

Tuesday, August 16, 2022

**BOARD OF DIRECTORS  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY ADMINISTRATION CENTER  
810 Court Street, Board of Supervisors Chambers  
Jackson, California 95642**

**AGENDA**

**-- 10:30 a.m.--**

**Please Note: All Board of Directors meetings are recorded.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

**Due to the Governor's Executive Order N-25-20, The Amador Fire Protection District will be conducting its meeting via teleconference. While this meeting will still be conducted in-person at 810 Court Street, we strongly encourage the public to participate from home by calling in using the number below (or 1-669-900-6833).**

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting  
**\*\*PLEASE NOTE, DUE TO COVID-19 SIGNING IN AT THE PODIUM HAS BEEN DISCONTINUED AT THIS TIME. PLEASE STATE YOUR NAME CLEARLY FOR THE RECORD. \*\***

If you are participating via telephone or online and want to speak, you will need to "raise your hand" (hand emoji). Zoom how-to features, such as "unmute" or "raising your hand" can be found at the link below: [https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h\\_e027935e-f7cf-4183-9870-64f177689687](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687)

**10:30 a.m. Regular Scheduled Meeting**  
 +1 669 900 6833 US  
**Meeting ID or Access: 899 3343 1420#**  
**Passcode: 039003**

You may also view and participate in the meeting using this link:  
<https://us02web.zoom.us/j/89933431420?pwd=MFFJWmcvNm9sQi83S09VbWhUUUdudz09>

**REGULAR MEETING AGENDA**

**DATE:** August 16, 2022  
**TIME:** 10:30 A.M.  
**LOCATION:** County Administration Center  
 Board Chambers  
 810 Court Street  
 Jackson, CA 95642

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

**APPROVAL OF ITEMS ON THE CONSENT AGENDA:** NOTE: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of any Board member.

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

**PRESENTATION:**

- (1) **PROMOTION; BADGE PINNING AND RECOGNITION:** Discussion relative to subject matter.
- (2) **RECOGNITION AND AWARD FOR ACT OF COURAGE:** Discussion relative to subject matter.

**ADMINISTRATIVE MATTERS:**

- (3) **VEHICLE MAINTENANCE REPORT:** Discussion relative to subject matter and possible action.
- (4) **TRAINING REPORT AND PRESENTATION:** Discussion relative to subject matter and possible action.
- (5) **CALL REPORT:** Discussion and possible action relative to subject matter.
- (6) **AGREEMENT FOR FIRE MARSHAL SERVICES WITH CITY OF JACKSON:** Discussion relative to subject matter and possible action.

**MISCELLANEOUS MATTERS**

- (7) **MINUTES:** Discussion and possible action. Review and approval of the regular minutes from July 19, 2022.

**ADJOURNMENT** until Tuesday, September 20, 2022

**\*\*\*\*\*DO NOT REMOVE UNTIL AFTER AUGUST 17, 2022 \*\*\*\*\***

Tuesday, August 16, 2022

AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS

CONSENT AGENDA

NOTE: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

- 1.    **REPORTS OF APPOINTMENTS**           None
  
- 2.    **AGREEMENT**                           None
  
- 3.    **RESOLUTIONS**                        Yes
  - A.    Adoption of Policy Manual, version 20220807\_T185855
  - B.    Cal OES 130 Designation of Applicants Agent
  - C.    Amend and Restate Flexible Benefits (125 Plan)
  
- 4.    **BUDGET MATTERS**                    None
  
- 5.    **MISCELLANEOUS**                    None
  
- 6.    **GENERAL CORRESPONDENCE**       None

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. x391

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>08/16/2022</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: Adoption of Policy Manual

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adopting Policy Manual  
(20220807\_T185855\_Amador\_Fire\_Protection\_District\_Policy\_Manual)

Recommendation/Requested Action:  
Approve resolution adopting volunteer policy manual

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_  
Staffing Impacts n/a

Is a 4/5ths vote required? Yes  No

Committee Review? N/A

Name Personnel Committee

Committee Recommendation:  
Approve and implement proposed policy manual

Contract Attached: Yes  No  N/A   
Resolution Attached: Yes  No  N/A   
Ordinance Attached: Yes  No  N/A

Comments: \_\_\_\_\_  
\_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF  
THE AMADOR FIRE PROTECTION DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION ADOPTING  
LEXIPOL POLICY MANUAL

RESOLUTION NO. AFPD 22-11

**BE IT RESOLVED** by the Board of Directors of the Amador Fire Protection District, County of Amador, State of California, that said Board does hereby approve and adopt the Amador Fire Protection District Policies Manual effective August 16, 2022.

**BE IT FURTHER RESOLVED** that the President be and hereby is authorized to sign the resolution approving the policies manual version 20220807\_T185855.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 16th day of August 2022 by the following vote:

AYES:

NOES:

ABSENT:

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President, Board of Directors

ATTEST:

NICOLE COOK, Clerk of the  
Amador Fire Protection District,  
Amador County, California

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## AGENDA TRANSMITTAL FORM

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
08/16/2022	

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. x391

Department Head Signature \_\_\_\_\_

Agenda Title: CAL OES 130 DESIGNATION OF APPLICANTS AGENT RESOLUTION FOR NON STATE AGENCIES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action to approve authorized agents for any or all open and future disaster/grants declared up to three (3) years following the date of approval.

Recommendation/Requested Action:

**Approve recommended authorized agents**

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

None

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by \_\_\_\_\_

Department  
For meeting  
of \_\_\_\_\_

ATTEST: \_\_\_\_\_

AFPD Board Clerk

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR  
NON-STATE AGENCIES**

BE IT RESOLVED BY THE The Board of Directors OF THE Amador Fire Protection District  
(Governing Body) (Name of Applicant)

THAT Fire Chief, Walter White, OR  
(Title of Authorized Agent)

Executive Secretary, Nicole Cook, OR  
(Title of Authorized Agent)

Bookkeeper, Stacy Powrozek  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Amador Fire Protection District,  
(Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the Amador Fire Protection District, a public entity established under the  
(Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below**

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): \_\_\_\_\_

Passed and approved this 16 day of August, 2022

**Richard Forster, Chair**

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, **Nicole Cook**, duly appointed and **Clerk of the Board** of  
(Name) (Title)

**Amador Fire Protection District**, do hereby certify that the above is a true and  
(Name of Applicant)

correct copy of a resolution passed and approved by the **The Board of Directors**  
(Governing Body)

of the **Amador Fire Protection District** on the 16 day of August, 2022,  
(Name of Applicant)

**Clerk of the Board**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.

STATE OF CALIFORNIA  
GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
**Cal OES 130 - Instructions**

**Checking Universal or Disaster-Specific Box:** A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

**Governing Body Representative:** These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

**Certification Section:**

**Name and Title:** This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. 391

- |                                     |                |
|-------------------------------------|----------------|
| <input type="checkbox"/>            | Regular Agenda |
| <input checked="" type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/>            | Blue Slip      |
| <input type="checkbox"/>            | Closed Session |

Meeting Date Requested:

08/16/2022

Department Head Signature \_\_\_\_\_

Agenda Title: AMEND AND RESTATE FLEXIBLE BENEFITS (125) PLAN

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adopting resolution to amend and restate (existing) the MidAmerica Administrative & Retirement Solution Flexible Benefits (125) plan and to authorize Fire Chief to sign.

Recommendation/Requested Action:

Approve President to sign resolution

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: \_\_\_\_\_

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

**RESOLUTION TO AMEND AND RESTATE  
THE MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS  
Flexible Benefits (125) Plan**

WHEREAS, Amador Fire Protection District  
(the "Employer") has established and adopted the MidAmerica Administrative & Retirement Solutions Flexible Benefits (125) (the "Plan") for the benefit of its eligible employees and their dependents;

WHEREAS, the section of the Plan entitled "Plan Amendments" reserves the right of the Employer to amend the Plan, at any time and in whole or in part, so long as participants are notified and any amendment does not adversely affect the rights of existing participants, and to make changes imposed by the Internal Revenue Service, without notice to participants;

WHEREAS, the Employer wishes to amend and restate the Plan; and

WHEREAS, a copy of the amended and restated Plan document has been attached;

NOW, THEREFORE, BE IT RESOLVED that the Plan is amended and restated by adopting all of the terms of the amended and restated Plan document attached, effective on April 1, 2022.

\*\*\*\*\*

This Resolution has been executed this 16 day of August, 2022.

Signature

Walt White, Fire Chief

Name and Title

Amador Fire Protection District

Employer

---

**Flexible Benefits (125) Plan**  
(Adopting the MidAmerica Administrative & Retirement Solutions, Inc.  
Flexible Benefits (125) Plan Basic Plan Document)

**ADOPTION AGREEMENT**  
  
**for**  
**Amador Fire Protection District**

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**Employer Address:** 810 Court Street

Jackson, CA 95642

**Employer Telephone Number:** 209-223-6391

**Employer Identification Number:** 27-2029617



The undersigned Employer, by executing this Adoption Agreement, hereby adopts and implements the terms of the Basic Plan Document of the MidAmerica Administrative & Retirement Solutions, Inc. Flexible Benefits (125) Plan (hereinafter referred to as "the Plan") and agrees to abide by the terms of the Plan.

**Effective Date.** The Effective Date of the Plan is March 1, 2018.

**Plan Year.** The Plan Year ends on December 31.

With this Adoption Agreement, and by its authorized signature below, the Employer hereby makes the following designations.

**Contribution Types.** All funds for the Plan shall come exclusively from the Employee and shall be used to purchase the following Benefit Package Options:

- Option A: Group insurance contracts and prepaid health plan contracts for Employer-sponsored health insurance;
- Option B. Health Care Reimbursement Account (HCRA)
- Option C. Dependent Care Reimbursement Account (DCRA)

**Eligible Classes and Participation Dates.** The class or classes of Employees covered by this Plan for the selected Benefit Package Option(s) are designated below, with the applicable waiting period and minimum and maximum dollars amounts following:

- Class of Employee: All Eligible Employees
  - Option A; waiting period: \_\_\_\_\_
  - Option B; waiting period: \_\_\_\_\_  
Minimum dollar amount \$ 0 ; maximum dollar amount \$ IRS Maximum
  - Option C; waiting period: \_\_\_\_\_  
Minimum dollar amount \$ 0 ; maximum dollar amount \$ IRS Maximum
  
- Class of Employee: \_\_\_\_\_
  - Option A; waiting period: \_\_\_\_\_
  - Option B; waiting period: \_\_\_\_\_  
Minimum dollar amount \$ \_\_\_\_\_ ; maximum dollar amount \$ \_\_\_\_\_
  - Option C; waiting period: \_\_\_\_\_  
Minimum dollar amount \$ \_\_\_\_\_ ; maximum dollar amount \$ \_\_\_\_\_
  
- Class of Employee: \_\_\_\_\_
  - Option A; waiting period: \_\_\_\_\_
  - Option B; waiting period: \_\_\_\_\_  
Minimum dollar amount \$ \_\_\_\_\_ ; maximum dollar amount \$ \_\_\_\_\_
  - Option C; waiting period: \_\_\_\_\_  
Minimum dollar amount \$ \_\_\_\_\_ ; maximum dollar amount \$ \_\_\_\_\_

**Benefit Credits.** The following amount shall be available as a Benefit Credit to each Participant to apply, at the Participant's discretion, towards the cost of one or more of the Benefit Package Options available under the Plan. Note: Benefit Credits, if selected below, are in addition to any Nonelective Contributions made by the Employer on behalf of each Participant.

**Distribution Eligibility.**

- Immediate (before exhausting HRA contributions.)
- Other \_\_\_\_\_

**Debit Card.**

Debit cards will be issued to participants enrolled in the HCRA and DCRA plan.

**Run-Off Times.**

Claims for HCRA reimbursement must be submitted within 90 (ninety) days after the end of the Plan Year.  
Claims for DCRA reimbursement must be submitted within 90 (ninety) days after the end of the Plan Year.

**Participation by Terminated Employees.**

**Participation by Terminated Employees in HCRA:**

Terminated employees will be allowed 0 (zero) days after termination of employment to continue incurring expenses plus 90 (ninety) days after termination of employment to submit expenses incurred prior to termination of employment.

**Participation by Terminated Employees in DCRA:**

Terminated employees will be allowed 0 (zero) days after termination of employment to continue incurring expenses plus 90 (ninety) days after termination of employment to submit expenses incurred prior to termination of employment.

**Administration Fees:** Administrative Fees are:

Admin Fee: \$4 Per Participant Per Month, Platform Fee: \$1 Per Participant Per Month. Fees Paid by: Employer

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**Manual Claim Fees:** A reimbursement processing fee of \$5.00 for each hard copy claim form submitted shall be paid by:

N/A

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**Affiliated Employers.** The following employers which are affiliated with the Employer are authorized to adopt the Plan:

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**Applicable Law.** The Plan shall be governed under the laws of the State of California.

**Designation of Plan Administrator:** The Employer hereby designates the following initial Plan Administrator: MidAmerica Administrative & Retirement Solutions.

The Employer hereby agrees to the provisions of the Plan and has executed this Adoption Agreement on this  
16th day of August, 2022.

Name of Employer: Amador Fire Protection District  
Signature: \_\_\_\_\_  
Print Name: Walt White  
Title: Fire Chief  
Date: 08-16-2022

Name of Employer CONTACT (print): Nicole Cook  
Title: Executive Admin  
E-Mail: ncook@amadorgov.org  
Telephone: 209-223-6391 or 209-223-6632 Ext. \_\_\_\_\_  
Fax: 209-223-6646

IRS Circular 230 Notice: We are required to advise you no person or entity may use any tax advice in this communication or any attachment to (i) avoid any penalty under federal tax law or (ii) promote, market or recommend any purchase, investment or other action.

SLK\_TOL #1135315-v5

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>08/16/2022</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: BADGE PINNING AND RECOGNITION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)  
Presentation and Discussion Only and Recognizing the following:

-Shaun Gonsalves was promoted from Fire Engineer to Fire Captain on August 4th, 2022. He has been employed with the District since October of 2016. Fire Captain Gonsalves has been assigned to C Shift at Station 111 in Pioneer.

-Brandon Schnetz was promoted from Firefighter to Fire Engineer on June 25, 2022. Engineer Schnetz was hired April of 2021 and is assigned to A Shift at Station 114 in Pine Grove.

Recommendation/Requested Action:

Public Presentation

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: \_\_\_\_\_

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by \_\_\_\_\_

Department \_\_\_\_\_

ATTEST: \_\_\_\_\_

For meeting \_\_\_\_\_

AFPD Board Clerk

of \_\_\_\_\_

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. x391

- |                                     |                |
|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Regular Agenda |
| <input type="checkbox"/>            | Consent Agenda |
| <input type="checkbox"/>            | Blue Slip      |
| <input type="checkbox"/>            | Closed Session |

Meeting Date Requested:  
08/16/2022

Department Head Signature \_\_\_\_\_

Agenda Title: RECOGNITION AND PRESENTATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Presentation: Recognition and award for Act of Courage on Electra Fire Incident

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts

n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments:

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation:

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by \_\_\_\_\_

Department \_\_\_\_\_

ATTEST: \_\_\_\_\_

For meeting \_\_\_\_\_

AFPD Board Clerk

of \_\_\_\_\_

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. 391

- |                                     |                |
|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Regular Agenda |
| <input type="checkbox"/>            | Consent Agenda |
| <input type="checkbox"/>            | Blue Slip      |
| <input type="checkbox"/>            | Closed Session |

Meeting Date Requested: 08/16/2022

Department Head Signature \_\_\_\_\_

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet during the month of July

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: \_\_\_\_\_

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	22/23 FY Odometer Reading	Repair Hours / Comments <small>(out of service, Misc., etc. if applicable)</small>	Dates	Maintenance Performed (description)	JULY Total Cost this Month	Total Cost of Vehicle starting July 2016 <small>(Implementation of report)</small>
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FM5K8AR7FGB25939 (E) 1460509	19,530	85,375		07/06/22	Riebes - Battery (\$177.40)	\$177.40	\$5,647.39
C-5107 (Chew) - 2010 Ford Expedition XLT 4x4 (Prevention) <small>(marked on vehicle 5101,5108)</small>	1FMJU1G59AEA43199 (E) 1305976	162,270	237,428		7/26/22	Sterling's Auto - A svc. and pads (\$704.38)	\$704.38	\$28,253.82
C-5102 (Watkins) 2016 Ford F250 4x4 (Battalion Chief) <small>(marked on vehicle 5103)</small>	1FT7X2B60GEA66410 (E) 1485648	19,611	118,078		7/11/22	Les Schwab Tires - 4 tires (Rice Incident) (\$1,559.58)	\$1,559.58	\$15,773.93
C-5103 (Battalion Chief) 2011 Ford F250 4x4 <small>(marked on vehicle 5104)</small>	1FT7X2B62BEA30761 (E) 1306800	92,337	151,782				-	\$19,660.19
C-5105 (Command) 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJU1G5XCEF67187 (E) 1401123	67,531	95,679				-	\$8,844.37
C-5104 (Yelinek)-2009 Ford F250 4x4 (Battalion Chief) <small>(marked on vehicle 5106)</small>	1FTSX21569EA15399 (E) 1294991	65,530	-	Strike Team Deployment	7/18/22	Sterling's Auto - A svc., exhaust manifold (\$1,898.63)	\$1,898.63	\$22,258.00
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 (E) 1488122	19,474	63,975		7/29/22	Cummins - new engine and misc. work,paid in full by Rosenbauer (\$17,182.38)	-	\$42,713.20
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 (E) 349699	80,306	89,438				-	\$18,756.10



E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,201				-	\$18,831.01
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	49,507	57,804		7/6/22 7/11/22	Riebes - Misc. Parts, oil, AC refrid., (\$350.11) LN Curtis - Plumbing Gaskets (\$114.99)	\$465.10	\$51,172.94
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	12,142				-	\$2,686.78
U-5310 2008 Ford (Utility)	1FTSW21R98EC31882 {E} 8V25580	30,500	36,135	OOS - Lynch's (radiator hose)			-	\$12.91
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	-	OOS - Burtons	7/31/22	JRCH Reimbursement - Jun (\$-0.00)	-	\$17,477.41
E-5364 2008 Ford F550 4x4	1FDAW57R38EC53893 {E} 1356272	32,581	42,765	Strike Team Deployment	7/31/22	JRCH Reimbursement - Jun (\$-0.00)	-	\$15,885.48
E-5368 2007 E- ONE	4ENGAAA8371002458 {E} 1356273	62,266	111,329		7/31/22	JRCH Reimbursement - Jun (\$-0.00)		\$31,980.17
							<b>\$7,605.45</b>	<b>\$574,962.91</b>

## AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
08/16/2022	

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. 391

Department Head Signature \_\_\_\_\_

Agenda Title: TRAINING REPORT AND PRESENTATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District Wide Training for the month of July and Eagle's Nest training power point presentation that occurred earlier this year, provided at the request of the Board.

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) None      Staffing Impacts None

Is a 4/5ths vote required?      Yes       No

Committee Review?      N/A

Name \_\_\_\_\_

Contract Attached:      Yes       No       N/A

Resolution Attached:      Yes       No       N/A

Ordinance Attached      Yes       No       N/A

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_      Counsel \_\_\_\_\_

Auditor \_\_\_\_\_      GSA Director \_\_\_\_\_

CAO \_\_\_\_\_      Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___      Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____      Comments: _____		

Distributed on \_\_\_\_\_

Completed by \_\_\_\_\_

A new ATF is required from \_\_\_\_\_  
Department \_\_\_\_\_  
For meeting \_\_\_\_\_  
of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_  
AFPD Board Clerk



### Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
07/01/2022	CSRT Supplied Air Respirator	Amador Fire CSRT Evolution #2	DBD
07/02/2022	CSRT Ventilation/Air monitoring	Amador Fire CSRT Evolution #5	DBD
07/03/2022	CSRT Supplied Air Respirator	Amador Fire CSRT Evolution #2	DBD
07/04/2022	CSRT Ventilation/Air monitoring	Amador Fire CSRT Evolution #5	DBD
07/05/2022	CSRT Supplied Air Respirator	Amador Fire CSRT Evolution #2	DBD
07/06/2022	CSRT Ventilation/Air monitoring	Amador Fire CSRT Evolution #5	DBD
07/07/2022	Wildland ICS	FIRESCOPE FOG Manual	LGB
07/08/2022	Wildland Multicompany Evolutions		LSD
07/09/2022	Wildland ICS	FIRESCOPE FOG Manual	LGB
07/10/2022	Wildland Multicompany Evolutions		LSD
07/11/2022	Wildland ICS	FIRESCOPE FOG Manual	LGB
07/12/2022	Wildland Multicompany Evolutions		LSD
07/13/2022	LARRO Slings and Anchors	SFT LARRO Curriculum	DBD
07/14/2022	LARRO Patient Packaging	SFT LARRO Curriculum	DBD
07/15/2022	LARRO Slings and Anchors	SFT LARRO Curriculum	DBD
07/16/2022	LARRO Patient Packaging	SFT LARRO Curriculum	DBD
07/17/2022	LARRO Slings and Anchors	SFT LARRO Curriculum	DBD
07/18/2022	LARRO Patient Packaging	SFT LARRO Curriculum	DBD
07/19/2022	LARRO Raising Systems	SFT LARRO Curriculum	DBD
07/20/2022	LARRO Lowering Systems	SFT LARRO Curriculum	DBD
07/21/2022	LARRO Raising Systems	SFT LARRO Curriculum	DBD
07/22/2022	LARRO Lowering Systems	SFT LARRO Curriculum	DBD
07/23/2022	LARRO Raising Systems	SFT LARRO Curriculum	DBD
07/24/2022	LARRO Lowering Systems	SFT LARRO Curriculum	DBD
07/25/2022	LARRO Pig Rig and Knot Passing	SFT LARRO Curriculum	DBD
07/26/2022	LARRO Multicompany Evolutions	SFT LARRO Curriculum	DBD
07/27/2022	LARRO Pig Rig and Knot Passing	SFT LARRO Curriculum	DBD
07/28/2022	LARRO Multicompany Evolutions	SFT LARRO Curriculum	DBD
07/29/2022	LARRO Pig Rig and Knot Passing	SFT LARRO Curriculum	DBD
07/30/2022	LARRO Multicompany Evolutions	SFT LARRO Curriculum	DBD
07/31/2022	CSRT Entrant PPE	Amador Fire CSRT Evolution #4	DBD

### Monthly Target Solutions Assignments

EMS Unstable Pelvic Fractures	Combustible Dusts
NFPA 1001 Fire Control	NFPA 1851 - Cancer Related Risks of Firefighting

**Notes:**

<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	363:30:00	133:00:00	496:30:00	158:15:00
August				
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				

# Helicopter Accident Review

## Amador County Fire Departments

### May 2022

Zaca Fire

CH-54A Skycrane

Helitanker

N44094

# Un-Commanded Liftoff



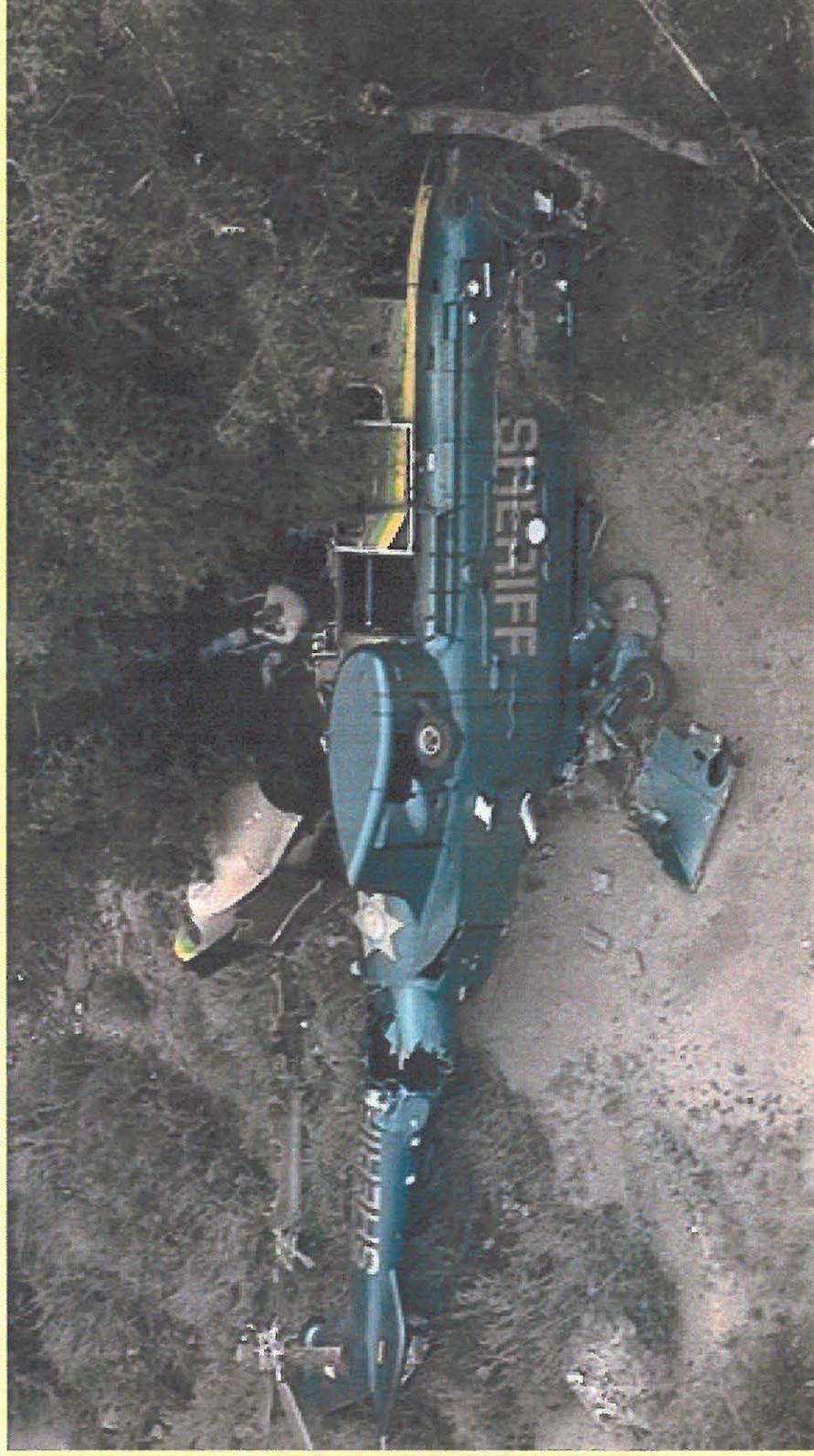
# Rotor Ground Contact



# Aircraft at Rest



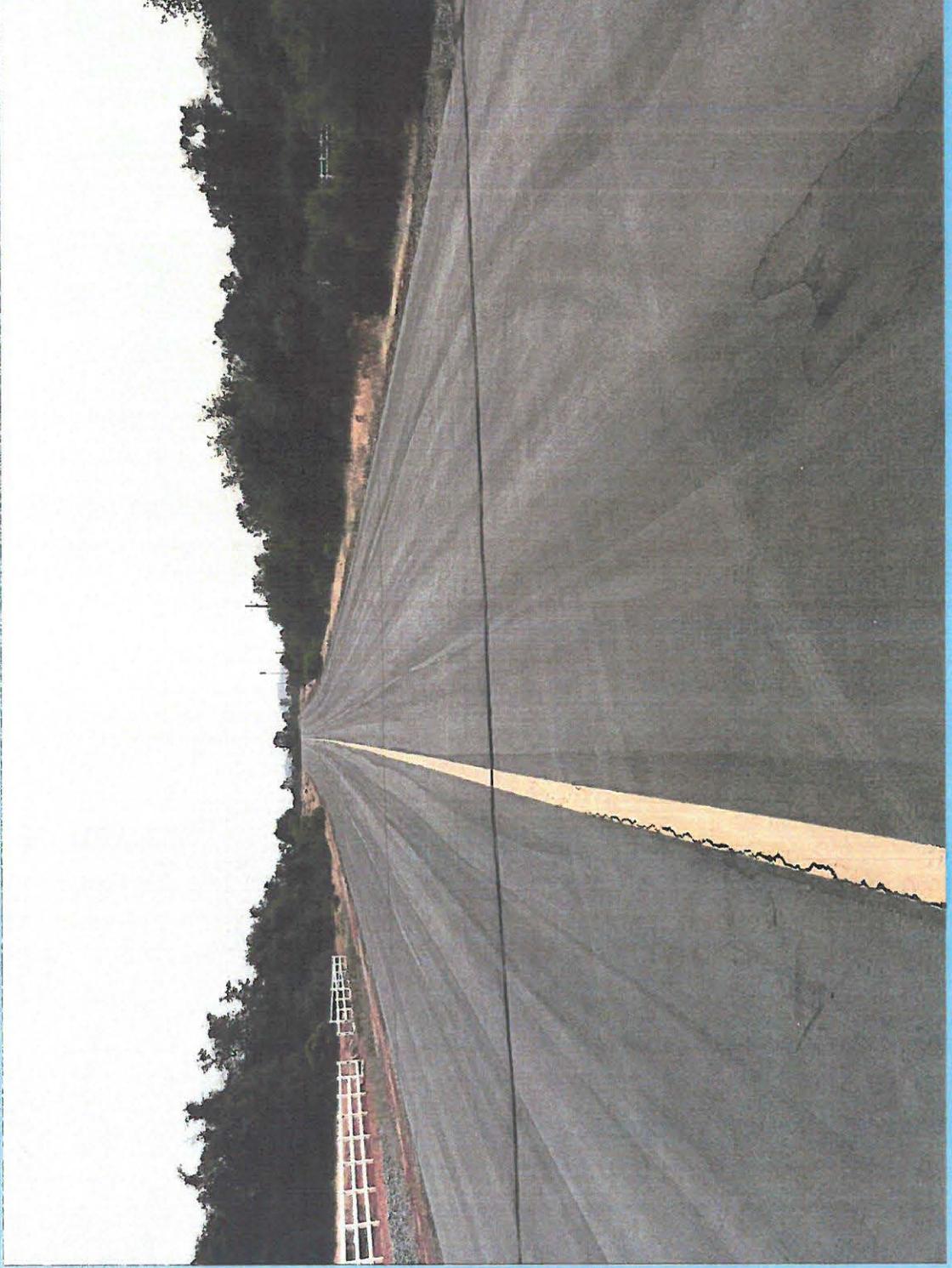
**LA County Sheriff Helicopter**  
**NTSB: Pilots discussed hard landing**  
**Confined landing area?**



## Landing Area Safety Considerations

- Insure landing area is wide and long enough to Safely operate the helicopter
- Plan on loss of control for the helicopter, powerplant failure, hot day, higher altitude
- The landing area should be large enough to accommodate the helicopter and a rollover incident
- Allow 500' for a clear approach/descent path
- Insure no obstacles with in the landing area and the approach/descent path
- Insure that the landing touchdown area has no surface obstacles

Confined Taxiway, 12,000 volt power lines  
Eagle's Nest Airport, 50' wide



Runway 19 Eagle's Nest Airport, 100' wide  
500' wide safety area; 5,300' long



Runway 1 Eagle's Nest Airport, 100' wide  
500' wide safety area; 5,300' long



Eagle's Nest Runway Safety Area  
500' wide, 7,500' long



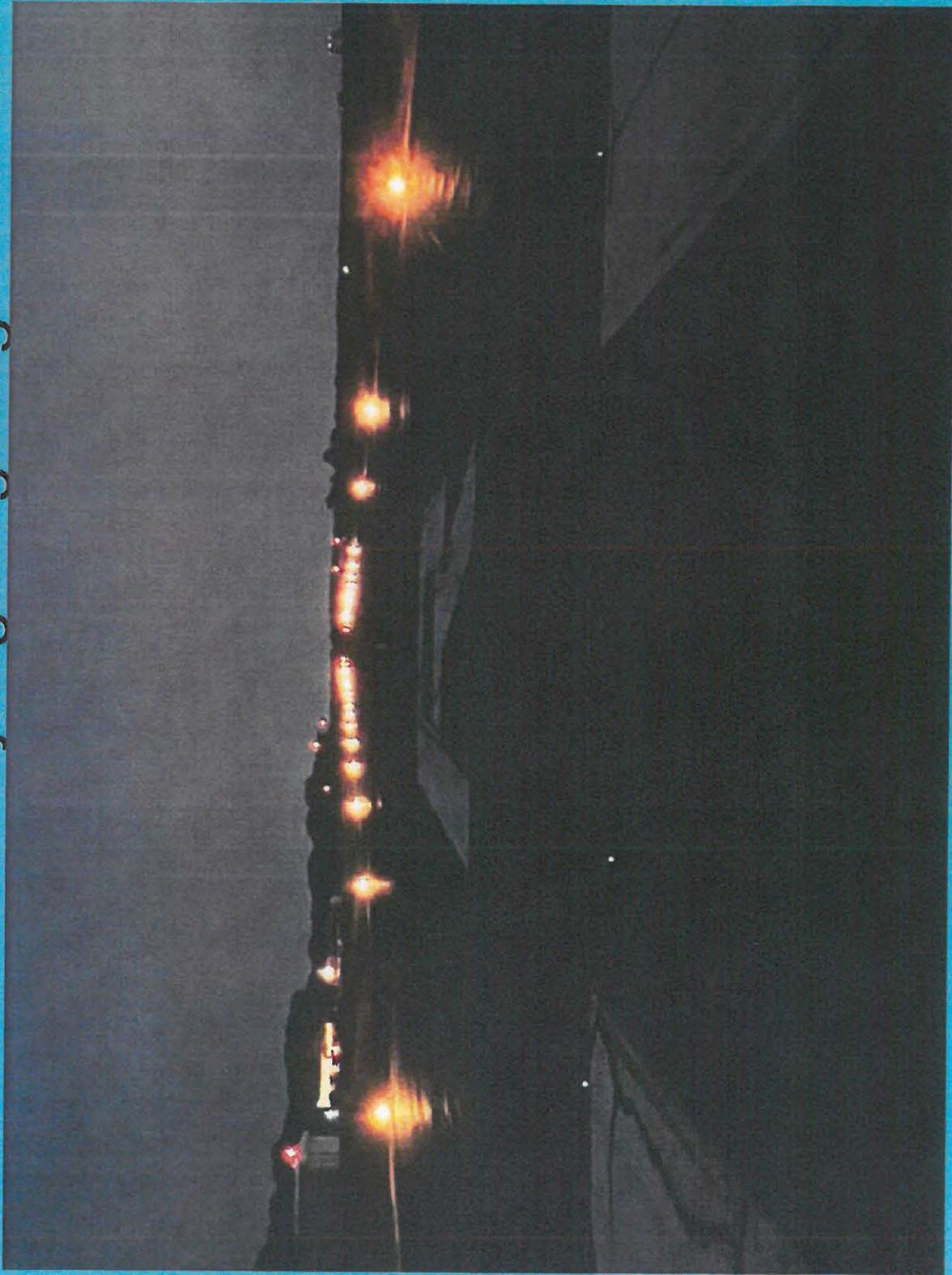
*J.V. Photography*  
559-999-7082

# Runway night lighting

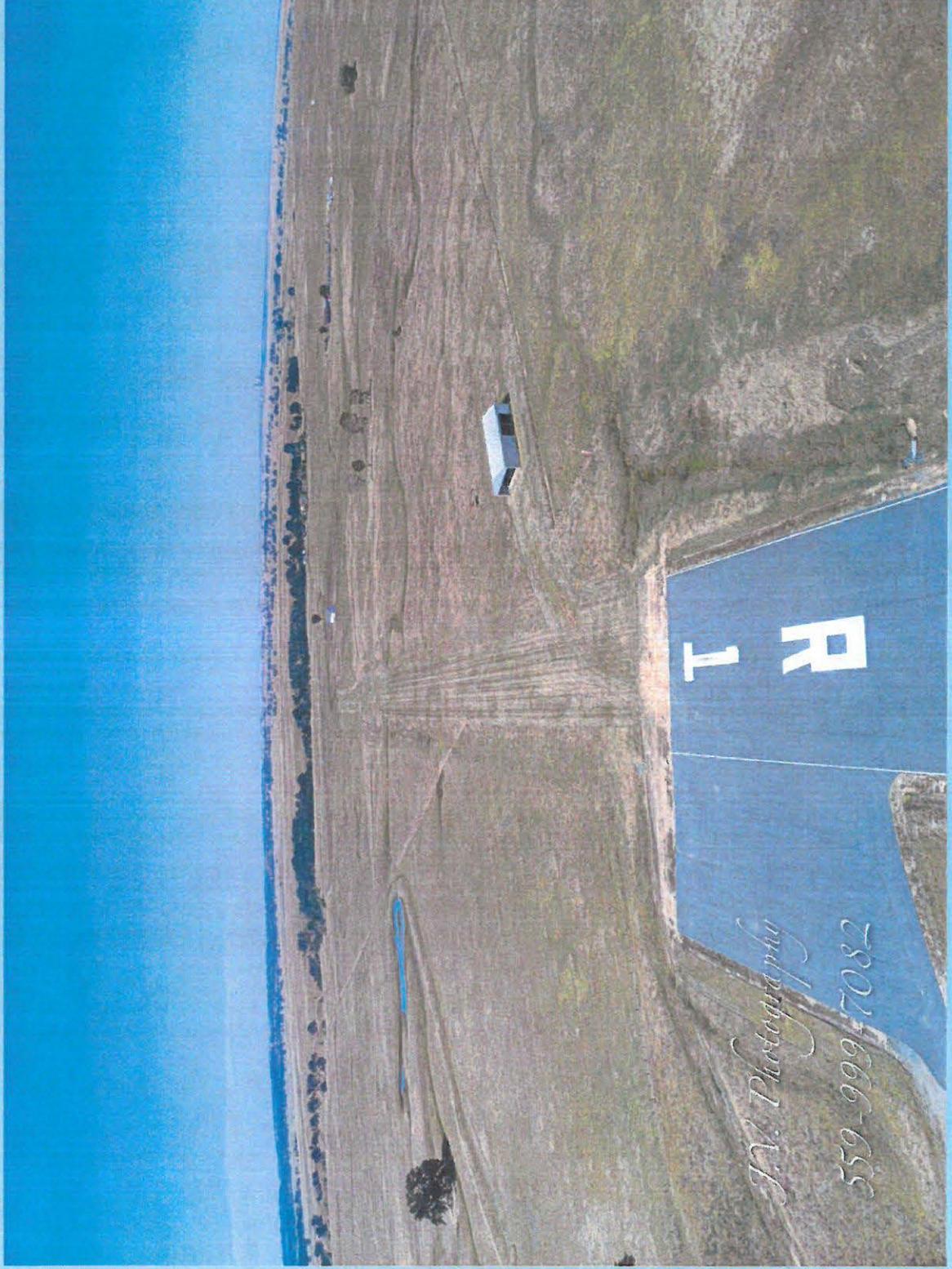
## High intensity threshold lights



# Runway night lighting



South Overrun 500' wide, 2,200' long

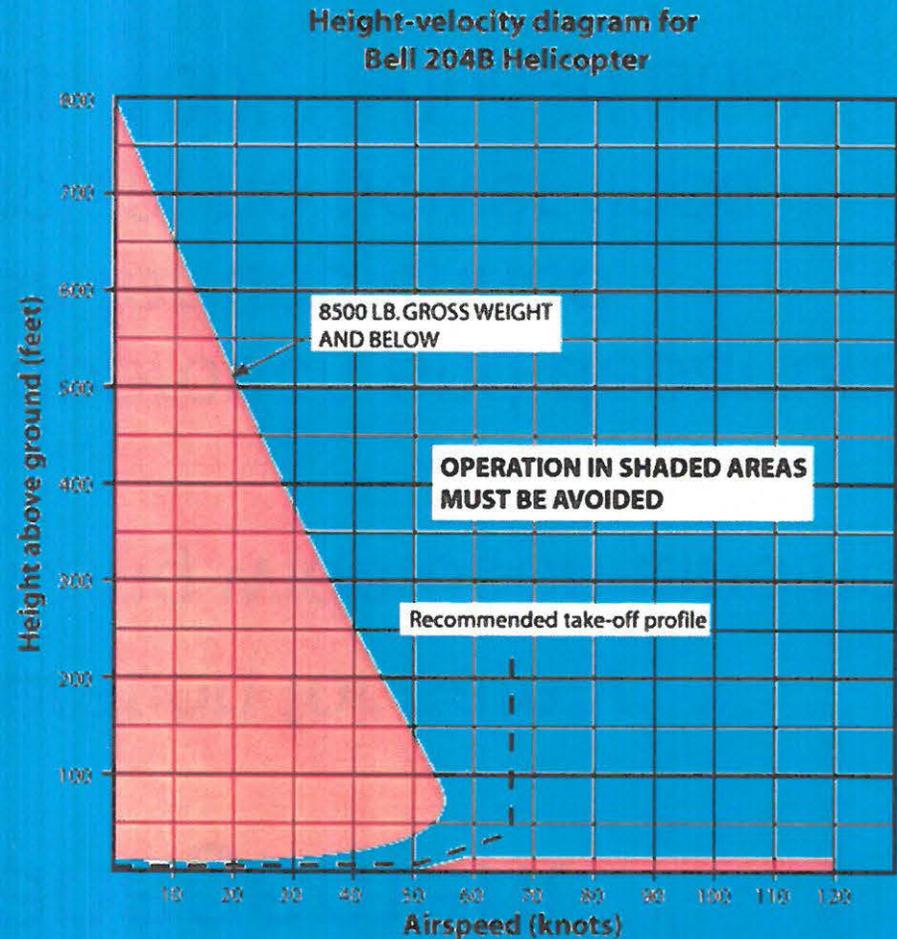


# Risk Management

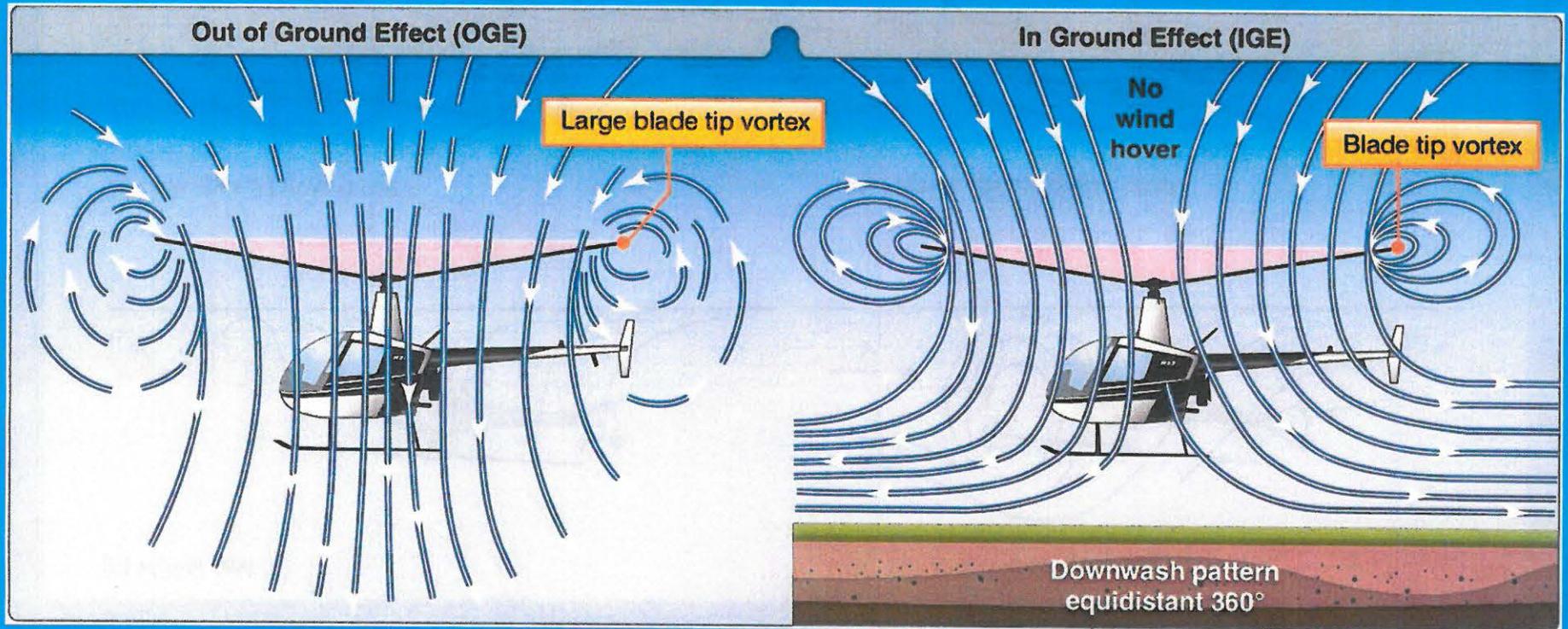
- Look at overall operation for safety
- Reduce risk by utilizing wide open landing sites
- Advantages: long approach and departure paths provide areas for unplanned landings, no obstacles, no power lines
- Paved runway width 100', reduced dust and debris

# Height Velocity Curve (Dead Man Curve)

Red area is Unsafe operating area.  
Note: dashed line is preferred arrival and departure flight path.  
  
Do not set the pilot up to land in a confined area.



# Ground Effect

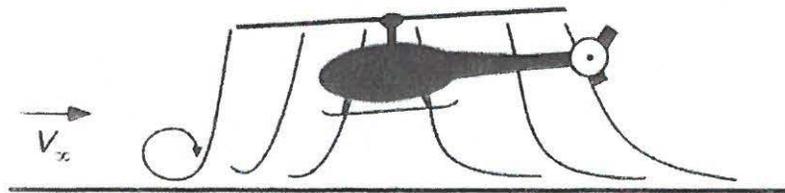


Ground acts as a reflector; better take off and landing.

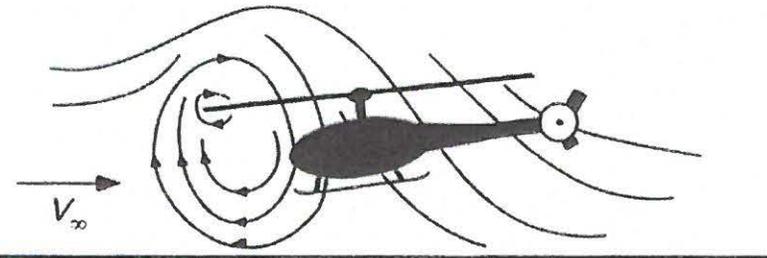
# In Ground Effect

## Most efficient and safest Take off and landing

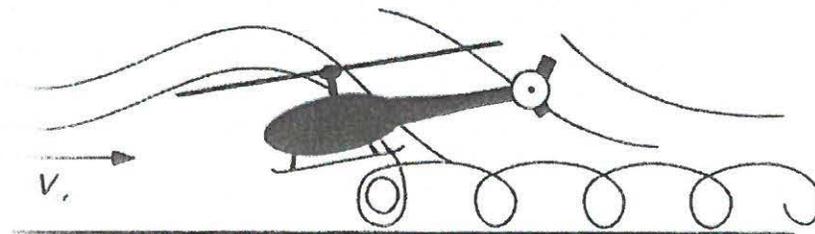
(a) Hover taxi



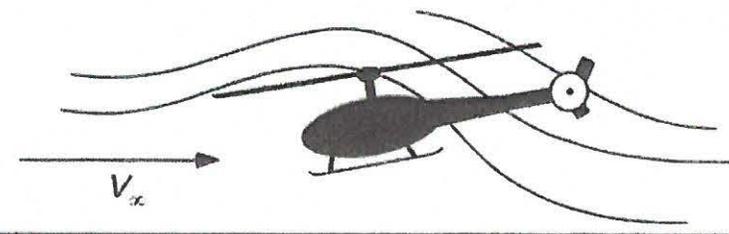
(b) Transition to forward flight



(c) Low speed forward flight



(d) Higher speed forward flight



**Figure 5.37** Flow characteristics for a rotor in forward flight near the ground: (a) hover taxi. (b) transition to forward flight. (c) low speed forward flight. (d) higher speed forward flight. Adapted from Curtiss et al. (1984, 1987).

Note: Very small rotor tip vortices; Result is more lift

# Apparatus Staggering

- Refer to Emergency Operations Map for recommended engine locations
- Remain clear of the runway until the aircraft has landed
- Locate engines at least 200' from the runway
- Good practice to keep engines on the pavement; reduce FOD to props/engines

# Airport Equipment

- The airport property owners have large 10,000 pound forklifts and backhoes
- During the winter and wet spring, the local clay based soil will not support a fire engine or heavy forklift
- Light 4-wheel drive rescue units may be used at lighter weights with large flotation tires
- Most of the hangars have a 2-1/2" wharf hydrant

Immediate landing zone was adequate



# Lessons Learned!

- Always make a risk assessment for each helicopter landing area
- If the area is confined risk is increased
- Look at alternative landing sites with wide long areas and longer approach departure paths (have CHP block off more road)
- Advise pilots of closest obstacles and powerlines
- Stage engines so as to provide a clear path onto the wind if possible

# Questions?

- Call David Wardall 209-274-91260
- Call Tom McCleary 209-245-6808

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>08/16/2022</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: <u>CALL REPORT</u>	
Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)	
Report of District calls for the month of July	
Recommendation/Requested Action: <b>Report only</b>	
Fiscal Impacts (attach budget transfer form if appropriate) n/a	Staffing Impacts n/a
Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
Committee Review? N/A <input checked="" type="checkbox"/> Name _____ Committee Recommendation: _____	
Request Reviewed by:	
Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____
Distribution Instructions: n/a	
<b>FOR CLERK USE ONLY</b>	
Meeting Date _____	Time _____
Item # _____	
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___	
Ayes: _____	Resolution _____ Ordinance _____ Other: _____
Noes: _____	Resolution _____ Ordinance _____
Absent: _____	Comments: _____
Distributed on _____	A new ATF is required from _____
Completed by _____	Department _____
	For meeting _____
	of _____
I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.	
ATTEST: _____	
AFPD Board Clerk	

**AMADOR FIRE PROTECTION DISTRICT  
JULY [LAST 3 YEARS] CALL REPORT**

<b>INCIDENT TYPE</b>	<b>2022 #Incidents</b>	<b>2021</b>	<b>2020</b>
<b>Station: 111 - 26517 Meadow Drive Pioneer</b>			
111 - Building Fire		1	
112 - Fires in structure, other than in a building		1	
131- Passenger vehicle fire			
140 - Natural vegetation fire, other		1	
141 - Forest, woods or wildland fire			
142 - Brush or brush-and-grass mixture fire		1	
151 - Outside rubbish, trash or waste fire			
311 - Medical assist, assist EMS crew			
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	18	49	51
322 - Motor vehicle accident with injuries	1	2	2
324 - Motor vehicle accident with no injuries.		1	2
381 - Rescue or EMS standby			
400 - Hazardous condition, other			
412 - Gas leak (natural gas or LPG)	1	1	
424 - Carbon monoxide incident			
441 - Heat from short circuit (wiring), defective/worn			
444 - Power line down			
511 - Lock-out			1
522 - Water or stream leak	1		
542 - Animal rescue			
550 - Public service assistance, other	3	2	1
554 - Assist invalid	3	14	5
600 - Good intent call, other			
561 - Unauthorized burning			
611 - Dispatched & cancelled en route	2	15	5
622 - No incident found on arrival at dispatch address	1	1	2
631 - Authorized controlled burning			
651 - Smoke scare, odor of smoke	1	1	2
700 - False alarm or false call, other	2	2	
733 - Smoke detector activation due to malfunction			
736 - CO detector activation due to malfunction			
745 - Alarm system activation, no fire - unintentional		1	
<b># Incidents for 111 - Station 111:</b>	<b>33</b>	<b>93</b>	<b>71</b>
<b>Station: 114 - 19840 Highway 88 Pine Grove</b>			
111 - Building Fire		1	
118 - Trash or rubbish fire contained			
131 - Passenger vehicle fire		1	
137 - Camper or recreational vehicle (RV) fire			
142 - Brush or brush-and-grass mixture fire			
151 - Outside rubbish, trash or waste fire			
231 - Chemical reaction rupture of process vessel			1
320 - Emergency medical service, other		1	2
321 - EMS call, excluding vehicle accident with injury	28	31	45
322 - Motor vehicle accident with injuries			2
324 - Motor vehicle accident with no injuries.	1	1	3
350 - Extrication, rescue, other			
381 - Rescue or EMS standby			
400 - Hazardous condition, other			
412 - Gas leak (natural gas or LPG)			1
424 - Carbon monoxide incident			
441 - Heat from short circuit (wiring), defective/worn		1	

**AMADOR FIRE PROTECTION DISTRICT  
JULY [LAST 3 YEARS] CALL REPORT**

<b>INCIDENT TYPE</b>	<b>2022 # INCIDENTS</b>	<b>2021</b>	<b>2020</b>
444 - Power line down			
445 - Arcing, shorted electrical equipment			
461 - Building or structure weakened or collapsed			
511 - Lock-out			
542 - Animal rescue	1		1
550 - Public service assistance, other	2	1	1
554 - Assist invalid	5	12	9
561 - Unauthorized burning			1
611 - Dispatched & cancelled en route	8	2	6
622 - No incident found on arrival at dispatch address		2	
631 - Authorized controlled burning			
651 - Smoke scare, odor of smoke			
700 - False alarm or false call, other	1	1	
745 - Alarm system activation, no fire - unintentional	1		1

**# Incidents for 114 - Station 114:                    47                    54                    73**

**Station: 116 - Dalton Road Jackson CA**

111 - Building fire		2	
113 - Cooking fire, confined to container			
115 - Incinerator overload or malfunction, fire confined		1	
131 - Passenger vehicle fire		1	
142 - Brush or brush-and-grass mixture fire	1		1
150 - Outside rubbish fire, other	1		
151 - Outside rubbish, trash or waste fire	1		
244 - Dust explosion (no fire)			1
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	13	26	19
322 - Motor vehicle accident with injuries	2	1	
324 - Motor vehicle accident with no injuries.	1		2
353 - Removal of victim(s) from stalled elevator			
400 - Hazardous condition, other			
411 - Gasoline or other inflammable liquid spill			
412 - Gas leak (natural gas or LPG)			
424 - Carbon monoxide incident			
443 - Breakdown of light ballast			
444 - Power line down			
463 - Vehicle accident, general cleanup			
511 - Lock-out			1
551 - Smoke or odor removal			
531 - Assist police or other governmental agency			1
550 - Public service assistance, other	2		2
554 - Assist invalid	3	5	1
561 - Unauthorized burning			
611 - Dispatched & cancelled en route		11	7
622 - No incident found on arrival at dispatch address	2		
631 - Authorized controlled burning			
651 - Smoke scare, odor of smoke			2
700 - False alarm or false call, other			
730 - System malfunction, other			
745 - Alarm system activation, no fire - unintentional	1		
900 - Special type of incident, other			

**# Incidents for 116 - Station 116:                    27                    47                    37**

**AMADOR FIRE PROTECTION DISTRICT  
JULY [LAST 3 YEARS] CALL REPORT**

<b>INCIDENT TYPE</b>	<b>2022 # INCIDENTS</b>	<b>2021</b>	<b>2020</b>
<b>Station: 122 - 18534 Sherwood Street Plymouth</b>			
100 - Fire, other		1	
111 - Building fire			1
114 - Chimney or flue fire, confined to chimney or flue			
131 - Passenger vehicle fire			1
138 - Off-road vehicle or heavy equipment fire			
140 - Natural vegetation fire, other	1		1
141 - Forest, woods or wildland fire		1	
142 - Brush or brush-and-grass mixture fire	1	2	1
143 - Grass fire	1	1	1
151 - Outside rubbish, trash or waste fire		1	
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	13	29	19
322 - Motor vehicle accident with injuries	2	4	5
324 - Motor vehicle accident with no injuries.	1		3
352 - Extrication of victim(s) from vehicle			
371 - Electrocution or potential electrocution			
412 - Gas leak (natural gas or LPG)			
424 - Carbon monoxide incident			
441 - Heat from short circuit (wiring), defective/worn			
444 - Power line down			
445 - Arcing, shorted electrical equipment			
511 - Lock out	1		1
550 - Public service assistance, other	1	1	
554 - Assist invalid	5	4	4
561 - Unauthorized burning			
600 - Good intent call, other		9	
611 - Dispatched & cancelled en route	4		3
622 - No incident found on arrival at dispatch address	1		
631 - Authorized controlled burning			
651 - Smoke scare, odor of smoke		1	1
661 - EMS call, party transported by non-fire agency			
700 - False alarm or false call, other	1		
745 - Alarm system activation, no fire - unintentional	1		
744 - Detector activation, no fire - unintentional			
813 - Wind storm, tornado/hurricane assessment			
<b># Incidents for 122 - Station 122:</b>	<b>33</b>	<b>54</b>	<b>41</b>
<b>Station: 112 - 23770 Van De Hei Ranch Road</b>			
100 - Fire, Other		1	
141 - Forest, woods or wildland fire			
142 - Brush or brush-and-grass mixture fire			
321 - EMS call, excluding vehicle accident with injury	16	11	19
322 - Motor vehicle accident with injuries	3	1	1
324 - Motor vehicle accident with no injuries.			
554 - Assist invalid	4	3	2
561 - Unauthorized burning			
651 - Smoke scare, odor of smoke			2
<b># Incidents for 112 - Station 112:</b>	<b>23</b>	<b>16</b>	<b>24</b>
<b>Station: 121 - 16850 Demartini Road Plymouth</b>			
131 - Vehicle fire			1
143 - Grass fire		1	2
150 - Outside rubbish fire, other		1	

**AMADOR FIRE PROTECTION DISTRICT  
JULY [LAST 3 YEARS] CALL REPORT**

<b>INCIDENT TYPE</b>	<b>2022 # INCIDENTS</b>	<b>2021</b>	<b>2020</b>
321 - EMS call, excluding vehicle accident with injury	6	4	3
322 - Motor vehicle accident with injuries			1
324 - Motor vehicle accident with no injuries.	4		
511 - Lock out	1		
554 - Assist invalid	2		
561 - Unauthorized burning			
611 - Dispatched & cancelled en route		1	
651 - Smoke scare, odor of smoke	1		1
<b># Incidents for 121 - Station 121:</b>	<b>14</b>	<b>7</b>	<b>8</b>

<b>Station: 123 - 14410 Jibboom Street Fiddletown</b>			
111 - Building fire			
142 - Brush or brush-and-grass mixture fire	3	1	1
321 - EMS call, excluding vehicle accident with injury	6	6	4
322 - Motor vehicle accident with injuries	1	1	1
371 - Electrocution or potential electrocution			
445 - Arcing, shorted electrical equipment			
550 - Public service assistance, other	1		
631 - Authorized controlled burning			
611 - Dispatched & cancelled en route	1		2
736 - CO detector activation due to malfunction			
<b># Incidents for 123 - Station 123:</b>	<b>12</b>	<b>8</b>	<b>8</b>

**Totals:                    189                    279                    262**

## AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
08/16/2022	

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. x391

Department Head Signature \_\_\_\_\_

Agenda Title: AGREEMENT FOR FIRE MARSHAL SERVICES BETWEEN CITY OF JACKSON AND AMADOR FIRE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action on an agreement between Amador Fire and the City of Jackson to provide Fire Marshal services.

Recommendation/Requested Action:

Approve agreement and authorize President and County Counsel to sign.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: \_\_\_\_\_

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

Return 2 signed original copies of the agreement to City of Jackson for full execution.

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION NO. AFPD 22-08

RESOLUTION APPROVING FIRE MARSHAL  
SERVICES AGREEMENT BETWEEN  
THE AMADOR FIRE PROTECTION  
DISTRICT AND THE CITY OF JACKSON

**BE IT RESOLVED** by the Board of Directors of the Amador Fire Protection District that said Board does hereby approve the agreement by and between the Amador Fire Protection District, "The District" and The City of Jackson, "The City" on the terms and conditions contained therein as it relates to providing Fire Marshal Service as outlined in the Scope and Level of Services, which is attached hereto as Exhibit "A", and incorporated herein by reference.

**BE IT FURTHER RESOLVED** that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 16<sup>th</sup> of August by the following vote:

AYES:

NOES:

ABSENT:

---

President, Board of Directors

ATTEST:  
NICOLE COOK, Clerk of the Amador Fire Protection District,  
Amador County, California

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**AN AGREEMENT FOR FIRE MARSHAL SERVICES BETWEEN  
THE CITY OF JACKSON, CA AND  
THE AMADOR FIRE PROTECTION DISTRICT**

THIS AGREEMENT is made and entered into as of \_\_\_\_\_, 2022, by and between the City of Jackson, hereinafter referred to as “the City,” and the Amador Fire Protection District, hereinafter referred to as “the District.” The City and the District are sometimes individually referred to herein as “Party” and collectively as “Parties.”

**RECITALS**

WHEREAS, the Jackson Fire Department, acting through the City, wishes to address staffing concerns by contracting with the District for fire marshal services; and

WHEREAS, the District is agreeable to rendering such fire marshal services on the terms and conditions hereinafter set forth; and

WHEREAS, this Agreement is authorized under Government Code Sections 54981 and 55632.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter stated, the respective parties hereto agree as follows:

**I. TERM**

The initial term of the services provided under this Agreement shall be from 12:01 a.m. on \_\_\_\_\_, 2022 through 12:00 midnight on \_\_\_\_\_, 2024. The parties may extend the term of this Agreement through mutual written agreement.

**II. SCOPE AND LEVEL OF SERVICE**

**A.** The District shall provide fire marshal services. Examples of services include assuming full duties of Fire Marshal for the City of Jackson under direction of the Fire Chief, the City Manager and the City Council; performing fire investigation, fire inspections; and providing possible training to Jackson personnel.

**B.** The City may request that the District provide additional services not covered under this Agreement (“Additional Services”). The City shall request such Additional Services in writing from the District with as much advance notice as possible. The District will confirm in writing whether it is able or unable to provide the Additional Services within ten business days of receiving a written request from the City.

**III. AGREEMENT COSTS**

**A.** Cost for the fire marshal services provided by the District shall be based upon the District’s actual cost of rendering such services, which rate sheet is attached as Exhibit A (AFPD

Ordinance # 007) and incorporated by this reference. Additional Services, if any, shall be reimbursed at an hour rate under Exhibit A.

**B.** All terms and conditions of this Agreement are subject to the continued appropriations and availability of funds for each party for the performance of the services stated herein.

**C.** District shall invoice City monthly for the services performed. Within 30 days from date of invoice, City shall pay District for all undisputed costs for the services provided under this Agreement.

#### **IV. AGREEMENT ADMINISTRATION**

**A.** District shall furnish and supply all necessary fire marshal services, equipment, communications, and supplies necessary to maintain the level of service to be rendered hereunder.

**B.** District is, and shall at all times be deemed to be, an independent contractor. Nothing herein contained shall be construed as creating the relationship of employer and employee, or principal and agent, between the City and the District or any of the District's agents or employees. District shall retain all authority for rendition of services, standards of performance, control of personnel, and other matters incident to the performance of the services pursuant to this Agreement. District and its agents and employees shall not be entitled to any rights or privileges of City employees, and shall not be considered in any manner to be City employees.

#### **V. INSURANCE**

Without limiting District's indemnification of City, District shall provide and maintain a program of liability insurance consisting of general liability, auto liability, workers' compensation and employer's liability coverage sufficient to protect City for fire marshal services rendered by District under this Agreement. The District's insurance obligations under this Agreement are more particularly set forth in Exhibit B, attached hereto and made a part hereof by this reference.

#### **VI. INDEMNIFICATION**

**A.** All personnel provided by District in the performance of the services and functions of this Agreement for City shall be District officers and employees. City shall have no liability for any direct payment of salaries, wages, or other compensation to any District employees engaged in such performance. City shall not be liable for compensation or indemnity to any District employee for expenses or damages incurred from injury or sickness rising out of employment.

**B.** District hereby agrees to defend, indemnify and hold harmless City and its agents, officers, volunteers, and employees (hereafter collectively referred to in this paragraph as "City") from any claim, action, or proceeding against City, arising out of the acts or omissions of District or its agents, employees, officers, volunteers, or representatives in the performance of this Agreement. City shall notify District promptly of any such claim, action, or proceeding and cooperate fully with District in defense of such claim.

C. City hereby agrees to defend, indemnify, and hold harmless District and its agents, officers, volunteers, and employees (hereinafter collectively referred to in this paragraph as "District"), from any claim, action, or proceeding against District, arising out of the acts or omissions of City or its agents, employees, officers, volunteers, or representatives in the performance of this Agreement. District shall notify City promptly of any such claim, action, or proceeding and cooperate fully with City in defense of such claim.

D. As to any activities occurring during, or being carried out as a result of, performance of this Agreement and during the term of this Agreement, the indemnity obligations created by this section VI. shall survive termination of this Agreement.

**VII. AMENDMENTS OR MODIFICATIONS**

Either party may propose amendments or modifications to this Agreement. Any increase or decrease in the level and/or scope of service which is mutually agreed upon by and between the parties shall only be effective upon written notice between the parties and shall be incorporated into this Agreement.

**VIII. TERMINATION FOR CONVENIENCE**

Either party may terminate this Agreement by giving three (3) months' advance written notice of its intent to terminate.

**IX. ADDITIONAL TERMS**

A. Entire Agreement. This writing embodies the whole of the Agreement and supersedes any oral or other agreements on this subject between the parties other than those expressed herein.

B. Modification. No addition or variation of the terms of this Agreement shall be valid unless made in writing and signed by both parties.

C. Notices. All notices authorized or required by this Agreement shall be effective when written and deposited in the United States mail, first class postage prepaid and addressed as follows or to such other place as either party may designate by subsequent written notice to the other party:

To City:

City of Jackson  
Attn: City Manager  
33 Broadway  
Jackson, California 95642

To District:

Amador Fire Protection District  
Attn: Fire Chief  
810 Court Street

Jackson, California 95642

**D. Execution of Agreement.** This Agreement may be executed in any number of identical counterparts, each of which shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument when each party has signed one such counterpart. The Parties further agree that a facsimile copy of the executed counterparts shall have the same force and effect as an original.

**E. Governing Law.** This Agreement shall be governed by the laws of the State of California. Venue shall be in Amador County.

**F. No Third-Party Beneficiaries.** There are no intended third party beneficiaries of any right or obligation assumed by the parties.

**G. Invalidity; Severability.** If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

**H. Authority to Enter Agreement.** Each party certifies that it has all requisite power and authority to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective party.

**I. Coordination of Services.** Each party agrees to work closely with the other party's staff in the performance of services and shall be available to the other party's staff as necessary.

**IN WITNESS WHEREOF,** the parties have executed this Agreement for Fire Marshal Services as of the date first written above.

CITY OF JACKSON

AMADOR FIRE PROTECTION DISTRICT

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

ITS: \_\_\_\_\_

ATTEST: \_\_\_\_\_

City Clerk

ATTEST: \_\_\_\_\_

Board Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua Nelson, City Attorney

\_\_\_\_\_  
Greg Gillott, County Counsel



**EXHIBIT A**

**Scope of Services**

**EXHIBIT B**

Insurance Requirements

District shall not commence work for the City until it has provided evidence satisfactory to the City that it has secured all insurance required under this section.

a. Commercial General Liability

(i) The District shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the City.

(ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

(iii) Commercial General Liability Insurance must include coverage for the following:

- (1) Bodily Injury and Property Damage
- (2) Personal Injury/Advertising Injury
- (3) Premises/Operations Liability
- (4) Products/Completed Operations Liability
- (5) Aggregate Limits that Apply per Project
- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Agreement
- (8) Property Damage
- (9) Independent Consultants Coverage

(iv) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to the Agreement.

(v) The policy shall give City and its officials, officers, employees, agents and City-designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(vi) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City, and provided that such deductibles shall not apply to the City as an additional insured.

b. Automobile Liability

(i) At all times during the performance of the work under this Agreement, the District shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the City.

(ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

(iii) The policy shall give City and its officials, officers, employees, agents and City-designated volunteers additional insured status.

(iv) Subject to written approval by the City, the automobile liability program may utilize deductibles, provided that such deductibles shall not apply to the City as an additional insured, but not a self-insured retention.

c. Workers' Compensation/Employer's Liability

(i) District certifies that it is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that it will comply with such provisions before commencing work under this Agreement.

(ii) To the extent District has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the District shall maintain full compensation insurance for all persons employed directly by it to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein.

d. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

	<u>Combined Single Limit</u>
Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
Automobile Liability	\$1,000,000 combined single limit
Employer's Liability	\$1,000,000 per accident or disease

(ii) Defense costs shall be payable in addition to the limits.

(iii) Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

e. Evidence Required

Prior to execution of the Agreement, the District shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required

herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

g. Policy Provisions Required

(i) District shall provide the City at least thirty (30) days' prior written notice of cancellation of any policy required by this Agreement, except that the District shall provide at least ten (10) days' prior written notice of cancellation of any such policy due to non-payment of the premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the District shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the City at least ten (10) days prior to the effective date of cancellation or expiration.

(ii) The Commercial General Liability Policy and Automobile Policy shall each contain a provision stating that the District's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the City or any named insureds shall not be called upon to contribute to any loss.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. District shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. District shall purchase a one (1) year extended reporting period: (A) if the retroactive date is advanced past the effective date of this Agreement; (B) if the policy is cancelled or not renewed; or (C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) All required insurance coverages shall contain or be endorsed to provide a waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow District or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. District hereby waives its own right of recovery against City.

(v) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the District from liability in excess of such coverage, nor shall it limit the District's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

h. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the City, which satisfy the following minimum requirements:

(1) Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact in the business of

insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

i. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by District, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the District pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by District or City will withhold amounts sufficient to pay premium from District payments. In the alternative, City may cancel this Agreement.

(iii) The City may require the District to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 08/16/2022

From: Walter White  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>08/16/2022</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of July 19th as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments:

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation:

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by \_\_\_\_\_

Department \_\_\_\_\_

ATTEST: \_\_\_\_\_

For meeting \_\_\_\_\_

AFPD Board Clerk

of \_\_\_\_\_

**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California  
Tuesday, July 19, 2022  
10:31 a.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Richard Forster, Chair Director  
Jeff Brown, Vice Chair, Director  
Brian Oneto, Director  
Pat Crew, Director  
Frank Axe, Director

**Absent:**

**Staff:**

Walter White, Fire Chief  
Nicole Cook, Clerk of the Board

**AGENDA**

**MOTION:** It was moved by Director Crew and seconded by Director Brown and carried 5-0-0, to approve the agenda as is.

**PUBLIC MATTERS NOT ON THE AGENDA:** Walt White, Fire Chief gave status update regarding the Jackson Creek Forest Health – Previtali Road Project. The project will continue to move forward with mastication methods like thinning and chipping, grazing and clearing. The project should be completed by March 2023.

**ADMINISTRATIVE MATTERS**

**June Vehicle Maintenance Report:** Discussion ensued relative to the subject matter. Chief White gave report no action taken.

**June Training Report:** Discussion ensued relative to the subject matter. Battalion Chief Watkins gave report no action taken.

**May and June Call Report:** Discussion ensued relative to subject matter. Chief White gave report and no action taken.

**Apparatus Donation Recipient:** Discussion ensued relative to subject matter. Chief White presented the request to accept donation.

**MOTION:** It was moved by Director Crew and seconded by Director Axe and carried 5-0-0 to approve accepting gift of a 1996 Type 1 Spartan – High Tech Building Fire Engine.

**Joint Operations Agreement with Lockwood Fire Protection District (LFPD):** Discussion ensued relative to subject matter. Chief White presented.

**MOTION:** It was moved by Director Oneto and seconded by Director Brown with minor changes and carried 5-0-0 to approve Joint Operations Agreement with LFPD.

**RESOLUTION NO. AFD 22-06**

Resolution Approving the Joint Operations Agreement with LFPD

**Medical Service Agreement Amendment:** Discussion ensued relative to subject matter. Chief White presented.

Director Oneto asked if having a Medical Director goes toward the District being accredited as an ALS provider or if the Mountain Valley EMS Medical Director can serve as the Districts. Do we have to have our own?

**MOTION:** It was moved by Director Axe and seconded by Director Crew and carried 4-0-1, with Director Oneto voting nay, to approve continued Medical Director Services with Dr. Sloane.

**RESOLUTION NO. AFD 22-07**

Resolution Approving the Medical Service Agreement Amendment

**MISCELLANEOUS MATTERS:**

**Regular Minutes for Meeting from June 21, 2022:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Brown and seconded by Director Crew and carried 5-0-0, to approve minutes from the June 21st meeting with minor corrections.

**No Closed Session:** Closed minutes were reviewed and approved during open session.

**Closed Session Minutes:**

**MOTION:** It was moved by Director Crew and seconded by Director Axe and carried 5-0-0, to approve confidential minutes of June 21, 2022 with no corrections.

**ADJOURNMENT:** At 11:12 AM. Chair Forster adjourned the meeting until next month, August 16, 2022.

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Chair, Amador Fire Protection District