

Tuesday December 11, 2018

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street
Jackson, California 95642**

AGENDA

-- 3:00p.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

PLEDGE OF ALLEGIANCE

AGENDA: Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

ADMINISTRATIVE MATTERS

- (1) VEHICLE MAINTENANCE REPORT:** Report of expenses for maintenance and repair of District vehicle fleet.
- (2) AGREEMENT WITH AMADOR COUNTY:** Discussion and possible action relative to subject agreement.
- (3) MID YEAR BUDGET REVIEW:** Discussion and possible action relative to the current state of the District budget and approval of budget transfers.

MISCELLANEOUS MATTERS

- (4) MINUTES:** Review and approval of the regular minutes of the Board of Directors meeting of November 20, 2018, as presented or revised.

ADJOURNMENT

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 12/11/2018

From: Walter White
(Department Head - please type)

Phone Ext. 391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
12/11/2018

Department Head Signature Walter White

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name

Committee Recommendation:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date 12/11/18

Time 3:00p,

Item # 1

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: Resolution Ordinance Other:

Noes Resolution Ordinance

Absent: Comments:

Distributed on

A new ATF is required from

Department

Completed by

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST:

AFPD Board Clerk

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc, etc. if applicable)	Dates	Maintenance Performed (description)	November Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FM5K8AR7FG825939 {E} 1460509	19,530	30,798		8/21/18 11/20/18	Glass Doctor - Replace Cracked/Broken windshield - deductible only (\$500) Sterling Auto Repair - A Service (\$87.86)	\$87.86	\$1,000.99
C-5108/09 - 2010 Ford Expedition XLT 4x4 (Prevention-08/09)	1FMJUGS9AE4A3199 {E} 1305976	162,270	173,219		7/10/18 9/11/18 11/7/18 11/7/18	Riebes - light (\$1.28) Stein's Auto - replace/install new engine (in Aug) (\$7273.80) Stein's Auto - B Service (\$84.65) Riebes - Misc. (\$40.92)	\$125.57	\$15,216.17
C-5103 - 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B6CGEA6410 {E} 1485648	19,611	52,250		7/10/18 8/21/18 8/25/18 9/4/18 9/4/18 10/10/18	Riebes - wiper (\$52.19) Sterlings - Rotate tires, brakes pads, lube, filters, etc. (\$996.35) Stein's - Brake Pads cracked, repaired under warranty (\$0.00) Randy's Tire in Sonora - 2 tires/tpic from striketeam (\$931.27) Jackson Tire - 2 New tires (\$449.99) Riebes - Wiper Blades, misc. parts (\$34.19)	\$0.00	\$4,050.54
C-5104 - Chief 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B6CBEA30761 {E} 1306800	92,337	109,791		8/8/18 8/8/18 8/28/18	Sterling's Auto - spark plugs, spark plug wires, lube, oil and filter, belt tensioner, cooling system flush, air filter, fuel injection service (\$2,357.29) Sterling's Auto - Replace Battery (\$208.39) Stein's - Brake pads (front) & under warranty, resurfaced front rotors, front calipers (\$380.81)	\$0.00	\$6,010.42
C-5105 - Chief 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJUGSXCER67187 {E} 1401123	67,531	76,645		11/6/18 11/6/18	Jackson Tire - remove tires and remount studded tires (\$34.00) Steins Auto Care - A service, coolant leak repair, brakes (\$659.47)	\$693.47	\$5,047.46
C-5106 - 2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	73,402		8/14/18 9/11/18 11/7/18	Sterling's Auto - A, B and C Service, Rear Brake Pads, Rotate Tires (\$1639.17) Riebes - Lift support (\$116.33) Riebes - Wiper Blades (\$25.58)	\$25.58	\$5,008.67
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	32,161		7/10/18 9/18/18 10/16/18 10/16/18 10/2/18 11/7/18	Sterling Auto - AC inop (\$726.96) EVO - New antenna (\$61.96) Burton's Fire - Mud Flap (\$38.32) Burton's Fire - Switch and Low Coolant Sensor (\$609.12) Jackson Tire - 4 New GY Tires (\$2,388.63) Riebes - Wiper Blades, Lights, etc. (\$159.71)	\$159.71	\$13,652.45
E-5113 1991 KME 4x4	1HTSECR4NH15881 {E} 349699	80,306	85,878				\$0.00	\$16,891.00
SO-5115 2003 Ford F350 4X4 (previously SO-145)	1FDWE37723ED60337 {E} 1159107	42,236	43,206		10/2/18	Sterling Auto - B Service, Brakes, Rotors and Calipers (\$1,444.71)	\$0.00	\$12,527.86

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Mile, etc. if applicable)	Dates	Maintenance Performed (description)	November Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
WT-5116 2015 Kenworth	2NKHJH8X9PM437394 {E}1410351	2,230	2,961		9/18/18	Doug Veerkamp's - B Service (\$864.50)	\$0.00	\$2,389.32
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37R88EC15309 {E}1281212	99,175	102,748		10/23/18	Sterling's Auto - A Svc, Remove and Replace Water Pump, Radiator Hose, Replace Original Shock (\$4,297.82)	\$0.00	\$5,739.73
WT-5126 2007 Kenworth	2NKM4Z8X67M199258 {E}1212617	16,891	17,892				\$0.00	\$3,932.39
E-5141 2018 Rosenbauer (114 First Out)	54F2CA141WM12044 {E}1369499	0		OOS (at Burtons, correcting design issues)	11/7/18	Riebes - antifreeze (\$25.31)	\$25.31	\$25.31
WT-5146 1996 International	1H1TSDADR7TH397632 {E}035872	38,174	42,928		9/11/18 10/2/18 10/4/18	Sterling's Auto - A & B Service (\$534.58) Glass Doctor - Driver Side Mirror Replaced (\$43.10) United Fire - QG Relief Valve Kit (\$26.41)	\$0.00	\$4,879.63
E-5148 2003 HME (114 First Out) (Previously E-5141)	44KFT42K2WZ20024 {E}1159077	82,595	158,185		7/10/18 7/10/18 8/14/18	Riebes - antifreeze and lights (\$75.90) Real Work Trucks - door rod and spring (\$63.79) Doug Veerkamp's - A Service, Flush cooling sys (A/C inop), Check airleak, rplc Ft and RR brakes, drums and hardware, rplc driveline at trans, rplc heater valve, repair heater control cable, clean out radiator (\$3,688.59) Sterling's - Rep exhaust leak, remove and replc gaskets and hardware (\$1153.01) HNC Truck Parts - Headlight Switch (\$52.95) Riebes - lights (\$54.60)	\$0.00	\$40,042.49
U-5210 2000 Ford Explorer 4x4	1FMPU16LXYLB47751 {E}1022891	107,494	109,311		9/11/18 9/11/18	Stein's Auto - A Service (\$78.51) Riebes - Windshield wash and wipers (\$26.32)	\$0.00	\$830.48
E-5211 1991 KME	1H1TSDRC9NH16110 {E}366231	33,432	36,826		7/17/18 11/7/18	Doug Veerkamp - B svc (\$585.84) Plymouth Ace - Antifreeze (\$25.84)	\$25.84	\$5,379.05
E-5214 2008 Ford F550	1FDAX57R88EB55812 {E}1281210	28,278	29,893				\$0.00	\$3,457.11
WT-5216 2015 Kenworth	2NKHJH8X7FM437393 {E}1410352	3,030	4,520		9/25/18	Doug Veerkamp - B Svc (\$635.87)	\$0.00	\$3,376.08

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, etc. if applicable)	Dates	Maintenance Performed (description)	November Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5221 2003 HME (122 First Out)	44KFT42842WZ20025 (E) 1159078	97,576	111,872		7/10/18	Riebes - Paddle seat valve (\$35.01)	\$52.33	\$27,739.94
					7/10/18	Sterling Auto - B svc, svc transmission, svc cooling sys., gear lube, fuel/water separator filter (\$1443.93)		
					7/24/18	Doug Veerkamp - Rplc rear shoes and hardware and drums (brakes) (\$725.58)		
					8/14/18	Jackson Tire - 4 New Tires (\$2052.89)		
					9/4/18	CLF - Fan Blade (\$153.60)		
E-5222 1991 KME	IHTSDPCRONH41611 (E) 349698	54,320	56,281		9/4/18	US Bank Card - Fuel Cap (\$18.16)	\$9.68	\$5,595.31
					9/11/18	Riebes - Battery and Oil (\$583.27)		
					10/30/18	US Bank Card - Lights (\$14.00)		
					11/6/18	Doug Veerkamp - A service, Supply and Install fan, Wiring, Bad Lamp - repair (\$3158.31)		
					11/7/18	Plymouth Hardware - Power Steering Fluid (\$7.11)		
E-5223 1998 International	IHTSDADRWHS1543 (E) 993299	38,623	44,342		11/7/18	Riebes - Oil (\$45.22)	\$9.68	\$11,920.00
					8/7/18	Riebes - Mirror (\$21.54)		
					9/11/18	Bart Industries - Clear light (\$7.52)		
					10/16/18	Sterling's Auto - Replace Water Pump, Checked Coolant Leak (\$1,492.50)		
					11/7/18	Plymouth Ace - Starter Fluid (\$9.68)		
E-5231 1992 Freightliner	JFV6H1BR8N1481046 (E) 352799	63,292	66,206		8/7/18	Riebes - Spark Plug Kit (\$30.15)	\$0.00	\$10,220.41
					8/14/18	Sterling's - A service (\$521.32)		
					9/18/18	US Bank Card - Headlights/Replacement (\$35.59)		
					9/25/18	Sterling's - power steering leak repair, coolant leak repair (\$1,542.47)		
					7/24/18	Doug Veerkamp - B Svc and ck throttle linkage (\$761.92)		
E-5234 1992 Ford F350 4x4	2FDRK38G7NCA42025 (E) 292907	33,123	33,855		8/14/18	Sterling's - Injector inop/weak, starting issue, remove starter and inspect flywheel (\$1076.21)	\$0.00	\$3,334.80
					9/11/18	Riebes - Lights (\$10.75)		
					7/24/18	Rory's Towing - shift cable (\$98.79)		
					7/24/18	Riebes - Shifter cable (\$65.72)		
					11/13/18	Stein's Auto - B service (\$154.40)		
W/T-5236 2007 Kenworth	2NKMHZX83M199259 (E) 1212616	9,833	10,551		10/2/18	Sterling Auto - A Service (\$608.83)	\$0.00	\$1,474.13
E-5361 2016 Rosenbauer (116 First Out)	54F2CASI2GWM11580 (E) 1425867	8,502	18,718		9/4/18	Burton's Fire - Step Light (\$53.19)	-\$1,009.74	\$5,571.55
					10/2/18	Jackson Tire - 4 New Tires (\$2,051.98)		
					10/31/18	JRCH - Reimbursement for Sep (\$-53.19)		
					11/6/18	Burton's Fire - 2 QB Gril, Stator 14' and Guard Stator (\$1042.24)		
					11/30/18	JRCH - Reimbursement for Oct (\$2,051.98)		

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Mile, etc. if applicable)	Dates	Maintenance Performed (description)	November Total Cost this Month	Total Cost of Vehicle starting July 2016 (implementation of report)
E-5364 2008 Ford 4x4	1FDW5TR38EC53893 (E) 1356272	32,581	36,710		7/17/18 7/17/18 8/8/18	Autozone (reimb. Kwoka, brakes bad/strike team) brake pads (\$72.72) Les Schwab - Tire (tire blown during strike team) (\$300.45) Sterling's Auto - Rep High fuel rail pressure, injection pump, valve cover gasket, extract broken exhaust bolts, rplc cac tube boots, remove intercooler and re-inst, new turbos (\$12,068.52) JRCH - Reimbursement for July (\$-373.17) Jackson Tire - 4 New Tires (\$1,223.08) JRCH - Reimbursement for Aug (\$-12,068.52) US Bank / LEHR - Code 3 Light (\$404.82) JRCH - Reimbursement for Sept (\$-1,223.08) JRCH - Reimbursement for Oct (\$-404.82)	- \$404.82	\$16,203.52
E-5368 2007 E-ONE	4ENGAA8371002458 (E) 1356273	62,266	76,602		7/10/18 7/10/18 8/30/18 9/4/18 9/11/18 9/11/18 10/10/18 10/16/18 10/31/18 11/27/18 11/30/18	Riebes - Antifreeze, Hose/Tube, misc parts (\$57.72) Forestry Suppliers - seal gasket (\$11.13) JRCH - Reimbursement for antifreeze, hose, gasket, etc. (\$-68.85) Burton's Fire - Cab Latch (\$449.74) US Bank Card - Akron Field Service Kit/Repair leak from valve on passenger side (\$184.15) Riebes - Misc. Parts (\$8.04) Riebes - Oil Filler Cap (\$8.93) Veetkamps - Check and Repair Engine Oil and Power Steering Leaks (\$673.31) JRCH - Reimbursement for September (\$-641.93) Burton's Fire - Handle 2.5 TS (\$85.67) JRCH - Reimbursement for October (\$-682.24)	- \$596.57	\$30,112.66
							- \$651.38	\$261,629.47

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 12/11/18

From: Walter White
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
12/11/2018

Department Head Signature Walter White

Agenda Title: Agreement with County of Amador

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to attached agreement for services to provide the County of Amador with fire services.

Recommendation/Requested Action:

Approve resolution authorizing President to sign subject agreement.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name

Committee Recommendation:

Contract Attached:

Yes ☒

No ☐

N/A ☐

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date

12/11/18

Time

3:00pm

Item #

2

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes:

Resolution

Ordinance

Other:

Noes

Resolution

Ordinance

Absent:

Comments:

Distributed on

A new ATF is required from

Department

Completed by

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST:

AFPD Board Clerk

**BEFORE THE BOARD OF DIRECTORS OF
THE AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION AUTHORIZING PRESIDENT TO
SIGN FIRE SUPPORT SERVICES AGREEMENT
WITH COUNTY OF AMADOR

RESOLUTION NO. AFD 18-

WHEREAS, Amador Fire Protection District is a special district lying wholly within the unincorporated area of Amador County and has expertise in the provision, management, and administration of fire protection and suppression services (collectively "Fire Services"); and

WHEREAS, the County of Amador has no similar ability regarding Fire Services; and

WHEREAS, the County of Amador and Amador Fire Protection District jointly desire that Amador Fire Protection District provide certain Fire Services to the County of Amador.

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District, that said Board does hereby approve the agreement for fire support services by and between the Amador Fire Protection District and the County of Amador, on the terms and conditions contained therein as it related to services as fire support services.

BE IT FURTHER RESOLVED that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 11th day of December, 2018 by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

AGREEMENT FOR FIRE SUPPORT SERVICES

This Agreement is entered into this _____ day of _____, 2018, by and between the County of Amador, a political subdivision of the State of California ("County"), and the Amador Fire Protection District, a special fire protection district formed pursuant to the California Health and Safety Code ("AFPD"), on the following terms and conditions.

WHEREAS, AFPD is a special district lying wholly within the unincorporated area of Amador County and has expertise in the provision, management, and administration of fire protection and suppression services (collectively "Fire Services"); and

WHEREAS, County has no similar ability regarding Fire Services; and

WHEREAS, County and AFPD jointly desire that AFPD provide certain Fire Services to County;

IT IS AGREED by and between the parties hereto as follows.

1. AFPD shall represent County as directed by County's Board of Supervisors and County Administrative Officer ("CAO") in all fire-related issues, including interfacing with County agencies and departments and non-County entities.
2. Illustrative of its duties set forth in paragraph 1, AFPD shall be County's Fire Services representative as regards to County Code Chapters 15.30, Fire and Life Safety Regulations; Chapter 7.34, Fireworks Regulations; Chapter 17.14, Community Facilities District Participation; and Resolution No. 99-273, Abatement of Hazardous Weeds and Rubbish. County may direct AFPD to perform additional tasks.
3. At all time AFPD is providing Fire Services, it shall adhere to federal and State law and County ordinances, resolutions, and policies.
4. AFPD staff shall take guidance from the Board of Supervisors, a committee composed of members thereof, or the CAO.
5. County shall pay to AFPD Seventy four dollars and sixty cents (\$74.60) per hour for each hour of service provided by AFPD. Before each fiscal year during the Term the CAO and AFPD staff shall review the hourly rate to be paid to AFPD during the ensuing fiscal year.
6. The Term of this Agreement shall be from its date of execution as set forth above and shall remain in effect until terminated by either party upon sixty (60) days written notice by its legislative body to the other party if its intent to terminate.

7. AFPD represents that is self-insured and/or carries appropriate liability insurance as a California fire district. AFPD shall maintain said self-insurance and/or liability insurance during the term of this Agreement and shall provide evidence of self-insurance or coverage upon request of the County.

8. AFPD agrees to indemnify, defend (upon request of the County) and hold harmless said County and its agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorney's fees of counsel, expert fees, costs and staff time, and investigation costs) of whatever kind or nature (collectively "Claims"), that arise out of or are in any way connected with any negligent error, act or omission of the AFPD and/or its officers, agents, employees, independent contractors, subcontractors, or authorized representatives, unless such Claim arises out of the sole negligence or willful misconduct of the County or its agents or employees.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

COUNTY OF AMADOR

AMADOR FIRE PROTECTION
DISTRICT

Chairman, Board of Supervisors

Chairman, Amador Fire
Protection District

APPROVED AS TO FORM:

Greg Gillott
COUNTY COUNSEL

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

AGENDA TRANSMITTAL FORM

- ☒ Regular Agenda

☐ Consent Agenda

☐ Blue Slip

☐ Closed Session

Meeting Date Requested:

12/11/2018

To: Amador Fire Protection Board of Directors

Date: 12/11/2018

From: Walter White Phone Ext. 391
(Department Head - please type)

Department Head Signature Walter White

Agenda Title: Mid Year Budget Review and Approval of Budget Adjustments

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review of current status of District Budget and request for approval of attached budget adjustments and transfers.

Recommendation/Requested Action:

Approve attached budget adjustment/transfer

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

See attached.

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name

Committee Recommendation:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date 12/11/18

Time 3:00pm

Item # 4

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on

A new ATF is required from

Department

Completed by

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Increase Expense and Revenues for monies expensed and reimbursed for Jackson Rancheria equipment per contract.

8550 (General Budget) Expenditures

Department Number	8550	
Fund Number	45500	
Cash Accounts		
101455	General Default	
101456	Fire Impact Fees - Used for Capital Improvements (Station/Building Projects ie 111 remodel, driveway repairs)	
101614	St. 114 Future Station	
101615	15.30 InLeiu of Monies - Used for Tenders, and Tender Housing (112 Storage)	
101666	JRCH - Future Purchases of Engines and PPE	
101668	Dispatching Costs	
Line Items		
50100	Salaries	Salaries
50300	Retirement	Retirement
50310	Payroll Taxes	Payroll Taxes
50400	Employee Group Insurance	Medical, Dental, Vision,
50500	Workers Comp	Workers Compensation Insurance
51110	Safety Clothing	Goggles, Turnouts, Gloves, Helmets, Structure Boots, Shrouds, Neck Protectors , etc.
51200	Communications	Telephone bills, Radio releated costs not including equipment
51500	Insurance	Insurance Policies
51700	Maint. Equipment	Vechilces, SCBAs, Extrication Equipment, Air Compressor, Radio Repairs, Towing Service, Etc.
51760	Programs/Licenses	IT Licensing Costs, Software Purchases and License Renewals
51800	Building Improve	Routine Maintenance of Buildings. Example: Paint, Septic pump, pest control, etc.
52000	Memberships	NFPA, ACFF Assn, CA Fire Chiefs Association, Etc.
52200	Office Supplies	paper, printer ink, pens, etc.
52211	GSA Cost Allocation	Charges for services from GSA
52300	Professional Serv.	Contracts, Audit services, Occu-Med Exams, etc.
52329	Training	Materials for training and training classes
52400	Publications	books, news paper publications, subscriptions
52500	Equip. Rent/Lease	rents, leases, loan payments for equipment that is not a fixed asset
52600	Builing Rent/Lease	Rents and leases for buildings
52700	Small Tools	equipment that is not a fixed asset
52800	Special Dept.	subsistence/food during fires, cleaning PPE, refill O2, laptops/computers,supplies, DMV fees
52900	Gas/Travel	Fuel, travel expenses on district business
52910	Meetings & Conventions	Tuition, Mileage, Meals, Hotel and Registration Fees
53000	Utilities	Water, Garbage, Electricity, etc.
54183	FEMA Fire Grant	FEMA Grant
54184	VFA Fire Grant	VFA Grant
55201	Loan Principal	Payment for Principal on Engine Loans
55202	Loan Interest	Payment for Interest on Engine Loans
56110	Capital Improve	New Construction and Fees or Costs associated with construction. Land Purchases
56200	Fixed Assets	Equipment

	Budget	Expense	Balance	Percent of Budget Remaining
50100	\$137,000.00	\$43,595.31	\$93,404.69	68.18%
50300	\$11,000.00	\$2,161.12	\$8,838.88	80.35%
50310	\$12,000.00	\$3,606.63	\$8,393.37	69.94%
50400	\$18,200.00	\$2,981.05	\$15,218.95	83.62%
50500	\$6,000.00	\$3,012.25	\$2,987.75	49.80%
51110	\$30,000.00	\$5,193.34	\$24,806.66	82.69%
51200	\$15,000.00	\$5,033.61	\$9,966.39	66.44%
51500	\$65,000.00	\$51,382.00	\$13,618.00	20.95%
51700	\$110,000.00	\$76,088.55	\$33,911.45	30.83%
51760	\$15,000.00	\$6,283.72	\$8,716.28	58.11%
51800	\$10,000.00	\$5,838.10	\$4,161.90	41.62%
52000	\$3,000.00	\$440.00	\$2,560.00	85.33%
52200	\$6,000.00	\$1,490.17	\$4,509.83	75.16%
52211	\$2,000.00	\$739.00	\$1,261.00	63.05%
52300	\$273,068.00	\$261,378.00	\$11,690.00	4.28%
52329	\$15,000.00	\$4,484.08	\$10,515.92	70.11%
52400	\$5,000.00	\$1,643.10	\$3,356.90	67.14%
52500	\$3,000.00	\$1,292.08	\$1,707.92	56.93%
52600	\$137,000.00	\$3,164.83	\$133,835.17	97.69%
52700	\$65,000.00	\$25,844.73	\$39,155.27	60.24%
52800	\$169,000.00	\$163,293.48	\$5,706.52	3.38%
52900	\$70,000.00	\$34,757.46	\$35,242.54	50.35%
52910	\$4,000.00	\$630.00	\$3,370.00	84.25%
53000	\$28,000.00	\$9,829.77	\$18,170.23	64.89%
54183	\$0.00	\$0.00	\$0.00	100.00%
54184	\$5,020.00	\$0.00	\$5,020.00	100.00%
55201	\$99,754.00	\$99,754.00	\$0.00	0.00%
55202	\$17,235.00	\$17,235.00	\$0.00	0.00%
56110	\$70,000.00	\$75,857.12	-\$5,857.12	-8.37%
56200	\$85,000.00	\$85,000.00	\$0.00	0.00%

8550 (General Budget) Revenues

Account Number	Account Name	Budgeted	Received YTD	Percent of Budget Recieved
41010	Current Secured	\$17,685.00	\$0.00	0.00%
44100	Interest	\$6,000.00	\$7,510.22	125.17%
45260	State Homeowners Property	\$200.00	\$0.00	0.00%
45490	State Mandated Costs	\$0.00	\$0.00	0.00%
45600	Other Government State (Equipment Monies for Strike Teams)	\$30,000.00	\$22,840.83	76.14%
45640	Aid from Other Agenciesv (Amador Plan Money for St. 114)	\$240,368.00	\$83,763.08	34.85%
46009	Charges for Services	\$180,424.00	\$69,090.32	38.29%
46024	Fire Impact Fees	\$10,000.00	\$3,988.76	39.89%
46165	Fire Prevention Fees (Inspections, Plan Review)	\$10,000.00	\$5,441.60	54.42%
47010	Assessments	\$624,000.00	\$3,595.70	0.58%
47183	Fema Fire Grant	\$0.00	\$0.00	0.00%
47184	Volunteer Fire Grant	\$5,020.00	\$0.00	0.00%
101455-47890	Miscellaneous Revenues		\$39,169.38	
101615-47890	In Lieu of Water Fees (Can only be used for hose and tenders)	\$85,000.00	\$900.00	\$59,548.52 46.08%
101666-47890	JRCH Future Expenses (PPE and Engine)		\$19,479.14	

8588 (Measure M Budget) Expenditures

Department Number	8588
Fund Number	85800
Cash Account	101758

Line Items

50100	Salaries	Salaries
50300	Retirement	Retirement
50310	Payroll Taxes	Payroll Taxes
50400	Employee Benefits	Medical, Dental, Vision, Life
50500	Workers Compensation	Workers Compensation Insurance
52300	Professional Services	Legal fees, Consulting Fees
52329	Training	Employee Training, Allowance, EMT Certs, CPR Certs, Etc.
52800	Special Departmental	Employee Uniforms

	Budget	Expense	Balance	Percent of Budget Remaining
50100	\$2,157,640.00	\$869,575.79	\$1,288,064.21	59.70%
50300	\$92,500.00	\$40,705.80	\$51,794.20	55.99%
50310	\$171,480.00	\$76,571.03	\$94,908.97	55.35%
50400	\$400,000.00	\$127,665.64	\$272,334.36	68.08%
50500	\$200,000.00	\$85,034.20	\$114,965.80	57.48%
52300	\$50,000.00	\$24,842.74	\$25,157.26	50.31%
52329	\$20,000.00	\$4,903.27	\$15,096.73	75.48%
52800	\$41,000.00	\$12,510.04	\$28,489.96	69.49%

8588 (Measure M Budget) Revenues

Account Number	Account Name	Budgeted	Received YTD	Percent of Budget Recieved
46009	Charges for Services	\$1,310,368.00	\$522,889.64	39.90%
47890	Miscellaneous Revenues	\$153,000.00	\$54,944.71	35.91%
47894	CFD Disbursement Revenues	\$39,000.00	\$0.00	0.00%
45640	Aid from other agencies	\$258,000.00	\$86,000.00	33.33%
44100	Interest	\$8,500.00	\$0.00	0.00%
45641	Measure M	\$1,390,000.00	\$464,044.47	33.38%

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 12/11/2018

From: Walter White
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
12/11/2018

Department Head Signature Walter White

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors special minutes of November 20, 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts
n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded
On MP3

Jackson, California
Tuesday, November 20, 2018
10:32am

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Lynn Morgan, President, Director
Richard Forster, Director
Pat Crew, Director
Frank Axe, Director

Absent:

Brian Oneto, Vice President, Director

Staff:

Walter White, Fire Chief
Lindsey Clark, Clerk of the Board

AGENDA

MOTION: It was moved by Director Forster, seconded by Director Crew, and unanimously carried to approve the agenda as presented.

PUBLIC MATTERS NOT ON THE AGENDA: None

ADMINISTRATIVE MATTERS

Badge Presentation and Firefighters Oath: Chief White administered the badge pinning ceremony and firefighters oath for four (4) new Amador Fire Firefighters.

Request from Kirkwood Fire Regarding Hydrant Citations: Kirkwood Chief Rick Ansel addressed the Board relative to an ongoing problem of tourist parking in fire lanes and in front of fire hydrants in the Kirkwood area within Amador County. He requested approval from the Board to implement a citation program to discourage people from continuing to park in prohibited areas. Discussion ensued relative to subject matter.

MOTION: It was moved by Director Crew, seconded by Director Axe and carried to approve the implementation of writing citations for blocking fire lanes and hydrants within the Amador County boundaries of Kirkwood pending approval by County Counsel.

Absent: Director Oneto

Vehicle Maintenance Report: Fire Chief White reviewed the monthly Vehicle Maintenance Report with the Board. Discussion ensued relative to subject report.

Amendment to Ordinance 005 – Adopting the 2016 CA Fire Code with the Amador Fire Protection District: Deputy Fire Marshal Walter Jukes provided the Board with information relative to the updates in the subject ordinance.

MOTION: It was moved by Director Forster, seconded by Director Crew and carried to approve the adoption of Ordinance 006 An Ordinance Adopting the California Fire Code within the Amador Fire Protection District.

Absent: Director Oneto

MISCELLANEOUS MATTERS

Regular Minutes of October 16, 2018:

MOTION: It was moved by Director Crew, seconded by Director Axe, and carried to approve the minutes of October 16, 2018 as presented.

Absent: Director Oneto

ADJOURNMENT: At 10:57 a.m., President Morgan adjourned the meeting until December 11, 2018 at 3:00 p.m.

President, Amador Fire Protection District