

Tuesday, February 16, 2021

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

AGENDA

-- 10:30a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

Due to the Governor's Executive Order N-25-20, The Amador Fire Protection District Board of Directors will be conducting its meeting via Zoom Teleconference. While this meeting will still be conducted in-person at 810 Court Street, with safe distancing and face coverings required, we strongly encourage the public to participate from home by logging onto your zoom account or by calling in using the following number below due to the increased COVID-19 exposures in recent weeks.

If you are participating via telephone or online and want to speak, you will need to "raise your hand" (hand emoji). Zoom how-to features, such as "unmute" or "raising your hand" can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

+1 669 900 6833 US
Meeting ID or Access: 840 5028 3317#
Passcode: 675368

You may also view and participate in the meeting using this link:
<https://us02web.zoom.us/j/84050283317?pwd=YU5IRFYyVXp2T3lyZ2RPU29Pa2pkUT09>

REGULAR MEETING AGENDA

DATE: Tuesday, February 16, 2021
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

ADMINISTRATIVE MATTERS

(1) JANUARY CALLS REPORT: Report only.

(2) JANUARY VEHICLE MAINTENANCE REPORT: Discussion and possible action relative to subject matter.

(3) JANUARY TRAINING REPORT: Report Only.

(4) APPOINTMENT OF BOARD COMMITTEE MEMBERS: Discussion and possible action relative to subject matter.

(5) AUTHORIZATION TO SELECT ONE OF THE THREE PROPOSALS TO PERFORM A NEXUS STUDY OF DEVELOPMENT IMPACT FEES: Discussion and possible action relative to subject matter.

(6) RESOLUTION TO APPROVE AN AGREEMENT BETWEEN CAL OES TYPE III ASSIGNEE OF TEMPORARY TRANSFER OF VEHICULAR EQUIPMENT AND AFPD: Discussion and possible action relative to subject matter.

MISCELLANEOUS MATTERS

(7) REGULAR MINUTES: Discussion and possible action. Review and approval of the minutes from 12/16/20.

CLOSED SESSION

(8) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Discussion and possible action pursuant to Government Code Section 54957. Title: Fire Chief. Suggested Action: Discussion and Possible action.

ADJOURNMENT

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02-16-21

From: Walter White
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

02-16-21

Department Head Signature _____

Agenda Title:

Call Report for January 2021

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District calls for the month of January.

Recommendation/Requested Action:

Report only

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____

Department _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Amador Fire Protection District

Incident Type Count per Station for Date Range

Start Date: 01/01/2021 | End Date: 01/31/2021

INCIDENT TYPE	# INCIDENTS
Station: 111 - 26517 Meadow Drive Pioneer	
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	39
322 - Motor vehicle accident with injuries	1
400 - Hazardous condition, other	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	2
553 - Public service	1
554 - Assist invalid	7
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	8
622 - No incident found on arrival at dispatch address	1
631 - Authorized controlled burning	2
# Incidents for 111 - Station 111:	65
Station: 112 - 23770 Van De Hei Ranch Road Pioneer	
611 - Dispatched & cancelled en route	1
# Incidents for 112 - Station 112:	1
Station: 114 - 19840 highway 88 Pine Grove	
131 - Passenger vehicle fire	1
321 - EMS call, excluding vehicle accident with injury	33
322 - Motor vehicle accident with injuries	2
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
554 - Assist invalid	9
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	6
631 - Authorized controlled burning	1
# Incidents for 114 - Station 114:	55
Station: 116 - Dalton Road Jackson	
111 - Building fire	2
321 - EMS call, excluding vehicle accident with injury	20
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	2
444 - Power line down	1
511 - Lock-out	1
553 - Public service	1
554 - Assist invalid	1
611 - Dispatched & cancelled en route	6
651 - Smoke scare, odor of smoke	1
# Incidents for 116 - Station 116:	36
Station: 122 - 18534 Sherwood Street Plymouth	
321 - EMS call, excluding vehicle accident with injury	25
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	3
412 - Gas leak (natural gas or LPG)	2
554 - Assist invalid	13
611 - Dispatched & cancelled en route	11
622 - No incident found on arrival at dispatch address	1
653 - Smoke from barbecue, tar kettle	1
# Incidents for 122 - Station 122:	59

Amador Fire Protection District



Incident Status(s): All Incident Statuses | Start Date: 01/01/2021 | End Date: 01/31/2021

INCIDENT TYPE	# INCIDENTS
Zone: LFP - Lockwood Fire Protection District	
321 - EMS call, excluding vehicle accident with injury	1
444 - Power line down	1

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02-16-21

From: Walter White
(Department Head - please type)

Phone Ext. 391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

02-16-21

Department Head Signature _____

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	January Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FMSK8AR7FGB25939 {E} 1460509	19,530	65,823		10/14/20 12/18/20	Glass Doctor - Left Moulding (\$123.91) Sterling - A Service (\$191.82)	\$0.00	\$3,678.48
C-5107 - 2010 Ford Expedition XLT 4x4 (Prevention)	1FMJU1G59AEA43199 {E} 1305976	162,270	204,448		7/24/20 11/17/20 12/18/20 12/29/20	Sterling - A Service, Differential Pilot Seal Remove & Replace, Transfer Case Oil Seal Remove & Replace (\$1,940.58) Sterling - A Service (\$224.07) Sterling - Brake light & cruise control brake release switch (\$241.31) Riebes - Bungee for chains (\$34.46)	\$0.00	\$21,808.00
C-5103 (02/Watkins) 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 {E} 1485648	19,611	95,789		8/27/20 8/27/20 10/12/2020 10/27/20 01/26/21 1/29/21	Sterlings - A Service (\$138.61) Les Schwab - Rear Disc Brake Repair, Tie Rod Ends (\$802.11) Napa - Misc. Parts (\$37.42) Jackson Tire - 4 New Tires (\$874.99) Sterlings - A Service, New Rear Shocks (\$500.95) Riebes - Windshield Blades (\$55.25)	\$556.20	\$11,536.31
C-5104 (03/Hamre) Chief 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	135,718		9/25/20 9/25/20	O'Reilly - Antifreeze (\$42.88) Sterlings - Supply & Install New Radiator (\$2,064.50)	\$0.00	\$16,551.03
C-5105 (04/Yelinek) Chief 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJU1G5XCEF67187 {E} 1401123	67,531	90,262		1/26/21	Sterlings - A Service, Brake Rotor Set and Brake Pad Set (\$743.38)	\$743.38	\$7,645.17
C-5106 -2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	88,345		7/22/20 7/27/20 7/27/20 9/25/20 9/25/20 10/14/20 10/20/20 10/27/20 12/29/20 01/15/21	Les Schwab - Flat Tire Repair (0.00) US Bank - Misc. Parts, Gas Shock (\$276.84) Riebes - Filters, Oil, Antifreeze, Spark Plugs, Ignition Coil, Misc. Parts (\$651.10) O'Reilly - Weather Strip/Wipers (\$98.34) Jackson Tires - 4 New Coopers (\$879.98) Riebes - Misc. Parts (\$51) O'Reilly - LED lights (\$25.60) Any & All - Custom fabrication - Gauge (\$363.16) Riebes - Wiper Blades (\$24.78) O'Reilly - Fuel Additive (\$8.10)	\$8.10	\$7,738.58

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	January Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	-	OOS - at Cummins	7/21/20 8/27/20 9/25/20 10/30/2020 11-02-20 11-04-20 12/29/20 01/29/21	Burtens - Relay Fuse (\$45.68) Sterling - A service, coolant leak repair, remove & replace brake vacuum chamber (\$1,182.76) Riebes - Oil (\$221.34) Sterling's - Coolant Hose Replacements [does not incl mirror] (\$905.48) Doug Veerkamp - Replace Coolant Hoses and Hose Assemblies Truck Pump to Cooler at Radiator, Install Heat Shields (\$1,573.50) Doug Veerkamp - Replace 1 Coolant Hose and check warning light of seat belt (\$282.26) Riebes - Misc. Parts (\$34.46) Riebes - Misc. Parts (\$25.09)	\$25.09	\$33,242.40
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 {E} 349699	80,306	87,258		9/25/20	Riebes - Battery (\$665.63)	\$0.00	\$17,896.61
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E} 1159107	42,236	43,949				\$0.00	\$12,527.86
WT-5116 2015 Kenworth	2NKHJ8X9FM437394 {E} 1410351	2,230	4,243		1/25/21	Doug Veerkamps - A Service, Check AC Inop, Check Coolant Leak (\$2338.42)	\$2,338.42	\$5,018.64
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RX8EC15309 {E} 1281212	99,175	109,300		12/18/20	Sterling - A Service and rplc all glow plugs (\$1,566.67)	\$0.00	\$8,952.35
WT-5126 2007 Kenworth	2NKMZ8X67M199258 {E} 1212617	16,891	19,651		7/24/20 8/11/20 8/27/20 10/14/20 10/14/20	ATR - Tow from Sta 112 Van De Hei to Sterling (\$810.00) ATR - Tow from Sterlings to Pape Kenworth French Camp (\$1,575) Sterlings - Diagnosis of electric issue and replacement of transmission control module (\$2,130.14) Pape - Diagnose and Repair ECM issues (\$7,643.46) Riebes - Air Filter and Wiper Blades, Rocker Switch (\$150.56)	\$0.00	\$20,099.60
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E} 1369499	0	-	OOS - at Cummins	7/11/20 7/24/20 9/9/20 9/25/20 12/1/20 01/26/21	Burtens Fire - Wheel Chock Casting (\$97.54) Riebes - Misc. Parts (\$21.53) Cummins - Warranty Work (OEM/Pump) (\$100.00) Riebes - Radiator Cap and Misc. (\$337.76) Burtens Fire - Red LED and Amber Reflectors *purchased 10/5 (\$97.45) Cummins - Diagnose engine having 20" blowby max - spec is 12" - debris in oil (\$8,095.05)	\$8,095.05	\$15,556.54

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	January Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
WT-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	45,643		7/24/20 8/27/20 9/25/20 10/14/20	Riebes - Lights (\$18.83) Sterling - A Service, Coolant Leak Repair, Remove & Reseal Cooler Assembly (\$1,214.51) Riebes - Solenoid, Oil Fil, etc. [Aug-Sep] (\$204.24) Riebes - Misc. Parts (\$10.76)	\$0.00	\$17,648.01
E-5148 2003 HME (reserve) (Previously E-5141)	44KFT42822WZ20024 {E} 1159077	82,595	11,293		9/9/2020 12/8/20 12/29/20 1/12/21 01/19/21	Jackson Tire - 4 New Toyo's (\$2037.56) Doug Veerkamp - Rplc water pump on engine and A service (\$1457.54) Riebes - Misc. Parts (oil) (\$30.15) Sterlings - Check engine light codes (\$127.50) Doug Veerkamp - Repair Engine Intake Preheater (\$473.49)	\$600.99	\$55,231.03
E-5211 1991 KME	1HTSDPCR9NH416110 {E} 366231	33,432	37,686		9/25/20	Riebes - Battery Extender (\$91.53)	\$0.00	\$5,487.33
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E} 1281210	28,278	32,143		12/29/20	Riebes - Misc. Parts (\$34.46)	\$0.00	\$8,016.17
WT-5216 2015 Kenworth	2NKHJHJ8X7FM437393 {E} 1410352	3,030	10,634		10/14/20	Riebes - Wiper Arms and Blades (\$457.92)	\$0.00	\$4,206.50
E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	128,212		7/24/20 9/25/20	Jackson Tire - 1 steel front wheel Rim Only & Mount (\$479.35) Riebes - Oil (\$21.53)	\$0.00	\$41,717.07
E-5222 1991 KME	1HTSDPCRONH416111 {E} 349698	54,320	58,899		10/08/20	Glass Doctor - Drivers Side Vent Glass (\$792.68)	\$0.00	\$3,532.29
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,105	OOS - won't start	7/31/20 9/25/20 9/25/20 9/25/20 10/05/20 10/05/20 10/08/20 01/5/21	Sterling - Transmission Selector Inconsistent Diagnosis Only, Remove & Replace Serpentine Belt (\$576.07) Mello Transmission - Speed Sensor (\$369.17) US Bank - Riebes - Antifreeze (\$70.81) Riebes - Battery (\$425.43) AutoZone - Lights (\$16.48) Riverview - Motor Starter (\$517.76) Mello Transmission - ECU / Trans Issues (\$3612.71) O'Reilly - Cam Sensor (\$25)	\$25.00	\$18,374.06

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	January Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	-	46,489		7/24/20 7/30/20 9/25/20 11/17/20 12/23/20 01/29/21 01/29/21	Plymouth Ace Hardware - Misc. Parts (\$16.20) Burtons - Pump Related & AC System Replacement (\$8,781.34) Riebes - Oil (\$37.69) Jackson Tire - 4 New Rears (\$3,208.95) Doug Veerkamp - A Svc + Gaskets, Hoses, Brakes shoes, Wiring to Fan Controls, Rplc Circuit Breaker, Misc. Repairs (\$6,045.12) Doug Veerkamp - Air leak at Air Tank (\$500) Riebes - Oil (\$45.22)	\$545.22	\$15,822.30
E-5231 1992 Freightliner	1FV6HLBB8NL481046 {E} 352799	63,292	-	OOS			\$0.00	\$10,626.80
E-5234 1992 Ford F350 4x4	2FDKF38G7NCA42025 {E} 292907	33,123	35,014		9/25/20	Riebes - (\$5.38)	\$0.00	\$3,548.93
WT-5236 2007 Kenworth	2NKMZH28X87M199259 {E} 1212616	9,833	11,703				\$0.00	\$1,855.78
U-5310 2008 Ford (Utility)	1FTSW21R98EC31882 {E} 8V25580	30,500	30,525					\$0.00
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	34,683		6/29/20 6/30/20 7/24/20 7/31/20 8/4/20 8/31/20 09/25/20 9/25/20 9/25/20 9/30/20 10/31/20 11/30/20 12/31/20 01/31/21	Cummins - Resolve High RPM Squeal, External Oil Leaks, A Service (\$901.53) JRCH Reimbursement - May (\$0.00) Riebes - Vent Filter (\$179.83) JRCH Reimbursement - June (\$-901.53) Burtons - Cab lift Repair (\$357.46) JRCH Reimbursement - July (\$-179.83) O'Rielly - Lights (\$53.15) Riebes - Filters, Misc. Parts [Aug-Sep] (\$456.64) Burton's Fire - Coolant Level Sensor (\$607.11) JRCH Reimbursement - Aug (\$-357.46) JRCH Reimbursement - Sep (\$-1116.90) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) JRCH Reimbursement - Dec (\$0.00)	\$0.00	\$4,985.27
E-5364 2008 Ford F550 4x4	1FDAW57R38EC53893 {E} 1356272	32,581	39,771		7/31/20 8/31/20 9/30/20 10/31/20 11/30/20 12/30/20 01/31/21	JRCH Reimbursement - June (\$0.00) JRCH Reimbursement - July (\$0.00) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sep (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) JRCH Reimbursement - Dec (\$0.00)	\$0.00	\$16,197.34

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. If applicable)	Dates	Maintenance Performed (description)	January Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5368 2007 E-ONE	4ENGAAA8371002458 {E} 1356273	62,266	100,117		6/9/20 6/19/20 6/30/20 7/31/20 8/31/20 9/25/20 9/30/20 10/08/20 10/31/20 11/30/20 12/31/20 01/28/21 01/29/21 01/31/21	Riebes - Misc. Parts (\$9.69) Jackson Tire - 4 New Rear Tires (\$2,114.80) JRCH Reimbursement - May (0.00) JRCH Reimbursement - June (\$-2,124.49) JRCH Reimbursement - July (\$0.00) Riebes - Coolant (\$43.08) JRCH Reimbursement - Aug (\$0.00) Reibes - Lights (\$4.62) JRCH Reimbursement - Sep (\$-43.08) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) US Bank Thomson - Electrak Gears Set (\$874.28) Riebes - Lights (\$15.71) JRCH Reimbursement - Dec (\$0.00)	\$889.99	\$31,594.22
							\$13,827.44	\$422,101.94

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02-16-21

From: Walter White
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>02-16-21</u>	

Department Head Signature _____

Agenda Title: TRAINING REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District Wide Training

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

<u>Month</u>	<u>Emergency Reporting</u>	<u>Target Solutions</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
June	813:50:00	283:50:00	1097:40:00	195:30:00
July	797:20:00	325:00:00	1122:20:00	117:00:00
August	668:40:00	308:30:00	977:10:00	165:00:00
September	654:30:00	341:00:00	995:30:00	103:30:00
October	741:30:00	63:00:00	804:30:00	105:10:10
November	759:00:00	187:30:00	946:30:00	98:00:00
December	813:30:00	202:00:00	1015:30:00	67:45:00
January	784:40:00	186:00:00	970:40:00	73:00:00
February				
March				
April				
May				
June				

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02-16-21

From: Walter White
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

02-16-21

Department Head Signature _____

Agenda Title: APPOINTMENT OF BOARD COMMITTEE MEMBERS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to appointment of two (2) Board members to the following:

Appointment to Amador Fire Protection District Policy and Plans Committee

Recommendation/Requested Action:

Appointment by President of Board members, as requested

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02-16-21

From: Walter White
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

02-16-21

Department Head Signature _____

Agenda Title:

Authorization to Select from Proposals for Nexus Study of Development Impact Fee

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action by seeking authorization to select 1 of the 3 proposals for Nexus Study to determine the (Amador Fire Protection District) Development Impact Fees (DIF) rate. See attached document from Pat Chew, DFM.

Recommendation/Requested Action:

Select from 1 of the 3 Proposals Presented

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Contract Attached:

Yes ☐

No ☒

N/A ☒

Resolution Attached:

Yes ☐

No ☒

N/A ☒

Ordinance Attached

Yes ☐

No ☒

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes____ No____

Unanimous Vote: Yes____ No____

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



TO: Board of Directors

FROM: Patrick Chew, Deputy Fire Marshal

DATE: February 10, 2021

SUBJECT: Development Impact Fee Bids Submitted

In brief, at the January 19, 2021 Board of Directors' meeting, AFPD received approval to proceed with a Nexus Study for the District's (AFPD) Development Impact Fee rate. Currently AFPD collects \$250 through the County's permitting process for each new homes constructed. Development impact fees for commercial buildings varies based on square footage and hazard classifications. These rates have not changed since this department was formed in the year 1990.

At the request of the Board of Directors, AFPD was to obtain bids and bring them forward to the next meeting once received. Since our January 19th Board meeting, AFPD has received three bids:

1. Economic & Planning Systems, Inc. (EPS) - \$20,000
 - All Inclusive
2. SCI Consulting Group / Public Finance Consulting Services - \$14,750
 - Additional Charges if additional meetings are required
3. Michael Baker International - \$4,930
 - Charge for time and materials beyond minimum meetings needed

Thank you for your time and consideration regarding this matter.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Patrick Chew", written over a horizontal line.

Patrick Chew
Deputy Fire Marshal

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02-16-21

From: Walter White
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

02-16-21

Department Head Signature _____

Agenda Title:

CAL OES TYPE III ENGINE AGREEMENT FOR TEMPORARY TRANSFER OF VEHICULAR EQUIPMENT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action of agreement between Cal OES Fire & Rescue and AFD for becoming an OES Assignee.

Cal OES purchases the apparatus fully equipped, then assigns them to local governments and fire agencies on temporary-use agreements where the state never relinquishes control of the vehicles. The description of the vehicle is a 2020 ITL/BME Model 34, Vehicle Designation: 4309, Value of Vehicle \$242,000.00 and Value of the Hose and Appliances: \$30,000.00

Fiscal Impact is minimal with a slight increase of liability insurance and minor routine maintenance. This piece of equipment will be used sporadically.

Recommendation/Requested Action:

Review and provide Direction to Staff.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Minimal

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☒

N/A ☐

Resolution Attached:

Yes ☐

No ☒

N/A ☐

Ordinance Attached

Yes ☐

No ☒

N/A ☐

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date

Time

Item #

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on

A new ATF is required from

Department

Completed by

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**BEFORE THE BOARD OF DIRECTORS OF
THE AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION AUTHORIZING PRESIDENT TO
SIGN CAL OES FIRE & RESCUE AGREEMENT
FOR TEMPORARY TRANSFER OF VEHICULAR
EQUIPMENT-TYPE III ENGINE

RESOLUTION NO. AFPD 21-

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District that said Board does hereby approve the agreement by and between the Amador Fire Protection District (Transferee) and State of California Office of Emergency Service Fire & Rescue (State) for temporary transfer of vehicular equipment – Type III engine on the terms and conditions contained therein said agreement entered into this 1st day of February 2021.

BE IT FURTHER RESOLVED that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 16th day of February 2021 by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST:
NICOLE COOK, Clerk of the
Amador Fire Protection District,
Amador County, California

How does my agency become an OES apparatus assignee?

The California Governor's Office of Emergency Services (Cal OES) manages a statewide fire and rescue program, providing apparatus on loan to local fire departments for use in their districts, while requiring those departments to staff the vehicles for the state when needed.

Cal OES purchases the apparatus fully equipped, then assigns them to local governments and fire agencies on temporary-use agreements where the state never relinquishes control of the vehicles

The agencies agree to staff the vehicles anywhere and anytime that are needed, whether in state or across the nation.

The program has been around since 1950, when it was run under the federal Civil Defense Program. California is the only state in the country still running this program-it is the cornerstone of California's fire and rescue mutual aid system.

Process for becoming an OES assignee

1. Review Apparatus agreement and insure that you are able to comply with the requirements applicable to the type(s) of apparatus you are considering. Agreement is non-negotiable and the assignee must agree to it in its entirety
2. Fire Chief submits a formal letter to the OES State Fire and Rescue Chief requesting to become an assignee and indicating that the department can comply with ALL of the requirements in the applicable apparatus agreement
3. OES Chief and staff will review all submittals and determine best placement for apparatus
4. Prospective assignees will be notified and if selected an agency specific agreement drafted
5. Agreement is sent to city, district or governing entity of assignee fire department for signature
6. Signed agreement is returned to OES Headquarters for state signatures and execution of documents
7. Coordination of appointment for apparatus orientation and delivery is scheduled at OES HQ with the new assignee representatives and Region Assistant Chief
8. OES staff conduct orientation, complete an initial equipment inventory and inspection with the assignee and upon acceptance delivers the apparatus/equipment to assignee
9. Assignee travels to home destination and places apparatus in service (Coordination with Op Area, Region Chiefs and Dispatch)

How does my agency return OES apparatus/equipment?

1. Agency Chief coordinates with OES Region Assistant Chief and drafts a formal letter to OES State Fire and Rescue Chief indicating desire to terminate agreement
2. Region Assistant Chief will coordinate and conduct an inspection and inventory of the apparatus at its assigned location
3. Any necessary repairs, maintenance, or equipment replacement identified is completed by assignee
4. An appointment to return the apparatus to OES Headquarters and complete a final inventory and inspection is coordinated via the Region Assistant Chief
5. Upon completion of inventory and inspection OES accepts the apparatus and thanks the former assignee for their participation.



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

MARK S. GHILARDUCCI
DIRECTOR

February 1, 2021

Walt White, Chief
Amador Fire Protection District
810 Court Street
Jackson, California 95642-2132

Dear Chief Walt White:

You will find enclosed two copies of Assignment of Equipment Form, and Agreement for Temporary Transfer of Vehicular Equipment covering the assignment of Cal OES Fire Engine No. 4309 to the Amador Fire Protection District. The agreement is effective February 15, 2021.

Please have the authorized official sign both copies of the above-mentioned documents and return one original set to our office.

NOTE 1: Cal OES cannot assign the apparatus to your agency until this signed agreement is returned.

It is required that this office be furnished with a Certificate of Insurance, or a letter certifying self-insurance, in accordance with Paragraph 11 of the Agreement for Temporary Transfer of Vehicular Equipment.

If you have any questions regarding this assignment, please feel free to contact our office.

Sincerely,

DocuSigned by:

C2462827272940B...
BRIAN S. MARSHALL
State Fire and Rescue Chief

BSM/ro-b
Enclosures

Cc: Eric G. Walder, Region IV Fire and Rescue Coordinator
Ken Mackey, Amador Operational Area Coordinator
Vernell Brothers, Cal OES Deputy Chief, North Operations
Kit Bailey, Cal OES Assistant Chief
Corey Zander, Cal OES Assistant Chief

**AGREEMENT FOR
TEMPORARY TRANSFER OF VEHICULAR EQUIPMENT-TYPE III ENGINE**

THIS AGREEMENT, entered into this 1st day of February, 2021, by and between the **STATE OF CALIFORNIA** acting by and between its duly appointed, qualified and acting Director of the Governor's Office of Emergency Services, hereinafter called the "**STATE**," and the Amador Fire Protection District, acting by and through its duly appointed, qualified and acting officers, hereinafter called "**TRANSFeree**",

WITNESSETH:

IT IS HEREBY MUTUALLY AGREED between the parties hereto as follows:

1. The **STATE** hereby transfers possession to **TRANSFeree** and **TRANSFeree** hereby accepts possession from **STATE** of the fire apparatus and equipment listed on the attached Exhibit "A" which is by this reference made a part hereof, for the period commencing June 20, 2018, for the following all-risk events, emergency incidents, civil defense, and disaster purposes, namely:

Mutual aid, multiple alarm events and emergency incidents, emergency incidents threatening properties vital to national defense or important military installations, parades and displays, training of regular, volunteer and auxiliary firefighters and temporary standby for assignee's regular apparatus and the regular apparatus of other departments while out of service for repairs.

- a. Vehicle Description: 2020 ITL/BME Model 34
Vehicle Designation: 4309
Vehicle License Number:
Vehicle Identification Number: 3HAEETAR7ML185478
Value of Vehicle: \$242,000.00
Value of Hose and Appliances: \$30,000.00

b. Equipment inventories (Exhibit "A") may by mutual concurrence of the **STATE** and **TRANSFeree** be changed during the term of this agreement, utilizing property accountability procedures established or approved by the State.

2. Housing, Maintenance, Repair and Replacement. During the term of this transfer, **TRANSFeree** agrees to adequately house in a enclosed secure structure, staff, operate, maintain and repair (consistent with section 2 b.) said fire apparatus and equipment (hereinafter collectively referred to as "the apparatus" except where it is desired to refer to equipment alone, in which case the term "equipment" is used) at its sole cost and expense, save as otherwise expressly provided in this agreement. Apparatus shall be housed on property of the **TRANSFeree** in a manner to provide reasonable protection against inclement weather, sabotage, theft or malicious damage. Apparatus shall be maintained in such condition that it is available for immediate emergency use, and at the same standard as other emergency apparatus operated by **TRANSFeree**. Maintenance shall include care of hose, batteries, tires, appliances, lubrication and fuel, general cleaning and polishing, minor body repairs and periodic testing. Repairs shall include, without being limited to, motor tune-ups, pump repairs, transmission, differential and all running gears, brake and exhaust systems, cooling devices

including radiator, pump packing, equipment assigned to apparatus and so forth.

a. Repairs to the extent of \$100.00 for each individual item of repair shall be the responsibility of **TRANSFEE**.

b. Repairs to the extent that they exceed \$100.00 for each individual item of repair shall be the responsibility of **STATE** on a \$100.00 deductible basis, unless in the judgment of the **STATE** the same results from misuse or negligence on the part of **TRANSFEE** in the maintenance or use of the apparatus, in which event the cost of each such item of repair above \$100.00 shall also be the responsibility of **TRANSFEE**. In no event shall **TRANSFEE** arrange for repairs costing above \$100.00 for any item of repair, whether it deems the same to be the responsibility of **STATE** or **TRANSFEE**, without first obtaining authorization in writing from the Governor's Office of Emergency Services, Fire and Rescue Division.

c. Notwithstanding the foregoing, replacement of hose, batteries and tires shall be the responsibility of **STATE**, save to the extent **STATE** deems damage thereto to be the result of negligence or misuse on the part of **TRANSFEE**, in which event **TRANSFEE** will bear such portion of the replacement cost thereof as the **STATE** deems equitable. Procurement of tires, hose and batteries is subject to State fiscal policies and procedures, and written approval must be obtained by the Governor's Office of Emergency Services, Fire and Rescue Division prior to procurement.

d. Maintenance and repairs must be requested and authorized pursuant to Cal OES Fire and Rescue Division Operations Bulletin # 18, which is here by incorporated into this agreement by reference. The Transferee shall replace the out of service CAL OES apparatus with a Type III engine from the transferee's fleet during the time that the CAL OES apparatus is out of service. The temporary engine must meet the typing requirements identified in FIREScope 420-1 and the California Fire Assistance Agreement Exhibit B.

e. Repair or replacement of the apparatus transferred hereunder which is consumed, lost, stolen, damaged or destroyed during mutual aid operations when **STATE** has dispatched or directed the dispatch of said apparatus through Regional or Operational Area Fire and Rescue Coordinators, or when **STATE** has reassigned said apparatus pursuant to the provisions of paragraph 10 of this agreement, shall be the responsibility of **STATE**, providing that any such loss or damage is due to the negligence of **TRANSFEE** under such circumstances, **TRANSFEE** shall be liable therefore to the extent that the **STATE** deems equitable. **TRANSFEE** agrees that it will assume responsibility in full for the repair or replacement of equipment which has been consumed, lost, stolen, damaged or destroyed in operations other than referred to in this paragraph.

3. Inspection of Apparatus. **TRANSFEE** agrees that representatives of the Governor's Office of Emergency Services, Fire and Rescue Division and other authorized State personnel may inspect the apparatus at any time

4. Staffing. Reasonable and continual training shall be carried on so that trained personnel shall at all times be available to staff and operate said apparatus. The **TRANSFEE** shall provide personnel to staff the assigned apparatus per FIREScope ICS standards with the expectation of staffing with four trained fire personnel for out of county assignments. The Cal

OES engine may be assigned to out of area assignments for up to 14 days, plus travel time. When local government personnel, staffing Cal OES apparatus, are committed to extended assignments there may be a need to replace or rotate personnel. Personnel rotation will follow

the direction outlined in the California Fire Assistance Agreement when assigned to an incident within California. Crew rotation for incidents outside of California shall be consistent with the appropriate forest's agencies policy and coordinated by Cal OES.

5. Personal Protective Equipment (PPE) and Specialized Equipment. In addition to providing the standard complement of firefighting PPE, it shall be the TRANSFEREE'S responsibility to provide its personnel with all other PPE that may be required by NFPA 1901, other NFPA Standards, and California Title 8. This shall include, but not be limited to, one Traffic Vest (ANSI / ISEA 207) for each seating position. In addition, we recommend chainsaw chaps be provided.

6. Training. Personnel assigned shall meet wildland fire and ICS standards established in the California Incident Command Certification System (CICCS) or NWCG 310-1 (August 2002 version). Personnel staffing Cal OES Type III engines will include the following qualifications: company officer (Engine Boss/ENGB), apparatus operator (engineer), and firefighter (FFT1 or FFT2). Assignees agree to participate in an off-road train-the-trainer course and to adopt an off-road training program for their respective agencies.

7. Dispatching. All movement of the apparatus shall be handled through the official dispatching channels of TRANSFEREE. TRANSFEREE dispatchers will recognize and act on all official requests for movement of the apparatus in conformance with the Fire and Rescue Annex (California Fire and Rescue Mutual Aid System) to the State Emergency Plan and its subsequent revisions. STATE reserves the right to dispatch, direct the dispatch of, or temporarily reassign the said apparatus and equipment whenever, in the opinion of the Director of the Governor's Office of Emergency Services, their representatives or Operational Area and Regional Fire and Rescue Coordinators, such equipment and apparatus is essential to the protection of life and property in another jurisdiction or in the best interest of the STATE.

8. Mutual Aid Response. Procedures for mutual aid response shall be in accordance with California Fire Service and Rescue Emergency Mutual Aid Plan.

9. Reimbursable Response. Reimbursement for mutual aid may be provided pursuant to a governor's disaster proclamation or when conditions warrant invoking the California Fire Assistance Agreement, the State of Nevada Cooperative Agreement, or the Interstate Compact as appropriate. There is no other existing provision for mutual aid reimbursement.

10. Temporary Use. TRANSFEREE shall be permitted to use their assigned apparatus for temporary cover of fire stations when emergency conditions warrant, or when regular apparatus is out of service for repairs. In either case the ASSIGNEE shall immediately notify the Operational Area Dispatch Center. The ASSIGNEE further agrees that Cover-in or Standby of said fire apparatus exceeding 90 days is at the discretion of the STATE

11. Temporary Transfer.

a. An assignment of the apparatus or any portion thereof by TRANSFEREE for any

GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Fire and Rescue Division

period not exceeding seven consecutive days within a given Operational Area may be made with the consent of the Operational Area Fire and Rescue Coordinator and the **STATE**, providing that at the time such apparatus is received, such assignee furnish **TRANSFeree** and **STATE** a

letter to the effect that he assumes all obligations and criteria of **TRANSFeree** with respect to such apparatus under this agreement during the period of assignment, including insurance coverage in accordance with Paragraph 13 or 14, as appropriate. Any assignment by **TRANSFeree** for a period of more than seven consecutive days shall be subject to authorization by the **STATE** and execution of an "Agreement for the Temporary Transfer of Vehicular Equipment", with the agency requesting the transfer.

b. Whenever apparatus is assigned in accordance with the provisions of this paragraph, regular **TRANSFeree** shall be relieved of its obligations under this agreement during such period of assignment.

c. Complete a written Temporary Cal OES Apparatus Assignment Record, Exhibit "B". The **TRANSFeree** will retain one copy, the Temporary Assignee will retain one copy, and one copy will be forwarded to the Governor's Office of Emergency Services Fire and Rescue Division.

12. Reports and Records. **TRANSFeree** shall maintain daily and monthly reports on the details of Apparatus Use on OES F-101 Form. A Smoke Opacity Test, Pump Test, and Hose Test, and Ladder Test shall be completed annually. Written results of all tests and reports shall be forwarded to the Governor's Office of Emergency Services, Fire and Rescue Division, by the end of the calendar year. A recent copy of the tests and reports shall be maintained in the vehicle logbook.

13. Report of Accidents. **TRANSFeree** shall immediately notify Cal OES Fire and Rescue following any and all accidents involving this apparatus. It shall be the responsibility of **TRANSFeree** to fill out State Form 270, "Report of Automobile Accident," and file the report with the Governor's Office of Emergency Services. A copy of this report shall be retained by the **TRANSFeree** and the original and four copies forwarded to the Governor's Office of Emergency Services.

14. Insurance Protection. (Non- State Agencies)

a. **TRANSFeree** agrees forthwith to furnish evidence of insurance protecting the legal liability of the **TRANSFeree** and the **STATE** for liability and/or property damage with a combined single limit of 1,000,000.00 per occurrence, by means of a Certificate of Insurance naming State of California as Additional Insured. Said certificate shall contain an agreement by the insurance company that it will not cancel said policy without 15 days prior written notice to the **STATE** and that the **STATE** is not liable for the payment of any premiums or assessments thereon. Said certificate must include the description of the apparatus including VIN, state license number and Cal OES unit number.

b. In the event the **TRANSFeree** is self-insured, **TRANSFeree** in lieu of a certificate of insurance shall furnish the **STATE** a written statement of such fact. In such event **TRANSFeree** agrees to hold the **STATE** harmless from any personal injury or property damage claims arising out of its maintenance, use or operation of the apparatus under the terms

of this agreement.

- c. Physical damage insurance, including collision coverage and comprehensive

coverage, shall be obtained. The **STATE** will be named as a loss payee. The description of the vehicle and the necessary amount of insurance required is outlined in attached Exhibit "C" which is by this reference made a part hereof.

15. Insurance Protection. (State Agencies) Any insurance necessary for coverage of the apparatus shall be the sole responsibility of the department having custody of the vehicle. **TRANSFEE** agrees to report apparatus as being under its control to the Insurance Officer, Department of General Services.

16. Termination of Agreement.

a. Either party may terminate this agreement upon 14 days written notice to other party, or **TRANSFEE** may relinquish or **STATE** may repossess any portion of the apparatus upon like notice to the other party, except that **STATE** may repossess any portion thereof without written notice whenever it deems the same is not being maintained in accordance with this agreement.

b. Upon the termination of this agreement, **TRANSFEE** agrees to return said apparatus in the same condition as received, reasonable wear and tear, acts of God, and conditions over which he has no control excepted.

c. As inventory changes occur, or items of equipment are replaced, deleted or added by the **STATE** or replaced by **TRANSFEE**, it is mutually agreed that no amendment to this agreement need be made at the time of the change; provided however, at the termination of this agreement a complete reconciliation of all equipment will be made. **TRANSFEE** further agrees that all replacements for equipment or apparatus will be made with identical or substantially like items as approved by the **STATE**.

d. Nothing in this agreement shall be construed to create a new property interest or right of action for the **TRANSFEE**.

17. Unauthorized Use of Cal OES Apparatus and Equipment. Use of this apparatus other than as specified in paragraph 1 will be considered a breach of this agreement

18. Use of Radio Equipment

a. **STATE** will furnish at **STATE'S** sole cost, radio equipment installed in the apparatus to be operated on the following frequencies: 151.145 - 170.925.

b. **STATE** agrees to maintain said equipment without cost to **TRANSFEE**.

c. The **TRANSFEE** agrees to operate said radio equipment in accordance with the Rules and Regulations of the Federal Communications Commission.

GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Fire and Rescue Division

d. Ownership of said equipment is in the **STATE**, and all applications to the Federal Communications Commission seeking authority to add, modify or replace radio equipment covered by this agreement shall be made by and in the name of the State of California. To activate this agreement and in compliance with the control requirements of the Communications

Act of 1934, as amended, the **STATE** hereby deputizes the Chief of the agency of said **TRANSFEE**, and such volunteers, regularly employed and salaried assistants as shall be designated by the Chief of the agency as his agents to operate said radio equipment as specified in paragraph "c" above.

e. **STATE** assumes no liability hereunder for claims or losses accruing or resulting to any person, firm or corporation furnishing or supplying work, services or material or services in connection with the performance of this agreement or for any claims and losses accruing or resulting to any person, firm or corporation injured or damaged by performance of either party hereunder.

19. All notices herein provided to be given, or which may be given by either party to the other shall be deemed to have been fully given when made in writing and deposited in the U.S. mail, registered and postage prepaid and addressed as follows: To the **TRANSFEE** at Amador Fire Protection District, 810 Court Street, Jackson, California 95642-2132, and to the **STATE** at Governor's Office of Emergency Services, Fire and Rescue Division, 3650 Schriever Ave., Mather, CA 95655. The address to which notices shall or may be mailed as aforesaid to either party shall or may be changed by written notice given by such party to the other, as hereinabove provided; but nothing herein contained shall preclude the giving of any such notice by personal service.

20. It is mutually understood and agreed that no alteration or variation of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto, and that no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.

21. The **STATE** may in its sole discretion and for such good cause as it determines waive in writing in whole or in part any requirement of this agreement that apparatus and/or equipment shall be maintained in operating condition, or repaired, or replaced, providing that any such waiver shall be applicable only to the specific apparatus or equipment to which it refers.

IN WITNESS WHEREOF the parties hereto have executed this agreement upon the date first above written.

TRANSFEE:

Amador Fire Protection District

By _____
Walt White, Fire Chief

STATE OF CALIFORNIA:

Mark S. Ghilarducci
Director
Governor's Office of Emergency Services

DocuSigned by:
By Brian Marshall
Brian S. Marshall, State Fire and Rescue
Chief

GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Fire and Rescue Division

EXHIBIT "A"
EQUIPMENT INVENTORY: Type III Engine

ENGINE NUMBER:	LICENSE NUMBER:	VIN NUMBER:
4309		3HAEETAR7ML185478
1 #5 ABC Extinguisher		1 Drip Torch
1 DOT First Aid Kit		1 Hose Roller w/Receiver Adaptor
4 Intercom Headset		2 Fuel Can, 2 ½ gallon
2 Wye 2 ½ "x 2-1 ½"		2 Interface Brackets
1 Wye 1 ½ "x 2 ½"		1 Foam Concentrate Transfer Hose
3 Wildland Hose Clamp		2 Nozzle, 1 ½ "Break-apart, Combo, Structural
2 Wildland Spanner		1 Nozzle, 1 ½ "Combo, Structural
2 1 ½ " to 2 ½ " Hose Spanner		1 Nozzle, 2 ½ "Combo, Structural
1 4 " to 2 ½ " Adapter, Double Female		2 Thermo Gel Concentrate – 5 Gallon
1 Mallet, Rubber		1 Thermo Gel Back Pack
1 Fence Pliers		1 Thermo Gel Nozzle/Educator/Hose
5 Wildland Hose Tee, 1 ½ "x 1"		1 Thermo Gel Pickup Tube
3 Nozzle, 1" Combo, Wildland		3 Hard Suction, 4" x 8'
2 Nozzle, 1 ½ "Combo, Wildland		1 Strainer, 4"
1 Ejector, 1 ½ "w/Strainer		1 Ladder, 3 Section, 20'
1 Portable Pump, Cal OES#_Serial#		1 Pike Pole, 8'
1 Hose, 1 ½ "x 10', Hard Suction		1 Radio, Bendix-King, Handheld Serial#
1 Strainer, 1 ½"		Cal OES#
1 Strainer, 1 ½", Floating		DGS# SP
1 Coupling, 2 ½ ", DM		1 Radio, Kenwood, Mobile Serial#
1 Coupling 2 ½ ", DF		Cal OES#
1 Coupling 1 ½ ", DM		DGS#
1 Coupling 1 ½ ", DF		1 Digging Bar, 5'
1 Coupling 1", DM		10 Hose, 3" x 50'
1 Coupling 1", DF		4 Hose, 1 ½ "x 50', Structural
2 Reducer, 2 ½ "x 1 ½ "		10 Hose, 1 ½ "x 100', Wildland
4 Reducer, 1 ½ "x 1"		8 Hose, 1" x 100', Wildland
1 Increaser, 1 ½ "to 2 ½ "		1 Hose, 2 ½ "x 30', Soft Suction
1 Wrench Hydrant		3 Hose, Booster, ¾ "x 50'
2 Shovel, Round Point		1 Spineboard
2 Pulaski		1 Rubbish Hook
3 McLeod (Thau Tool)		1 Trauma Kit
1 Axe, Pick Head		1 Burn Pack
1 Axe, Flat Head		1 Spineboard Head Immobilizer
1 Halligan Tool		1 Fast Back Harness for Spineboard
1 Bolt Cutter, 30"		2 Back Pack Pump
1 Bolt Cutter, 18"		1 Back Pack Pump Fill Tube
1 Hammer, Sledge, 8#		1 Extinguisher, 20# BC
2 Chock Block		1 Bottle Jack, 12 ton
1 Chain saw, 24" Bar		1 Set, Triangle Reflectors
1 Chainsaw, w/ conventional chain and tool kit, Cal OES# Serial#		1 Chain, Tow w/hook
1 Bar Oil, 1 gallon		1 Rope, ½ "x 100', Utility in Bag

REMARKS: _____

ACCEPTED BY: _____ TITLE: _____

DEPARTMENT: _____ DATE: _____

State of California
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Fire and Rescue Division

EXHIBIT "B"
TEMPORARY CAL OES APPRATUS ASSIGNMENT RECORD

NO.	ARTICLE	OES DECAL	QUANTITY
1.	500 GPM Type III Fire Engine, complete with equipment per attached Exhibit "A" of Agreement for Temporary Transfer of Vehicular Equipment.	OES - 4309	1
2.	License No: _____		
3.	VIN No: <u>3HAEETAR7ML185478</u>		
4.	Engine No: <u>4309</u>		
5.	Proof of Insurance: _____		
6.	Inventory Completed: _____		
7.			
8.			
9.			
10.			
11.			

REASON FOR TEMPORARY TRANSFER: New Assignee

SIGNATURES:

PERMANENT TRANSFEREE

Date _____

TEMPORARY ASSIGNEE

Date _____

State of California
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Fire and Rescue Division

EXHIBIT "C"
INSURANCE REQUIREMENTS

Part of the agreement through which the State makes a temporary transfer of vehicular equipment is the agreement on the part of the transferee to furnish certain evidence of insurance. Your organization, as a transferee of equipment, will want to be mindful of these requirements and assure they are complied with.

Liability Insurance

A certificate of insurance shall be furnished to the State providing minimum limits of insurance as follows:

BODILY INJURY and PROPERTY DAMAGE LIABILITY \$1,000,000.00 PER OCCURANCE

A certificate of insurance will have the following provisions included:

1. The State of California shall be named Additional Insured.
2. The insurance company shall agree that in the event of cancellation, 15 days prior written notice will be given to the State.
3. The State shall not be responsible for premium or assessments.
4. Certificate of Insurance must include the description of the apparatus including identification number, State license number and Cal OES unit number.

Physical Damage Insurance

The transfer agreements place certain responsibilities upon your organization for the safekeeping of the vehicle and equipment. The State will look to your organization for reimbursement for repair or replacement cost in the event the vehicle or equipment is damaged by misuse or negligence or by other causes, except normal wear and tear, acts of God and conditions over which your organization has no control.

Description of Apparatus

VEHICLE

4309

VALUE

\$242,000.00

License Number: _____

VIN Number: _____

Engine Number: _____

3HAEETAR7ML185478

4309

EQUIPMENT

Hose and Appliance

\$30,000.00

State of California
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Fire and Rescue Division

EXHIBIT "D"

Original text of letter addressed to the California Fire Service outlining the specifications to be considered for a Type III engine assignment:

As a result of the Governor's Blue Ribbon Commission of the 2003 Fire Siege, the Governor's Office of Emergency Services, Fire and Rescue Division has purchased forty Model 34 Type III fire engines.

Cal OES Fire and Rescue Division is notifying agencies that are interested in becoming a Cal OES assignee of the new Type III fire engines. These fire engines will be assigned in groups of five for strike team configuration response as needed within the Cal OES Regions. Agencies desiring to house and staff these apparatus must meet the following criteria in order for consideration of assignment. All of these items must be addressed in your apparatus request.

Training:

- Personnel responding with an Cal OES engine shall meet wildland fire and ICS training standards established in the California Incident Command Certification System (CICCS) or NWCG 310-1 (Current version) for the following positions;
 - 1 Engine Boss or Captain
 - 1 Engine Operator (Engineer)
 - 1 Type 1 or 2 Firefighter
- The department has or will adopt a 4X4 Driver Training Program

Cal OES Type III assignees will be expected to meet and accept the following of work assignments & staffing:

- Backfire, Burnout, Holding, and Mop-Up
- Progressive Hose Lays, Hose Lays supplemented with portable pumps
- Construct Hand lines
- Mobile Pumping
- Operate in Off-Road Environment
- Meet the expected 7-Day minimum assignment period in compliance with the California Fire Assistance Agreement.
- Must have Wildland Fire Mission and currently own Type III Fire Engines and meet FIREScope compliant 3-person staffing
- In addition the ability to staff 4-person staffing for out of county dispatches
- The transfer agreement that assigns a State Cal OES Engine requires that a department staff the engine for immediate need with 3 fully trained personnel.
- The department should assess if it has the staffing capability to send the engine out (minimum 3 fire fighters) for 14 days (excluding travel time)

<i>Engine Agreement Assignee Information</i>
Amador Fire Protection District
810 Court Street, Jackson, CA 95642-2132
810 Court Street, Jackson, CA 95642-2132
Fire Chief Walt W. White
Amador Fire Protection District Board Chair, Frank Axe
Amador Fire Protection District Board of Directors
Tuesday, February 16, 2021

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02-16-21

From: Walter White
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>02-16-21</u>	

Department Head Signature _____

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of January 19th as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts

n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, January 19, 2021
10:32 a.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Frank Axe, President, Chair Director
Richard Forster, Vice President, Director
Pat Crew, Director
Brian Oneto, Director
Jeff Brown, Director

Absent:

Staff:

Walter White, Fire Chief
Nicole Cook, Clerk of the Board

PUBLIC MATTERS NOT ON THE AGENDA:

- Chief White addressed the Board by reading a letter written by Dr. Robert Hartmann. Dr. Hartmann recognized Captain Mark Jukes and Firefighter EMT Angeline Hallworth for their professionalism and contribution efforts to the coronavirus vaccination clinic that was held early part of January 2021.
- Chief White addressed the Board by reading a letter written by Fire Chief, Mark Matthews of Pioneer Fire Protection District, El Dorado County. Chief Matthews recognized Engineer Ryan Crowder and Firefighter Justin Neufeld for their quick and efficient assessment of an incident that was life threatening and challenging (due to the circumstances of the incident) that occurred late December 2020.
- Director Oneto addressed Chief White regarding the agreement between Amador Fire Protection District (AFPD) and Mario's Tree Service. Though the agreement was sent to the Board of Directors after the fact, he requested that the agreement be added to next month's meeting.
- Director Oneto addressed Chief White regarding his misstep of failing to bring the Mario's Tree Service agreement to the Board prior to approving and requested that the Fire Chief's Job Description be reviewed at next month's meeting.
- Director Oneto addressed Chief White regarding signing verification and time line of West Valley contract and requested that it may be discussed further, in detail, at next month's meeting.

AGENDA

MOTION: It was moved by Director Oneto and seconded by Director Crew and carried 5-0-0 to approve the agenda with no changes.

ADMINISTRATIVE MATTERS

Dr. Bryan Sloane, MD Introduction: Discussion ensued relative to subject matter. Chief White updated the Board with the status of becoming ALS. One of the requirements is submitting the First Responder Advance Life Support application to Mountain Valley Emergency Medical Service Agency. We are getting close to submitting. Dr. Sloane stated that he is a recent graduate from Stanford EMS Fellowship, Harbor UCLA, UC Irvine School of Medicine, and is regulated entirely on being a Medical Director. He stated that he looks forward with working with AFD. Chief White stated that Dr. Sloane comes highly recommended by Amador County's former Medical Director.

December 2020 Calls Report: Chief White presented the report. Discussion ensued relative to subject matter.

December 2020 Vehicle Maintenance Report: Battalion Chief Justin Yelinek presented the report. Discussion ensued relative to subject matter.

December 2020 Training Report: Fire Chief White presented the report. Discussion ensued relative to subject matter.

AUTHORIZATION FOR FIRE SAFE FIDDLETOWN, TO SELECT A CONTRACTOR, and TO BUILD AN ADA COMPLIANT BATHROOM AT 14410 JIBBOOM STREET FIDDLETOWN: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Crew and seconded by Director Oneto and carried 5-0-0 to approve Fire Safe Fiddletown to select a contractor to build the ADA compliant bathroom at 14410 Jibboom Street, station 123 with the funds that were donated and raised to their 501c3.

AUTHORIZATION TO PURCHASE FROM CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT A SURPLUS TYPE III ENGINE: Discussion ensued relative to subject matter. Director Brown asked why Calaveras Consolidated Fire Protection (CCFP) is getting rid of the engine. Chief White answered by stating it is a reserve apparatus currently housed at the Valley Springs department. There is a new motor, well maintained with a shorter wheelbase which could be used in snow, a reserve engine for strike team deployment, and/or be a cover engine, etc.

MOTION: It was moved by Director Oneto and seconded by Director Brown and carried 5-0-0 to approve the purchase of surplus fire engine 2001 International Westmark, Type III from Calaveras Consolidated Fire Protection District.

AUTHORIZATION TO REQUEST PROPOSALS FOR NEXUS STUDY OF DEVELOPMENT IMPACT FEES: Discussion ensued relative to subject matter. Deputy Fire Marshal (DFM) addressed the Board with the request to seek proposals for Nexus Study. Director

Oneto asked if it would be only for residential or for commercial and how long the nexus study is good for. DFM Chew stated mostly residential and he believed up to 5 years.

MOTION: It was moved by Director Forster and seconded by Director Crew and carried 5-0-0 to seek proposals only and present back to the Board for possible action and continued discussion.

MISCELLANEOUS MATTERS

Minutes for Meetings of December 16, 2020:

MOTION: It was moved by Director Brown and seconded by Director Forster and carried 5-0-0 to approve December 16, 2020 minutes with minor changes.

ADJOURNMENT: At 11:42 AM., Chair Axe adjourned the meeting until February 16, 2021 at 10:30 am.

Chair, Amador Fire Protection District

