

Tuesday, March 30, 2021

**BOARD OF DIRECTORS  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY ADMINISTRATION CENTER  
810 Court Street, Board of Supervisors Chambers  
Jackson, California 95642**

**AGENDA**

**-- 10:30a.m. --**

**Please Note: All Board of Directors meetings are recorded.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

**Due to the Governor's Executive Order N-25-20, The Amador Fire Protection District Board of Directors will be conducting its meeting via Zoom Teleconference. While this meeting will still be conducted in-person at 810 Court Street, with safe distancing and face coverings required, we strongly encourage the public to participate from home by logging onto your zoom account or by calling in using the following number below due to the increased COVID-19 exposures in recent weeks.**

If you are participating via telephone or online and want to speak, you will need to "raise your hand" (hand emoji). Zoom how-to features, such as "unmute" or "raising your hand" can be found at the link below: [https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h\\_e027935e-f7cf-4183-9870-64f177689687](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687)

+1 669 900 6833 US  
**Meeting ID or Access:** 871 2413 1887#  
**Passcode:** 418404

You may also view and participate in the meeting using this link:  
<https://us02web.zoom.us/j/87124131887?pwd=aFFSNGZYbXhleG1QNNRWUTdrZ1c4Zz09>

**REGULAR MEETING AGENDA**

**DATE:** Tuesday, March 30, 2021  
**TIME:** 10:30 AM  
**LOCATION:** County Administration Center  
Board Chambers  
810 Court Street  
Jackson, CA 95642

**PLEDGE OF ALLEGIANCE**

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

**APPROVAL OF AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

**ADMINISTRATIVE MATTERS**

**(1) FEBRUARY CALLS REPORT:** Report only.

**(2) FEBRUARY VEHICLE MAINTENANCE REPORT:** Discussion and possible action relative to subject matter.

**(3) FEBRUARY TRAINING REPORT:** Report Only.

**(4) AUTHORIZATION TO SELECT ONE OF THE THREE PROPOSALS TO PERFORM A NEXUS STUDY OF DEVELOPMENT IMPACT FEES:** Discussion and possible action relative to subject matter.

**(5) SURPLUS PROPERTY E-5231:** Discussion and possible action relative to subject matter.

**MISCELLANEOUS MATTERS**

**(6) REGULAR MINUTES:** Discussion and possible action. Review and approval of the minutes from February 16, 2021 board meeting.

**CLOSED SESSION**

**(7) PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Discussion and possible action pursuant to Government Code Section 54957. Title: Fire Chief. Suggested Action: Discussion and Possible action.

**ADJOURNMENT**



## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 03-30-2021

From: Walter White  
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session

Meeting Date Requested:

03-30-2021

Department Head Signature \_\_\_\_\_

Agenda Title:

Call Report for February 2021

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District calls for the month of February.

Recommendation/Requested Action:

Report only

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes\_\_\_\_ No\_\_\_\_

Unanimous Vote: Yes\_\_\_\_ No\_\_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

Completed by \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department  
For meeting  
of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



**AMADOR FIRE PROTECTION DISTRICT  
FEBRUARY [LAST 3 YEARS] CALL REPORT**

INCIDENT TYPE	2021 # INCIDENTS	2020	2019
<b>Station: 111 - 26517 Meadow Drive Pioneer</b>			
111 - Building fire	1	0	3
140 - Natural vegetation fire, other	0	1	0
142 - Brush or brush-and-grass mixture fire	0	0	0
151 - Outside rubbish, trash or waste fire	0	0	0
311 - Medical assist, assist EMS crew	0	1	0
320 - Emergency medical service, other	0	0	0
321 - EMS call, excluding vehicle accident with injury	30	35	42
322 - Motor vehicle accident with injuries	1	1	4
324 - Motor vehicle accident with no injuries.	2	2	2
381 - Rescue or EMS standby	0	0	0
400 - Hazardous condition, other	0	0	1
424 - Carbon monoxide incident	0	0	3
441 - Heat from short circuit (wiring), defective/worn	0	0	0
444 - Power line down	0	0	16
511 - Lock-out	0	0	1
542 - Animal rescue	0	0	0
550 - Public service assistance, other	1	0	4
554 - Assist invalid	4	11	9
600 - Good intent call, other	0	1	0
561 - Unauthorized burning	0	0	0
611 - Dispatched & cancelled en route	2	1	6
622 - No incident found on arrival at dispatch address	0	1	0
631 - Authorized controlled burning	0	0	0
651 - Smoke scare, odor of smoke	0	0	0
700 - False alarm or false call, other	0	1	1
733 - Smoke detector activation due to malfunction	0	1	0
745 - Alarm system activation, no fire - unintentional	0	0	0
<b># Incidents for 111 - Station 111:</b>	<b>41</b>	<b>56</b>	<b>92</b>
<b>Station: 114 - 19840 Highway 88 Pine Grove</b>			
111 - Building fire	1	1	0
142 - Brush or brush-and-grass mixture fire	1	0	0
151 - Outside rubbish, trash or waste fire	0	0	0
320 - Emergency medical service, other	2	0	0
321 - EMS call, excluding vehicle accident with injury	34	27	51
322 - Motor vehicle accident with injuries	2	0	1
324 - Motor vehicle accident with no injuries.	1	2	2
381 - Rescue or EMS standby	1	0	0
424 - Carbon monoxide incident	1	0	1
441 - Heat from short circuit (wiring), defective/worn	0	1	0
444 - Power line down	0	1	7
461 - Building or structure weakened or collapsed	0	0	1
542 - Animal rescue	1	0	0
550 - Public service assistance, other	0	1	2
554 - Assist invalid	15	6	19
561 - Unauthorized burning	0	3	0
611 - Dispatched & cancelled en route	7	3	4
622 - No incident found on arrival at dispatch address	0	1	3
631 - Authorized controlled burning	0	1	1
651 - Smoke scare, odor of smoke	1	0	0
700 - False alarm or false call, other	1	0	2
745 - Alarm system activation, no fire - unintentional	0	1	1
<b># Incidents for 114 - Station 114:</b>	<b>68</b>	<b>48</b>	<b>95</b>



**AMADOR FIRE PROTECTION DISTRICT  
FEBRUARY [LAST 3 YEARS] CALL REPORT**

**Station: 116 - Dalton Road Jackson CA**

111 - Building fire	0	1	0
113 - Cooking fire, confined to container	1	0	0
114 - Chimney or flue fire, confined to chimney or flue	0	1	0
142 - Brush or brush-and-grass mixture fire	0	0	0
150 - Outside rubbish fire, other	0	1	1
151 - Outside rubbish, trash or waste fire	0	0	0
311 - Medical assist, assist EMS crew	1	0	0
320 - Emergency medical service, other	0	0	0
321 - EMS call, excluding vehicle accident with injury	17	20	22
322 - Motor vehicle accident with injuries	2	3	1
324 - Motor vehicle accident with no injuries.	1	1	1
381 - Rescue or EMS standby	0	0	0
412 - Gas leak (natural gas or LPG)	1	0	0
424 - Carbon monoxide incident	0	0	0
441 - Heat from short circuit (wiring), defective/worn	0	0	0
444 - Power line down	0	0	1
463 - Vehicle accident, general cleanup	1	0	0
542 - Animal rescue	0	0	0
550 - Public service assistance, other	0	0	0
554 - Assist invalid	2	1	1
561 - Unauthorized burning	0	0	0
611 - Dispatched & cancelled en route	9	5	5
622 - No incident found on arrival at dispatch address	0	1	0
631 - Authorized controlled burning	0	0	0
651 - Smoke scare, odor of smoke	1	1	1
700 - False alarm or false call, other	0	3	2
730 - System malfunction, other	1	0	0
745 - Alarm system activation, no fire - unintentional	1	1	0
<b># Incidents for 116 - Station 116:</b>	<b>38</b>	<b>39</b>	<b>35</b>

**Station: 122 - 18534 Sherwood Street Plymouth**

111 - Building fire	0	0	0
114 - Chimney or flue fire, confined to chimney or flue	1	0	0
131 - Passenger vehicle fire	1	1	0
138 - Off-road vehicle or heavy equipment fire	0	1	0
140 - Natural vegetation fire, other	0	1	0
141 - Forest, woods or wildland fire	0	1	0
142 - Brush or brush-and-grass mixture fire	0	0	0
151 - Outside rubbish, trash or waste fire	0	0	0
320 - Emergency medical service, other	0	0	0
321 - EMS call, excluding vehicle accident with injury	12	19	16
322 - Motor vehicle accident with injuries	1	1	1
324 - Motor vehicle accident with no injuries.	0	2	0
381 - Rescue or EMS standby	0	0	0
412 - Gas leak (natural gas or LPG)	1	0	0
424 - Carbon monoxide incident	0	0	0
441 - Heat from short circuit (wiring), defective/worn	0	0	0
444 - Power line down	1	0	0
542 - Animal rescue	0	0	0
550 - Public service assistance, other	0	0	0
554 - Assist invalid	8	2	4
561 - Unauthorized burning	0	1	0
600 - Good intent call, other	1	0	0
611 - Dispatched & cancelled en route	2	5	0



**AMADOR FIRE PROTECTION DISTRICT  
FEBRUARY [LAST 3 YEARS] CALL REPORT**

622 - No incident found on arrival at dispatch address	1	0	0
631 - Authorized controlled burning	0	0	0
651 - Smoke scare, odor of smoke	0	0	0
700 - False alarm or false call, other	1	0	0
745 - Alarm system activation, no fire - unintentional	0	0	0
700 - False alarm or false call, other	0	0	0

**# Incidents for 122 - Station 122:**                      **30**                      **34**                      **21**

**Station: 112 - 23770 Van De Hei Ranch Road**

321 - EMS call, excluding vehicle accident with injury	0	0	2
324 - Motor vehicle accident with no injuries.	0	0	1
554 - Assist invalid	0	0	5

**# Incidents for 122 - Station 112:**                      **0**                      **0**                      **8**

**Station: 121 - 16850 Demartini Road Plymouth**

321 - EMS call, excluding vehicle accident with injury	0	0	2
324 - Motor vehicle accident with no injuries.	0	0	1
554 - Assist invalid	0	0	4

**# Incidents for 121 - Station 121:**                      **0**                      **0**                      **7**

**Station: 123 - 14410 Jibboom Street Fiddletown**

111 - Building fire	0	0	1
321 - EMS call, excluding vehicle accident with injury	0	0	2
322 - Motor vehicle accident with injuries	0	0	1
324 - Motor vehicle accident with no injuries.	0	0	1
444 - Power line down	0	0	2
445 - Arcing, shorted electrical equipment	0	0	1
550 - Public service assistance, other	0	0	2

**# Incidents for 123 - Station 123:**                      **0**                      **0**                      **10**

**Totals:**                      **177**                      **177**                      **268**



# Amador Fire Protection District



## Incidents for Zone for Status for Date Range

Incident Status(s): All Incident Statuses | Zone(s): LFP - Lockwood Fire Protection District | Start Date: 02/01/2021 | End Date: 02/28/2021

INCIDENT NUMBER	INCIDENT TYPE	DATE	APPARATUS
Zone: LFP - Lockwood Fire Protection District			
	322	02/01/2021	5148, 5228
	554	02/05/2021	5148
	321	02/13/2021	5148, ALA
	324	02/21/2021	5113
	321	02/24/2021	5111
LFP - Lockwood Fire Protection District Incidents: 5			

Total Incidents: 5

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 03-30-2021

From: Walter White  
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>03-30-2021</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
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Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. If applicable)	Dates	Maintenance Performed (description)	February Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FMSK8AR7FGB25939 {E} 1460509	19,530	67,290		10/14/20 12/18/20	Glass Doctor - Left Moulding (\$123.91) Sterling - A Service (\$191.82)	\$0.00	\$3,678.48
C-5107 - 2010 Ford Expedition XLT 4x4 (Prevention)	1FMJU1G59AEA43199 {E} 1305976	162,270	206,288		7/24/20 11/17/20 12/18/20 12/29/20 2/9/21	Sterling - A Service, Differential Pilot Seal Remove & Replace, Transfer Case Oil Seal Remove & Replace (\$1,940.58) Sterling - A Service (\$224.07) Sterling - Brake light & cruise control brake release switch (\$241.31) Riebes - Bungee for chains (\$34.46) Riebes - Hose Connector (\$4.84)	\$4.84	\$21,812.84
C-5103 (02/Watkins) 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 {E} 1485648	19,611	97,042		8/27/20 8/27/20 10/12/2020 10/27/20 01/26/21 1/29/21	Sterlings - A Service (\$138.61) Les Schwab - Rear Disc Brake Repair, Tie Rod Ends (\$802.11) Napa - Misc. Parts (\$37.42) Jackson Tire - 4 New Tires (\$874.99) Sterlings - A Service, New Rear Shocks (\$500.95) Riebes - Windshield Blades (\$55.25)	\$0.00	\$11,536.31
C-5104 (03/Hamre) Chief 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	136,787		9/25/20 9/25/20 2/28/21	O'Reilly - Antifreeze (\$42.88) Sterlings - Supply & Install New Radiator (\$2,064.50) Sterlings - A Service, bulbs, front brake pads, brake calipers, axle housing cover, etc. (\$1,998.94)	\$1,998.94	\$18,549.97
C-5105 (04/Yelinek) Chief 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJU1G5XCEF67187 {E} 1401123	67,531	90,376		1/26/21	Sterlings - A Service, Brake Rotor Set and Brake Pad Set (\$743.38)	\$0.00	\$7,645.17

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. If applicable)	Dates	Maintenance Performed (description)	February Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5106 -2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	89,119		7/22/20 7/27/20 7/27/20  9/25/20 9/25/20 10/14/20 10/20/20 10/27/20 12/29/20 01/15/21 2/5/21 2/9/21 2/9/21 2/9/21	Les Schwab - Flat Tire Repair (0.00) US Bank - Misc. Parts, Gas Shock (\$276.84) Riebes - Filters, Oil, Antifreeze, Spark Plugs, Ignition Coil, Misc. Parts (\$651.10) O'Reilly - Weather Strip/Wipers (\$98.34) Jackson Tires - 4 New Coopers (\$879.98) Riebes - Misc. Parts (\$51) O'Rielly - LED lights (\$25.60) Any & All - Custom fabrication - Gauge (\$363.16) Riebes - Wiper Blades (\$24.78) O'Reilly - Fuel Additive (\$8.10) <b>Emergency Vehicle Outfitters - Lightbar (replace) (\$4895.48)</b> <b>Riebes - Tire Chains (\$113.13)</b> <b>Riebes - Misc. Parts (\$15.07)</b> <b>Riebes - Oil filters, brakleen, oil, misc. parts (\$75.57)</b>	\$5,099.25	\$12,837.83
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474		OOS - at Cummins	7/21/20 8/27/20  9/25/20 10/30/2020 11-02-20 11-04-20  12/29/20 01/29/21 2/28/21	Burtons - Relay Fuse (\$45.68) Sterling - A service, coolant leak repair, remove & replace brake vacuum chamber (\$1,182.76) Riebes - Oil (\$221.34) Sterling's - Coolant Hose Replacements [does not incl mirror] (\$905.48) Doug Veerkamp - Replace Coolant Hoses and Hose Assemblies Truck Pump to Cooler at Radiator, Install Heat Shields (\$1,573.50) Doug Veerkamp - Replace 1 Coolant Hose and check warning light of seat belt (\$282.26) Riebes - Misc. Parts (\$34.46) Riebes - Misc. Parts (\$25.09) <b>Cummins - Labor to diagnosis (\$1,050.65)</b>	\$1,050.65	\$34,293.05
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 {E} 349699	80,306	87,496		9/25/20 2/5/21	Riebes - Battery (\$665.63) <b>Burtons Fire - Pump Testing (\$372.50)</b>	\$372.50	\$18,269.11
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E}1159107	42,236	44,037		2/9/21	<b>Riebes - Fuel Filter (\$50.67)</b>	\$50.67	\$12,578.53
WT-5116 2015 Kenworth	2NKHHJ8X9FM437394 {E}1410351	2,230	4,253		1/25/21  2/5/21 2/9/21	Doug Veerkamps - A Service, Check AC Inop, Check Cooland Leak (\$2338.42) <b>Burtons Fire - Pump Testing (\$372.50)</b> <b>Riebes - Wiper Blades (\$24.54)</b>	\$397.04	\$5,415.68
E-5123 2001 International Westmark	#SEAR71H370327 {1034294}	99,018	99,018		2/9/21	<b>Riebes - Coolant Reservoir (\$123.90)</b>	\$123.90	\$123.90



Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	February Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
<b>SQ-5125 2008 Ford F350</b> (Previously SQ-115)	1FDWX37RX8EC15309 {E}1281212	99,175	109,520		12/18/20	Sterling - A Service and rplc all glow plugs (\$1,566.67)	\$0.00	\$8,952.35
<b>WT-5126 2007 Kenworth</b>	2NKMHZ8X67M199258 {E} 1212617	16,891	19,663		7/24/20 8/11/20 8/27/20 10/14/20 10/14/20 2/5/21 2/9/21	ATR - Tow from Sta 112 Van De Hei to Sterling (\$810.00) ATR - Tow from Sterlings to Pape Kenworth French Camp (\$1,575) Sterlings - Diagnosis of electric issue and replacement of transmission control module (\$2,130.14) Pape - Diagnose and Repair ECM issues (\$7,643.46) Riebes - Air Filter and Wiper Blades, Rocker Switch (\$150.56) <b>Burtons Fire - Pump Testing (\$372.50)</b> <b>Riebes - Wipers (\$24.54)</b>	\$397.04	\$20,496.64
<b>E-5141 2018 Rosenbauer (114 First Out)</b>	54F2CA414JWM12044 {E}1369499	0	-	OOS - at Cummins	7/11/20 7/24/20 9/9/20 9/25/20 12/1/20 01/26/21 2/28/21	Burtons Fire - Wheel Chock Casting (\$97.54) Riebes - Misc. Parts (\$21.53) Cummins - Warranty Work (OEM/Pump) (\$100.00) Riebes - Radiator Cap and Misc. (\$337.76) Burtons Fire - Red LED and Amber Reflectors *purchased 10/5 (\$97.45) Cummins - Diagnose engine having 20" blowby max - spec is 12" - debris in oil (\$8,095.05) <b>Cummins - Labor to get ready for transfer &gt; Burtons (\$2,934.70)</b>	\$2,934.70	\$18,491.24
<b>WT-5146 1996 International</b>	1HTSDADR7TH397632 {E} 035872	38,174	45,657		7/24/20 8/27/20 9/25/20 10/14/20 2/5/21	Riebes - Lights (\$18.83) Sterling - A Service, Coolant Leak Repair, Remove & Reseal Cooler Assembly (\$1,214.51) Riebes - Solenoid, Oil Fil, etc. [Aug-Sep] (\$204.24) Riebes - Misc. Parts (\$10.76) <b>Burtons Fire - Pump Testing (\$372.50)</b>	\$372.50	\$18,020.51
<b>E-5148 2003 HME</b> (reserve) (Previously E-5141)	44KFT42822WZ20024 {E}1159077	82,595	113,016		9/9/2020 12/8/20 12/29/20 1/12/21 01/19/21 2/3/21	Jackson Tire - 4 New Toyo's (\$2037.56) Doug Veerkamp - Rplc water pump on engine and A service (\$1457.54) Riebes - Misc. Parts (oil) (\$30.15) Sterlings - Check engine light codes (\$127.50) Doug Veerkamp - Repair Engine Intake Preheater (\$473.49) <b>Burtons Fire - Pump Testing (\$372.50)</b>	\$372.50	\$55,603.53
<b>E-5211 1991 KME</b>	1HTSDPCR9NH416110 {E} 366231	33,432	37,686		9/25/20	Riebes - Battery Extender (\$91.53)	\$0.00	\$5,487.33
<b>E-5214 2008 Ford F550</b>	1FDAX57R58EB35812 {E}1281210	28,278	32,172		12/29/20	Riebes - Misc. Parts (\$34.46)	\$0.00	\$8,016.17
<b>WT-5216 2015 Kenworth</b>	2NKHJHJ8X7FM437393 {E}1410352	3,030	10,648		10/14/20	Riebes - Wiper Arms and Blades (\$457.92)	\$0.00	\$4,206.50

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc, etc. If applicable)	Dates	Maintenance Performed (description)	February Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	128,230		7/24/20 9/25/20	Jackson Tire - 1 steel front wheel Rim Only & Mount (\$479.35) Riebes - Oil (\$21.53)	\$0.00	\$41,717.07
E-5222 1991 KME	1HTSDPCRONH416111 {E} 349698	54,320	58,914		10/08/20	Glass Doctor - Drivers Side Vent Glass (\$792.68)	\$0.00	\$3,532.29
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,105	OOS - won't start	7/31/20 9/25/20 9/25/20 9/25/20 10/05/20 10/05/20 10/08/20 01/5/21	Sterling - Transmission Selector Inconsistent Diagnosis Only, Remove & Replace Serpentine Belt (\$576.07) Mello Transmission - Speed Sensor (\$369.17) US Bank - Riebes - Antifreeze (\$70.81) Riebes - Battery (\$425.43) AutoZone - Lights (\$16.48) Riverview - Motor Starter (\$517.76) Mello Transmission - ECU / Trans Issues (\$3612.71) O'Reilly - Cam Sensor (\$25)	\$0.00	\$18,374.06
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	-	47,083		7/24/20 7/30/20 9/25/20 11/17/20 12/23/20  01/29/21 01/29/21 2/9/21	Plymouth Ace Hardware - Misc. Parts (\$16.20) Burtons - Pump Related & AC System Replacement (\$8,781.34) Riebes - Oil (\$37.69) Jackson Tire - 4 New Rears (\$3,208.95) Doug Veerkamp - A Svc + Gaskets, Hoses, Brakes shoes, Wiring to Fan Controls, Rplc Circuit Breaker, Misc. Repairs (\$6,045.12) Doug Veerkamp - Air leak at Air Tank (\$500) Riebes - Oil (\$45.22) Riebes - Misc. (\$59.21)	\$59.21	\$15,881.51
E-5231 1992 Freightliner	1FV6HLBB8NL481046 {E} 352799	63,292	-	OOS			\$0.00	\$10,626.80
E-5234 1992 Ford F350 4x4	2FDKF38G7NCA42025 {E} 292907	33,123	35,022		9/25/20	Riebes - (\$5.38)	\$0.00	\$3,548.93
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	11,718				\$0.00	\$1,855.78
U-5310 2008 Ford (Utility)	1FTSW21R98EC31882 {E} 8V25580	30,500	30,874				\$0.00	\$0.00



Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	February Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	35,220		6/29/20 6/30/20 7/24/20 7/31/20 8/4/20 8/31/20 09/25/20 9/25/20 9/25/20 9/30/20 10/31/20 11/30/20 12/31/20 01/31/21 2/5/21 2/9/21 2/28/21	Cummins - Resolve High RPM Squeal, External Oil Leaks, A Service (\$901.53) JRCH Reimbursement - May (\$0.00) Riebes - Vent Filter (\$179.83) JRCH Reimbursement - June (\$-901.53) Burtons - Cab lift Repair (\$357.46) JRCH Reimbursement - July (\$-179.83) O'Rielly - Lights (\$53.15) Riebes - Filters, Misc. Parts [Aug-Sep] (\$456.64) Burton's Fire - Coolant Level Sensor (\$607.11) JRCH Reimbursement - Aug (\$-357.46) JRCH Reimbursement - Sep (\$-1116.90) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) JRCH Reimbursement - Dec (\$0.00) Burtons Fire - Pump Testing (\$372.50) Riebes - Misc. Parts (\$9.69) JRCH Reimbursement - Jan (\$0.00)	\$382.19	\$5,367.46
E-5364 2008 Ford F550 4x4	1FDAW57R38EC53893 {E} 1356272	32,581	39,789		7/31/20 8/31/20 9/30/20 10/31/20 11/30/20 12/30/20 01/31/21 02/28/21	JRCH Reimbursement - June (\$0.00) JRCH Reimbursement - July (\$0.00) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sep (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) JRCH Reimbursement - Dec (\$0.00) JRCH Reimbursement - Jan (\$0.00)	\$0.00	\$16,197.34

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. If applicable)	Dates	Maintenance Performed (description)	February Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5368 2007 E-ONE	4ENGAAA8371002458 {E} 1356273	62,266	100,932		6/9/20 6/19/20 6/30/20 7/31/20 8/31/20 9/25/20 9/30/20 10/08/20 10/31/20 11/30/20 12/31/20 01/28/21 01/29/21 01/31/21 2/5/21 2/9/21 2/28/21	Riebes - Misc. Parts (\$9.69) Jackson Tire - 4 New Rear Tires (\$2,114.80) JRCH Reimbursement - May (0.00) JRCH Reimbursement - June (\$-2,124.49) JRCH Reimbursement - July (\$0.00) Riebes - Coolant (\$43.08) JRCH Reimbursement - Aug (\$0.00) Reibes - Lights (\$4.62) JRCH Reimbursement - Sep (\$-43.08) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) US Bank Thomson - Electrak Gears Set (\$874.28) Riebes - Lights (\$15.71) JRCH Reimbursement - Dec (\$0.00) <b>Burtons Fire - Pump Testing (\$372.50)</b> <b>Riebes - Misc. Parts (lights) \$13.45</b> <b>JRCH Reimbursement - Jan (\$0.00)</b>	\$385.95	\$31,980.17
							<b>\$14,001.88</b>	<b>\$436,103.82</b>



## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 03-30-2021

From: Walter White  
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>03-30-2021</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: TRAINING REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District Wide Training

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation:

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

<u>Month</u>	<u>Emergency Reporting</u>	<u>Target Solutions</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
June	813:50:00	283:50:00	1097:40:00	195:30:00
July	797:20:00	325:00:00	1122:20:00	117:00:00
August	668:40:00	308:30:00	977:10:00	165:00:00
September	654:30:00	341:00:00	995:30:00	103:30:00
October	741:30:00	63:00:00	804:30:00	105:10:10
November	759:00:00	187:30:00	946:30:00	98:00:00
December	813:30:00	202:00:00	1015:30:00	67:45:00
January	784:40:00	186:00:00	970:40:00	73:00:00
February	791:30:00	185:00:00	976:30:00	90:55:00
March				
April				
May				
June				



## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 03-30-21

From: Walter White  
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda

☐ Consent Agenda

☐ Blue Slip

☐ Closed Session

Meeting Date Requested:

03-30-21

Department Head Signature \_\_\_\_\_

Agenda Title: Authorization to Select Bid for Nexus Study of Development Impact Fee

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action by seeking authorization to select one of the bids for Nexus Study to determine the (Amador Fire Protection District) Development Impact Fees (DIF) rate. See attached documents from Pat Chew, DFM.

Recommendation/Requested Action:

Select Michael Baker International Proposal

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Minimal, for the 21/22 FY

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☒

N/A ☒

Resolution Attached:

Yes ☐

No ☒

N/A ☒

Ordinance Attached

Yes ☐

No ☒

N/A ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation:

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_\_ No \_\_\_\_

Unanimous Vote: Yes \_\_\_\_ No \_\_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

# AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391

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TO: Board of Directors

FROM: Patrick Chew, Deputy Fire Marshal

DATE: March 12, 2021

SUBJECT: Development Impact Fee - Bid Findings Per BODs Request

In summary, at the January 19, 2021 Board of Directors' meeting, AFD received approval to proceed with a Nexus Study for the District's development impact fee rate by requesting bids from different companies.

Prior to the following BOD's meeting on February 16<sup>th</sup>, I was able to obtain three bids. Michael Baker International was the lowest bid with the most experience with Amador County. The BODs wanted to ensure there are no hidden costs and also wanted me to check their references.

On Tuesday, February 16, 2021, I was able to speak with Michael Hooper, Senior Building Inspector/Plan Examiner with the City of Jackson. Mr. Hooper stated he was not involved with the contract but he was happy with the final report. The report was very detailed and provided good information. Mr. Hooper then stated, "If we are thinking of using them, I'm sure they would do the same excellent job".

That same afternoon, Tuesday, February 16, 2021, I was able to speak with Dino Serafini, the Project Manager and Derek Wong, the Public Financial Manager, both with Michael Baker International. They understand that we are working under a tight budget. Both concurred that there will not be additional charges for added zoom meetings. However if an "in-person" meeting is requested, charges will be added at a rate of \$175 per hour plus possible travel expenses. Mr. Serafini resides in San Diego and Mr. Wong in Davis.

If this adequately addresses your concerns, AFD would like to move forward with the next step and sign a contract with Michael Baker International and have a kickoff zoom meeting between the consultant and our senior staff soon after.

Thank you for your time, concern and consideration regarding this matter.

Respectfully submitted,

Patrick Chew  
Deputy Fire Marshal



# Amador Fire Protection District Development Impact Fee Nexus Study Scope Outline

## Scope of Work Summary

Economic & Planning Systems, Inc. (EPS) will prepare the Amador Fire Protection District (District) Development Impact Fee Nexus Study using existing level-of-service (LOS) analysis that requires future development to fund fire facilities needed to maintain current service levels as new residents and employees are added to the District service population. To conduct this analysis, EPS will need the following information from the District:

- Inventory of existing facilities, year constructed, and total square footage.
- Any available construction cost estimates, bid data, etc.
- Inventory of existing equipment—engines, water tenders, staff vehicles, etc. Estimated replacement costs for those vehicles.
- Any policy documents establishing LOS policies and objectives (planning documents, standards of cover reports, etc.).
- List of facilities that impact fee program revenues will be used to fund.
- Map/GIS files showing district boundary.

EPS tasks will include:

- Meeting with District staff to initiate the project, identify data needs, and finalize project roles, responsibilities, scope, and schedule.
- Establishing estimates of residents currently residing and employees currently working in the District.
- Working with the District to identify residential and nonresidential land use categories to be included in the fee program.
- Establishing assumptions for persons per household and square feet per employee for each future land use category.
- Summarizing inventory of existing facilities and equipment and establishing existing LOS standards on a per capita/per-employee basis.
- Establishing costs for future facilities based on case-study research regarding comparable facilities constructed in other jurisdictions or similar planning-level estimates developed elsewhere.

- Preparing estimates of future facility requirements and costs on a per capita/per-employee basis.
- Applying employee and population density factors to establish proposed impact fee amounts by land use category. Incorporating administration component to generate maximum justified fee schedule.
- Preparing Draft Nexus Study document summarizing the nexus analysis methodology and results, incorporating requisite Assembly Bill (AB) 1600 findings.
- Upon receipt of one set of consolidated and nonconflicting comments from District (and Amador County, if appropriate) staff, preparing a Public Review Draft Report for District Board and County Board of Supervisors' consideration.
- Preparing a PowerPoint presentation summarizing the nexus analysis and fee program proposals for purposes of the public hearing process.
- Reviewing and offering comments on District-/Amador County-prepared fee program ordinances and resolutions as needed.
- Attending 1 Fire District Board meeting and 1 Amador County Board of Supervisors' meeting to present the Nexus Study and impact fee proposals.

### **Other Fire District Responsibilities**

- Stakeholder/community outreach to educate the public and the development community regarding fee program proposals.
- Prepare ordinance/resolution documents for District Board consideration.
- Work with Amador County to establish required collection agreement or other mechanisms needed to collect the fee.

### **Budget Estimate**

The estimated budget to complete this work is **\$20,000**. EPS charges for its services on a direct-cost (hourly billing rates plus direct expenses), not-to-exceed basis; therefore, you will be billed only for the work completed up to the authorized budget amount. Travel, data, or reproduction expenses will be billed at cost, and invoices are submitted monthly and are payable on receipt. If additional work or meetings are required, EPS will request authorization for additional budget with the understanding that terms would be negotiated in good faith.



Thursday, January 14, 2021

**Submitted via email**

pchew@amadorgov.org

Walt White, Fire Chief  
Amador Fire Protection District  
810 Court Street  
Jackson, CA, 95642

**Re: Proposal for Fire Impact Fee Nexus Study and Related Consulting Services for the Amador Fire Protection District**

Dear Chief White:

SCI Consulting Group ("SCI") is pleased to submit, for your review, this brief proposal to provide a Fire Impact Fee Nexus Study ("Nexus Study") and related consulting services for the Amador Fire Protection District ("District"). We understand that the District would like to update its fire impact fee program. The Nexus Study would establish the legal and policy basis for imposing a new fire impact fee on the new residential and non-residential development within the District. Specifically, the Nexus Study and the new fee program will comply with the substantive and procedural requirements of the Mitigation Fee Act ("Act"), which are as follows:

1. Identify the purpose of the fee.
2. Identify the use to which the fee is to be put.
3. Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed ("benefit relationship").
4. Determine how there is a reasonable relationship between the need for the facilities and the type of development project on which the fee is imposed ("impact relationship").
5. Determine how there is a reasonable relationship between the amount of the fee and the cost of the facilities or portion of the facilities attributable to the development on which the fee is imposed ("proportional relationship").

SCI has been serving California public agencies for over 35 years. We firmly believe that our extensive expertise with impact fee programs and other fire protection funding mechanisms offers the District the best opportunity to establish a new fire impact fee program for the District in the timeliest, legally compliant, and defensible manner.

Our approach to the Nexus Study would be based on close interaction and coordination with District staff and other key stakeholders. If selected, SCI Consulting Group would provide comprehensive services that limit the time and resources of the District.

SCI has the proven ability to develop the most appropriate and properly justified park impact fees for the County. We also have a proven track record in establishing development impact fee programs for multiple agencies as part of a consolidated effort.

- Amador County Parks (2016) – Amador City, Amador County, City of Jackson, City of Lone, City of Pioneer, City of Plymouth
- El Dorado County Fire Agencies (2015-2019) – Cameron Park FD, Diamond-Springs El Dorado FPD, El Dorado County FPD, El Dorado Hills FD, Garden Valley FPD, Georgetown FPD, Lake Valley FPD, Mosquito FPD, Pioneer FPD, Rescue FPD
- Sacramento County RPDs (2010, 2019 Pending) – Arcade Creek RPD, Carmichael RPD, Fair Oaks RPD, Mission Oaks RPD, North Highlands RPD, Orangevale RPD, Rio Linda Elverta RPD, Sunrise RPD
- Solano County FPDs (2014) – Cordelia FPD, Dixon FPD, Suisun FPD, Vacaville FPD

The Nexus Study will use an open-ended facilities standard methodology. Under this widely used method, the District's ratio of existing fire protection facilities, apparatus, and equipment to new development establishes a facilities standard for determining new development's fair share of the cost to improve and expand the District's fire system. These costs are then applied to different land use categories in proportion to the need they create for fire protection and emergency response services to establish a cost/fee per square foot. This methodology is widely accepted and provides the District with maximum flexibility in the use of the fee proceeds and longevity in the fee program. We will also justify a portion of the District's apparatus and vehicle replacement schedule to be funded by the fire impact fee.

The Nexus Study would also detail the procedural requirements for approval of the Nexus Study and proposed fire impact fee program ("fee program") by the District Board. Also, the Act contains specific requirements for the annual administration of the fee program.

## **WORK PLAN AND APPROACH**

Based on our current understanding of the project, the technical analysis, and services needed by the District, we propose the following scope of work and approach to the project:

### **Task 1: Initial Research and Planning**

SCI will first review the District's current fire impact fee program, applicable ordinances, the District's Master Plan, Capital Improvement Plan, and other technical studies and plans related to the funding of the proposed fire facilities, apparatus, vehicles, and equipment. SCI and the District will then hold a project kick-off meeting to discuss the District's goals and objectives and the proposed methodologies and approaches that will be used in the determination of the fee. We will also discuss the process of gathering all the available data and cost estimates needed for the project.

SCI understands that the District will provide an inventory of the District's fire facilities, apparatus, vehicles, and equipment; their associated replacement value; and some other statistical data. At the project kick-off meeting, SCI and District staff will develop a detailed timeline, task list, and deliverables for the project.



**Task 2: Impact Analysis and Fee Determination**

Utilizing the information gathered in Task 1, SCI will determine the maximum fire impact fees to fund new development's fair allocation of the District's capital improvement plan. The cost components of the fee will likely include fire facilities, apparatus, vehicles, and equipment. SCI and the District will need to maintain a productive dialogue throughout this process to ensure cost allocation methodologies are appropriate and comply with the requirements of the Act. Upon completion of the initial cost allocation and fee determination, SCI will review the technical analysis, key findings, and recommendations with District staff and make any necessary adjustments.

**Task 3: Nexus Study Administrative Review Draft**

SCI will then prepare a draft Nexus Study Report for administrative review and comment. The Nexus Study will include a summary of the fee methodology, approach, and findings, along with technical analysis and documentation to support the maximum fire impact fee. The Nexus Study will also provide the required findings to demonstrate compliance with the nexus requirements of the Act. Furthermore, the Nexus Study will summarize the adoption, accounting, and reporting requirements of the Act for implementation and annual administration of the new fee program.

**Task 4: Public Review Draft and Stakeholder Outreach**

After review by District staff, SCI will revise the administrative draft according to one set of consolidated comments from the District. SCI will then provide a Public Review Draft of the Nexus Study and present it and the proposed fee program before the District Board, County staff, and other key stakeholders, as necessary. The purpose of these outreach meetings is to educate the stakeholders on the purpose and details of the new fee program and solicit their input and support. A PowerPoint presentation will be prepared for each meeting to succinctly present the District's plans, the cost allocation methodologies, and the new fee program.

**Task 5: Nexus Study Final Report and District Board Adoption**

After incorporating input from the District Board, County staff, and other key stakeholders, SCI will make any necessary changes based on one set of consolidated comments from the District and provide a final Nexus Study Report. SCI will also review and present the Nexus Study and proposed fee program before the District Board and the public for approval. SCI will also make any revisions to the Nexus Study Final Report, if any, requested by the District Board.

**Task 6: Adoption by Board of Supervisors.** Upon approval of the fee program by the District Board, SCI will also review and present the Nexus Study and the proposed fee program before County staff, County Counsel and eventually the County Board of Supervisors and public for adoption.

**In-Person Meetings.** We anticipate the need for at least (1) District Board meeting and one (1) County Board of Supervisors meeting. Additional meetings, assistance, or participation in further presentations, beyond our proposed two (2) in-person meetings will be billed at our hourly billing rate for the project's duration.

## DISTRICT RESOURCES

SCI will carry out all tasks specified in the Work Plan and any other related services, as appropriate, for the preparation of the Nexus Study. The District would be responsible for the following:

- Meet or video conference periodically with SCI as needed.
- Provide information and documentation regarding the District's Master Plan, capital improvement plan, inventory of existing facilities, apparatus, vehicles, and equipment, an estimate of their associated replacement value, and additional data as requested.
- Assist with planning, review, and coordination of action items.

## TENTATIVE TIMELINE

We anticipate that the Public Review Nexus Study and stakeholder outreach meetings would take approximately 2 to 3 months. The timeline will, in part, depend on the availability of the required data and cost estimates, and level of stakeholder outreach. District Board approval of the new fee program could occur the following month or subsequent month, depending on the District's Board meeting calendar and ability to satisfying the noticing requirements.

The County staff and County Counsel's review and final adoption by the County Board of Supervisors will likely take another 2 to 3 months. As required by law, the new fire impact fee could become effective 60 days after adoption.

## FEE SCHEDULE / MANNER OF PAYMENT

Compensation for preparing a Fire Impact Fee Nexus Study and related consulting services shall be a fixed fee of \$14,750. After the completion of each task, SCI shall submit an invoice for the work performed.

The scope of work includes up to two (2) in-person meetings. Compensation for additional meetings and out-of-scope services shall be billed at the hourly billing rate of \$210 per hour. Travel time shall be billed at 50% of the hourly bill rate.

Incidental costs incurred by SCI for the purchase of property or statistical data, travel, and other out-of-pocket expenses incurred in performing the scope of work shall be reimbursed at actual cost. We estimate these costs to be approximately \$500.

*Note: The fire impact fees justified by the Nexus Study will include and recover the costs associated with preparation and implementation of the Nexus Study and related consulting services.*

## ABOUT SCI CONSULTING GROUP

Established in 1985, **SCI Consulting Group** is a recognized public finance consulting firm with leading expertise in assisting California public agencies with local funding of public services and improvements. We also possess industry-leading expertise with the important legal and procedural requirements for establishing development impact fee programs, Community Facilities Districts, Benefit Assessment Districts, and other local financing mechanisms. SCI has prepared over 120 development impact fee nexus studies and facility financing plans. SCI has also formed and annually administers nearly 1,000 special taxes, assessments, and fees for over 175 public agencies throughout the State.



This expertise and experience will ensure that the District's goals and objectives are met successfully, collaboratively, on schedule, and on budget.

#### **FIRE AGENCY CLIENTS (partial list) \***

<b>Anderson Valley FD</b>	El Medio FPD	River Delta Fire District
Anderson FPD	<b>Georgetown FPD</b>	Rodeo-Hercules FPD
Auberry Fire CSA50	Greenfield FPD	San Miguel Consolidated FPD
<b>Calaveras Consolidated FPD</b>	Groveland CSD	Shasta Lake FPD
<b>Cameron Park CSD</b>	Higgins FPD	<b>Sonoma County FD</b>
Carmel Valley FPD	<b>Hopland FPD</b>	<b>Sonoma Valley FPD</b>
<b>City of Manteca</b>	<b>Lake Valley FPD</b>	<b>South Lake County FPD</b>
City of Santa Barbara FD	<b>Little Lake FPD</b>	<b>South Placer FPD</b>
<b>County of Santa Barbara FD</b>	<b>Loomis FPD</b>	<b>Spalding CSD</b>
County of Placer	Mi-Wuk/Sugar Pine FPD	Templeton CSD
<b>Cordelia FPD</b>	Monterey County Regional FD	<b>Truckee FPD</b>
Cosumnes CSD	Newcastle FPD	Twain Harte CSD
Delta FPD	Nevada County Consolidated FPD	Ukiah Valley Fire Authority
<b>Diamond-Springs El Dorado FPD</b>	<b>North County FPD</b>	<b>Vacaville FPD</b>
<b>Dixon FPD</b>	North San Juan FPD	Valley Center FPD
Dunnigan FPD	Penn Valley FPD	<b>West Patton Village CSD</b>
<b>Doyle FPD</b>	Penryn FPD	Wheatland Fire Authority
East Contra Costa FPD	<b>Pioneer FPD</b>	Williams Fire Protection Authority
<b>El Dorado County FPD</b>	Redwood Valley-Calpella FD	
<b>El Dorado Hills FD</b>	<b>Rescue FPD</b>	

*\* Fire Impact Fee Programs in Bold*

#### **PROJECT TEAM**

If selected, I would serve as the project manager and principal-in-charge. Melanie Lee, Senior Consultant, would also be involved with the technical analysis and preparation of the Nexus Study. The two of us do not have any work commitments that would interfere with their responsiveness and ability to complete the project within a reasonable timeframe.

As Director of Planning Services, I specialize in the areas of developer mitigation, Mello-Roos CFD formations, development impact fees, and other new revenue mechanisms to fund the need for new or increased public services and facilities. With over 19 years of public finance experience, Blair has developed extensive expertise in assisting public agencies in addressing the financial impact of new development. He has prepared over 125 development impact studies and is a recognized expert in development impact fee programs. Specifically, he has prepared 21 new fire impact fee programs over the last five years.

I am graduate of Boise State University with a B.A. in Economics with an emphasis in public finance. I am a recognized expert on development impact fee programs and a frequent presenter on local funding mechanisms for public agencies at annual conferences and area workshops held by the California Society of Municipal Finance Officers, the California Special Districts Association, and the Fire District Association of California. I am a commercial associate member of the California Society of Municipal Finance Officers, a member of the CSDA Legislative Committee Budget, Finance, and Taxation Working Group, and a former Community Resources Commissioner for the City of Fairfield.

Melanie Lee contributes over 13 years of experience in financial analysis, local funding measure, and election services to the SCI team. Melanie has extensive experience with all phases of the forming a financing district and the associated election, from the initial feasibility analysis, to opinion research and through the election and informational outreach. Melanie is a graduate of St. Mary's College with a B.A. in Business Management.

This expertise and experience will ensure that the District's goals and objectives are met successfully, collaboratively, on schedule, and on budget.

After you have had an opportunity to review our proposal, please feel free to contact me at (707) 430-4301 ext. 113 to discuss any aspects. I can also be reached via email at [blair.aas@sci-cg.com](mailto:blair.aas@sci-cg.com).

Sincerely,

A handwritten signature in black ink that reads "Blair E. Aas". The signature is stylized, with the first letters of the first and last names being capitalized and prominent.

Blair E. Aas  
Director of Planning Services

cc: Patrick Chew, Amador Fire Protection District  
Melanie Lee, SCI Consulting Group



February 5, 2021

Patrick Chew, Deputy Fire Marshal  
**AMADOR FIRE PROTECTION DISTRICT**  
810 Court Street  
Jackson, CA 95642

**RE: DEVELOPMENT IMPACT FEE UPDATE**

Dear Mr. Chew:

Michael Baker International is pleased to present our response to the Request for Proposals to update the Amador Fire Protection District's Development Impact Fee. This proposal outlines a scope of services, qualifications, schedule, and cost for the report.

**Scope of Work**

AB 1600, which created the Mitigation Fee Act and California Government Code Section 66000 et seq., requires the following when establishing, increasing, or imposing a fee as a condition of approval for a development project:

1. Identify the purpose of the fee;
2. Identify the use to which the fee will be put;
3. Determine how there is a reasonable relationship between:
  - A. The fee's use and the type of development project on which the fee is imposed;
  - B. The need for the public facility and the type of development project on which the fee is imposed;
  - C. The amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

We will conduct the nexus analysis following the above requirements and update the existing development impact fee currently set at \$250 for new development through the County's permitting process, and a formula based on square footage and hazard classification for new commercial businesses. A draft and final report will be generated that will include the methodology, nexus analysis and findings, and updated fee schedule that complies with the State statute and industry practice. Comments from review of the draft report by the Fire District will be integrated into the final deliverable. We will present the report at one scheduled Board of Directors meeting.

Data to be provided by the District is expected to include, but not be limited, to the following:

1. Current service area population and housing & commercial land use data that the fee applies to;
2. Service area growth estimates;
3. Fire personnel roster; and
4. Fire asset inventory (e.g. apparatus, stations) and asset value.

#### **Consultant Team Qualifications**

Michael Baker staff has broad experience creating, structuring, and updating impact fee programs for cities and counties. For these clients, our staff has provided nexus documentation to support impact fees funding a wide range of public facilities, including utilities, roadways and transit, parks, fire, police, health clinics, and other government facilities such as civic center and corporation yards.

The project will be lead by Dino Serafini, PE, Project Manager – Public Finance. Dino has over 30 years of public infrastructure planning, financing, design, and construction management experience in California working with city, county, school district, military, and private clients. He has prepared dozens of impact fee studies throughout the State primarily for rural and small/mid-sized urban jurisdictions designed to mitigate the impacts of new development. Impact fees have included updates for fire, police, roadway, and other government infrastructure. Dino also prepares the annual and 5-year development impact fee reports required of local agencies by State law. Project support will be provided by Derek Wong, AICP, Department Manager - Public Finance. Derek has updated development impact fees for rural jurisdictions in northern California.

Dino and Derek have prepared similar fee studies for Amador County, including the County's Master Planning Fee Update in 2005, and a General Plan Fee Update in 2006. We have also recently assisted the City of Jackson with its development impact fee program and reporting. In addition, Michael Baker has provided other planning and environmental related services to the County and local jurisdictions.

#### **References**

*Project: City of Jackson Essential Services Fee, including Fire*  
Contact: Yvonne Kimball, City Manager  
City of Jackson, 33 Broadway, Jackson, CA 95642  
(209) 223 - 1646  
ykimball@ci.jackson.ca.us

*Project: Development Impact Fee Nexus Study, including Fire*  
Contact: Sandy Easley, Director of Finance/City Treasurer  
City of Santa Paula, P.O. Box 569, Santa Paula, CA 93061  
(805) 525-4478, ext. 204  
Seasely@spcity.org



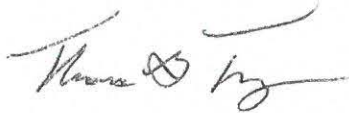
**Schedule & Fee**

Upon receipt and execution of an agreement, we propose to complete the project within 60 business days, contingent on availability of data to be provided by the District.

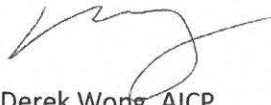
We propose a lump sum fee of \$4,930. The fee includes one presentation via virtual meeting to the Board of Directors of the fire district. The fee does not include in-person meetings or travel related expenses. We are happy to provide an estimate for travel and in-person meetings if requested.

We appreciate this opportunity to provide professional consulting services. Please do not hesitate to contact me at (530) 601-2508, [dwong@mbakerintl.com](mailto:dwong@mbakerintl.com) should you have any questions.

Sincerely,



Thomas G. Tracy, PE  
Associate Vice President



Derek Wong, AICP  
Public Finance Manager

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 03/30/2021

From: Walter White  
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session  
Meeting Date Requested:

03/30/2021

Department Head Signature \_\_\_\_\_

Agenda Title: SURPLUS PROPERTY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to surplus E-5231 a 1992 Freightliner - VIN: 1FV6HLBB8NL481046 Odometer: 63,292  
The engine pump is going out, rusted and no longer operable or suitable to put in service. The cost to make repairs on the engine is no longer justifiable due to the condition. A private citizen in the Mt. Aukum area offered to purchase the rig in the amount of \$4,500.00. The engine would be surplus as is and for off road use only with the expectation that we will remove from our liability insurance and no longer have the vehicle registered in our name.

Recommendation/Requested Action:

Authorize surplus and disposition of vehicle, as requested.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 03-30-2021

From: Walter White  
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session  
Meeting Date Requested:

03-30-2021

Department Head Signature \_\_\_\_\_

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of February 16th as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts  
n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

Completed by \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department  
For meeting  
of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California  
Tuesday, February 16, 2021  
10:30 a.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Pat Crew, President, Chair Director  
Richard Forster, Vice President, Director  
Frank Axe, Director  
Jeff Brown, Director  
Brian Oneto, Director [zoom]

**Absent:**

**Staff:**

Walter White, Fire Chief  
Nicole Cook, Clerk of the Board

**PUBLIC MATTERS NOT ON THE AGENDA:** None

**AGENDA**

**MOTION:** It was moved by Director Axe and seconded by Director Brown and carried 5-0-0 to approve the agenda with the amendment of removing item eight; closed session, upon the request of Director Oneto, and moving it to the March meeting when they all can be present.

**ADMINISTRATIVE MATTERS**

**January 2021 Calls Report:** Chief White presented the report. Discussion ensued relative to subject matter. Board gave direction to staff to include past year for comparison for all future meetings.

**January 2021 Vehicle Maintenance Report:** Battalion Chief Justin Yelinek presented the report. Discussion ensued relative to subject matter.

**January 2021 Training Report:** Chief White presented the report. Discussion ensued relative to subject matter.



### Appointment of Board Committee Members:

**MOTION:** It was moved by Director Axe and seconded by Director Brown and carried 5-0-0 to reappoint Director Crew and Director Forster as Plans and Policy Committee Members.

**Authorization to Select One of the Three Proposals to Perform a Nexus Study of Development of Impact Fees:** Deputy Fire Marshal, Pat Chew presented. Discussion ensued relative to subject matter. DFM Chew recommended Mike Baker International because of their past experience working in the county and for their rates. No motion given at this time but direction was given to staff to include the scope of work and give a status update from the City of Jackson (who has used Mike Baker International for their Nexus Study) at the next Board meeting.

**Resolution to Approve an Agreement between Cal OES Type III Assignee of Temporary Transfer of Vehicular Equipment and AFD:** Discussion ensued relative to subject matter. (Summary below)

*Director Brown:* Where will this be housed? *Chief White:* Housing at station 121

*Director Oneto:* How is the county being reimbursed? *Chief White:* Personnel reimburse

*Director Oneto:* If we send our engine do we get reimbursed? *Chief White:* On personnel only. Last year we had more requests than we can fill. We would still be sending our water tenders and type 3's as part of the mutual state aid system.

*Director Oneto:* Why would we send OES engine when we can send ours and get a fair amount of money back? They pay you more for wear and tear of the engine. What would be the benefit? Maybe for the state but we are small dog in a big fight. See item 10. I don't think we need another engine. If anything this is a negative.

*Director Forster:* Page 3; sporadically vs. temporary use for temporary cover of fire station. Most for state use, correct? *Chief White:* Primary use is for state use however if we have another apparatus in the shop we are able to use it as a first out while the other is being maintained. *Director Forster:* but the main emphasis is that we can use in county if there is a need, which I like. There is also a deductible of \$100 and they pay the expenses.

*Director Oneto:* I would like to bring the boards attention - how can an agency become an OES assignee? We will go when they call; anytime anywhere. Do we have the staff to send out like they are saying in the agreement of 4 with 3 minimum? *Chief White:* it is based on ability to staff and we have been building up our volunteer core as well to meet the minimum standards to go on a strike team and we started that last fire season to go out of county. We feel that more often than not to have the ability to staff and send this equipment. Ultimately if the agency is drawn down and unable to send we won't send it. We have the opportunity to give back the equipment if it's not beneficial or working for us. We have always taken pride in supporting the state mutual aid system and it's a big trust in us to give us an asset of \$270,000 with the expectation that we will take care of it, use it sparingly for local response and send it when the state needs it. It is the same mutual aid system that we received five years ago during the Butte Fire. This is a policy decision to support the mutual aid system at this level and accept this asset under these conditions and that would be my recommendation.

*Chief White:* Two things I like about this is it allows working opportunities to personnel and volunteers that I would not be able to provide for them normally.



*Director Axe:* This is what I understand the benefits to be, the OES engine can be used by AFPD, though limited, we can cancel at any time, less wear and tear on our apparatus, *Chief White:* there would be a partnership. *Director Axe:* Does OES provide grants for other types of things down the line and would it look favorably for us?

*Director Forster:* Have you been an assignee in the past with other agencies you have been with and have you seen any negatives that you can see going into something like this? *Chief White:* Yes I have and the benefits outweigh any of the training opportunity for career and volunteer valuable experience it is something we should do.

*Director Crew:* we get more requests than we can meet? *Chief White:* Yes

*Director Oneto:* I have to disagree with Chairman Crew, we do not have enough crews to send out or if we do there will be nobody here to fight fires.

*Battalion Chief Yelinek:* we get more for type 1 or type 3 that goes out, we make about \$2080/day billable up to a 16 hour. Water Tender is a little but less and type I ; crews on OES salary for personnel reimbursement

*Director Oneto:* how much for the engine? *Chief White:* we would not be reimbursed for the engine only the personnel.

*Director Oneto:* we are a little dog in a big fight, look at the state budget and then look at ours. I do not see a benefit in this only that we support the mutual aid but we already do this with our engines and get reimbursed for them. I am highly against this.

*Chief White:* Fire, Flood and Earthquake, this is a resource that can be deployed for any of these disasters. I have not only participated in OES. Our personnel takes pride in supporting the mutual aid system.

*Director Forster:* not putting hours and miles on our engine I believe is a good thing.

*President of Local 5181; R. Crowder:* A lot of valid questions that you all have brought up, our biggest gain is the upgrade in the apparatus that we use. The biggest concern are the demands that might be put on line staff to fulfill the assignments mandatory vs. voluntary moving forward. We appreciate the Chief looking out for us and putting us in more useable equipment by any means he can.

*Cindy Grandbois:* one of the things that I have not heard discussed is that this will allow another engine to fight any fire locally if we should get another one like Butte Fire. There is no time commitment on this, we can revisit it to make sure it's still working for us.

*Richard Reed:* local resident and retired firefighter. I have a concern. The good thing is having new equipment but my concern would be the staffing level. What is the Volunteer status? *Chief White:* We have roughly twenty active personnel who either meet or will meet minimum requirements to go out. We have a handful that went out last year who are ready to go. This is something we will evaluate and it provides a quality and new piece of equipment that are starting to be functionally obsolete. We do not mandate personnel, we sign up who is available that week. We keep a current list for that. Possibly mandate staff for initial attack.

*Director Forster:* What is the term? *Chief White:* No term.

*Director Oneto:* I prefer to get money back to AFPD for this operation rather than helping the state. We may have already bought a Calaveras County engine, we don't need another one. I make a motion to deny placing an OES engine in the county.



*Chief White:* We had trained and willing personnel to be deployed on a strike team but twice the equipment broke down and we had to pull back on the assignments because we did not have the equipment. We are trying to remedy by having the OES engine and the other type III.

*Director Oneto:* to Director Forster, I am against this because of the resources coming down.

*Director Crew:* We had a motion by Director Oneto. Do we have a second? Seeing or hearing none, the motion dies for not hearing a second.

**MOTION #1:** It was moved by Director Oneto not to approve said resolution, motion died for lack of second.

**MOTION #2:** It was moved by Director Forster and seconded by Director Axe and carried 4-1-0 to approve said Resolution between Cal OES Type III Assignee of Temporary Transfer of Vehicular Equipment and Amador Fire. Oppose Director Oneto

### **RESOLUTION NO. AFD 21-01**

Resolution Authorizing President to Sign Cal OES Fire and Rescue Agreement for Temporary Transfer of Vehicular Equipment- Type III Engine

*Director Axe:* acknowledges Director Oneto's concern about the benefit but I believe fighting fires is a group effort, if it comes to that emergency coming to Amador County, I want them to come here. We need to try to support that. If it does not work, we can opt out.

*Director Brown:* wish we had cost analysis or a better understanding.

*Richard Reed:* An additional question, under mutual aid agreement being reimbursed for the equipment and personnel, does it also include the cost factor of overtime backfill? *Chief White:* Yes

*Battalion Chief Yelinek:* using the OES Salary Survey; CFAA agreement; we take averages of our ranks and we do an average regular rate of pay, base, benefits, retirement and they do a time and ½ and covers the backfill or personnel needs.

### **MISCELLANEOUS MATTERS**

#### **Minutes for Meetings of January 19, 2021:**

**MOTION:** It was moved by Director Forster and seconded by Director Axe and carried 5-0-0 to approve January 19<sup>th</sup>, 2021 minutes with no changes. Director Oneto has a slight change; recently rebuilt engine, not a new motor for the Calaveras Engine.

**ADJOURNMENT:** At 12:01 PM., Chair Axe adjourned the meeting until March 16th at 10:30 am.

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Chair, Amador Fire Protection District

