

Tuesday, November 18, 2025

**BOARD OF DIRECTORS  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY ADMINISTRATION CENTER  
810 Court Street, Board of Supervisors Chambers  
Jackson, California 95642**

**AGENDA**

**-- 2:00 PM--**

**Please Note: All Board of Directors meetings are recorded.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2. Public hearing items will commence no sooner than the times listed on the agenda.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

**If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: [https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h\\_e027935e-f7cf-4183-9870-64f177689687](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687)**

**TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833**

**2:00 PM Regular Scheduled Meeting**

+1 669 900 6833 US

**Meeting ID or Access: 867 5556 2168#**

**Passcode: 446250**

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/86755562168?pwd=UzdTzVEd5iFoGjVEHepyM5faWdsUmH.1>

**REGULAR MEETING AGENDA**

**DATE:** November 18, 2025  
**TIME:** 2:00 PM  
**LOCATION:** County Administration Center  
Board Chambers  
810 Court Street  
Jackson, CA 95642

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action will be taken. Any person may address the Board at this time on any subject within the jurisdiction of the Amador Fire Protection District Board of Directors; however, any matter that requires action may be referred to by staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per person.**

**ADMINISTRATIVE MATTERS:**

1. **NEW FIRE STATION:** Discussion and possible action relative to subject matter.
2. **FIRE CHIEF'S UPDATE:** Discussion relative to subject matter.
  - A. **OPERATIONS**
  - B. **FIRE PREVENTION**
  - C. **PUBLIC INFORMATION OFFICER**
3. **AMADOR COUNTY ORDINANCE 7.30, .32, .34:** Discussion item relative to subject matter.
4. **AMENDMENT AGREEMENT FOR AUTOMATIC FIRE SERVICE WITH EL DORADO HILLS FIRE DEPARTMENT:** Discussion and possible action relative to subject matter.
5. **ANNUAL MEETING SCHEDULE:** Discussion and possible action relative to subject matter.
6. **DISTRICT MONTHLY REPORT:** Discussion relative to subject matter for items A-C.
  - A. **TRAINING**
  - B. **VEHICLE MAINTENANCE**
  - C. **INCIDENT REPORT**

**MISCELLANEOUS MATTERS:**

7. **REGULAR MINUTES:** Discussion and possible action. Review and approval of the regular minutes from September 16, 2025.

**CLOSED SESSION:** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

8. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** [Pursuant to Government Code 54957.8]: Agency Designated Representative: Robert Withrow, Fire Chief, Negotiator: Zacarias and Kristine Moraes. Discussion and possible action relative to the price and terms of 19715 Shake Ridge Road Volcano, CA assessment parcel number 021-390-023-000.
9. **CLOSED MINUTES:** Discussion and possible action. Review and approval of the closed session minutes from September 16, 2025.

**ADJOURNMENT:** Tuesday, December 16, 2025 at 2:00 PM

# AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
11-18-25	

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow Phone Ext. 391  
 (Department Head - please type)

Department Head Signature \_\_\_\_\_

Agenda Title: NEW FIRE STATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion, update and or possible action relative to the new construction process for a fire station in Pine Grove.

Recommendation/Requested Action:

Update

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes  No

Contract Attached: Yes  No  N/A   
 Resolution Attached: Yes  No  N/A   
 Ordinance Attached: Yes  No  N/A

Committee Review? N/A

Name Logan Carnell and Patrick Crew

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_  
 Auditor \_\_\_\_\_ GSA Director Glenn Spitzer  
 CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on _____  Completed by _____	A new ATF is required from _____  Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
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# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow Phone Ext. 391  
 (Department Head - please type)

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>11-18-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: FIRE CHIEF'S UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

- A) Operations
- B) Fire Prevention
- C) Public Information Officer

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_ Staffing Impacts \_\_\_\_\_

Is a 4/5ths vote required? Yes  No

Contract Attached: Yes  No  N/A   
 Resolution Attached: Yes  No  N/A   
 Ordinance Attached: Yes  No  N/A

Committee Review? N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_  
 Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_  
 CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on _____  Completed by _____	A new ATF is required from _____  Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
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# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>11-18-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: AMADOR COUNTY ORDINANCE 7.30, 32, 34

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion related to updating the Amador County Ordinance 7.30, 32, 34 to include provisions that provides enforcement allowing neighboring parcels to achieve the required defensible space clearance:

7.30: Defensible Space Requirements and Hazardous Vegetation and Combustible Material Abatement

7.32: Burning Permit and Regulations

7.34: Fireworks Regulations

Recommendation/Requested Action:

Discussion item only

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts

n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Committee Review?

N/A

Name Dan Epperson and Logan Carnell

Committee Recommendation:

Comments:

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Department \_\_\_\_\_

ATTEST: \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

AFPD Board Clerk

of \_\_\_\_\_

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow Phone Ext. x391  
 (Department Head - please type)

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>11-18-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: AMENDMENT AGREEMENT FOR AUTOMATIC FIRE SERVICE AID WITH THE EL DORADO HILLS FIRE DEPARTMENT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to the amended agreement for automatic fire service aid with the El Dorado Hills Fire Department.

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) n/a      Staffing Impacts n/a

Is a 4/5ths vote required?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached:      Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Resolution Attached:      Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Ordinance Attached:      Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Review?      N/A <input checked="" type="checkbox"/> Name _____ Committee Recommendation: _____	Comments: _____ _____

Request Reviewed by:

Chairman \_\_\_\_\_      Counsel \_\_\_\_\_

Auditor \_\_\_\_\_      GSA Director \_\_\_\_\_

CAO \_\_\_\_\_      Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___      Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____      Other: _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
Completed by _____	Department _____	
	For meeting of _____	

BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING AMENDED AGREEMENT  
FOR AUTOMATIC FIRE SERVICE AID WITH  
THE EL DORADO HILLS FIRE DEPARTMENT

RESOLUTION NO. AFPD 25-08

**WHEREAS**, the El Dorado Hills Fire Department maintains and operates a fire protection organization in the area generally known as El Dorado hills; and

**WHEREAS**, Amador Fire Protection District maintains and operates a fire protection organization in the area known as Amador Fire Protection District; and

**WHEREAS**, the parties hereto desire to effect the purpose of this agreement pursuant to the provisions of the Health and Safety Code 13050.

**THEREFORE BE IT RESOLVED** by the Board of Directors of the Amador Fire Protection District, County of Amador, State of California, that said Board does hereby approve the amended agreement with the El Dorado Hills Fire Department relative to automatic fire services aid on the terms and conditions contained therein; and

**THEREFORE BE IT FURTHER RESOLVED** that the Chair and or the Fire Chief be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 18th day of November 2025, by the following vote:

AYES: Jeff Brown, Patrick Crew, Brian Oneto, Logan Carnell, Dan Epperson

NOES: None

ABSENT: None

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Chair, Board of Directors

ATTEST:

NICOLE COOK, Clerk of the  
Amador Fire Protection District,  
Amador County, California



Automatic Aid Agreement  
Between  
El Dorado Hills Fire Department  
And  
Amador Fire Protection District

THIS AUTOMATIC AID AGREEMENT (“Agreement”) is amended on this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by and between the El Dorado Hills Fire Department and the Amador Fire Protection District.

WHEREAS, both parties hereto share mutual interests in the control of fire, fire prevention, fire investigation, emergency medical services, hazardous materials control, water rescue, technical rescue, and/or other emergency medical support, and both parties maintain certain equipment and employ personnel trained to provide various levels of said tasks and services; and

WHEREAS, in the event of a major fire, disaster, or other emergency, either party may need the assistance of the other party to this Agreement to provide supplemental control of fire, fire prevention, fire investigation, emergency medical services, hazardous materials control, water rescue, technical rescue, and/or other emergency medical support; and

WHEREAS, each party is recognized as having the necessary equipment and personnel available to enable it to provide such services to the other party to this agreement in the event of a major fire, disaster, or other emergency; and

WHEREAS, each of the parties to this agreement has determined that it is in the best interests of each party to set forth guidelines for providing automatic aid assistance in the event of a major fire, disaster, or other emergency; now,

THEREFORE, the parties hereto, in consideration of the mutual covenants, promises, and agreements herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and agreed, do hereby agree as follows:

1. **PURPOSE.** The purpose of this Agreement is to prescribe a mechanism for the parties to provide supplemental aid and assistance to each other for control of fire, fire prevention, fire investigation, emergency medical services, hazardous materials control, water rescue, technical rescue, and/or other emergency medical support; and in the event of a major fire, disaster, or other emergency.
  
2. **REQUEST FOR ASSISTANCE.** The Commanding Officer, or Incident Commander, of the requesting party at the scene of an emergency within the El Dorado Hills Fire Department and/or the Amador Fire Protection District (“Area of Coverage” as shown on the map attached hereto as “Exhibit A” and incorporated herein by reference) is authorized to request assistance from the other party to this agreement through its jurisdictional dispatch center if confronted with an emergency situation at which the Requesting Party has need for equipment or personnel in excess of that available at the Requesting Party’s facilities.

3. **RESPONSE TO REQUEST.** Upon receipt of a request as provided for in Paragraph No. 2 of this Agreement, the Commanding Officer or Incident Commander, or the agent of the party receiving the request (also known as the Responding Party) shall immediately take the following actions:
  - a. Determine if the Responding Party has the equipment and personnel available to respond to the request of the Requesting Party.
  - b. Determine the type of equipment and personnel available.
  - c. Determine what available equipment and what available personnel should be dispatched in accordance with the plans and procedures established by the parties.
  - d. In the event the requested equipment and/or personnel are available, then the Responding Party shall dispatch such equipment and personnel to the scene of the emergency within the Area of Coverage shown in Exhibit A.
  - e. In the event the requested equipment and/or personnel are not available, then the Responding Party shall immediately advise the Requesting Party of such determination.
  
4. **COMMAND RESPONSIBILITY AT EMERGENCY SCENE.** Incident Command and operation organization shall follow the National Incident Management System (NIMS) and the Incident Command System (ICS) doctrine. If the Incident Commander specifically requests a senior officer of the Responding Party to assume command, the Incident Commander shall not, by relinquishing command, be relieved of responsibility for the operation.
  
5. **INCIDENT COMMUNICATION.** For command and control effectiveness, as well as incident safety, incident communication shall be face-to-face, as the preferred method, or when

- unfeasible shall utilize voiced radio on the command and tactical frequency assigned by the jurisdictional agency's dispatch center.
6. **INCIDENT SAFETY.** It is the responsibility of the Requesting Party, through the Incident Command System, to ensure that a safety plan is developed for each incident as quickly as practical.
  7. **INCIDENT PUBLIC INFORMATION.** Public Information messaging and dissemination shall be in accordance with the NIMS doctrine.
  8. **RIGHT TO WITHDRAW.** The Responding Party retains the right to withdraw some of its resources at any time. Notice of the Intention to withdraw must be communicated to the Requesting Party as soon as possible.
  9. **INDEMNITY.** Each District shall mutually protect, defend, indemnify and hold itself and its officer, agents, and employees harmless from, and against, all claims, liabilities, obligations, losses, damages, costs, and expenses including, but not limited to, attorney's fees, court costs, and litigation expenses that either party may incur or sustain arising out of the performance of this Agreement, only in proportion to and to the extent such claim, liability, obligation, loss, damage, cost, and expense are caused by or the result from the negligent or intentional act or omission of said party and its officers, agents, and employees.
  10. **POST RESPONSE RESPONSIBILITY.** Upon completion of the rendering of assistance, such assistance and help as is necessary will be rendered by the parties to locate and return any items of equipment

to the agency owning said equipment. All equipment and personnel used under the terms of this Agreement shall be returned to the Responding Party upon being released by the Responding Party, or upon demand being made by the Responding Party for return of said equipment and personnel.

11. **COMPENSATION AND REIMBURSEMENT.** Each party agrees that it will not seek from the other party compensation for services rendered under this Agreement for the first twelve (12) hours of making the initial assistance request under Section 2 above. Should services be extended beyond twelve (12) hours, the Responding Party shall be compensated and reimbursed for equipment, materials, supply, and staff in accordance with the provisions contained within the most current version of the Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies, commonly referred to as the California Fire Assistance Agreement. Each party hereto shall at all times be responsible to its own employees for the payment of wages, including overtime, as well as insurance, retirement, other applicable benefits, other compensation, and for worker's compensation insurance coverage upon said employees. The Responding Party shall be compensated by the Requesting Party at the replacement cost for the property and equipment that is damaged or lost due to use in the incident. All Claims for compensation and/or reimbursement must be presented to the Requesting Party within sixty (60) calendar days following the last day of assistance rendered by the Responding Party; however, nothing herein prohibits the Responding Party from waiving any claim for compensation and/or reimbursement.

12. **INSURANCE.** The Parties hereto are public entities. Each party agrees to maintain adequate health, liability, automobile, and worker's compensation insurance coverage, or evidence of self-insurance consistent with the foregoing, for its own equipment and personnel.

13. PRE-INCIDENT PLANNING. The Commanding Officers of the parties may, from time to time, mutually establish pre-incident plans which shall indicate the types of and locations of potential problem areas where emergency assistance may be needed, the type of equipment that should be dispatched under such circumstances, and the training to be conducted to ensure efficient operations. Such plans shall take into consideration the proper protection to be provided by the Responding Party within its own geographical jurisdiction.
14. SHARED PURCHASING. There shall be no joint or cooperative acquiring, holding, and disposal of real property or personnel property.
15. TERMINATION. This Agreement may be terminated by either of the parties hereto by giving thirty (30) day notice in writing of such termination to the signatories of this Agreement, or their successors and assigns, of the other party.
16. AGREEMENT NOT EXCLUSIVE. This Agreement is not intended to be exclusive as between parties hereto.
17. NO THIRD-PARTY BENEFICIARY. This Agreement is for the sole benefit of the parties hereto and no person or entity not a party to this Agreement may claim any rights or benefit or deemed or adjudicated to be a third-party beneficiary, under this agreement.
18. WAIVER. In the event that either party shall at any time or times waive any breach of this Agreement by the other, such waiver shall not constitute a waiver of any other or succeeding breach of this Agreement, whether of the same or any other covenant, condition, or obligation. Waiver shall not be deemed effective until and unless signed by the waiving party.

19. SEVERABILITY. If any portion of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect in no way be affected, impaired, or invalidated.
20. VENUE. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a State court in the County of \_\_\_\_\_.
21. ATTORNEY'S FEES. In any litigation, arbitration or any other proceeding where either party seeks to enforce any provision of this Agreement or seeks a declaration of the rights and obligations of the parties, the prevailing party shall be awarded reasonable attorney fees, together with any costs and expenses incurred to resolve the dispute and to enforce any provision of this Agreement.
22. ADMENDMENT. This Agreement shall not be amended, modified, or otherwise changed unless in writing and signed by both parties hereto.
23. SUCCESSORS AND ASSIGNS. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the respective parties hereto.
24. INTEGRATION. This Agreement constitutes the entire understanding and agreement of the parties and supersedes all previous and/or contemporaneous understanding or agreement between the parties with respect to all or any/or part of the subject matter hereof.
25. AUTHORITY TO EXECUTE. The person or persons executing this Agreement on behalf of the parties hereto warrants and represents that he/she/they has/have the authority to execute this Agreement on behalf of their entity and has/have the authority to bind their party to the performance of its obligations hereunder.

26. COUNTERPARTS. This Agreement may be executed in one or more counterparts with each counterpart being deemed an original. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterparts executed by the other parties hereto are in physical possession of the party or parties seeking enforcement thereof.

27. IN WITNESS WHEREOF, the parties acknowledge their agreement to the above covenants, terms, conditions, and obligations, by execution of this Agreement by their duly authorized representatives whose signatures appear below.

Dated: \_\_\_\_\_, 2025

**EL DORADO HILLS FIRE DEPARTMENT**

By: \_\_\_\_\_  
Greg Durante

Its: President of the Board

Dated: \_\_\_\_\_, 2025

By: \_\_\_\_\_  
Michael Lilienthal

Its: Fire Chief

Dated: \_\_\_\_\_, 2025

**AMADOR FIRE DEPARTMENT**

By: \_\_\_\_\_  
Jeff Brown

Its: Chairman of the Board

Dated: \_\_\_\_\_, 2025

By: \_\_\_\_\_  
Robert Withrow

Its: Fire Chief

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow  
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>11-18-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: ANNUAL MEETING SCHEDULE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action related the 2026 proposed meeting schedule for the Amador Fire Protection District Board of Directors (refer to attached calendar and memo).

Recommendation/Requested Action:

Discretion of the Board

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts

None

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: \_\_\_\_\_

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Department \_\_\_\_\_

ATTEST: \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

AFPD Board Clerk

of \_\_\_\_\_

# AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



## Amador Fire Board of Directors 2026 Meeting Schedule

Historically the regular board meetings are scheduled for the third Tuesday at 10:30 AM, each month, with minor exceptions.

- Tuesday, January 20th - at 10:30 AM
- Tuesday, February 17th- at 10:30 AM
- Tuesday, March 17th - at 10:30 AM
- Tuesday, April 21st - at 10:30 AM
- Tuesday, May 19th - at 10:30 AM
- Tuesday, June 16th - at 10:30 AM
- Tuesday, July 21st – at 10:30 AM
- Tuesday, August 18th - at 10:30 AM
- Tuesday, September 15th - at 10:30 AM
- Tuesday, October 20th - at 10:30 AM
- Tuesday, November 17th - at 10:30 AM
- Wednesday, December 16th - at 10:30 AM

# Draft - 2026 Amador Fire Board of Directors Meeting Schedule

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

-  - Board of Supervisors Meeting
-  - Board of Equalization Meeting
-  - County Holiday
-  - Amador Fire Protection District

Notes: Amador Fire meetings are the third Tuesday of the month at 10:30 AM – December moved to the 3<sup>rd</sup> Wednesday  
 Board of Equalization meetings will be held on an as-needed basis for the months of June-August

# AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
11-18-25	

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow Phone Ext. 391  
 (Department Head - please type)

Department Head Signature \_\_\_\_\_

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

(September & October)  
 Discussion relative to subject matter:

A) Training  
 B) Vehicle Maintenance  
 C) Incident

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) None      Staffing Impacts None

Is a 4/5ths vote required?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached:      Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Review?      N/A <input checked="" type="checkbox"/>	Resolution Attached:      Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Name _____	Ordinance Attached:      Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Recommendation: _____	Comments: _____

Request Reviewed by:

Chairman \_\_\_\_\_      Counsel \_\_\_\_\_

Auditor \_\_\_\_\_      GSA Director \_\_\_\_\_

CAO \_\_\_\_\_      Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___      Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department For meeting of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFD Board Clerk
Completed by _____		

<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	832:50:00	176:50:00	1009:40:00	346:00:00
August	927:50:00	136:50:00	1064:00:00	281:75:00
<b>September</b>	<b>1259:50:00</b>	<b>109:50:00</b>	<b>1369:00:00</b>	<b>430:25:00</b>
<b>October</b>	<b>1670:50:00</b>	<b>143:00:00</b>	<b>1813:50:00</b>	<b>654:25:00</b>
November				
December				
January				
February				
March				
April				
May				
June				
<b>Total YTD</b>			<b>5256:30:00</b>	<b>1430:50:00</b>



# Amador Fire Protection District

## Monthly Training Schedule-September 2025



### Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
09/01/2025	Rescue 42 Operations	Amador Fire Evolution #16	DBD
09/02/2025	Lexipol new SOG review Structure Fire, Gas Hazard, LARRO, Chimney Fire, Swiftwater	Lexipol.com	JLD
09/03/2025	Rescue 42 Operations	Amador Fire Evolution #16	DBD
09/04/2025	Lexipol new SOG review Structure Fire, Gas Hazard, LARRO, Chimney Fire, Swiftwater	Lexipol.com	JLD
09/05/2025	Rescue 42 Operations	Amador Fire Evolution #16	DBD
09/06/2025	Lexipol new SOG review Structure Fire, Gas Hazard, LARRO, Chimney Fire, Swiftwater	Lexipol.com	JLD
09/07/2025	CO Incident Response	Amador Fire Policies #410 and #421	OBD
09/08/2025	Ground ladders	Amador Fire Evolution #9	IAD
09/09/2025	CO Incident Response	Amador Fire Policies #410 and #421	OBD
09/10/2025	Ground Ladders	Amador Fire Evolution #9	IAD
09/11/2025	CO Incident Response	Amador Fire Policies #410 and #421	OBD
09/12/2025	Ground Ladders	Amador Fire Evolution #9	IAD
9/13/2025	Amador Fire Health and Wellness Program Review with crew	AFPD Health and Wellness QR Link  	CHD
09/14/2025	EMS PCR Reports	Proper documentation expectations review with crew	CHD
09/15/2025	Amador Fire Health and Wellness Program Review with crew	Refer to Above QR code	CHD
09/16/2025	EMS PCR Reports	Proper documentation expectations review with crew	CHD
09/17/2025	Amador Fire Health and Wellness Program Review with crew	Refer to Above QR code	CHD
09/18/2025	EMS PCR Reports	Proper documentation expectations review with crew	CHD

# Amador Fire Protection District

## Monthly Training Schedule-September 2025

09/19/2025	Company Officer Open Elective	Utilize the CalJac Handbook for topic code	
09/20/2025	Area Familiarization/ Mapping your response area	CO Discretion	JBD
09/21/2025	Company Officer Open Elective	Utilize the CalJac Handbook for topic code	
09/22/2025	Area Familiarization/ Mapping your response area	CO Discretion	KBD
09/23/2025	Company Officer Open Elective	Utilize the CalJac Handbook for topic code	
09/24/2025	Area Familiarization/ Mapping your response area	CO Discretion	JBD
09/25/2025	Vehicle Fire Guide training material (Offers a great guide on strategy and tactics regarding initial response to electric/hybrid and misc. vehicle fires)		LJD
09/26/2025	IamResponding Pre Plans review Martel Map	Reference engine tablet in IamResponding maps for Martel	KBD
09/27/2025	Vehicle Fire Guide training material	Utilize the above QR code	LJD
09/28/2025	IamResponding Pre Plans review Martel Map	Reference engine tablet in IamResponding maps for Martel	KBD
09/29/2025	Vehicle Fire Guide training material	Utilize the above QR code	LJD
09/30/2025	IamResponding Pre Plans review Martel Map	Reference engine tablet in IamResponding maps for Martel	KBD
<b>Monthly Target Solutions Assignments</b>			
EMS Amputation Injuries (67651)		Fire Responder Hybrid Vehicle response (134860)	
EMS HIPPA Awareness (1587)			

**Notes:**



# Amador Fire Protection District

## Monthly Training Schedule-October 2025



### Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
10/01/2025	Company Officer Open Elective	Utilize the CalJac Handbook for topic code	
10/02/2025	EMS Dr Sloane "Rhabdomyolysis"	Monthly email Video sent by Dr Sloane	CHD
10/03/2025	Company Officer Open Elective	Utilize the CalJac Handbook for topic code	
10/04/2025	EMS Dr Sloane "Rhabdomyolysis"	Monthly email Video sent by Dr Sloane	CHD
10/05/2025	Company Officer Open Elective	Utilize the CalJac Handbook for topic code	
10/06/2025	EMS Dr Sloane "Rhabdomyolysis"	Monthly email Video sent by Dr Sloane	CHD
10/07/2025	HazMat Review ERG/Placards	HazMat FRO Curriculum	OAD
10/08/2025	EMS Opioid Overdose	MCEMS Protocol	CHD
10/09/2025	HazMat Review ERG/Placards	HazMat FRO Curriculum	OAD
10/10/2025	EMS Opioid Overdose	MCEMS Protocol	CHD
10/11/2025	HazMat Review ERG/Placards	HazMat FRO Curriculum	OAD
10/12/2025	EMS Opioid Overdose	MCEMS Protocol	CHD
10/13/2025	Amador Fire Practical Guide Review	Practical Guide Folder OneDrive	PDD
10/14/2025	Preventative Maintenance Wildland Tools	Inspect/Clean/Sharpen CO discretion all engines	FBD
10/15/2025	Amador Fire Practical Guide Review	Practical Guide Folder OneDrive	PDD
10/16/2025	Preventative Maintenance Wildland Tools	Inspect/Clean/Sharpen CO discretion all engines	FBD
10/17/2025	Amador Fire Practical Guide Review	Practical Guide Folder OneDrive	PDD
10/18/2025	Preventative Maintenance Wildland Tools	Inspect/Clean/Sharpen CO discretion all engines	FBD
10/19/2025	Helispot Coordination Refresh	Amador Fire Practical Guide	LND
10/20/2025	EMS Cardiac and Stroke assessment	Cardiac assessment/VAN scale assessment	CHD
10/21/2025	Helispot Coordination Refresh	Amador Fire Practical Guide	LND
10/22/2025	EMS Cardiac and Stroke assessment	Cardiac assessment/VAN scale assessment	CHD
10/23/2025	Helispot Coordination Refresh	Amador Fire Practical Guide	LND
10/24/2025	EMS Cardiac and Stroke assessment	Cardiac assessment/VAN scale assessment	CHD
10/25/2025	Chimney Fires Response	Amador Fire SOG	PDD
10/26/2025	Vertical Ventilation Relex Drill	Multi Company Drill	LFD
10/27/2025	Chimney Fires Response	Amador Fire SOG	PDD
10/28/2025	Vertical Ventilation Relex Drill	Multi Company Drill	LFD
10/29/2025	Chimney Fires Response	Amador Fire SOG	PDD
10/30/2025	Vertical Ventilation Relex Drill	Multi Company Drill	LFD
10/31/2025	Company Officer Open Elective	Utilize the CalJac Handbook for topic code	

### Monthly Target Solutions Assignments

NFPA 1500 Combustible and Flammable Liquids	NFPA 470 Hazmat Transportation
First Responder Hybrid Vehicle Incidents (134860)	

**Notes:**

VEHICLE DESCRIPTION	VIN & LICENSE NUMBER	16/17 FY ODOMETER READING (Implementation of report)	25/26 FY ODOMETER READING	COMMENTS	DATE PAID	MAINTENANCE PERFORMED	OCTOBER TOTAL COST THIS MONTH	TOTAL EXPENSES AS OF July 2016 (Implementation of report)
<b>C-5100</b> 2015 Ford F150 4x4 (Fire Chief) HQ	1FTEX1EP3FKE51353 (E) 1503445	-	66,000		8/5/2025 8/12/25	O'Reilly's - oil change parts (\$45.03) Napa - relays for fuse panel (\$54.67)		\$11,593.90
<b>B-5102</b> 2025 Ford F-150 (Battalion Chief) STA 116	1FTFX1L83SKD16111 (E)		2321					
<b>B-5102</b> 2016 Ford F250 4x4 (Battalion Chief) STA 116	1FT7X2B60GEA66410 (E) 1485648	19,611	167012		7/8/25	Napa - Prem. capsules (\$40.32)		\$25,396.43
<b>B-5103</b> 2011 Ford F250 4x4 (Battalion Chief) STA 116	1FT7X2B62BEA30761 (E) 1306800	92,337	190,619		7/8/25 7/8/25	Napa - Core battery w/ credit 11/1/24 (\$147.82) Napa - light bulbs 3/8/25 (\$1.85)		\$27,752.81
<b>B-5104</b> (formerly: U-6547) 2008 Chevy Silverado (Battalion Chief) STA 116	1GCHK23K28F216818		143,981		8/5/25	O'Reilly's - minor svc (coolant hose, hose clamp, antifr., oil filter, oil, radiator rplcd) (\$395.04)		\$1,592.79
<b>PIO-5106</b> 2012 Ford Expedition 4x4 HQ	1FMJU1G5XCEF67187 (E) 1401123	67,531	116,540					\$16,121.27
<b>P-5107</b> 2015 Ford Explorer AWD (Prevention) HQ	1FMSK8AR7FGB25939 (E) 1460509	19,530	110,186		7/2/2025 10/07/25	O'Reilly's - oil filter, oil, belt (\$79.75) O'Reilly - Brake Rotors and Brake Pads (\$554.87)	\$554.87	\$13,558.72
<b>E-5111</b> 2015 Rosenbauer STA 111	54F2CB417FWK11448 (E) 1468122	19,474	94,833		7/2/25 8/5/25 8/12/25 10/7/25	O'Reilly's - light capsules (\$102.89) O'Reilly's - relay (\$14.04) HiTech - 4.5" NH-NST plug w/ chain (\$189.19) Napa - Thread Sealant and couplings (\$114.36)	\$114.36	\$193,325.28
<b>SQ-5115</b> 2003 Ford F350 4X4 STA 114	1FDWF37P23ED60337 (E)1159107	42,236	46,195					\$17,272.95

<b>WT-5194</b> (formerly WT-5116) 2015 Kenworth STA 112	<b>2NKHJ8X9FM437394</b> (E)1410351	2,230							\$9,686.58
<b>E-5123</b> 2001 International Westmark STA 123	<b>1HTSEADR71H370327</b> (1034294)	99,018				10/7/25 10/7/25 10/7/25 10/7/25 10/7/25 10/7/25 10/7/25	O'Reilly - Oil Filter / 8gal Motor Oil (\$207.11) O'Reilly - R-134A Refrigerant (\$47.37) O'Reilly - 668 Transmission Fluid (\$237.04) O'Reilly - TPS Sensor (\$493.50) O'Reilly - Air Filters and Fuel Filter (\$181.12) Napa - Transmission Filter Kit (\$139.78) Napa - Oil and Air Filters (\$205.19) Riverview - Fuel Lift Pump (\$571.67)	\$2,082.78	\$53,484.86
<b>SQ-5125</b> 2008 Ford F350 STA 123	<b>1FDWX37RX8EC15309</b> (E)1281212	99,175							\$12,125.18
<b>E-5120</b> (formerly E-6520) 2003 Navistar STA 151	<b>1HTWEADR73J073121</b> (E)1159080	-				8/12/25 8/25/25  8/28/25 8/28/25 8/28/25 9/2/25  10/07/25 10/07/25 10/07/25  10/07/25 10/07/25 10/07/25 10/07/25	Napa - power steering fittings & fluid, washer fluid (\$44.64) O'Reilly's - new power steering hose and freon to charge A/C sys (\$152.06) O'Reilly's - A/C actuator motor (\$36.75) O'Reilly's - Cabin air filter (\$40.10) O'Reilly's - megacrimp, hyd hose (\$71.18) O'Reilly's - motoroil qty:2 (\$55.11) O'Reilly - Fuel Filter, Air Filter, Oil Filter, Transmission Fluid, Motor Oil, Steering Reservoir (\$1193.05) O'Reilly - Serpentine Belts, Trans Hose, Heater Hose (\$117.65) O'Reilly - Transmission Fluid, Antifreeze (\$54.68) Riverview - Interior Light Bulbs (\$375.28) Riverview - Return of Air Brake Compressor (-\$574.93) Riverview - Yoke Seals, Turbo Gaskets, Fresh Air Door (\$2,401.09)	\$3,566.82	\$3,965.56
<b>E-5130</b> (formerly E-6530) 1992 Int'l STA 152	<b>1HTSEPCR8NH415882</b> (E)387459	-							\$115.68
<b>WT-5190</b> (formerly E-6540) 2005 Int'l STA 151	<b>1HTXHAHT65J176888</b> (E) 1216050	-				8/28/2025 9/2/25 10/7/25 10/7/25	O'Reilly's - axle gskt (\$4.33) O'Reilly's - oil, HD air filter qty:2, oil filter (\$528.99) Napa - Paint, Nut, Lockwashers for Axle Flange repair (\$51.80) Napa - Chrome Lug Nut Covers (\$20.58)	\$72.38	\$605.70
<b>E-6526</b> 1999 Ford 450 STA 151	<b>1FDXP47F4XED38508</b> (E) 999666	-			Out of Service				\$61.47

<b>WT-5191</b> (formerly WT-5126) 2007 Kenworth STA 111	2NKMHZ8X67M199258 (E) 1212617	16,891			8/28/25	O'Reilly's - 2 batteries (replc) (\$316.93)		\$27,952.19
			22,582					
<b>E-5141</b> 2018 Rosenbauer STA 114	54F2CA414JWM12044 (E)1369489	-			7/8/25 7/8/25 7/8/25 7/29/25 7/29/25 8/28/25 9/2/25 10/7/25	Napa - oil, windshield care 3/21/25 (\$42.53) Napa - wet tank automatic drain valve 6/4/25 (\$84.31) Napa - front turn signal lights (\$51.55) Hi Tech - Shaft for sealed gearbox (\$98.87) Les Schwab - Wheel balance (\$83.98) O'Reilly's - fuel filter (\$71.54) Riverview - fuel filters for repair (\$184.21) <b>Riverview - Fuel Pressure Relief Valve, Fuel Pressure Sensor (\$512.44)</b>	\$512.44	\$122,769.52
			74,176					
<b>Rescue 1</b> (formerly SQ-6546) 2014 Dodge Ram STA 114	3C7WRLBL0EG246528 (E) 1356266	-						\$3,009.51
			13,379					
<b>E-5146</b> 1996 International STA 112	1HTSDADR7TH397632 (E) 035672	38,174						\$24,463.19
			4,139					
<b>E-5214</b> 2008 Ford F550 STA 121	1FDAX57R58EB35812 (E)1281210	28,278			7/8/2025 9/23/25 10/07/25	Napa - Changing oil on the aux. pump (spin on FL, funnel trio 3c, oil and filter 5/12/25) (\$74.81) Drive Line Svc Sac - drive line (\$642.21) <b>O'Reilly - Oil Filter, Air Filter, Motor Oil (\$232.85)</b>	\$232.85	\$11,983.15
			40,144					
<b>WT-5192</b> (formerly WT-5216) 2015 Kenworth STA 152	2NKGHHJ8X7FM437383 2NKMHZ8X67M199259? (E)1410352	3,030			8/31/25	Lowe's - Tank repair supplies (\$56.50)		\$6,913.87
			13,891					
<b>E-5221</b> 2003 HME STA 122	44KFT42842WZ20025 (E) 1159078	97,576			10/28/25	<b>Amazon - Battery Disconnect Switch (\$184.23)</b>	\$184.23	\$107,772.97
			165,313					
<b>E-5222</b> 2003 HME STA 122	44KFT42822WZ20024 (E)1159077	82,595		Odometer is OOS	8/28/25	O'Reilly's - electrical fan assembly for aux pump (\$80.05)		\$141,030.95
			136,556					
<b>E-5223</b> 1998 International STA 121	1HTSDADR6WH551543 (E) 993299	38,623			7/2/25 7/29/25 8/12/25	O'Reilly - 20 ZJB Weld (\$15.07) Lowe's - air valve fittings (\$4.98) Napa - PCM and IDM relays (\$65.08)		\$54,650.80
			51,007					
<b>E-5228</b> 2000 HME STA 112	44KFT4267YWZ19055 (E) 959496	-						\$62,241.77
			50,010					
<b>WT-5193</b> (formerly WT-5236) 2007 Kenworth STA 123	2NKGHHJ8X7FM437383 (E) 1212616	9,833						\$19,771.75
			14,632					

U-5310 2008 F250 Ford STA 115 (152)	1FT8W21R98EC31882 (E) 1356317	30,500			8/5/25 8/5/25	O'Reilly's - Oil, oil & air filter, temp sender (\$251.99) O'Reilly's - fan clutch (\$235.55)		\$6,950.59
			63,777		8/5/2025 8/5/25 8/12/25 8/26/25	O'Reilly's - battery, core exch. (\$155.01) O'Reilly's - air & oil, filter, spark plugs, oil (\$157.53) Napa - spark plug wire connectors (\$58.68) US Bank - seat grommet seal replace (\$17.12)		\$388.34
E-5361 2016 Rosenbauer STA 116	54F2CA512GWM11580 (E) 1425867	-		Odometer OOS, reading 400K	7/8/25 7/8/25 7/15/25 7/29/25 7/29/25 7/31/25 8/5/25 8/31/25 9/2/25 9/30/25 10/21/25 10/7/25 10/31/25	Napa - mud flaps, antifrz, strg wheel puller, oil absorb. 2/18/25 (\$107.31) Napa - antifreeze 5/10/25 (\$56.22) Burton's Fire - offset end stanchion r/h (\$96.42) Sierra Tire - 4 new 11R22.5 GY tires (\$3,758.04) Lowe's - Fittings to fix leak on pump 11-3-24 (\$23.88) JRCH Reimbursement - June (\$0.00) O'Reilly's - lens, seal (\$29.51) JRCH Reimbursement - July (\$4,041.87) O'Reilly's - antifreeze (\$24.77) JRCH Reimbursement - Aug (\$29.51) Riverview - Alternator (\$1,500.68) O'Reilly - Antifreeze (\$24.77) JRCH Reimbursement - Sep (\$-24.77)	\$1,500.68	\$27,191.28
E-5364 2008 Ford F550 4x4 STA 116	1FDAW57R38EC53893 (E) 1356272	32,581			7/8/25 7/29/25 7/31/25 8/31/25 9/30/25 10/31/25	US Bank - Wal Mart parts for Core (\$367.02) Napa - rear reflectors and screws 5/22/25 (\$17.19) JRCH Reimbursement - June (\$-529.73) JRCH Reimbursement - July (\$-384.21) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sep (\$0.00)		\$13,944.44
E-5368 2007 E-ONE STA 116	4ENGAAA8371002458 (E) 1356273	62,266			7/2/25 7/2/25 7/8/25 7/8/25 7/8/25 7/31/25 8/5/25 8/26/25 8/28/25 8/31/25 9/30/25 10/7/25 10/7/25 10/7/25 10/7/25 10/31/25	O'Reilly's - 12 oz R-134/a (\$59.21) O'Reilly's - mechanic wire, exhaust wrap (\$84.50) Napa - Hyd/hoses, 4 & 6mxbreel 11/13/24 (\$109.10) Napa - HD heater, hose clamp, misc. antifrz. (\$78) Napa - air filter (\$266.99) JRCH Reimbursement - June (\$0.00) O'Reilly's - (4) antifreeze, optim. red (\$143.89) US Bank - ladder lift actuators (\$1,013.38) O'Reilly's - HD air fltr (\$319.58) JRCH Reimbursement - July (\$-597.80) JRCH Reimbursement - Aug (\$-1,476.85) Napa - LED Bus Lamp (\$18.40) Napa - LED Bus Lamps (\$73.61) Napa - t20 LED Capsule (\$94.65) Napa - t20 Blister Capsules (\$10.29) JRCH Reimbursement - Sep (\$0.00)	\$196.95	\$61,445.15
			144,527					\$9,018.36
								\$1,079,138.45

Documented Incident Report by Station

SEPTEMBER

Amador Fire Protection District

<u>Station</u>	<u>Station Location</u>	<u>Veg Fires</u>	<u>Structure Fire</u>	<u>Other Fires</u>	<u>Medical</u>	<u>Hazard/FMS</u>	<u>Others</u>	<u>Total</u>
111	Meadow - Pioneer	1	1	5	52	1	12	72
112	Van Di Hei - Pioneer	3	0	0	0	0	0	3
113	Shake Ridge - Volcano	1	0	1	20	0	10	32
114	Hwy 88 - Pine Grove	5	0	4	85	2	21	117
115	Shake Ridge/Hale - Volcano	1	0	0	0	0	0	1
116	Dalton - Jackson	5	0	13	61	4	47	130
121	Demartini - Plymouth	2	1	4	9	0	23	39
122	Sherwood - Plymouth	2	1	3	19	0	9	34
123	Jibboom - Fiddletown	1	0	0	0	0	0	1
<b>Total</b>		<b>21</b>	<b>3</b>	<b>30</b>	<b>246</b>	<b>7</b>	<b>122</b>	<b>429</b>

TOTAL **429**

**Documented Incident Report by Station**

**OCTOBER**

**Amador Fire Protection District**

<u>Station</u>	<u>Station Location</u>	<u>Veg Fires</u>	<u>Structure Fire</u>	<u>Other Fires</u>	<u>Medical</u>	<u>Hazard/FMS</u>	<u>Others</u>	<u>Total</u>
111	Meadow - Pioneer	1	1	10	56	1	19	88
112	Van Di Hei - Pioneer	0	0	0	0	0	0	0
113	Shake Ridge - Volcano	2	1	4	23	0	6	36
114	Hwy 88 - Pine Grove	1	2	13	79	1	27	123
115	Shake Ridge/Hale - Volcano	0	1	0	0	0	1	2
116	Dalton - Jackson	3	2	30	93	2	32	162
121	Demartini - Plymouth	0	1	3	19	0	14	37
122	Sherwood - Plymouth	0	1	5	30	1	8	45
123	Jibboom - Fiddletown	0	0	0	0	0	0	0
<b>Total</b>		<b>7</b>	<b>9</b>	<b>65</b>	<b>300</b>	<b>5</b>	<b>107</b>	<b>493</b>

**TOTAL** **493**

# AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
11-18-25	

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow Phone Ext. x391  
 (Department Head - please type)

Department Head Signature \_\_\_\_\_

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of September 16, 2025.

Recommendation/Requested Action:  
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate) n/a      Staffing Impacts n/a

Is a 4/5ths vote required?      Yes       No

Contract Attached:      Yes       No       N/A

Resolution Attached:      Yes       No       N/A

Ordinance Attached      Yes       No       N/A

Comments: \_\_\_\_\_

Committee Review?      N/A

Committee Name: \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:  
n/a

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___      Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes: _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____  Completed by _____	A new ATF is required from _____  Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
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**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California  
Tuesday, September 16, 2025  
10:30 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Jeff Brown, Chair  
Pat Crew, Vice Chair  
Logan Carnell, Director  
Brian Oneto, Director  
Dan Epperson, Director

**Absent:**

**Staff:**

Robert Withrow, Fire Chief  
Nicole Cook, Clerk of the Board

**PLEDGE OF ALLEGIANCE**

**AGENDA**

**MOTION:** It was moved by Director Crew and seconded by Director Carnell and carried 5-0-0 to approve the agenda with minor corrections, 2025 not 2024 California Fire Code.

**PUBLIC MATTERS NOT ON THE AGENDA:** None

**PUBLIC HEARING**

**Final Budget:** Chair Brown opened the public hearing at 10:31 am. The Fire Chief reported 2025-2026 Fiscal Year Final Budget as presented to the Board. Discussion ensued relative to subject matter. Measure M tax is approximately down in revenue 5%. No public comment.

**MOTION:** It was moved by Dir. Epperson, seconded by Dir. Oneto and carried 5-0-0 to close the public hearing at 10:36 AM.

**MOTION:** It was moved by Dir. Epperson, seconded by Dir. Crew, and carried 5-0-0 to approve the final FY 25/26 budget as presented.

**RESOLUTION NO. AFPD 25-07**

Resolution Approving the Final Budget for Fiscal Year 2025-2026

**ADMINISTRATIVE MATTERS:**

**Fire Chief Update:** presented by Chief Withrow. The following discussion ensued relative to subject matter, no action was taken.

**Operations:** Special recognition for Administrative Officer, Nicole Cook's nine years of service, for all her efforts. She is a huge supporter behind the scenes. Apprentice Firefighter (FF) Academy is complete, seven were enrolled. The Apprentices are now getting Emergency Medical Responder (EMR) training. Special thank you to FF Clark for teaching the class. The district has sent out resources for the Garnet, Gifford, Pickett and TCU Lightning incidents. There have been serious traffic collisions, fatalities, extrication at least once a week, special recognition of line staff being put to the test, especially proud of the Peer Support Group; and valuing the importance of maintaining mental health. After a traumatic incident there is diffusing and a debrief. Tiger Incident: All engines were staffed, including second outs. Special thank you to FF Vega. Amador Fire worked well with Cal Fire, deployed FPO Anaya as staging manager, BC Watkins took unified command, PIO Dale was personally evacuated but managed to stay professional and perform her duties, proud of everyone's performance. Court Incident: there were a lot of resources, Amador Fire played a crucial role which included BC Ebling, FPO Anaya regarding investigation, etc., very proud that the line staff continue to meet any challenge. School Evacuations: during Tiger incident it was discovered that the evacuation protocol in the county was insufficient with the public and private schools, currently working with the superintendent, to come up with a plan.

**Fire Prevention:** Ashley Anaya, Fire Prevention Officer (FPO) gave report and discussion ensued relative to subject matter, in summary: Annual and requested inspections continue, current plan reviews include the Acorn Ridge and sprinklers. Fire Investigations include FPO assistance to Jackson Fire with the Court Incident.

**Public Information Officer:** Kayla Dale, Public Information Officer (PIO) gave report and discussion ensued related to subject matter, in summary: thanked staff for participating at Amador Fire's booth at Fair. Due to Amador Fire's presence, there have been a handful of new volunteers. Firewise communities in the process of getting recertified. Special thank you to BC Ebling and others for the annual Guns & Hoses Softball Tournament. Mule Creek took the win and donated to their charity of choice. Participated in the Celebrate Pine Grove event; an opportunity to educate and provide resources for emergency evacuations. This coming Saturday the Fire Chief will be participating in the annual Upcountry Rib Cook Off. Also taking place is the Fiddletown Fiddler's Jam where there will be volunteer firefighters present.

**2025 California Fire Code:** Discussion ensued relative to subject matter. FPO presented and introduced the draft 2025 California Fire Code.

**MOTION:** It was moved by Dir. Epperson and seconded by Dir. Crew opening the discussion to repeal Ordinance 011 and possibly adopting 2025 California Fire Code, Title 24, California Code of Regulations, Part 9 (Code) as amended based on local topographic and climatic conditions, along with certain appendices contained therein as well as waive the reading of the ordinance and schedule a public hearing notice for November 18, 2025. The motion was carried 5-0-0.

**Amador County Ordinance 7.30, .32, .34:** Discussion ensued relative to subject matter; specifically requesting clear definitions, potentially better perimeters and to include consequences if necessary related to property owners with hazardous vegetation, burning permits and or fireworks. If there is no home or building on the property, Cal Fire has no jurisdictional authority which makes the issue local agency's responsibility. No action was taken. Ad hoc committee formed: Dir. Carnell and Dir. Epperson and direction given to staff to schedule ad hoc meeting(s) to discuss further.

**Cal OES Type III Engine Agreement:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Dir. Carnell and seconded by Dir. Crew and carried 5-0-0 to approve the termination of agreement and 4309 back to OES.

**Fire Risk Management Services (FRMS) Joint Powers of Authority:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Dir. Oneto and seconded by Dir. Carnell and carried 4-1-0 to approve the 2024 and 2025 medical special assessment payment to be made in the full amount of \$224,157.47 from the general fund. Dir. Crew voted no.

**New Fire Station:** Discussion ensued relative to subject matter. No action was taken.

Direction given to staff for WGA to be present at upcoming meetings to report out updates.

**District Monthly Reports:** Discussion ensued relative to subject matters. Fire Chief presented.

**Training Report:** No action taken, report only.

**Vehicle Maintenance Report:** No action taken, report only.

**Call Report:** No action taken, reported only.

**MISCELLANEOUS MATTERS:**

**Regular Meeting Minutes from July 15<sup>th</sup>, 2025:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Dir. Crew and seconded by Dir. Carnell and carried out 5-0-0 to approve the regular meeting minutes as presented.

Board convened into closed session at 12:13 PM. This portion of the meeting was not recorded.

**CLOSED SESSION:** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

**Regular Session:** At 12:59 PM, the Board reconvened into regular session. The following matters were reviewed during closed session:

**Conference With Labor Negotiators:** [Pursuant to Government Code 54957.6]: Agency Designated Representative: Greg Ramirez, IEDA, Employee Organization: The Amador County Professional Firefighters Local 5181 Agreement for Professional Services Memorandum of Understanding. Discussion and possible action.

*Action:* Update given, discussion ensued relative to subject matter and direction given to staff. Greg Ramirez, IEDA exited closed session at 12:43 PM

**Conference With Real Property Negotiators:** [Pursuant to Government Code 54957.8]: Agency Designated Representative: Robert Withrow, Fire Chief, Negotiator: Zacarias and Kristine Moraes. Discussion and possible action relative to the price and terms of 19715 Shake Ridge Road Volcano, CA assessment parcel number 021-390-023-000.

*Action:* Discussion ensued relative to subject matter and direction given to staff.

**ADJOURNMENT:** At 1:00 PM Jeff Brown, Chair adjourned the meeting until October 22, 2025.

DRAFT

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow Phone Ext. 391  
 (Department Head - please type)

<input type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input checked="" type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>11-18-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

[Pursuant to Government Code 54957.8]: Agency Designated Representative: Robert Withrow, Fire Chief, Negotiator: Zacarias and Kristine Moraes. Discussion and possible action relative to the price and terms of 19715 Shake Ridge Road Volcano, CA assessment parcel number 021-390-023-000.

Recommendation/Requested Action:  
**Discretion of the Board**

Fiscal Impacts (attach budget transfer form if appropriate)	Staffing Impacts
_____	_____

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Comments: _____
Committee Review? Name _____ N/A <input type="checkbox"/> Committee Recommendation: _____	

Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____  Completed by _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
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# AGENDA TRANSMITTAL FORM

<input type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input checked="" type="checkbox"/>	Closed Session
Meeting Date Requested:	
11-18-25	

To: Amador Fire Protection Board of Directors

Date: 11-18-25

From: Robert Withrow Phone Ext. x391  
 (Department Head - please type)

Department Head Signature \_\_\_\_\_

Agenda Title: CLOSED SESSION MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors closed session minutes held on September 16, 2025 as presented or revised.

Recommendation/Requested Action:  
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate) <u>n/a</u>	Staffing Impacts <u>n/a</u>
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Is a 4/5ths vote required? Yes  No

Committee Review? <u>N/A</u> <input checked="" type="checkbox"/> Name _____ Committee Recommendation: _____	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
---	---

Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions:  
n/a

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____ Comments: _____		

Distributed on _____  Completed by _____	A new ATF is required from _____  Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
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