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	1,382,675.58	1,887,697.65	2,199,367.00	2,278,767.00	2,144,850.00
50300 RETIREMENT - EMPLOYER'S SHARE	39,368.95	47,073.30	67,620.00	74,256.00	99,960.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	105,774.69	144,408.83	168,252.00	168,252.00	164,081.00
50400 EMPLOYEE GROUP INSURANCE	226,114.72	308,579.32	396,000.00	428,000.00	501,600.00
50500 WORKER'S COMPENSATION INSURANCE	152,731.00	120,892.00	175,325.00	175,325.00	176,307.00
50600 UNEMPLOYMENT INSURANCE	10,927.16	12,716.75	10,332.00	15,000.00	11,000.00
TOTAL SALARIES/EMPLOYEE BENEFITS	1,917,592.10	2,521,367.85	3,016,896.00	3,139,600.00	3,097,798.00
SERVICES AND SUPPLIES					
52300 PROFESSIONAL & SPECIALIZED SERVICES	81,000.58	125,648.55	128,264.00	137,264.00	69,308.00
52329 TRAINING	9,731.72	17,998.24	21,000.00	21,000.00	10,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	36,739.59	36,829.03	46,000.00	60,000.00	48,000.00
TOTAL SERVICES AND SUPPLIES	127,471.89	180,475.82	195,264.00	218,264.00	127,308.00
FIXED ASSETS					
56200 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
 TOTAL - AMADOR FIRE PROTECTION DISTRICT	 2,045,063.99	 2,701,843.67	 3,212,160.00	 3,357,864.00	 3,225,106.00

Fund 85800  
Dept. 8588



20017/2018 FY

Final Budget

## FIXED ASSETS

### 56110 Building And Improvements

Re-surfacing side driveway at Station 114	\$ 20,000.00
Re-model at Station 111	\$ 15,000.00

### 56200 Equipment

Down payment on New Type I Engine	\$ 248,312.00
Annual payment for Engine 5141	\$ 65,447.00
Annual payment for Engine 5111	\$ 51,542.00
Repeater Leak Springs	\$ 15,000.00
5 AED's to replace current aging AED's currently in service	\$ 15,000.00
OTS Grant Rescue tools (reimbursed)	\$ 70,000.00
AFG Matching funds for Type III Engine	\$ 40,000.00
AFG Matching funds for Exhaust extractors	\$ 18,000.00
VFA Mobil Radios Wildland equipment (matching)	\$ 9,780.00
VFA Wildland hose, nozzles, shrouds (matching)	\$ 5,000.00

<b>FIXED ASSETS</b>	<b>TOTAL</b>	<b>\$ 573,081.00</b>
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## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/19/2017

From: David Bellerive Phone Ext. 391  
(Department Head - please type)

Department Head Signature *David Bellerive*

☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session  
Meeting Date Requested:

09/19/2017

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_\_\_ No \_\_\_\_\_ Unanimous Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting  
of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	August Total Cost this Month	Total Cost of Vehicle starting July 2016
C-5100 - 2015 Ford Explorer AWD	1FM5K8AR7FGB25939 (E) 1460509	20,101				\$0.00	\$294.62
C-5101 - 2010 Ford Expedition XLT 4x4	1FMJU1G59AEA43199 (E) 1305976	164,100		8/15/17	Jackson Tire - 4 New Cooper Tires (\$834.99)	\$834.99	\$2,923.70
C-5103 - 2016 Ford F250 4x4	1FT7X2B60GEA66410 (E) 1485648	21,969		8/15/17 8/29/17	Elk Grove Ford - Warranty Work (\$0.00) Steins - C Svc (\$115.14)	\$115.14	\$485.51
C-5104 - Chief 2011 Ford F250 4x4	1FT7X2B62BEA30761 (E) 1306800	92,885		8/29/17	Jackson Tire - 4 New GY Tires (\$960.46)	\$960.46	\$2,291.98
C-5105 - Chief 2012 Ford Expedition 4x4	1FMJU1G5XCEF67187 (E) 1401123	68,370		7/25/2017	Foothill Garage & Wrecking - 4 New Tires (\$1025.94)	\$0.00	\$3,049.62
C-5106 - 2009 Ford F250 4x4	1FTSX21569EA15399 (E) 1294991	66,160				\$0.00	\$2,255.98
P-5108 - 2002 Ford Expedition	1FMZU73B02ZB69571 (E) 1178037					\$0.00	\$1,096.13
Rescue 1 1999 Ford F350 4x4	1FDWF37F8XEB48328 (E) 1013917	79,806		8/1/17	Riebes - Antifreeze (\$49.52)	\$49.52	\$2,009.66
E-113 1991 KME 4x4	1HTSEPCR4NH415881 (E) 349699	80,720		7/25/2017 8/1/17 8/29/17	Jackson Tire - 4 New Tires (\$1850.55) Buckhorn Hardwre - Fuse blade, misc. (\$11.59) Amador Steel - Rear Compartment Door Repair (\$32.32)	\$43.91	\$10,720.25
SQ-115 2008 Ford F350	1FDWXX37RXEC15309 (E) 1281212	99,388				\$0.00	\$397.27
WT-5116 2015 Kenworth	2NKHJHJ8X9FM437394 (E) 1410351	2,230		7/25/2017	Doug Veerkamp - B Service (\$582.93)	\$0.00	\$1,145.24
WT-5126 2007 Kenworth	2NKMJH28X67M199258 (E) 1212017	16,939				\$0.00	\$2,126.68
E-141 2003 HME	44KFT42822WZ20024 (E) 1159077	83,865		7/10/2017 8/1/17 8/1/17	Riebes Auto Parts - Switch, Wiring, Fuse, etc. (\$117.15) Veerkamps - B Svc + A/C Inop (\$1307.32) Burtons Fire - Repair Driveline and Foam Sys (\$8890.85)	\$10,198.17	\$25,039.29
SQ-145 2003 Ford F350 4X4	1FDWF37P23ED60337 (E) 1159107	42,276		8/22/17	Steins - EBrake & Batteries (\$483.76)	\$483.76	\$1,495.00

Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, Misc, etc. if applicable)	Dates	Maintenance Performed (description)	August Total Cost this Month	Total Cost of Vehicle starting July 2016
WT-146 1996 International	1HTSDADR7TH397632 (E) 035872	38,246				\$0.00	\$3,422.32
U-5210 2000 Ford Explorer 4x4	1FMPU16LXYLB47751 (E) 1022891	107,494		7/18/2017 8/8/17	Steins Auto Care B Svc (\$111.94) Steins Auto Care - Tow in Died on Road, Alternator, Freon, dye (\$613.71)	\$613.71	\$725.65
E-5111 2015 Rosenbauer 4x4	54F2CB417FWM1149 (E) 1488122	20,916		8/1/17 8/15/17 8/22/17 8/29/17	Riebes - Fuse (\$8.07) Burtons Fire - Mud Flap (\$44.51) Cummins - Warranty Work value of \$4478.65 - (\$100.00) Jackson Tire - 2 dismount/remount Super Sing (\$70.00)	\$222.58	\$2,902.00
E-211 1991 KME	1HTSDPCR9NH416110 (E) 366231	33,453				\$0.00	\$4,271.66
E-214 2008 Ford F550	1FDAX57R58EB35812 (E)1281210	28,336		7/10	Riebes Auto Parts - Light Bulbs (\$93.71)	\$0.00	\$2,924.74
WT-216 2015 Kenworth	2NKHJHJ8X7FM437393 (E)1410352	4,959		8/22/17	Veerkamps - A svc (\$527.93)	\$527.93	\$1,058.46
E-5221 2003 HME	44KFT42842WZ20025 (E) 1159078	98,788		8/22/17	Veerkamps - P/S Leak & A/C Inop & Rplc Power Steering Box (\$1907.43)	\$1,907.43	\$10,254.47
E-222 1991 KME	1HTSDPCR0NH416111 (E) 349608	54,371				\$0.00	\$936.18
E-223 1998 International	1HTSDADR6WH551543 (E) 993299	Strike Team		8/8/17 8/22/17 8/22/17	Jackson Tire - 4 New GY Tires (\$2043.64) Auto Zone - Misc. Parts (\$60.37) Ferguson - Pipe Repair (\$43.18)	\$2,147.19	\$6,460.85
E-231 1992 Freightliner	1FV6HLB88N1481046 (E)3352799	63,292		7/25/2017	Doug Veerkamp - B Service (\$525.94)	\$0.00	\$7,926.91
E-234 1992 Ford F350 4x4	2FDKF38G7NCA42025 (E) 292907	33,123		7/10/17 8/1/17	Jackson Tire - 4 new tires (\$727.63) Ace Hardware - Oil (\$9.26)	\$9.26	\$2,707.68
WT-236 2007 Kenworth	2NKMHZ8X87M199259 (E) 1212616	9,927				\$0.00	\$852.39
E-5361 2016 Rosenbauer	54F2CA512GWM11580 (E) 1425867	9,399				\$0.00	\$467.28
E-5364 2008 Ford 4x4	1FDAW57R38EC53893 (E) 1356272	32,866		7/10/2017 7/25/2017	Riebes - LED back up lights (\$56.75) Burtons - 2.5 30x400 Guage (\$67.59)	\$0.00	\$9,922.15
E-5368 2007 E-ONE	4ENGAAA8371002458 (E) 1356273	63,592		7/18/17 8/22/17	Jackson Tire - Tire Rotation (\$70) Burtons - Pump D/C Pressure Guage (\$120.61)	\$120.61	\$17,746.67
						<b>\$18,234.66</b>	<b>\$127,910.34</b>



## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/19/2017

From: David Bellerive Phone Ext. x391  
(Department Head - please type)

Department Head Signature David Bellerive

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09/19/2017</u>	

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of August 15, 2017 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached:

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

Completed by \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_  
For meeting \_\_\_\_\_  
of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Not Recorded  
Failure with Recording Equipment  
No. AFD 17-08

Jackson, California  
Tuesday August 15, 2017  
10:32a.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Richard M. Forster, President, Director  
Lynn Morgan, Vice President, Director  
Brian Oneto, Director  
Pat Crew, Director  
Frank Axe, Director

**Staff:**

David Bellerive, Fire Chief  
Lindsey Clark, Clerk of the Board  
Nicole Cook, Deputy Clerk of the Board

**AGENDA**

**MOTION:** It was moved by Director Oneto, seconded by Director Crew, and unanimously carried to approve the agenda, as presented.

**PUBLIC MATTERS NOT ON THE AGENDA:** Chief Bellerive advised the Board of the start of new Battalion Chief Ryan Hamre.

Chief Bellerive also informed the Board that a second crew had been sent to the Detwiler fire, but that all personnel and the engine are now back. The personnel and engine performed well on the fire. Discussion ensued regarding wildland fires endangering the high mortality areas for the trees.

Director Oneto announced that Amador Fire had responded to the Kennedy Mine Museum fire, and that all firefighters from all agencies did a good job of salvaging exhibits and artifacts. There was a general consensus of gratitude to the firefighters from all Directors.

**ADMINISTRATIVE MATTERS**

**Correction to Meeting of 07/18/2017:** The following motion from the closed session meeting of July 18, 2017 was read publicly.

**MOTION:** It was moved by Director Oneto, seconded by Director Morgan and unanimously carried to approve resolution allowing Board President to sign agreement with IDEA in the amount of \$16,500.00 for Labor Negotiation matters.

**Vehicle Maintenance Report:** The members of the Board reviewed the report. Discussion ensued regarding the wear on engines when sent to fires.

**Update on Annual Benefit Assessments:** Chief Bellerive reviewed with the Board that the Benefit Assessments are completed and that there was significant time saved with the new process implemented by the Administrative Technician.

Strong direction to Chief Bellerive to write a letter of accommodation for Administrative Technician Lindsey Clark for the good work performed on creating the new process and system for completing the Benefit Assessments.

**Volunteer Fire Assistance Grant Award:** Chief Bellerive reviewed with the Board that Amador Fire had been awarded funding for radios and hose clamps through the Volunteer Fire Assistance Grant. Discussion ensued regarding cost of equipment and how equipment is used.

Direction to Chief Bellerive to obtain clarification on item #16 of the agreement as to if the \$5000.00 refers to single items purchased to total award amount.

**MOTION:** It was moved by Director Oneto, seconded by Director Crew and unanimously carried to approve resolution allowing Board President to sign agreement for Volunteer Fire Assistance Grant.

**RESOLUTION NO. AFPD 17-09**

Resolution approving the Department of Forestry and Fire Protection Agreement #7FG17003 for services from the date of last signatory on page 6 of the Agreement to June 30, 2018 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

**MISCELLANEOUS MATTERS**

**Regular Minutes of July 18, 2017:**

**MOTION:** It was moved by Director Axe seconded by Director Morgan, and unanimously carried to approve the minutes of July 18, 2017 with minor corrections.

**CLOSED SESSION:** At 11:08a.m., the Board recessed into closed session. The following persons were present during portions of this closed session: Fire Chief David Bellerive. This portion of the meeting was not recorded on tape.

**REGULAR SESSION:** At 11:10a.m., the Board reconvened into regular session. President Forster reported the following matters were reviewed during closed session:

**Confidential Minutes:**

**MOTION:** It was moved by Director Crew, seconded by Director Axe, and unanimously carried to approve the confidential minutes of July 18, 2017, with minor corrections.

**ADJOURNMENT:** At 11:11a.m., President Forster adjourned the meeting until **Tuesday, September 19, 2017 at 10:30a.m.**

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President, Amador Fire Protection District