

Monday, May 24, 2021

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

AGENDA

-- 10:30a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

Due to the Governor's Executive Order N-25-20, The Amador Fire Protection District Board of Directors will be conducting its meeting via Zoom Teleconference. While this meeting will still be conducted in-person at 810 Court Street, with safe distancing and face coverings required, we strongly encourage the public to participate from home by logging onto your zoom account or by calling in using the following number below.

If you are participating via telephone or online and want to speak, you will need to "raise your hand" (hand emoji). Zoom how-to features, such as "unmute" or "raising your hand" can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

+1 669 900 6833 US
Meeting ID or Access: 859 6921 3906#
Passcode: 479874

You may also view and participate in the meeting using this link:
<https://us02web.zoom.us/j/85969213906?pwd=TDd3NmFiaUVES3hzTGRCRXRwVDFaUT09>

REGULAR MEETING AGENDA

DATE: May 24th, 2021
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

APPROVAL OF ITEMS ON THE CONSENT AGENDA: NOTE: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of any Board member.

ADMINISTRATIVE MATTERS

- (1) **APRIL CALL REPORT:** Report and discussion relative to subject matter.
- (2) **APRIL VEHICLE MAINTENANCE REPORT:** Report and discussion relative to subject matter.
- (3) **APRIL TRAINING REPORT:** Report and discussion relative to subject matter.

MISCELLANEOUS MATTERS

- (4) **MINUTES:** Discussion and possible action. Review and approval of the minutes from April 20, 2021.

ADJOURNMENT until Tuesday, June 22, 2021 at 10:30 am.

Monday, May 24, 2021

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS****CONSENT AGENDA**

NOTE: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

1. **REPORTS OF APPOINTMENTS** None
2. **AGREEMENT**
 - A. Approval of an agreement between Michael Baker International and Amador Fire Protection District to proceed with a Nexus Study for the Districts development impact fee rate.
3. **RESOLUTIONS** Yes
4. **BUDGET MATTERS**
 - A. Budget appropriation to accurately show reimbursements that have been received for the strike team deployments by Cal Fire and OES. We would like to put the monies back into salary, retirement and apparatus maintenance accounts. We also received CARES Act funding which we would like to put back in the appropriate fund account.
5. **MISCELLANEOUS** None
6. **GENERAL CORRESPONDENCE** None

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05-24-2021

From: Walter White
(Department Head - please type)

Phone Ext. x391

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>05-24-2021</u>	

Department Head Signature _____

Agenda Title:

Professional Services Agreement between Amador Fire Protection District and Michael Baker International

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Board of Directors approved the proposal provided by Michael Baker International (MBI) for nexus study to determine the development impact fees (DIF) rate. The proposal was approved during regular meeting on March 30, 2021. Attached is the agreement for services. The agreement has been reviewed and approved by Amador County Council.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Minimal, for the 21/22 FY

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☒

No ☐

N/A ☐

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☒

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes____ No____

Unanimous Vote: Yes____ No____

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING AGREEMENT
WITH MICHAEL BAKER
INTERNATIONAL, A PENNSYLVANIA
CORPORATION

RESOLUTION NO. AFPD 21-

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District that said Board does hereby approve the agreement by and between the Amador Fire Protection District and Michael Baker International, a Pennsylvania Corporation, on the terms and conditions contained therein as it relates to providing professional consulting services.

BE IT FURTHER RESOLVED that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 24th day of May 2021 by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST:
NICOLE COOK, Clerk of the
Amador Fire Protection District,
Amador County, California

PROFESSIONAL SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this "Agreement") is entered into as of May _____, 2021 by and between the AMADOR FIRE PROTECTION DISTRICT, a California Fire Protection District ("AFPD") and Michael Baker International, a Pennsylvania corporation (the "Consultant").

RECITALS

A. AFPD desires to engage professional assistance to provide the hereinafter set forth special services.

B. Consultant is in the business of providing services similar to those set forth in this Agreement.

C. AFPD desires to engage Consultant, and Consultant desires to be hired by AFPD, to perform the work described below, upon the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the performance of the covenants herein contained, the parties agree as follows:

1. SERVICES TO BE RENDERED BY CONSULTANT.

- 1.1 Upon request from AFPD, Consultant will provide all equipment, supplies and personnel to perform professional services for AFPD (the "Work"). The Work is more particularly described on **Attachment A** attached and incorporated by this reference. Consultant shall comply with all applicable Federal, State and local laws relating to Consultant's performance of this Agreement.
- 1.2 Consultant shall perform the Work in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Consultant's profession (the "Standard of Care"). If AFPD determines that any of the Work is not performed in accordance with such level of competency and standard of care, AFPD, in its sole discretion, shall have the right to do any or all of the following: (a) require Consultant to meet with AFPD to review the quality of the Work and resolve matters of concern; (b) require Consultant to repeat any substandard Work at no additional charge until it is within the Standard of Care; (c) terminate this Agreement pursuant to section 4 below; or (d) pursue any and all other remedies at law or in equity.
- 1.3 Consultant is authorized to proceed immediately following full execution of this Agreement and delivery and approval of required insurance documents as required by Section 11. Performance of the Work shall be completed within the time required herein or prescribed for an individual task by AFPD; provided, however, that if performance is delayed by earthquake, flood, high water or other act of God, or by strike, lockout, or similar labor disturbances, or other circumstances outside of Consultant's control, the time for Consultant's performance of this Agreement shall

be extended by the number of days equal to the number of days of delay. Additionally, should such delay be so significant as to cause Consultant to incur unanticipated costs in restarting the work, AFPD and Consultant shall work cooperatively to agree upon an equitable adjustment to compensation.

- 1.4 Consultant shall complete each project assigned by AFPD in accordance with an agreed-upon schedule, subject, however to exercise of the Standard of Care required for performance of services.
2. SERVICES TO BE RENDERED BY AFPD. AFPD agrees to make available to Consultant all existing documents and information applicable to any assigned project constituting the Work.
3. CHANGES IN SCOPE OF SERVICES. Only the Amador AFPD Board of Directors has the authority to agree to any extension of time, change order, change in the scope of work, change in the contract price, or other term or condition affecting either Consultant's or AFPD's duties set forth herein. Adjustments in compensation, if any, shall be determined through negotiation between the parties to the Agreement and are subject to approval by the Board of Supervisors. Consultant acknowledges that no AFPD staff person or AFPD officer other than the Board of Directors has the power to amend the terms and conditions of this Agreement. Any change not so authorized in advance in writing by the Board of Directors shall be null and void.
4. TERM; TERMINATION OF AGREEMENT. This Agreement shall commence on the date of execution by AFPD and shall terminate upon the earlier of the successful completion of the Work or 180 days following the date of execution, unless extended in writing by mutual agreement of the parties. AFPD reserves the right to terminate this Agreement with or without cause on 14 days written notice to Consultant. In the case of such early termination, Consultant shall be paid for all services rendered in accordance with the Standard of Care, up to and including the effective date of termination, up to the maximum fee prescribed for any task.

AFPD may immediately terminate this Agreement upon written notice to Consultant in the event Consultant, or any or its employees or subconsultants, fails to provide, in any manner, the services required under this Agreement or otherwise fails to comply with the material terms of this Agreement.

5. COMPENSATION TO CONSULTANT.

- 5.1 Compensation to Consultant shall be paid on a lump sum basis, with a cost-not-to-exceed limit of \$4,930.
- 5.2 AFPD shall make payment to Consultant within 30 days of the invoice for payment, based upon the services described on the invoice and in an amount properly allowed by the AFPD.
- 5.3 Consultant shall provide a completed W-9 to AFPD. No payments shall be issued prior to submission of this form.

- 5.4 In the event Consultant claims or received payment from AFPD for a service for which reimbursement is later properly disallowed by AFPD, state or federal agencies, Consultant shall promptly refund the disallowed amount to AFPD upon request.

6. SUPERVISION OF THE WORK.

- 6.1 Consultant shall supervise and direct the Work, using Consultant's best skill and attention. Consultant shall be solely responsible for all methods, techniques, sequences and procedures, and shall coordinate all portions of the Work. AFPD will deal only through Consultant, who shall be responsible for the proper execution of the entire Work.
- 6.2 Consultant shall assign only competent personnel to perform any portion of the Work. If at any time AFPD, in its sole discretion, desires the removal of any person or persons assigned by Consultant to perform the Work, Consultant shall remove such person or persons immediately upon receiving written notice from AFPD. If any person is identified in this Agreement (or any attachment hereto), Consultant shall not remove, replace, substitute, or otherwise change any key personnel without the prior written consent of AFPD.
- 6.3 Consultant shall be responsible to AFPD for the acts and omissions of Consultant's employees, subconsultants, and their agents and employees, and any other persons performing any of the Work under a contract with Consultant.
- 6.4 A subconsultant ("Subconsultant") is a person or organization that has a direct contract with Consultant to perform any of the Work. Consultant shall not subcontract any portion of the Work unless pre-approved in writing by AFPD. Consultant agrees that it is as fully responsible to AFPD for the acts and omissions of Subconsultants and of persons either directly or indirectly employed by Consultant as it is for the acts and omissions of persons directly employed by it. Nothing contained in this Agreement or any other document associated with the performance of the work shall create any contractual relation between any Subconsultant and AFPD.
- 6.5 Consultant agrees to bind every Subconsultant and every Subconsultant agrees to be bound by the terms of this Agreement as to that portion of the Work performed by Subconsultant, unless specifically noted to the contrary in a subcontract approved in writing by AFPD. Subconsultant shall be contractually bound by the Consultant by the terms of this Agreement and to assume toward Consultant all of the obligations and responsibilities that the Consultant assumes toward AFPD.

7. MEETINGS, VISITS TO SITE, INSPECTION OF WORK. In the event it should become necessary for the State or AFPD to hold any meeting or visit the site of a project, as a part of any such meeting, Consultant shall cooperate fully with the parties involved and shall arrange for qualified representatives of Consultant, upon request of AFPD, to attend any

such meeting or visit to the site as a part thereof.

8. ASSIGNMENTS. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.
9. CONSULTANT NOT EMPLOYEE OF AFPD. It is understood that Consultant is not acting hereunder as an employee of AFPD, but solely as an independent consultant. Consultant, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of AFPD. Except as expressly provided in this Agreement, Consultant has no authority or responsibility to exercise any rights or power vested in AFPD. It is understood by both Consultant and AFPD that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture.
10. LICENSES, PERMITS, ETC. Consultant represents and warrants to AFPD that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Consultant to practice its profession and to perform the Work. Consultant represents and warrants to AFPD that Consultant shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any license, permits, and approvals that are legally required for Consultant or its principals to practice its profession and perform the Work. Consultant further represents and warrants to AFPD that any Subconsultant engaged by Consultant to perform a portion of the Work shall similarly possess all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for the Subconsultant to perform the portion of the Work that is the subject of the subcontract at issue.
11. INSURANCE. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees. Within **five (5)** business days of award of the Bid to Consultant, Consultant shall furnish to AFPD satisfactory proof that Consultant has the following insurance:
 - 11.1 Minimum Scope and Limit of Insurance: Coverage shall be at least as broad as:
 - 11.1.1 Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
 - 11.1.2 Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.
 - 11.1.3 Workers' Compensation insurance as required by the State of California,

with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

(If Consultant has no employees a Certificate of Exemption from Worker's Compensation Laws must be completed using the AFPD's form and submitted with all other insurance documents).

- 11.1.4 Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate.

Broader Coverage/Higher Limits: If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, AFPD requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the AFPD.

11.2 The insurance policies are to contain, or be endorsed to contain, the following provisions:

- 11.2.1 Additional Insured Status: AFPD, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).
- 11.2.2 Primary Coverage: For any claims related to this contract, the Consultant's CGL insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the AFPD, its officers, officials, employees, and volunteers. Any insurance or self- insurance maintained by AFPD, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.
- 11.2.3 Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the AFPD.
- 11.2.4 Waiver of Subrogation: Consultant hereby grants to AFPD a waiver of any right to subrogation which any insurer of said Consultant may acquire against the AFPD by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the AFPD has received a waiver of

subrogation endorsement from the insurer.

- 11.3 Self-Insured Retentions: Self-insured retentions must be declared to and approved by the AFPD. AFPD may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or AFPD.
- 11.4 Acceptability of Insurers: Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the AFPD.
- 11.5 Claims Made Policies: If any of the required policies provide coverage on a claims-made basis:
 - 11.5.1 The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
 - 11.5.2 Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
 - 11.5.3 If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 11.6 Verification of Coverage: Consultant shall furnish the AFPD with Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) to AFPD before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. *Certificates and endorsements shall refer to the Project or Work. Certificates of Insurance shall list the Certificate Holder as: Amador Fire Protection District, Consultant shall provide all insurance documentation to the Contract Administrator.*
- 11.7 Subcontractors: Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that AFPD is an additional insured on insurance required from subcontractors.
- 11.8 Special Risks or Circumstances: AFPD reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience,

insurer, coverage, or other special circumstances.

12. OWNERSHIP OF DOCUMENTS. Upon completion or termination of this Agreement, AFPD shall be entitled to ownership and immediate possession of, and Consultant shall furnish, on request, all computations, plans, correspondence, manuals, warranties, and other pertinent data gathered or computed by Consultant for the Work prior to termination. Consultant may retain copies of such original documents for Consultant's files. Any reuse or modification by AFPD of any such materials on any project other than the project which is the subject of this Agreement without Consultant's prior written consent shall be at the sole risk of AFPD and AFPD agrees to indemnify and hold harmless Consultant from all costs, losses, and expenses, including legal fees, incurred as a result of any such use or decision by AFPD.
13. INDEMNIFICATION. Consultant agrees to indemnify AFPD and AFPD's agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorney's fees of County Counsel and counsel retained by AFPD, expert fees, costs and staff time, and investigation costs), (collectively "Claims"), that arise out of any negligent act, error, or omission of Consultant or Consultant's officers, agents, employees, independent consultants, subconsultants, or authorized representatives, unless resulting from the negligence, or willful misconduct of an indemnified party. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons; damage to any property, regardless of where located, including the property of AFPD; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of Consultant by any person or entity. Consultant's indemnity obligations shall not be limited by the amount of insurance provided.
14. PUBLIC RECORDS ACT DISCLOSURE. Consultant has been advised and is aware that all reports, documents, information and data including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subconsultants, and provided to AFPD may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 et seq.). Exceptions to public disclosure may be those documents or other information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs AFPD of such trade secret. AFPD will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. AFPD shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed by AFPD to be required by law or by court order.
15. RESPONSIBILITY FOR ERRORS. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the AFPD, regarding any services rendered under this Agreement at no additional cost to the AFPD. In the event an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to AFPD, provide all necessary

professional services necessary to rectify and correct the matter to meet the Standard of Care to the reasonable satisfaction of AFPD and to participate in any meeting with regard to the correction.

16. NON-DISCRIMINATION. Consultant shall provide all services under this Agreement without discrimination, and shall not discriminate against any employee or applicant for employment, on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Consultant will comply with Section 1735 of the Labor Code and all provisions of Executive Order No. 10925 of March 6, 1961, as amended, and all rules, regulations and relevant orders of the President's Committee on Equal Opportunity created thereby. Consultant shall also comply with the California Fair Employment and Housing Act (Government Code, Section 12900 and following).
17. CONFLICT OF INTEREST. Consultant warrants and represents that it presently has no interest and covenants that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of the Work. Consultant further agrees that in the performance of this Agreement no person having any such interest shall be employed by Consultant.
18. ALCOHOL-FREE AND DRUG-FREE WORK PLACE POLICY.
 - 18.1 That while performing any services pursuant to the Contract, being present on any AFPD property, or using any AFPD equipment, the Contractor, its employees, sub-contractors and agents (1) Shall not be in any way be impaired because of being under the influence of alcohol or a drug; (2) Shall not possess, consume, or be under the influence of alcohol and/or an illegal drug; and (3) Shall not sell, offer, or provide alcohol or an illegal drug to another person.
 - 18.2 If Contractor, or any employees, sub-contractors violate any of the above provisions, AFPD may terminate the Contract immediately.
19. NOTICES. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States Postal Services, certified with return receipt requested, with postage prepaid and addressed as follows:

To Consultant: Michael Baker International, Inc.
2729 Prospect Park Drive, Suite 220
Rancho Cordova, CA 95670
Attn: Derek Wong

To AFPD: 810 Court Street
Jackson, CA 94642

With a copy to: Office of the County Counsel

810 Court Street
Jackson, CA 95642

The address to which notice shall or may be mailed, as aforesaid, to either party shall or may be changed by written notice given by such party or the other, as hereinbefore provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

20. CONTRACT EXECUTION. Each individual executing this Agreement on behalf of Consultant represents that he or she is fully authorized to execute and deliver this Agreement.
21. CONSTRUED PURSUANT TO CALIFORNIA LAW; VENUE. The parties hereto agree that the provisions of this Agreement will be construed pursuant to the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of this Agreement shall be in Amador County, California.
22. INCORPORATION OF AGREEMENTS AND AMENDMENTS. This Agreement contains all agreements of the parties with respect to any matter mentioned herein. No other Agreement or understanding pertaining to any such matter shall be effective, unless in writing signed by the party to be charged. This Agreement may be modified by the parties hereto only in writing and signed by both parties.
23. SEVERABILITY. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
24. TIME OF ESSENCE. Consultant agrees to exercise diligence in the performance of its services consistent with the agreed upon project schedule, subject, however, to the exercise of the generally accepted standard of care for performance of such services.
25. RETENTION OF RECORDS. Pursuant to Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of AFPD or as part of any audit of AFPD for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance of the Work and the administration of the Agreement for three years after final payment hereunder.
26. WAIVER OF CONSEQUENTIAL DAMAGES. Neither party shall have any claim or right against the other, whether in contract, warranty, tort (including negligence), strict liability or otherwise, for any special, indirect, incidental, or consequential damages of any kind or nature whatsoever, such as but not limited to loss of revenue, loss of profits on revenue, loss of customers or contracts, loss of use of equipment or loss of data, work interruption, increased cost of work or cost of any financing, howsoever caused, even if same were reasonably foreseeable.

[PARTY SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

AMADOR FIRE PROTECTION DISTRICT

CONSULTANT:

Michael Baker International, Inc.

BY: _____

Frank U. Axe
Chairman, Board of Directors

BY: _____

Name: Caroline Brabrook

Title: Associate Vice President

Federal I.D. No.: 25-1228638

APPROVED AS TO FORM:
GREGORY GILLOTT, AMADOR COUNTY
COUNSEL

ATTEST:
CLERK OF THE
BOARD OF DIRECTORS

BY: _____

BY: _____

ATTACHMENT A – SCOPE OF WORK

Prepare nexus study for AFPD development impact fee update

1. Includes all services specified in the AFPD Request for Proposals for “Development Impact Fee Study and;
2. Consultant’s response to RFP dated February 5, 2021 attached herein and;
3. This Agreement

These documents are hereby made a part of and incorporated herein by reference into this contract.

February 5, 2021

Patrick Chew, Deputy Fire Marshal
AMADOR FIRE PROTECTION DISTRICT
810 Court Street
Jackson, CA 95642

RE: DEVELOPMENT IMPACT FEE UPDATE

Dear Mr. Chew:

Michael Baker International is pleased to present our response to the Request for Proposals to update the Amador Fire Protection District's Development Impact Fee. This proposal outlines a scope of services, qualifications, schedule, and cost for the report.

Scope of Work

AB 1600, which created the Mitigation Fee Act and California Government Code Section 66000 et seq., requires the following when establishing, increasing, or imposing a fee as a condition of approval for a development project:

1. Identify the purpose of the fee;
2. Identify the use to which the fee will be put;
3. Determine how there is a reasonable relationship between:
 - A. The fee's use and the type of development project on which the fee is imposed;
 - B. The need for the public facility and the type of development project on which the fee is imposed;
 - C. The amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

We will conduct the nexus analysis following the above requirements and update the existing development impact fee currently set at \$250 for new development through the County's permitting process, and a formula based on square footage and hazard classification for new commercial businesses. A draft and final report will be generated that will include the methodology, nexus analysis and findings, and updated fee schedule that complies with the State statute and industry practice. Comments from review of the draft report by the Fire District will be integrated into the final deliverable. We will present the report at one scheduled Board of Directors meeting.

Data to be provided by the District is expected to include, but not be limited, to the following:

1. Current service area population and housing & commercial land use data that the fee applies to;
2. Service area growth estimates;
3. Fire personnel roster; and
4. Fire asset inventory (e.g. apparatus, stations) and asset value.

Consultant Team Qualifications

Michael Baker staff has broad experience creating, structuring, and updating impact fee programs for cities and counties. For these clients, our staff has provided nexus documentation to support impact fees funding a wide range of public facilities, including utilities, roadways and transit, parks, fire, police, health clinics, and other government facilities such as civic center and corporation yards.

The project will be lead by Dino Serafini, PE, Project Manager – Public Finance. Dino has over 30 years of public infrastructure planning, financing, design, and construction management experience in California working with city, county, school district, military, and private clients. He has prepared dozens of impact fee studies throughout the State primarily for rural and small/mid-sized urban jurisdictions designed to mitigate the impacts of new development. Impact fees have included updates for fire, police, roadway, and other government infrastructure. Dino also prepares the annual and 5-year development impact fee reports required of local agencies by State law. Project support will be provided by Derek Wong, AICP, Department Manager - Public Finance. Derek has updated development impact fees for rural jurisdictions in northern California.

Dino and Derek have prepared similar fee studies for Amador County, including the County's Master Planning Fee Update in 2005, and a General Plan Fee Update in 2006. We have also recently assisted the City of Jackson with its development impact fee program and reporting. In addition, Michael Baker has provided other planning and environmental related services to the County and local jurisdictions.

References

Project: City of Jackson Essential Services Fee, including Fire

Contact: Yvonne Kimball, City Manager

City of Jackson, 33 Broadway, Jackson, CA 95642

(209) 223 - 1646

ykimball@ci.jackson.ca.us

Project: Development Impact Fee Nexus Study, including Fire

Contact: Sandy Easley, Director of Finance/City Treasurer

City of Santa Paula, P.O. Box 569, Santa Paula, CA 93061

(805) 525-4478, ext. 204

Seasely@spcity.org

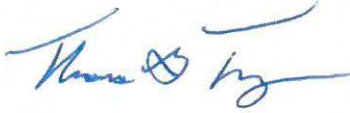
Schedule & Fee

Upon receipt and execution of an agreement, we propose to complete the project within 60 business days, contingent on availability of data to be provided by the District.

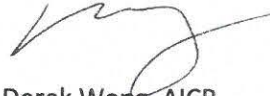
We propose a lump sum fee of \$4,930. The fee includes one presentation via virtual meeting to the Board of Directors of the fire district. The fee does not include in-person meetings or travel related expenses. We are happy to provide an estimate for travel and in-person meetings if requested.

We appreciate this opportunity to provide professional consulting services. Please do not hesitate to contact me at (530) 601-2508, dwong@mbakerintl.com should you have any questions.

Sincerely,



Thomas G. Tracy, PE
Associate Vice President



Derek Wong, AICP
Public Finance Manager

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



REQUEST FOR PROPOSALS

Development Impact Fee Study

The Amador Fire Protection District (AFPD) invites qualified consultants to submit their proposals to provide the district with a Development Impact Fee Study and propose Development Impact Fees for the district.

All qualifications must be received before 2:00 p.m. (as determined by www.time.gov) on February 12th, 2021, addressed to the Amador Fire Protection District, Attention Patrick Chew, Deputy Fire Marshal, 810 Court Street, Jackson, CA 95642-2132. Proposals can be sent via email to Deputy Fire Marshal Chew at pchew@amadorgov.org. Proposals received after that date and time will not be considered.

Introduction:

The Amador Fire Protection District is seeking Statements of Qualifications from firms or individuals interested in providing development impact fee consulting services for new development projects within the district. The District will maintain a list of pre-screened, qualified consulting firms or persons, which may be selected by applicants when their project requires the preparation of a development impact fee report.

All work prepared by the consultant or person will be performed for, and at the direction of the Fire Chief or his designated staff member.

Purpose

The purpose of this RFP is to find and select a qualified vendor to create a Development Impact Fee Study and propose a Development Impact Fees for the Amador Fire Protection District. The District's impact fee program must comply with the Mitigation Fee Act (California Government Code Section 66000 et seq., also known as Assembly Bill 1600). The District is now seeking the services from a qualified firm or individual to update our impact fees.

Background Information About Amador County

Amador County, is a county in the Sierra Nevada and is located approximately 45 miles southeast of Sacramento within the California's Gold Country, known as "The Heart of the Mother Lode". There is also a substantial viticulture industry in the county. The population is 38,429 according to 2019 United States Census Bureau. The Amador County land mass is approximately 595 square miles.

Amador County ranges in elevation from approximately 250 feet in the western portion of the county to over 9,000 feet in the eastern portion of the county, the tallest point being Thunder Mountain. The County is bordered on the north by the Cosumnes River and El Dorado County and on the south by the Mokelumne River and Calaveras County, on the west by Sacramento and San Joaquin Counties, and the east by Alpine County.

General Information about AFPD & Development Impact Fees

Amador Fire Protection District has seven fire stations with four stations being staffed full time with a minimum of two personnel per Engine Company. AFPD has 35 paid fulltime staff members with two administration staffers. On average, we have 20 volunteers. AFPD is responsible for 491 of the 595 land mass square miles, which is 82% of the entire county. Our budget for the fiscal year 2020/2021 is \$4,099,892.

AFPD was formed in 1990 as a fire protection district and collected \$250 per new home for development impact fees through the County's permitting process. For new commercial businesses, there is a formula based on square footage and hazard classification. AFPD have not increased these amounts since its conception nor

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



has this agency conducted a Nexus study.

Findings and Fees

Provide sufficient information and the necessary findings to help the District determine the development impact fees based on the proposed development to support the District's in maintaining services necessary to operate as a fire department. The consultant will work with District's staff to determine other supporting infrastructure (i.e., equipment, vehicles, etc.) or other operational services that could rightfully be included in the fee program to ensure the costs of such supporting infrastructure are paid for by development.

The consultant shall include attendance at the following meetings, as a minimum, in their proposal. Should the consultant identify a meeting that they feel is necessary to achieve the results and is beyond the meetings described below, they shall describe them in their proposal. Unless otherwise determined by the District, consultant shall plan on meetings being held either by online zoom, at a fire station or headquarters located in the City the Jackson.

A kick-off meeting between consultant and District's staff to review objectives of study, agree to methodology, exchange information, timing and schedule for all tasks, and to determine information to be provided by the District's staff.

Review findings with District staff. Consultant to provide information supporting findings to date and proposed fees.

The selected firm or individual shall present their findings at one of our scheduled Board of Directors meetings. The selected party shall discuss methodology, findings, formal presentation, answer questions about finding, and collect input for preparation of the final report. The consultant or individual shall consider the following optional meetings in their proposal, with a separate fee schedule, if necessary, for these additional meetings.

The consultant shall recommend best practices to help ensure better collections

Evaluation Criteria

The District staff will evaluate the RFP submittals based on several factors. These factors are as follows:

- Experience & Expertise
- Quality of the firm's professional personnel to be assigned to the engagement
- Methodology
- Demonstrates a clear understanding of scope of services
- Adequacy of project schedule
- References
- Proposed cost for services

Submittal of a proposal indicates acceptance of the conditions contained in the RFP. The District reserves the right to retain all proposals submitted. The District reserves the right to accept or reject any or all proposals, to waive informalities, to negotiate changes in the scope of work or services to be provided and to otherwise waive any technicalities.

Contact

Should a consultant have any questions, please contact Patrick Chew, Deputy Fire Marshal, at Cell 209-304-2250, Office 209-223-6391, or pchew@amadorgov.org

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Michael Baker International, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

P.O. Box 515714

6 City, state, and ZIP code

Los Angeles, CA 90051-5195

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

2 5 - 1 2 2 8 6 3 8

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

[Handwritten Signature]

Date ►

1/24/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/24/2021

From: Walter White
(Department Head - please type)

Phone Ext. x391

☐ Regular Agenda
☒ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

05/24/2021

Department Head Signature _____

Agenda Title:

BUDGET APPROPRIATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Budget appropriation to increase revenues and expenditures and budget transfers. Throughout the year the District is reimbursed monies for equipment and personnel from strike team deployments and from the CARE Act. The attached budget appropriation is to adjust the budget for such transactions.

Recommendation/Requested Action:

Approve as submitted

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

budget transfer form attached

Is a 4/5ths vote required?

Yes ☒

No ☐

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

Auditor

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes____ No____

Unanimous Vote: Yes____ No____

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

BUDGET TRANSFER REQUEST

DATE: 05/20/2021

REQUESTED BY: Walter White

DEPARTMENT: Amador Fire Protection District

APPROVED BY DISTRICT BOARD OF DIRECTORS: _____ DATE: _____

APPROVED BY AUDITOR/CONTROLLER: _____ DATE: _____

JOURNAL ENTRY NO. _____

BUDGET APPROPRIATIONS				REVENUE APPROPRIATIONS			
DEPARTMENT #	ACCOUNT #	INCREASE \$	DECREASE \$	DEPT/FUND #	REVENUE #	INCREASE \$	DECREASE \$
45500/8550	50100	50,170.36		45500/8550	45600	152,598.99	
45500/8550	51110	20,000.00		45500/8550	47890	80,531.86	
45500/8550	51200	5,000.00					
45500/8550	51700	77,428.63					
45500/8550	56200	80,531.86					
85800/8588	50100	130,352.28		85800/8588	47890	180,352.28	
85800/8588	50300	50,000.00					

REASON FOR THE REQUEST:

2020 was a busy fire season with many strike team deployments. We have received some of the reimbursements from Cal Fire and OES. We would like to put the reimbursements received back in salary, retirement and apparatus maintenance accounts. California State Firefighters Association (CSFA) has given us an opportunity to purchase Personal Protective Equipment (turn-outs, gloves) for our Volunteers and they will reimburse us. Reimbursement may not be received until fiscal year 21/22.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/24/2021

From: Walter White
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

05/24/2021

Department Head Signature _____

Agenda Title:

Call Report for April 2021

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District calls for the month of April

Recommendation/Requested Action:

Report only

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts
n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from

Department _____

For meeting

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
APRIL [LAST 3 YEARS] CALL REPORT**

INCIDENT TYPE	2021 # INCIDENTS	2020	2019
Station: 111 - 26517 Meadow Drive Pioneer			
111 - Building fire			1
114 - Chimney or flue fire, confined to chimney or flue	1		
131 - Passenger vehicle fire			
141 - Forest, woods or wildland fire	1		1
142 - Brush or brush-and-grass mixture fire			
151 - Outside rubbish, trash or waste fire			
311 - Medical assist, assist EMS crew			
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	34	35	36
322 - Motor vehicle accident with injuries	1	2	1
324 - Motor vehicle accident with no injuries.	1	1	1
381 - Rescue or EMS standby			
400 - Hazardous condition, other			
412 - Gas leak (natural gas or LPG)		1	
424 - Carbon monoxide incident			
441 - Heat from short circuit (wiring), defective/worn			
444 - Power line down		1	1
511 - Lock-out			
542 - Animal rescue			
550 - Public service assistance, other		1	1
554 - Assist invalid	7	5	6
600 - Good intent call, other		1	
561 - Unauthorized burning			
611 - Dispatched & cancelled en route	2	1	3
622 - No incident found on arrival at dispatch address	1		1
631 - Authorized controlled burning			
651 - Smoke scare, odor of smoke		2	
700 - False alarm or false call, other			1
733 - Smoke detector activation due to malfunction			
745 - Alarm system activation, no fire - unintentional			
# Incidents for 111 - Station 111:	48	50	53
Station: 114 - 19840 Highway 88 Pine Grove			
111 - Building fire			
131 - Passenger vehicle fire			1
142 - Brush or brush-and-grass mixture fire			
151 - Outside rubbish, trash or waste fire			
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	38	27	45
322 - Motor vehicle accident with injuries		1	2
324 - Motor vehicle accident with no injuries.	1	1	1
350 - Extrication, rescue, other			1
381 - Rescue or EMS standby			
424 - Carbon monoxide incident	1	1	
441 - Heat from short circuit (wiring), defective/worn			
444 - Power line down			
445 - Arcing, shorted electrical equipment	1		
461 - Building or structure weakened or collapsed			
511 - Lock-out			1
542 - Animal rescue	1		
550 - Public service assistance, other	7	1	1
554 - Assist invalid		6	6
561 - Unauthorized burning			1

**AMADOR FIRE PROTECTION DISTRICT
APRIL [LAST 3 YEARS] CALL REPORT**

INCIDENT TYPE	2021 # INCIDENTS	2020	2019
611 - Dispatched & cancelled en route		5	4
622 - No incident found on arrival at dispatch address			
631 - Authorized controlled burning	1		
651 - Smoke scare, odor of smoke	1		
700 - False alarm or false call, other		2	
745 - Alarm system activation, no fire - unintentional			

Incidents for 114 - Station 114: 51 62 65

Station: 116 - Dalton Road Jackson CA

111 - Building fire			1
113 - Cooking fire, confined to container			1
114 - Chimney or flue fire, confined to chimney or flue			
131 - Passenger vehicle fire	2	1	
142 - Brush or brush-and-grass mixture fire	1	1	
150 - Outside rubbish fire, other		1	
151 - Outside rubbish, trash or waste fire			
311 - Medical assist, assist EMS crew			
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	20	16	26
322 - Motor vehicle accident with injuries	2		6
324 - Motor vehicle accident with no injuries.	2		2
353 - Removal of victim(s) from stalled elevator	1		
381 - Rescue or EMS standby			
412 - Gas leak (natural gas or LPG)	1	1	
424 - Carbon monoxide incident			
441 - Heat from short circuit (wiring), defective/worn			
444 - Power line down		1	
463 - Vehicle accident, general cleanup			
522 - Water or stream leak			
550 - Public service assistance, other			
554 - Assist invalid	6	6	
561 - Unauthorized burning			
611 - Dispatched & cancelled en route	4	8	7
622 - No incident found on arrival at dispatch address		2	
631 - Authorized controlled burning		1	1
651 - Smoke scare, odor of smoke		1	
700 - False alarm or false call, other			
730 - System malfunction, other			
745 - Alarm system activation, no fire - unintentional	1	1	1

Incidents for 116 - Station 116: 40 40 45

Station: 122 - 18534 Sherwood Street Plymouth

110 - Structure fire, other (conversion only)			
111 - Building fire			
114 - Chimney or flue fire, confined to chimney or flue		1	
131 - Passenger vehicle fire		1	3
138 - Off-road vehicle or heavy equipment fire	1		
140 - Natural vegetation fire, other			1
141 - Forest, woods or wildland fire			
142 - Brush or brush-and-grass mixture fire	1		
151 - Outside rubbish, trash or waste fire		1	
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	19	19	18
322 - Motor vehicle accident with injuries	6	4	2
324 - Motor vehicle accident with no injuries.	1	2	3

**AMADOR FIRE PROTECTION DISTRICT
APRIL [LAST 3 YEARS] CALL REPORT**

INCIDENT TYPE		2020	2019
352 - Extrication of victim(s) from vehicle	1		1
363 - Swift water rescue			
412 - Gas leak (natural gas or LPG)	1		
424 - Carbon monoxide incident			
441 - Heat from short circuit (wiring), defective/worn			
444 - Power line down		1	
463 - Vehicle accident, general cleanup			
550 - Public service assistance, other			
554 - Assist invalid	3		5
561 - Unauthorized burning	1		2
600 - Good intent call, other			
611 - Dispatched & cancelled en route	3	2	
622 - No incident found on arrival at dispatch address		1	
631 - Authorized controlled burning		1	
651 - Smoke scare, odor of smoke			
700 - False alarm or false call, other			
745 - Alarm system activation, no fire - unintentional		1	
744 - Detector activation, no fire - unintentional			

Incidents for 122 - Station 122: 37 34 35

Station: 112 - 23770 Van De Hei Ranch Road

321 - EMS call, excluding vehicle accident with injury			
324 - Motor vehicle accident with no injuries.			
554 - Assist invalid			

Incidents for 112 - Station 112: 0 0 0

Station: 121 - 16850 Demartini Road Plymouth

321 - EMS call, excluding vehicle accident with injury			
324 - Motor vehicle accident with no injuries.			
410 - Combustible/flammable gas/liquid condition, other			
554 - Assist invalid			
561 - Unauthorized burning			
631 - Authorized controlled burning			

Incidents for 121 - Station 121: 0 0 0

Station: 123 - 14410 Jibboom Street Fiddletown

111 - Building fire			
150 - Outside rubbish fire, other			
321 - EMS call, excluding vehicle accident with injury			
322 - Motor vehicle accident with injuries			
324 - Motor vehicle accident with no injuries.			
444 - Power line down			
445 - Arcing, shorted electrical equipment			
550 - Public service assistance, other			
611 - Dispatched & cancelled en route			
736 - CO detector activation due to malfunction			

Incidents for 123 - Station 123: 0 0 0

Totals: 176 186 198

Amador Fire Protection District



Incidents for Zone for Date Range

Zone(s): LFP - Lockwood Fire Protection District | Start Date: 04/01/2021 | End Date: 04/30/2021

	INCIDENT TYPE	DATE	LOCATION	APPARATUS
	321 - EMS call, excluding vehicle accident with injury	04/10/2021		5141
	321 - EMS call, excluding vehicle accident with injury	04/21/2021		5141,6546

Total # Incidents: 2

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/24/2021

From: Walter White
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>05/24/2021</u>	

Department Head Signature _____

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. If applicable)	Dates	Maintenance Performed (description)	April Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FM5K8AR7FGB25939 {E} 1460509	19,530	69,641		10/14/20 12/18/20	Glass Doctor - Left Moulding (\$123.91) Sterling - A Service (\$191.82)	\$0.00	\$3,678.48
C-5108 (Chew) - 2010 Ford Expedition XLT 4x4 (Prevention) (marked on vehicle 5101)	1FMJU1G59AEA43199 {E} 1305976	162,270	209,939		7/24/20 11/17/20 12/18/20 12/29/20 2/9/21 3/9/21	Sterling - A Service, Differential Pilot Seal Remove & Replace, Transfer Case Oil Seal Remove & Replace (\$1,940.58) Sterling - A Service (\$224.07) Sterling - Brake light & cruise control brake release switch (\$241.31) Riebes - Bungee for chains (\$34.46) Riebes - Hose Connector (\$4.84) Sterlings - A Service, Front Brake Pads, Air Conditioning Service (\$1,219.24)	\$0.00	\$23,032.08
C-5102 (Watkins) 2016 Ford F250 4x4 (Battalion Chief) (marked on vehicle 5103)	1FT7X2B60GEA66410 {E} 1485648	19,611	100,000		8/27/20 8/27/20 10/12/2020 10/27/20 01/26/21 1/29/21	Sterlings - A Service (\$138.61) Les Schwab - Rear Disc Brake Repair, Tie Rod Ends (\$802.11) Napa - Misc. Parts (\$37.42) Jackson Tire - 4 New Tires (\$874.99) Sterlings - A Service, New Rear Shocks (\$500.95) Riebes - Windshield Blades (\$55.25)	\$0.00	\$11,536.31
C-5103 (Hamre) Chief 2011 Ford F250 4x4 (Battalion Chief) (marked on vehicle 5104)	1FT7X2B62BEA30761 {E} 1306800	92,337	139,361		9/25/20 9/25/20 2/28/21	O'Reilly - Antifreeze (\$42.88) Sterlings - Supply & Install New Radiator (\$2,064.50) Sterlings - A Service, bulbs, front brake pads, brake calipers, axle housing cover, etc. (\$1,998.94)	\$0.00	\$18,549.97
C-5105 (Command) 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJU1G5XCEF67187 {E} 1401123	67,531	90,595		1/26/21	Sterlings - A Service, Brake Rotor Set and Brake Pad Set (\$743.38)	\$0.00	\$7,645.17

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	April Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5104 (Yelinek)-2009 Ford F250 4x4 (Battalion Chief) (marked on vehicle 5106)	1FTSX21569EA15399 {E} 1294991	65,530	91,302		7/22/20 7/27/20 7/27/20 9/25/20 9/25/20 10/14/20 10/20/20 10/27/20 12/29/20 01/15/21 2/5/21 2/9/21 2/9/21 2/9/21 4/01/21 4/30/21 4/30/21	Les Schwab - Flat Tire Repair (0.00) US Bank - Misc. Parts, Gas Shock (\$276.84) Riebes - Filters, Oil, Antifreeze, Spark Plugs, Ignition Coil, Misc. Parts (\$651.10) O'Reilly - Weather Strip/Wipers (\$98.34) Jackson Tires - 4 New Coopers (\$879.98) Riebes - Misc. Parts (\$51) O'Rielly - LED lights (\$25.60) Any & All - Custom fabrication - Gauge (\$363.16) Riebes - Wiper Blades (\$24.78) O'Reilly - Fuel Additive (\$8.10) Emergency Vehicle Outfitters - Lightbar (replace) (\$4895.48) Riebes - Tire Chains (\$113.13) Riebes - Misc. Parts (\$15.07) Riebes - Oil filters, brakleen, oil, misc. parts (\$75.57) Jackson Tire - 2 Front Brake Calipers (\$617.74) Riebes - Oxygen Sensor & misc. parts (\$218) Sterlings - Dx and Repair Lack of Power & Fuel Pressure Check & Oxygen Sensor (\$996.61)	\$1,832.35	\$14,670.18
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	57,462		7/21/20 8/27/20 9/25/20 10/30/2020 11-02-20 11-04-20 12/29/20 01/29/21 2/28/21 4/30/21 4/30/21	Burtons - Relay Fuse (\$45.68) Sterling - A service, coolant leak repair, remove & replace brake vacuum chamber (\$1,182.76) Riebes - Oil (\$221.34) Sterling's - Coolant Hose Replacements [does not incl mirror] (\$905.48) Doug Veerkamp - Replace Coolant Hoses and Hose Assemblies Truck Pump to Cooler at Radiator, Install Heat Shields (\$1,573.50) Doug Veerkamp - Replace 1 Coolant Hose and check warning light of seat belt (\$282.26) Riebes - Misc. Parts (\$34.46) Riebes - Misc. Parts (\$25.09) Cummins - Labor to diagnosis (\$1,050.65) Riebes - Misc. Parts [hose] (\$40.90) Riebes - Battery [3/8/21] (\$636/inc credit)	\$676.90	\$34,969.95
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 {E} 349699	80,306	88,086		9/25/20 2/5/21	Riebes - Battery (\$665.63) Burtons Fire - Pump Testing (\$372.50)	\$0.00	\$18,269.11
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E} 1159107	42,236	44,420		2/9/21	Riebes - Fuel Filter (\$50.67)	\$0.00	\$12,578.53

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	April Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
WT-5116 2015 Kenworth	2NKHJHJ8X9FM437394 {E}1410351	2,230	4,253		1/25/21 2/5/21 2/9/21	Doug Veerkamps - A Service, Check AC Inop, Check Coolant Leak (\$2338.42) Burtons Fire - Pump Testing (\$372.50) Riebes - Wiper Blades (\$24.54)	\$0.00	\$5,415.68
							\$0.00	
E-5123 2001 International Westmark	#SEAR71H370327 {1034294}	99,018	-	OOS - At Veerkamps	2/9/21	Riebes - Coolant Reservoir (\$123.90)	\$0.00	\$123.90
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RX8EC15309 {E}1281212	99,175	110,070		12/18/20	Sterling - A Service and rplc all glow plugs (\$1,566.67)	\$0.00	\$8,952.35
WT-5126 2007 Kenworth	2NKMZH28X67M199258 {E} 1212617	16,891	19,669		7/24/20 8/11/20 8/27/20 10/14/20 10/14/20 2/5/21 2/9/21 3/09/21 4/30/21	ATR - Tow from Sta 112 Van De Hei to Sterling (\$810.00) ATR - Tow from Sterlings to Pape Kenworth French Camp (\$1,575) Sterlings - Diagnosis of electric issue and replacement of transmission control module (\$2,130.14) Pape - Diagnose and Repair ECM issues (\$7,643.46) Riebes - Air Filter and Wiper Blades, Rocker Switch (\$150.56) Burtons Fire - Pump Testing (\$372.50) Riebes - Wipers (\$24.54) Dennis Howarth - Reimbursement (Misc. Supplies) Riebes - Battery [2/11/21] (\$368.33)	\$368.33	\$20,896.99
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	0	26,730		7/11/20 7/24/20 9/9/20 9/25/20 12/1/20 01/26/21 2/28/21 3/22/21	Burtons Fire - Wheel Chock Casting (\$97.54) Riebes - Misc. Parts (\$21.53) Cummins - Warranty Work (OEM/Pump) (\$100.00) Riebes - Radiator Cap and Misc. (\$337.76) Burtons Fire - Red LED and Amber Reflectors *purchased 10/5 (\$97.45) Cummins - Diagnose engine having 20" blowby max - spec is 12" - debris in oil (\$8,095.05) Cummins - Labor to get ready for transfer > Burtons (\$2,934.70) Burtons Fire - Rosenbauer Motors people replace Cummins L9 engine with new engine provide by Rosenbauer to AC as good will (\$5,828.63)	\$0.00	\$24,319.87
WT-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	45,667		7/24/20 8/27/20 9/25/20 10/14/20 2/5/21	Riebes - Lights (\$18.83) Sterling - A Service, Coolant Leak Repair, Remove & Reseal Cooler Assembly (\$1,214.51) Riebes - Solenoid, Oil Fil, etc. [Aug-Sep] (\$204.24) Riebes - Misc. Parts (\$10.76) Burtons Fire - Pump Testing (\$372.50)	\$0.00	\$18,020.51

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	April Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5148 2003 HME (reserve) (Previously E-5141)	44KFT42822WZ20024 {E} 1159077	82,595	114,695		9/9/2020 12/8/20 12/29/20 1/12/21 01/19/21 2/3/21 4/30/21	Jackson Tire - 4 New Toyo's (\$2037.56) Doug Veerkamp - Rplc water pump on engine and A service (\$1457.54) Riebes - Misc. Parts (oil) (\$30.15) Sterlings - Check engine light codes (\$127.50) Doug Veerkamp - Repair Engine Intake Preheater (\$473.49) Burtons Fire - Pump Testing (\$372.50) Riebes - Battery [2/19/21] (\$636.66/inc credit)	\$636.66	\$56,240.19
E-5211 1991 KME	1HTSDPCR9NH416110 {E} 366231	33,432	37,819		9/25/20	Riebes - Battery Extender (\$91.53)	\$0.00	\$5,487.33
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E} 1281210	28,278	32,221		12/29/20	Riebes - Misc. Parts (\$34.46)	\$0.00	\$8,016.17
WT-5216 2015 Kenworth	2NKHJHJ8X7FM437393 {E} 1410352	3,030	10,648		10/14/20	Riebes - Wiper Arms and Blades (\$457.92)	\$0.00	\$4,206.50
E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	128,412		7/24/20 9/25/20	Jackson Tire - 1 steel front wheel Rim Only & Mount (\$479.35) Riebes - Oil (\$21.53)	\$0.00	\$41,717.07
E-5222 1991 KME	1HTSDPCR9NH416111 {E} 349698	54,320	59,060		10/08/20	Glass Doctor - Drivers Side Vent Glass (\$792.68)	\$0.00	\$3,532.29
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,105		7/31/20 9/25/20 9/25/20 9/25/20 10/05/20 10/05/20 10/08/20 01/5/21	Sterling - Transmission Selector Inconsistent Diagnosis Only, Remove & Replace Serpentine Belt (\$576.07) Mello Transmission - Speed Sensor (\$369.17) US Bank - Riebes - Antifreeze (\$70.81) Riebes - Battery (\$425.43) AutoZone - Lights (\$16.48) Riverview - Motor Starter (\$517.76) Mello Transmission - ECU / Trans Issues (\$3612.71) O'Reilly - Cam Sensor (\$25)	\$0.00	\$18,374.06

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. If applicable)	Dates	Maintenance Performed (description)	April Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 (E) 959496	-	-	OOS	7/24/20 7/30/20 9/25/20 11/17/20 12/23/20 01/29/21 01/29/21 2/9/21	Plymouth Ace Hardware - Misc. Parts (\$16.20) Burtons - Pump Related & AC System Replacement (\$8,781.34) Riebes - Oil (\$37.69) Jackson Tire - 4 New Rears (\$3,208.95) Doug Veerkamp - A Svc + Gaskets, Hoses, Brakes shoes, Wiring to Fan Controls, Rplc Circuit Breaker, Misc. Repairs (\$6,045.12) Doug Veerkamp - Air leak at Air Tank (\$500) Riebes - Oil (\$45.22) Riebes - Misc. (\$59.21)	\$0.00	\$15,881.51
E-5231 1992 Freightliner	1FV6HLBB8NL481046 (E) 352799	63,292	-	OOS			\$0.00	\$10,626.80
E-5234 1992 Ford F350 4x4	2FDKF38G7NCA42025 (E) 292907	33,123	35,014		9/25/20	Riebes - (\$5.38)	\$0.00	\$3,548.93
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 (E) 1212616	9,833	11,768				\$0.00	\$1,855.78
U-5310 2008 Ford (Utility)	1FTSW21R98EC31882 (E) 8V25580	30,500	31,050				\$0.00	\$0.00

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	April Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	36,036		6/29/20 6/30/20 7/24/20 7/31/20 8/4/20 8/31/20 09/25/20 9/25/20 9/30/20 10/31/20 11/30/20 12/31/20 01/31/21 2/5/21 2/9/21 2/28/21 03/30/21 03/31/21 4/30/21 4/30/21 4/30/21	Cummins - Resolve High RPM Squeal, External Oil Leaks, A Service (\$901.53) JRCH Reimbursement - May (\$0.00) Riebes - Vent Filter (\$179.83) JRCH Reimbursement - June (\$-901.53) Burtons - Cab lift Repair (\$357.46) JRCH Reimbursement - July (\$-179.83) O'Rielly - Lights (\$53.15) Riebes - Filters, Misc. Parts [Aug-Sep] (\$456.64) Burton's Fire - Coolant Level Sensor (\$607.11) JRCH Reimbursement - Aug (\$-357.46) JRCH Reimbursement - Sep (\$-1116.90) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) JRCH Reimbursement - Dec (\$0.00) Burtons Fire - Pump Testing (\$372.50) Riebes - Misc. Parts (\$9.69) JRCH Reimbursement - Jan (\$0.00) Burtons Fire - Install New Air Filter Element (\$0.00) JRCH Reimbursement - Feb (\$0.00) Burtons - Replace VGT, Relief Valve on Air Dryer, A&B Service (incl transmission svc, Rplc Rear Axle Torque Rod, Bad Bushings (\$7,101.63) Riebes - Oil [2/5/21] \$50.61 JRCH Reimbursement - Mar (\$0.00)	\$7,152.24	\$12,519.70
E-5364 2008 Ford F550 4x4	1FDAW57R38EC53893 {E} 1356272	32,581	39,841		7/31/20 8/31/20 9/30/20 10/31/20 11/30/20 12/30/20 01/31/21 02/28/21 03/31/21 04/30/21	JRCH Reimbursement - June (\$0.00) JRCH Reimbursement - July (\$0.00) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sep (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) JRCH Reimbursement - Dec (\$0.00) JRCH Reimbursement - Jan (\$0.00) JRCH Reimbursement - Feb (\$0.00) JRCH Reimbursement - Mar (\$0.00)	\$0.00	\$16,197.34

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. If applicable)	Dates	Maintenance Performed (description)	April Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5368 2007 E-ONE	4ENGAAA8371002458 {E} 1356273	62,266	OOS	At Burtons	6/9/20 6/19/20 6/30/20 7/31/20 8/31/20 9/25/20 9/30/20 10/08/20 10/31/20 11/30/20 12/31/20 01/28/21 01/29/21 01/31/21 2/5/21 2/9/21 2/28/21 03/31/21 4/30/21	Riebes - Misc. Parts (\$9.69) Jackson Tire - 4 New Rear Tires (\$2,114.80) JRCH Reimbursement - May (\$0.00) JRCH Reimbursement - June (\$-2,124.49) JRCH Reimbursement - July (\$0.00) Riebes - Coolant (\$43.08) JRCH Reimbursement - Aug (\$0.00) Reibes - Lights (\$4.62) JRCH Reimbursement - Sep (\$-43.08) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) US Bank Thomson - Electrak Gears Set (\$874.28) Riebes - Lights (\$15.71) JRCH Reimbursement - Dec (\$0.00) Burtons Fire - Pump Testing (\$372.50) Riebes - Misc. Parts (lights) \$13.45 JRCH Reimbursement - Jan (\$0.00) JRCH Reimbursement - Feb (\$0.00) JRCH Reimbursement - Mar (\$0.00)	\$0.00	\$31,980.17
							\$10,666.48	\$453,850.19

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/24/2021

From: Walter White
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>05/24/2021</u>	

Department Head Signature _____

Agenda Title:

TRAINING REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District Wide Training

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

<u>Month</u>	<u>Emergency Reporting</u>	<u>Target Solutions</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
June	813:50:00	283:50:00	1097:40:00	195:30:00
July	797:20:00	325:00:00	1122:20:00	117:00:00
August	668:40:00	308:30:00	977:10:00	165:00:00
September	654:30:00	341:00:00	995:30:00	103:30:00
October	741:30:00	63:00:00	804:30:00	105:10:10
November	759:00:00	187:30:00	946:30:00	98:00:00
December	813:30:00	202:00:00	1015:30:00	67:45:00
January	784:40:00	186:00:00	970:40:00	73:00:00
February	791:30:00	185:00:00	976:30:00	90:55:00
March	782:05:00	192:00:00	974:05:00	72:30:00
April	1322:30:00	198:00:00	1520:30:00	83:21:00
May				
June				



Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
04/01/2021	CSRT Entry/Evolution		
04/02/2021	CSRT Entry/Evolution		
04/03/2021	CSRT Entry/Evolution		
04/04/2021	CSRT Entry/Evolution		
04/05/2021	CSRT Entry/Evolution		
04/06/2021	CSRT Entry/Evolution		
04/07/2021	Off-Road Driving Classroom		
04/08/2021	Off-Road Driving Classroom		
04/09/2021	Off-Road Driving Classroom		
04/10/2021	Off-Road Driving Classroom		
04/11/2021	Off-Road Driving Classroom		
04/12/2021	Off-Road Driving Classroom		
04/13/2021	Off-Road Driving Exercises		
04/14/2021	Off-Road Driving Exercises		
04/15/2021	Off-Road Driving Exercises		
04/16/2021	Off-Road Driving Exercises		
04/17/2021	Off-Road Driving Exercises		
04/18/2021	Off-Road Driving Exercises		
04/19/2021	Wildland Fire Behavior		
04/20/2021	Wildland Strategy and Tactics/ICS		
04/21/2021	Wildland Fire Behavior		
04/22/2021	Wildland Strategy and Tactics/ICS		
04/23/2021	Wildland Fire Behavior		
04/24/2021	Wildland Strategy and Tactics/ICS		
04/25/2021	Entrapment Avoidance/Wildland PPE		
04/26/2021	Fire Shelter Deployment		
04/27/2021	Entrapment Avoidance/Wildland PPE		
04/28/2021	Fire Shelter Deployment		
04/29/2021	Entrapment Avoidance/Wildland PPE		
04/30/2021	Fire Shelter Deployment		

Monthly Target Solutions Assignments

Notes:

Date	Topic	Instructor(s)
04/12/2021	Administrative Paperwork Local 5181 SCBA Fit Test Agency Overview Fire Behavior	Cook/Dale Crowder/Nunley Watkins Watkins/Stutts Watkins/Stutts
04/13/2021	PPE	Neufeld
04/14/2021	SCBA	Neufeld
04/15/2021	Hose	Gourley
04/16/2021	Hose	Gourley
04/19/2021	Ladder	Quesada
04/20/2021	Ladder	Quesada
04/21/2021	Hose	Gourley
04/22/2021	Hose	Gourley
04/23/2021	Building Construction	Crowder
04/26/2021	Communications	Watkins/Stutts
04/27/2021	Search	Ervin
04/28/2021	Search	Ervin
04/29/2021	Search	Ervin
04/30/2021	Search	Ervin
05/03/2021	Ventilation	Crowder
05/04/2021	Ventilation	Crowder
05/05/2021	EMS	Jukes
05/06/2021	EMS	Jukes/Stutts
05/07/2021	Wildland Fire Behavior/Entrapment Avoidance	Watkins
05/10/2021	RIC/Survival	Herrera
05/11/2021	RIC/Survival	Herrera
05/12/2021	RIC/Survival	Herrera
05/13/2021	Extrication	Ebling/Palmere
05/14/2021	Extrication	Ebling/Palmere
05/17/2021	WUI	Watkins
05/18/2021	Fire Control 3A	
05/19/2021	Fire Control 3A	
05/20/2021	Extrication	Ebling/Palmere
05/21/2021	Extrication	Ebling/Palmere
05/24/2021	Station Rotations	
05/25/2021	Station Rotations	
05/26/2021	Station Rotations	
05/27/2021	Station Rotations	
05/28/2021	Station Rotations	
05/31/2021	Wildland Hose/Water Usage	Neufeld
06/01/2021	Wildland Hose/Water Usage	Neufeld
06/02/2021	Wildland Hose/Water Usage	Neufeld
06/03/2021	Line Construction	Dickey
06/04/2021	Finals	

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/24/2021

From: Walter White
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

05/24/21

Department Head Signature _____

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of April 20th as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes____ No____

Unanimous Vote: Yes____ No____

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, April 20, 2021
10:32 a.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Frank Axe, President, Chair Director
Richard Forster, Vice President, Director
Jeff Brown, Director
Brian Oneto
Pat Crew, Director

Absent:

Staff:

Walter White, Fire Chief
Nicole Cook, Clerk of the Board

PUBLIC MATTERS NOT ON THE AGENDA: None

AGENDA

MOTION: It was moved by Director Crew and seconded by Director Brown and carried 5-0-0 to approve the agenda with no changes.

ADMINISTRATIVE MATTERS

Upcoming Events: Community Risk Specialist Kayla Dale presented the announcements for the upcoming events. May are as followed; May 15th - Kid Fishing Derby hosted by Pioneer Fire Protection District (PFPD). Amador Fire will be assisting PFPD with the Derby as well as performing an Extrication Demo. May 8th or May 22nd will be the Fill the Boot for Burns. The date is to be determined. June 19th there will be the Fire Prevention Fair and Ribbon Cutting of the New Bathroom at Station 123 on Jibboom Street in Fiddletown. A special thank you was mentioned for Deirdre Mueller and Sue Wilson.

Firefighter Academy Recruit Introductions: Chief White congratulated and introduced the following new Academy Recruits: Andrey Lastovski, Joseph Pane, Brandon Schnetz, Jordan Schantz and Samuel Werner.

Promotional Badge Pinning: Chief White congratulated and introduced the following new Promotional Ranks and a significant other or family member pinned their badge:

Ryan Crowder; employee since 2015 - promoted from Engineer to Captain

Keil Gourley; employee since 2012 - promoted from Engineer to Captain

Nick Famularo; employee since 2012 – promoted from Firefighter to Engineer

Shaun Gonsalves; employee since 2016 – promoted from Firefighter to Engineer

Justin Neufeld; employee since 2018 – promoted from Firefighter to Engineer

*****Break 10:48 am*****

*****Resumed 10:54 am*****

March Call Report: Chief White presented. Discussion ensued relative to subject matter.

March Vehicle Maintenance Report: Chief White presented. Discussion ensued relative to subject matter.

March Training Report: Chief White presented. Discussion ensued relative to subject matter.

Surplus Property E-5231: Chief White presented. Discussion ensued relative to subject matter. Battalion Chief Justin Yelinek reached out to local Fire Chiefs asking if they would be interested to purchase, County Council had no issue of selling to a private citizen and the original private citizen who was initially inquiring is no longer interested.

MOTION: It was moved by Director Brown and seconded by Director Crew and carried 5-0-0 to approve the authorization to surplus E-5231 as is.

FY 2021/2022 Benefit Assessment: Chief White and Deputy Fire Marshal Pat Chew presented. Discussion ensued relative to subject matter.

MOTION: It was moved by Director Crew and seconded by Director Forster and carried 5-0-0 to approve the 2021/2022 Fiscal Year Benefit Assessment for Amador Fire Protection District.

RESOLUTION NO. AFPD 21-02

Resolution Approving the 2021/2022 Fiscal Year Benefit Assessment For
Amador Fire Protection District

Chief White commended Deputy Fire Marshal Pat Chew for the completion of the training Arson Investigator Academy Comprehensive Program.

MISCELLANEOUS MATTERS

Regular Minutes for Meetings of March 30, 2021: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Brown and carried 5-0-0 to approve March 30, 2021 minutes with minor changes.

CLOSED SESSION: At 11:28 a.m., the Board recessed into closed session. The following person was present during portions of this closed session: Members of the Board, the Board Clerk and the Fire Chief. This portion of the meeting was not recorded.

REGULAR SESSION: At 11:32 a.m., the Board reconvened into regular session. The following matters were reviewed during closed session:

Public Employee Performance Evaluation (§ 54957): Discussion and direction given to staff only, no action taken.

Closed Minutes of March 30, 2021:

MOTION: It was moved by Director Forster and seconded by Director Crew and carried 5-0-0 to approve the closed session minutes of March 30, 2021 as presented.

ADJOURNMENT: At 11:32 am., Chair Axe adjourned the meeting until May 18, 2021 at 10:30 am.

Chair, Amador Fire Protection District

