

Tuesday September 18, 2018

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER**

810 Court Street
Jackson, California 95642

AGENDA

-- 10:30a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

PLEDGE OF ALLEGIANCE

AGENDA: Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

ADMINISTRATIVE MATTERS

- (1) VEHICLE MAINTENANCE REPORT:** Report of expenses for maintenance and repair of District vehicle fleet.
- (2) CAPITAL IMPROVEMENT PLAN:** Discussion and possible action relative to the subject plan.
- (3) FINAL BUDGET:** Discussion and possible adoption of the 2018/2019 fiscal year final budget, as presented or revised

MISCELLANEOUS MATTERS

- (4) MINUTES:** Review and approval of the regular minutes of the Board of Directors meeting of August 21, 2018, as presented or revised.

- (5) **MINUTES:** Review and approval of the special minutes of the Board of Directors meeting of August 24, 2018, as presented or revised.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

- (6) **CLOSED SESSION MINUTES:** Review and approval of the closed session minutes of the Board of Directors meeting of August 21, 2018, as presented or revised

ADJOURNMENT

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/18/2018

From: David Bellerive
(Department Head - please type)

Phone Ext. 391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
09/18/2018

Department Head Signature

David Bellerive

Agenda Title:

VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name

Committee Recommendation:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date

09/18/18

Time

10:30am

Item #

1

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on

Completed by

A new ATF is required from

Department
For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST:

AFPD Board Clerk

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	August Total Cost this Month	Total Cost of Vehicle starting July 2016
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FMSK8AR7FGB25939 {E} 1460509	19,530	26,650		8/21/18	Glass Doctor - Replace Cracked/Broken windshield - deductible only (\$500)	\$500.00	\$913.13
C-5101 - 2010 Ford Expedition XLT 4x4 (Prevention-08/09)	1FMJU1G59AEA43199 {E} 1305976	162,270	171,396	OOS - Stein's for a new engine	7/10/18	Riebes - light (\$1.28)	\$0.00	\$7,816.80
C-5103 - 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 {E} 1485648	19,611	46,923		7/10/2018 8/21/18 8/25/18	Riebes - wiper (\$52.19) Sterlings - Rotate tires, brakes pads, lube, filters, etc. (\$996.35) Stein's - Brake Pads cracked, repaired under warranty (\$0.00)	\$996.35	\$2,635.09
C-5104 - Chief 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	106,472		8/8/18 8/8/18 8/28/18	Sterling's Auto - spark plugs, spark plug wires, lube, oil and filter, belt tensioner, cooling system flush, air filter, fuel injection service (\$2,357.29) Sterling's Auto - Replace Battery (\$208.39) Stein's - Brake pads (front) & under warranty, resurfaced front rotors, front calipers (\$380.81)	\$2,946.49	\$6,010.42
C-5105 - Chief 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJU1GSXCEF67187 {E} 1401123	67,531	75,137				\$0.00	\$4,353.99
C-5106 -2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	72,260		8/14/18	Sterling's Auto - A, B and C Service, Rear Brake Pads, Rotate Tires (\$1639.17)	\$1,639.17	\$4,866.76
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	29,336		7/10/18	Sterling Auto - AC inop (\$726.96)	\$0.00	\$10,394.71
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 {E} 349699	80,306	85,659				\$0.00	\$16,891.00
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E} 11159107	42,236	43,060				\$0.00	\$11,083.15
WT-5116 2015 Kenworth	2NKH1HJ8X9FM437394 {E} 1410351	2,230	2,711				\$0.00	\$1,524.82
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RX8EC15309 {E} 1281212	99,175	101,917				\$0.00	\$1,441.91

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	August Total Cost this Month	Total Cost of Vehicle starting July 2016
WT-5126 2007 Kenworth	2NKMHZ8X67M199258 {E} 1212617	16,891	17,845				\$0.00	\$3,932.39
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E} DBT						\$0.00	\$0.00
WT-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	41,688				\$0.00	\$4,275.54
E-5148 2003 HME (114 First Out) (Previously E-5141)	44KFT42822WZ20024 {E} 1159077	82,595	97,201		7/10/18 7/10/18 8/14/18 8/14/18	Riebes - antifreeze and lights (\$75.90) Rea Work Trucks - door rod and spring (\$63.79) Doug Veerkamp's - A Service, Flush cooling sys (A/C inop), Check airleak, rplc Ft and RR brakes, drums and hardware, rplc driveline at trans, rplc heater valve, repair heater control cable, clean out radiator (\$3,688.59) Sterling's - Rep exhaust leak, remove and replc gaskets and hardware (\$1153.01)	\$4,841.60	\$39,934.94
U-5210 2000 Ford Explorer 4x4	1FMPU16LXYLB47751 {E} 1022891	107,494	108,469				\$0.00	\$725.65
E-5211 1991 KME	1HTSDPCR9NH416110 {E} 366231	33,432	36,785		7/17/18	Doug Veerkamp - B svc (\$585.84)	\$0.00	\$5,353.21
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E} 1281210	28,278	29,506				\$0.00	\$3,457.11
WT-5216 2015 Kenworth	2NKHJH8X7FM437393 {E} 1410352	3,030	4,223				\$0.00	\$2,740.21
E-5221 2003 HME (122 First Out)	44KFT42842WZ20025 {E} 1159078	97,576	108,976		7/10/18 7/10/18 7/24/18 8/14/18	Riebes - Paddle seat valve (\$35.01) Sterling Auto - B svc, svc transmission, svc cooling sys., gear lube, fuel/water seperator filter (\$1443.93) Doug Veerkamp - Rplc rear shoes and hardware and drums (brakes) (\$725.58) Jackson Tire - 4 New Tires (\$2052.89)	\$2,052.89	\$26,918.58
E-5222 1991 KME	1HTSDPCR0NH416111 {E} 349698	54,320	56,070		8/7/18	Riebes - Mirror (\$21.54)	\$21.54	\$4,085.61
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	44,271		8/7/18 8/14/18	Riebes - Spark Plug Kit (\$30.15) Sterling's - A service (\$521.32)	\$551.47	\$10,341.94
E-5231 1992 Freightliner	1FV6HLBB8NL481046 {E} 352799	63,292	64,964		7/24/18 8/14/18	Doug Veerkamp - B Svc and ck throttle linkage (\$761.92) Sterling's - Injector inop/weak, starting issue, remove starter and inspect flywheel (\$1076.21)	\$1,076.21	\$10,209.66
E-5234 1992 Ford F350 4x4	2FDKF38G7NCA42025 {E} 292907	33,123	33,749		7/24/18 7/24/18	Rory's Towing - shift cable (\$98.79) Riebes - Shifter cable (\$65.72)	\$0.00	\$3,180.40

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	August Total Cost this Month	Total Cost of Vehicle starting July 2016
WT-5236 2007 Kenworth	2NKM1H28X87M199259 {E} 1212616	9,833	10,426				\$0.00	\$865.30
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	16,923				\$0.00	\$4,529.31
E-5364 2008 Ford 4x4	1FDAW57R38EC53893 {E} 1356272	32,581	35,975		7/17/18 7/17/18 8/8/18	Autozone (reimb. Kwoka, brakes bad/strike team) brake pads (\$72.72) Les Schwab - Tire (tire blown during strike team) \$300.45 Sterling's Auto - Rep Hgh fuel rail pressure, injection pump, valve cover gasket, extract broken exhaust bolts, rplc cac tube boots, remove intercooler and re-inst (\$12,068.52)	\$12,068.52	\$28,645.21
E-5368 2007 E-ONE	4ENGAA8371002458 {E} 1356273	62,266	73,991		7/10/18 7/10/18	Riebes - Antifreeze, Hose/Tube, misc parts (\$57.72) Forestry Suppliers - seal gasket (\$11.13)	\$0.00	\$30,095.84
							\$26,694.24	\$247,222.68

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/18/18

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

09/18/18

Department Head Signature

David Bellerive

Agenda Title:

PUBLIC HEARING - CAPITAL IMPROVEMENT PLAN

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action on subject plan.

Recommendation/Requested Action:

Approve resolution adopting Capital Improvement Plan

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name

Committee Recommendation:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date

9/18/18

Time

10:30 am

Item #

2

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on

A new ATF is required from

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by

Department
For meeting
of _____

ATTEST: _____

AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF
THE AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING THE CAPITAL
IMPROVEMENT PLAN OF AMADOR FIRE
PROTECTION DISTRICT PURSUANT TO
GOVERNMENT CODE 66002

RESOLUTION NO. AFD 18-

WHEREAS, the Amador Fire Protection District Board of Directors finds that new development projects located in the Amador Fire Protection District are causing severe impacts on the fire protection resources in said District; and

WHEREAS, the Board of Directors finds that in order to provide adequate fire protection services for new development projects in said District it is necessary that additional fire protection facilities and equipment must be identified; and

WHEREAS, a Capital Improvement Plan has been written to quantify the equipment, facilities and apparatus needed to meet the fire protection goals and objectives for the Amador Fire Protection District for the five year period beginning with the 2018/19 fiscal year; and

WHEREAS, the capital improvement plan shall be adopted by, and shall be annually updated by a resolution of the governing body of a local agency at a noticed hearing pursuant to Government Code section 66002, including revisions thereto.

NOW THEREFORE, BE IT HEREBY RESOLVED that said board does hereby adopt the Capital Improvement Plan as presented.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 18th day of September, 2018, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST:

LINDSEY CLARK, Clerk of the
Amador Fire Protection District,
Amador County, California

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



MEMORANDUM

To: Honorable Board of Directors

From: David Bellerive, Fire Chief

Date: September 18, 2018

SUBJECT: Capital Improvement Plan

Any local agency that levies a fee as a condition on new development may adopt a capital improvement plan, which shall indicate the approximate location, size, time of availability, and estimates of cost for all facilities or improvements to be financed with the fees. Before you now is the annual update of our five year plan for the acquisition of facilities and equipment.

Please note that the total cost for any given year in the plan may be spread out over a period of years or reduced in the event sufficient funds are not available.

Staff Recommendation:

Approve the resolution adopting the 2018/2019 update of the Amador Fire Protection District Capital Improvement Plan.

Enclosures:
Resolution
Capital Improvement Plan

AMADOR FIRE PROTECTION DISTRICT

**2018/2019
CAPITAL
IMPROVEMENT
PLAN**

AMADOR FIRE PROTECTION DISTRICT GOALS

This plan quantifies the equipment, facilities and apparatus needed to meet the fire protection goals and objectives for the Amador Fire Protection District (AFPD) for a five year period.

The AFPD fire protection goals are to:

- * foster cooperative fire protection endeavors among all fire agencies within the county where such activities save money, improve protection and service, and promote harmony among fire agencies.
- * facilitate a consolidation of all local fire entities within Amador County.
- * facilitate future fire stations to enhance the capabilities to provide or increase service within our jurisdiction.
- * maintain a minimum Insurance Services Office rating of Dwelling Class 6Y, wherever possible, for all District residents not served by a qualifying water system.
- * maintain a minimum Insurance Service Office rating of Class 6 for all District residents served by a qualifying water system.
- * provide prompt Emergency Medical Technician level medical aid service to injured or ill citizens within AFPD protection area.
- * provide effective defibrillation services to all residents of AFPD's protection area.
- * participate fully in the local and state mutual and automatic aid systems.
- * provide high quality training program for all fire fighters.
- * provide fire prevention services.
- * comply with all local, state and federal laws and mandates relating to the fire service.
- * maintain an effective state of the art communications system

STANDARDS AND ALLOCATION PLANS

APPARATUS ELEMENT

OBJECTIVES:

1. Obtain an ISO 5Y Classification when possible, in areas not having water hydrants.
2. Obtain an ISO 5 Classification for all areas with a qualifying water system.
3. Provide field defibrillation services.
4. Provide vehicle extrication services.
5. Provide hazardous materials services.
6. Provide confined space rescue services.
7. Provide swift water rescues services

APPARATUS STANDARDS:

Structure engine

Meets NFPA and California ICS standards
500-850 gallon water tank
Selectable 4WD or conventional drive
Diesel engine
Automatic transmission with retarder
1000 GPM or larger pump
Foam system
Lighting system
Storage compartments for standard engine compliment

Interface engine:

500 gpm or larger pump
Minimum 500 gallon water tank
Selectable 4WD or conventional drive
Automatic transmission with retarder
Storage compartments for standard engine compliment
Foam system

Water tender:

Minimum 1500 gallon water tank with baffles
500 GPM or larger pump with in cab controls
Automatic transmission w/ retarder
Full flow dump valve
Foam System
“Pump and Roll” capable

Type 4-6 Engine

- 1 1/2 ton minimum
- Selectable 4WD
- Automatic transmission
- Utility body
- Water tank
- Pump
- Foam system

Squad (Special Purpose)

- 1 1/2 ton minimum
- Selectable 4WD
- Automatic transmission
- Utility body

APPARATUS ALLOCATION PLAN

Station #111 (Mace Meadow)

- 1 structure engine
- 1 water tender
- 1 medical squad

Station #112 (Van De Hei)

- 1 structure engine
- 1 type 6 engine
- 1 water tender

Station #114 (Pine Grove)

- 1 structure engine
- 1 medical squad
- 1 water tender/interface engine

Station #116 (Rancheria)

- 1 structure engine
- 1 structure / rescue engine
- 1 type 6 engine

APPARATUS ALLOCATION PLAN (con't)

Station #121 (Willow Springs)

1 structure engine

1 type 6 engine

1 water tender

Station #122 (Plymouth)

1 structure engine

1 water tender/interface engine

1 interface engine

Station #123 (Fiddletown)

1 structure engine

1 type 6 engine

1 water tender

FACILITY ELEMENT

OBJECTIVE:

To provide secure housing for all District apparatus, storage for equipment, a meeting/training room, and living quarters for firefighters.

FACILITY STANDARDS

Facilities will be either conventional framing with wood siding or prefab metal building. Wherever possible all apparatus stalls will be in a drive through configuration with roll up doors. All concrete slabs will be a minimum of 6" reinforced concrete. Each station shall be equipped with a push button combination door access lock.

FACILITY LOCATIONS

Locations of facilities will be based upon improvement of services to the communities the District serves.

COMMUNICATIONS ELEMENT

OBJECTIVE:

The communications plan will improve the entire communications system; provide multiple frequency capability for all apparatus; provide positive tones to generate an alert dispatch to all members; provide personnel with hand held multi-frequency repeater capable communications. Communication equipment shall be narrow band and P25 compliant / capable to insure compliance with State and Federal requirements. Currently, the District is upgrading all apparatus mobile radios to meet this objective.

MEDICAL ELEMENT

Defibrillator Standards

AFPD will operate defibrillators of a design and make approved by the Mountain-Valley Emergency Medical Services Agency

Defibrillator Allocation Plan

Amador Fire Stations:

Station #111	2 units
Station #112	1 unit
Station #114	2 units
Station #116	2 units
Station #121	1 unit
Station #122	3 units
Station #123	1 unit

ACQUISITION SCHEDULE

2018/2019 FY

Equipment:

Structure Engine - Battalion 10	\$525,000.00
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Facilities:

Fire Station - Martell	\$2,003,000.00
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2019/2020 FY

Equipment:

Interface Engine - Battalion 20	\$400,000.00
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2020/2021 FY

Equipment:

Structure Engine - Battalion 20	\$545,000.00
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2021/2022 FY

Facilities:

Fire Station, Mt. Zion Rd. Pine Grove	\$2,252,225.00
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2022/2023 FY

Facilities:

Training Center / EOC - Martell	\$1,000,000.00
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AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/18/18

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
09/18/18

Department Head Signature

David Bellerive

Agenda Title:

PUBLIC HEARING - FINAL BUDGET 2018/2019 FY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adoption of the 2018/19 fiscal year budget.

Recommendation/Requested Action:

Approve resolution adopting the 2018/2019 Final Budget

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

Auditor _____

FOR CLERK USE ONLY

Meeting Date

9/18/2018

Time

10:30 am

Item #

3

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Completed by _____

Department
For meeting
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:
RESOLUTION APPROVING 2018-2019
FISCAL YEAR FINAL BUDGET

RESOLUTION NO. AFD 18-

WHEREAS, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is meeting to adopt a final budget for the 2018-2019 fiscal year; and

WHEREAS, said meeting has been terminated, during which time all additions and deletions to the proposed budget for the 2018-2019 fiscal year were made.

THEREFORE BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the 2018-2019 fiscal year final budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2018-2019 Expenditures Appropriated for fund 45500:

Salaries and employee benefits	\$185,700.00
Services and supplies	\$1,025,518.00

Other Charges	\$122,009.00
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Fixed assets	\$155,000.00
Contingencies	\$0.00
Provision for Reserves	\$0.00

2018-2019 Expenditures Appropriated for fund
85800:

Salaries and employee benefits	\$3,032,620.00
Services and supplies	\$111,000.00
Fixed assets	\$0.00
Provision for Reserves	\$260,809.00

2018-2019 Total Expenditures Appropriated:

Salaries and employee benefits	\$3,218,320.00
Services and supplies	\$1,136,518.00
Other Charges	\$122,009.00
Fixed assets	\$155,000.00
Contingencies	\$0.00
Provision for Reserves	\$260,809.00

Total	\$4,892,656.00
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BE IT FURTHER RESOLVED that the appropriations which constitutes the total to the objects and sub-objects of the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by reference; and

BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said final budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 18th day of September, 2018, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST: _____

LINDSEY CLARK, Clerk of the Amador Fire Protection District, Amador County, California

20018/2019 FY

Final Budget

FIXED ASSETS

56110 Building And Improvements

Re-surfacing side driveway at Station 114	\$	20,000.00
New Siding Station 111	\$	16,000.00
Land Purchase Station 111	\$	34,000.00
total	\$	70,000.00

56200 Equipment

Repeater Leak Springs	\$	15,000.00
OTS Grant Rescue tools (reimbursed)	\$	70,000.00
total	\$	85,000.00

FIXED ASSETS	TOTAL	\$ 155,000.00
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Fund 45500 Budget Notes – FY 2018/2019

52700 Minor Equipment: \$ 65,000

Includes new portable lights, rotary saws, medical equipment, equipment for new engine, supply hose, attack hose, nozzles

52800 Special Departmental Expenses: \$169,000

- Journal Fire Chief's salary and benefits to Fund 85800 - \$ 135,000
- Deputy Chief Temp Position salary (benefits) to Fund 85800 - \$18,000
- Kirkwood Auto Aid Agreement - \$ 4,000
- Expenditures for Oxygen refills, ID card supplies, decals, uniform shoulder patches, tee shirts, hats, vinyl lettering/numbers, etc. \$12,000

52900 GSA and In-County Travel: \$ 70,000

Anticipated Increased fuel costs for District equipment and vehicles.

Other Expenditures

54183 FEMA Fire Grant	N/A
54184 Volunteer Fire Grant	
Wildland PPE	\$ 5,021
55201 Loan Principle	
Engine 5111 and E5141	\$ 99,754
55202 Loan Interest	
Engine 5111 and E5141	\$ 17,235

Fixed Assets

56110 Building and Improvements

- Resurfacing of driveway at Station 114 \$ 20,000
- Re-siding Station 111 \$ 16,000
- Land Purchase Station 111 \$ 34,000

56200 Equipment

- Repeater at Leek Springs \$ 15,000
- OTS Grant - Rescue tools (reimbursed) \$ 70,000

Total \$ 155,000

Provision for Reserves

There is no provision for reserves. Reserves in Fund #45500 is \$ 569,283.

Fund 45500 Budget Notes – FY 2018/2019

REVENUES

Available Fund Balance – \$ 279,542.00

Carry forward available balance from last FY budget. This amount does not include any of our reserve allocation.

Aid from Amador County - \$ 240,368

Directed toward Cal Fire's contract for dispatching services of Amador County fire resources

Special Assessments – \$ 624,000

Benefit assessment charges on AFD's over 12,000 parcels.

Impact Fees – \$ 10,000

Development fee on impacts to fire services from new development.

Fees for Services - \$ 180,424

- Administration fee Jackson Rancheria: (\$148,710).
- Plymouth Contract for fire protection services: (\$ 31,714).

Fire Prevention Fees: \$ 10,000

- Fees for plan checks, inspections, etc.

Miscellaneous \$ 85,000

- \$70,000 for OTS Grant for extrication tools
- \$15,000 for Leek Springs repeater

EXPENDITURES

Salaries and Benefits

\$ 185,700

Employee costs for the positions of Administrative Technician, two part time Fire Prevention Officers, part time Administrative Assistant

Services and Supplies

51700 Maintenance – Equipment: \$ 110,000

Lower costs for maintenance costs due to replacement of fleet

52300 Professional and Specialized Services: \$ 273,068

- State Dispatching Contract – \$ 240,368
- Auditor Fees - \$ 24,000
- IT Charges - \$6,500
- Quick Books (payroll) - \$2,200

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL
FISCAL YEAR 2018-2019

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2016-2017	ACTUAL 2017-2018	REQUESTED 2018-2019	ADOPTED 2018-2019
SALARIES AND EMPLOYEE BENEFITS				
50100 SALARIES AND WAGES	122,326.42	122,548.15	141,434.00	137,000.00
50300 RETIREMENT - EMPLOYER'S SHARE	11,266.09	5,007.42	12,000.00	11,000.00
50304 PERS MISC UNFUNDED LIABILITY	0.00	7,613.04	0.00	0.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	9,538.62	9,311.02	10,600.00	12,000.00
50400 EMPLOYEE GROUP INSURANCE	7,319.70	7,238.65	18,200.00	18,200.00
50500 WORKER'S COMPENSATION INSURANCE	1,847.89	6,490.11	6,000.00	6,000.00
50600 UNEMPLOYMENT INSURANCE	1,622.48	750.75	1,500.00	1,500.00
TOTAL SALARIES/EMPLOYEE BENEFITS	153,921.20	158,959.14	189,734.00	185,700.00
SERVICES AND SUPPLIES				
51110 SAFETY CLOTHING	33,292.82	48,045.39	30,000.00	30,000.00
51200 COMMUNICATIONS	14,427.65	14,591.72	15,000.00	15,000.00
51500 INSURANCE	59,519.02	57,325.32	65,000.00	65,000.00
51700 MAINTENANCE - EQUIPMENT	144,454.22	170,908.43	110,000.00	110,000.00
51760 MAINTENANCE - PROGRAMS	14,496.85	10,800.14	15,000.00	15,000.00
51800 MAINTENANCE - BLDGS/IMPROVEMENTS	8,139.55	7,555.48	10,000.00	10,000.00
52000 MEMBERSHIPS	2,193.79	2,534.47	2,700.00	3,000.00
52200 OFFICE EXPENSES	4,922.16	6,026.41	6,000.00	6,450.00
52211 G.S.A. DEPT COST ALLOCATION	757.00	1,730.00	2,000.00	2,000.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	243,380.76	238,816.57	273,068.00	273,068.00
52329 TRAINING	5,021.90	15,398.61	15,000.00	15,000.00
52400 PUBLICATIONS & LEGAL NOTICES	4,044.17	3,610.82	5,000.00	5,000.00
52500 RENTS, LEASES - EQUIPMENT	1,959.49	1,928.17	3,000.00	3,000.00
52600 RENTS, LEASES - BLDGS/IMPROVEMENTS	6,511.20	6,511.20	137,000.00	137,000.00
52700 MINOR EQUIPMENT	33,552.70	52,295.73	60,000.00	65,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	161,117.76	182,270.28	145,000.00	169,000.00
52900 G.S.A. AND IN-COUNTY TRAVEL	64,131.11	72,534.44	70,000.00	70,000.00
52910 MEETINGS AND CONVENTIONS	1,376.10	549.00	4,000.00	4,000.00
53000 UTILITIES	29,861.36	24,668.79	28,000.00	28,000.00
TOTAL SERVICES AND SUPPLIES	833,159.61	918,100.97	995,768.00	1,025,518.00
OTHER CHARGES				
54184 VOLUNTEER FIRE GRANT	0.00	19,004.67	0.00	5,020.00
55201 DEBT SERVICE PRINCIPAL	0.00	96,990.00	99,754.00	99,754.00
55202 DEBT SERVICE INTEREST	0.00	19,998.64	17,235.00	17,235.00
TOTAL OTHER CHARGES	0.00	135,993.31	116,989.00	122,009.00
FIXED ASSETS				
56110 BUILDINGS AND IMPROVEMENTS	24,300.00	22,298.20	32,000.00	70,000.00
56200 EQUIPMENT	111,697.30	338,433.87	95,000.00	85,000.00
TOTAL FIXED ASSETS	135,997.30	360,732.07	127,000.00	155,000.00
59500 CONTINGENCIES	0.00	0.00	0.00	0.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	1,123,078.11	1,573,785.49	1,429,491.00	1,488,227.00

Fund 45500
Dept. 8550

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL
FISCAL YEAR 2018-2019

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2016-2017	ACTUAL 2017-2018	REQUESTED 2018-2019	ADOPTED 2018-2019
FUND BALANCE	474,317.00	829,911.00	626,633.00	279,542.00
ADDITIONAL FINANCING SOURCES:				
PROPERTY TAXES	18,205.78	19,154.43	17,685.00	17,685.00
HOMEOWNERS EXEMPTION	224.42	315.08	200.00	200.00
AID FROM OTHER AGENCIES	240,368.00	260,431.64	240,368.00	240,368.00
SPECIAL ASSESSMENTS	603,945.04	618,357.92	624,000.00	624,000.00
INTEREST	5,472.06	12,135.63	6,000.00	6,000.00
IMPACT FEES/MITIGATION	12,475.45	11,891.85	10,000.00	10,000.00
OTHER GOVERNMENT STATE	103,433.21	155,596.51	20,000.00	30,000.00
FEES FOR SERVICES	232,468.18	159,966.03	171,837.00	180,424.00
FEMA FIRE GRANT	(10,878.00)	10,878.00	0.00	0.00
FIRE PREVENTION FEES	14,652.25	10,424.45	10,000.00	10,000.00
VOLUNTEER FIRE GRANT	-	9,502.33	10,000.00	5,020.00
MISCELLANEOUS	341,193.06	224,386.57	85,000.00	85,000.00
TOTAL ADDITIONAL FINANCING SOURCES	1,561,559.45	1,493,040.44	1,195,090.00	1,208,697.00
CANCELLATION OF RESERVES	0.00	0.00	0.00	0.00
TOTAL AVAILABLE FINANCING	2,035,876.45	2,322,951.44	1,821,723.00	1,488,239.00
SUMMARY OF FINANCING REQUIREMENTS				
FINANCING USES:				
TOTAL SALARIES AND BENEFITS	175,462.00	158,959.14	189,734.00	185,700.00
TOTAL SERVICES AND SUPPLIES	894,175.00	918,100.97	995,768.00	1,025,518.00
TOTAL OTHER CHARGES		135,993.31	116,989.00	122,009.00
TOTAL FIXED ASSETS	256,719.00	360,732.07	127,000.00	155,000.00
CONTINGENCIES	0.00	0.00	0.00	0.00
TOTAL FINANCING USES	1,326,356.00	1,573,785.49	1,429,491.00	1,488,227.00
PROVISIONS FOR RESERVES	82,887.00	234,062.00	0.00	
TOTAL FINANCING REQUIREMENTS	1,409,243.00	1,807,847.49	1,429,491.00	1,488,227.00

Fund 45500

AMADOR FIRE PROTECTION DISTRICT

FY 18/19

85800

REVENUE

Available Fund Balance – \$ 245,561

Carry forward available balance from this FY budget. This amount does not include any of our reserve allocation.

Measure M - \$ 1,390,000

AFPD's allocation of sales tax revenue based on a total projected revenue from Measure M of \$3.1M.

Aid from County - \$ 258,000

Used to fund paid staffing of AFPD fire station #114 in Pine Grove.

Contracted Services - \$ 1,310,368

Agreement for services which provides paid staffing to:

- Jackson Rancheria (\$ 1,310,368)
Billed for actual cost of salaries and benefits for staffing.

CFD 2006-1 - \$ 39,000

AFPD share of revenue based on properties within the CFD.

Miscellaneous - \$ 153,000

- Salary and benefits for the Fire Chief and salary for Deputy Chief. Money will be a onetime journal from our "general fund" #45500.

EXPENDITURES

Salary and Benefits:

50100 Salaries: \$ 2,157,640

Thirty-five (35) employees: 15 Firefighters; 9 Engineers; 7 Fire Captains; 3 Battalion Chiefs; 1 Fire Chief.

50300 Retirement: \$ 92,500 (= LFY high month + 10%) Employer matching contribution of up to 8.4% of employee salary. Note: Our maximum exposure this FY is \$ 181,242.

Fund 85800 Budget Notes – FY 2018/2019

50400 Employee Group Insurance: \$ 400,000 (= LFY high month + 10 %) Note: Our maximum exposure under current caps is \$ 729,504.

50600 Unemployment: \$ 11,000

Services and Supplies

52300 Professional and Specialized Services: \$ 50,000

- Testing – \$ 3,000
- Physicals/Medical evaluations - \$ 7,000
- “Live Scan” and background checks - \$ 10,000
- Specialized legal services - \$ 30,000

52329 Training \$20,000

52800 Special Departmental Expenses: \$ 41,000

- Uniforms – \$ 20,000
- Volunteer per call reimbursement - \$ 13,000
- Volunteer Length of Service Award - \$ 8,000

Fixed Assets

None

Provision for Reserves

Current reserves \$ 1,765,358.

Provisions this fiscal year for reserves \$260,809. Total reserves in Fund #85800 \$ 2,026,167.

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AFPD - MEASURE M BUDGET DETAIL
FISCAL YEAR 2018-2019

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2016-2017	ACTUAL 2017-2018	RECOMMENDED 2018-2019	ADOPTED 2018-2019
SALARIES AND EMPLOYEE BENEFITS				
50100 SALARIES AND WAGES	2,299,177.81	2,393,075.13	2,157,640.00	2,157,640.00
50300 RETIREMENT - EMPLOYER'S SHARE	62,421.98	77,475.35	92,500.00	92,500.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	174,404.90	184,935.72	171,480.00	171,480.00
50400 EMPLOYEE GROUP INSURANCE	361,725.93	342,208.55	400,000.00	400,000.00
50500 WORKER'S COMPENSATION INSURANCE	151,033.12	195,347.00	200,000.00	200,000.00
50600 UNEMPLOYMENT INSURANCE	15,151.69	19,024.93	11,000.00	11,000.00
TOTAL SALARIES/EMPLOYEE BENEFITS	3,063,915.43	3,212,066.68	3,032,620.00	3,032,620.00
SERVICES AND SUPPLIES				
52300 PROFESSIONAL & SPECIALIZED SERVICES	122,916.39	82,107.32	28,000.00	50,000.00
52329 TRAINING	30,794.06	9,282.00	10,000.00	20,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	43,145.46	43,185.97	41,000.00	41,000.00
TOTAL SERVICES AND SUPPLIES	196,855.91	134,575.29	79,000.00	111,000.00
 TOTAL - AMADOR FIRE PROTECTION DISTRICT	 3,260,771.34	 3,346,641.97	 3,111,620.00	 3,143,620.00

Fund 85800
Dept. 8588

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AFPD - MEASURE M BUDGET DETAIL
FISCAL YEAR 2018 - 2019

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2016-2017	ACTUAL 2017-2018	REQUESTED 2018-2019	ADOPTED 2018-2019
FUND BALANCE	327,899.00	(48,034.00)	(209,040.00)	245,561.00
ADDITIONAL FINANCING SOURCES:				
MEASURE M	1,278,543.50	1,398,030.98	1,361,104.00	1,390,000.00
AID FROM OTHER AGENCIES	258,000.00	258,000.00	258,000.00	258,000.00
CONTRACTED SERVICES	1,162,364.53	1,120,363.56	1,310,368.00	1,310,368.00
CFD MISC	0.00	79,013.06	50,000.00	39,000.00
MISCELLANEOUS	301,576.60	468,579.74	20,000.00	153,000.00
INTEREST	10,424.92	14,248.87	10,000.00	8,500.00
			80,000.00	
TOTAL ADDITIONAL FINANCING SOURCES	3,010,909.55	3,338,236.21		3,158,868.00
CANCELLATION OF RESERVES	0.00	67,000.00	1,441,104.00	0.00
TOTAL AVAILABLE FINANCING	3,338,808.55	3,357,202.21	1,232,064.00	3,404,429.00
SUMMARY OF FINANCING REQUIREMENTS				
FINANCING USES:				
TOTAL SALARIES AND BENEFITS	3,063,915.43	3,212,066.68	3,032,620.00	3,032,620.00
TOTAL SERVICES AND SUPPLIES	196,855.91	134,575.29	79,000.00	111,000.00
TOTAL FINANCING USES	3,260,771.34	3,346,641.97	3,111,620.00	3,143,620.00
PROVISIONS FOR RESERVES	126,249.00	0.00	0.00	260,809.00
TOTAL FINANCING REQUIREMENTS	3,387,020.34	3,346,641.97	3,111,620.00	3,404,429.00

Fund 85800

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/18/2018

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

09/18/2018

Department Head Signature *David Bellerive*

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of August 21, 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date

9/18/2018

Time

10130 am

Item #

4

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____

Department _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded
On MP3

Jackson, California
Tuesday, August 21, 2018
10:32am

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Lynn Morgan, President, Director
Brian Oneto, Vice President, Director
Richard Forster, Director
Pat Crew, Director
Frank Axe, Director

Absent:

Staff:

David Bellerive, Fire Chief
Lindsey Clark, Clerk of the Board
Nicole Cook, Deputy Clerk of the Board

AGENDA

MOTION: It was moved by Director Crew, seconded by Director Forster, and unanimously carried to approve the agenda, with correction.

Absent: Director Oneto

PUBLIC MATTERS NOT ON THE AGENDA: Fire Chief David Bellerive provided an update to the Board on the multiple strike team assignments for the past month and an update on the firefighter candidates who are going through the background process prior to the start of a five week academy.

ADMINISTRATIVE MATTERS

Vehicle Maintenance Report: Chief Bellerive presented the subject report to the Board. Discussion ensued relative to subject matter.

Director Forster voiced a concern over a discrepancy of diagnosis for a vehicle that was donated to the City of Ione Fire Department.

At 10:37am Director Oneto took his seat.

Agreement with CA DOJ For Application for Live Scan Processing: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Oneto seconded by Director Crew, and unanimously carried to approve resolution allowing the Board Chair to sign the agreement with the CA Department of Justice for Live Scan Processing.

RESOLUTION NO. AFD 18-12

Resolution approving the agreement with the CA Department of Justice for Live Scan Processing.

Volunteer Fire Assistance Grant Award: Discussion ensued relative to subject matter

MOTION: It was moved by Director Forster, seconded by Director Axe and unanimously carried to approve resolution allowing the Board Chair to sign the agreement for the Volunteer Fire Assistance Grant Award.

RESOLUTION NO. AFD 18-13

Resolution approving the agreement for the Volunteer Fire Assistance Grant Award.

MISCELLANEOUS MATTERS

Regular Minutes of July 17, 2018 and July 24, 2018:

MOTION: It was moved by Director Oneto, seconded by Director Crew and unanimously carried to approve the regular minutes of July 17, 2018 with corrections, and the regular minutes of July 24, 2018 as presented.

CLOSED SESSION: At 10:54 a.m., the Board recessed into closed session. The following persons were present during portions of this closed session: Fire Chief David Bellerive. This portion of the meeting was not recorded on tape.

REGULAR SESSION: At 11:30 a.m., the Board reconvened into regular session. The following matters were reviewed during closed session:

Property Negotiations:

MOTION: It was moved by Director Forster, seconded by Director Crew and unanimously carried to approve resolution authorizing purchase of APN 033-480-051.

RESOLUTION NO. AFD 18-14

Resolution approving the purchase of APN 033-480-051 from Ciro Toma.

At 11:05 a.m. Chief Bellerive left the room.

Public Employee Discipline /Dismissal/Release: Consensus by Board and direction given.

At 11:25 a.m. Chief Bellerive took his seat.

Confidential Minutes of July 17, 2018:

Confidential Minutes of July 24, 2018:

MOTION: It was moved by Director Axe, seconded by Director Crew and unanimously carried to approve the closed session minutes of July 17, 2018 with corrections, and the closed session minutes of July 24, 2018 as presented.

ADJOURNMENT: At 11:32 a.m., President Morgan adjourned the meeting until September 18, 2018 at 10:30 a.m.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/18/2018

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

09/18/2018

Department Head Signature David Bellerive

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors special minutes of August 24, 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts n/a

n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name

Comments:

Committee Recommendation:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date

9/18/2018

Time

10:30am

Item #

5

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution

Ordinance

Other: _____

Noes: _____

Resolution

Ordinance

Absent: _____

Comments:

Distributed on

A new ATF is required from

Department

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Completed by

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded
On MP3

Jackson, California
Friday, August 24, 2018
12:02 p.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Lynn Morgan, President, Director
Brian Oneto, Vice President, Director
Richard Forster, Director
Pat Crew, Director
Frank Axe, Director

Absent:

Staff:

Aaron Watkins, Chief
Lindsey Clark, Clerk of the Board

AGENDA

MOTION: It was moved by Director Crew, seconded by Director Axe, and unanimously carried to approve the agenda as presented.

PUBLIC MATTERS NOT ON THE AGENDA: Battalion Chief Aaron Watkins provided an update to the Board on the District's engines assigned on strike teams, as well as an update on a residential structure fire in Volcano.

ADMINISTRATIVE MATTERS

Purchase of Property:

MOTION: It was moved by Director Forster seconded by Director Crew, and unanimously carried to approve resolution authorizing purchase of APN 033-480-051-000 from Ciro Toma.

RESOLUTION NO. AFD 18-14

Resolution approving the purchase of APN 033-480-051-000 from Ciro Toma in the amount of \$32,500.00.

MISCELLANEOUS MATTERS: None

ADJOURNMENT: At 12:09 p.m., President Morgan adjourned the meeting until September 18, 2018 at 10:30 a.m.

President, Amador Fire Protection District