Tuesday, July 16, 2024

BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER

810 Court Street, Board of Supervisors Chambers
Jackson, California 95642

AGENDA

-- 10:30 AM--

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2. Public hearing items will commence no sooner than the times listed on the agenda.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

If you are participating via telephone or online and want to speak, you will need to "raise your hand" (hand emoji). Zoom how-to features, such as "unmute" or "raising your hand" can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833

10:30 AM Regular Scheduled Meeting
+1 669 900 6833 US
Meeting ID or Access: 859-5835-0115#
Passcode: 995098

You may also view and participate in the meeting using this link:
https://us02web.zoom.us/j/85958350115?pwd=ta22bbSdogvcTFvpRlvj60dWaqkiHE.1

REGULAR MEETING AGENDA

DATE: July 16, 2024
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Fire Protection District Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per person.**

PRESENTATION:

1. BADGE PINNING: Discussion relative to subject matter.

ADMINISTRATIVE MATTERS:

2. FIRE CHIEF'S UPDATE: Discussion relative to subject matter.

- **A. OPERATIONS**
- **B. FIRE PREVENTION**
- **C. PUBLIC INFORMATION OFFICER**
- **D. VOLUNTEER PROGRAM**

3. LAFCO APPLICATION FOR A CHANGE OF ORGANIZATION: Discussion and possible action relative to the Local Agency Formation Commission (LAFCO) initiating the proceedings for a change of organization to AFPD and the dissolution of the Lockwood Fire Protection District.

4. JOA AGREEMENT BETWEEN LFPD AND AFPD: Discussion and possible action related to subject matter.

5. MEDICAL DIRECTOR AGREEMENT: Discussion and possible action related to subject matter.

6. NEW FIRE STATION: Discussion and possible action relative to subject matter.

7. DISTRICT MONTHLY REPORT: Discussion relative to subject matter for items A-C.

- **A. TRAINING**
- **B. VEHICLE MAINTENANCE**
- **C. CALL REPORT**

MISCELLANEOUS MATTERS:

7. MINUTES: Discussion and possible action. Review and approval of the regular minutes from June 18, 2024.

ADJOURNMENT: Tuesday, August 20, 2024

********* DO NOT REMOVE UNTIL AFTER 07/17/2024 ********

AGENDA TRANSMITTAL FORM

To: **Amador Fire Protection Board of Directors**

Date: 07/16/2024

From: Robert Withrow (Department Head - please type) Phone Ext. x391

Department Head Signature _____

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested: 07/16/2024

Agenda Title: BADGE PINNING PRESENTATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion related to the presentation of badge pinning and oath for Prevention Officer Ashley Anaya, Volunteer Firefighters Zach Heliker, Erik Jones, Max McGregor and Bodie Pfeiffer.

Recommendation/Requested Action:
Public Presentation

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒
Name
Committee Recommendation:

Contract Attached:	Yes ☐	No ☐	N/A ☒
Resolution Attached:	Yes ☐	No ☐	N/A ☒
Ordinance Attached	Yes ☐	No ☐	N/A ☒

Comments:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes___ No___ Unanimous Vote: Yes___No___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____ Department
For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

AGENDA TRANSMITTAL FORM

To: **Amador Fire Protection Board of Directors**

Date: 07/16/2024

From: Robert Withrow (Department Head - please type) Phone Ext. 391

Department Head Signature _____

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested: 07/16/2024

Agenda Title: FIRE CHIEF'S UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
Discussion relative to subject matter:
A) Operations
B) Fire Prevention
C) Public Information Officer
D) Volunteer Program

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒
Name
Committee Recommendation:

Contract Attached: Yes ☐ No ☐ N/A ☒
Resolution Attached: Yes ☐ No ☐ N/A ☒
Ordinance Attached Yes ☐ No ☐ N/A ☒
Comments:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes___ No___ Unanimous Vote: Yes___No___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____ Department

For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

AGENDA TRANSMITTAL FORM

To: **Amador Fire Protection Board of Directors**

Date: 07/16/2024

From: Robert Withrow (Department Head - please type) Phone Ext. x391

Department Head Signature _____

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested: 07/16/2024

Agenda Title: LAFCO Application for a Change of Organization

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action related to the LAFCO application which authorizes LAFCO to initiate proceedings for possible change of organization to AFPD and dissolution of the LFPD.

Refer to the Resolution with Exhibit A, Application Packet and Agreement to Pay for Time & Materials.

Recommendation/Requested Action:
Discretion of the Board to Approve Resolution, Application Packet & Agreement to Pay for Time & Materials

Fiscal Impacts (attach budget transfer form if appropriate)
n/a

Staffing Impacts n/a

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒
Name _____
Committee Recommendation: _____

Contract Attached:	Yes ☒	No ☐	N/A ☐
Resolution Attached:	Yes ☐	No ☐	N/A ☒
Ordinance Attached	Yes ☐	No ☐	N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes___ No___ Unanimous Vote: Yes___No___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____ Department
For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF
THE AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

RESOLUTION NO. AFPD _____

RESOLUTION OF APPLICATION BY THE BOARD OF DIRECTORS OF THE AMADOR FIRE PROTECTION DISTRICT REQUESTING THAT THE AMADOR LOCAL AGENCY FORMATION COMMISSION INITIATE PROCEEDINGS FOR A CHANGE OF ORGANIZATION TO THE AMADOR FIRE PROTECTION DISTRICT AND DISSOLUTION OF THE LOCKWOOD FIRE PROTECTION DISTRICT

WHEREAS, the Board of Directors of the Amador Fire Protection District (AFPD) proposes, and requests that the Amador Local Agency Formation Commission (LAFCO) initiate proceedings pursuant to Part 3 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, California Government Code Section 56650 et seq., to divest the Lockwood Fire Protection District (Lockwood) of its fire protection services and dissolve the district, to extend fire protection services from the AFPD to the existing jurisdiction of Lockwood, a map of which is shown on Exhibit A, attached hereto and incorporated herein by reference, and to modify the jurisdictional boundaries of AFPD to include the jurisdictional boundaries of Lockwood, as that district is generally described on Exhibit A.

WHEREAS, the proposal area consists of a total area of 22 square miles, the location and boundaries of which are depicted in Exhibit A.

WHEREAS, the reason for the proposal is:

In order to stabilize and ensure the economic ability of the district providing fire protection and associated services to the jurisdictional area of Lockwood, it is necessary that those services be provided by AFPD rather than Lockwood. Therefore it is necessary to extend fire protection and associated services from AFPD to the jurisdiction of Lockwood, to divest Lockwood of its fire protection and associated services, and to dissolve Lockwood.

WHEREAS, the proposal is consistent with all relevant spheres of influence; and

WHEREAS, the proposal is subject to the following terms and conditions:

The proposal is contingent on the ability, both physically and economically, of AFPD to adequately extend fire protection and associated services to the jurisdictional area of Lockwood, and to do so without adversely affecting the ability of AFPD to provide those services to the remainder of its jurisdiction.

NOW, THEREFORE, the Board of Directors of the Amador Fire Protection District hereby proposes and requests that LAFCO initiate proceedings pursuant to Part 3 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, California Government Code Section 56650 et seq.

BEFORE THE BOARD OF DIRECTORS OF
THE AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

Upon motion of _____, seconded by _____, and duly carried, the Board of Directors of the Amador Fire Protection District hereby approves and adopts this resolution on this 16th day of July 2024 by the following vote:

AYES:

NOES:

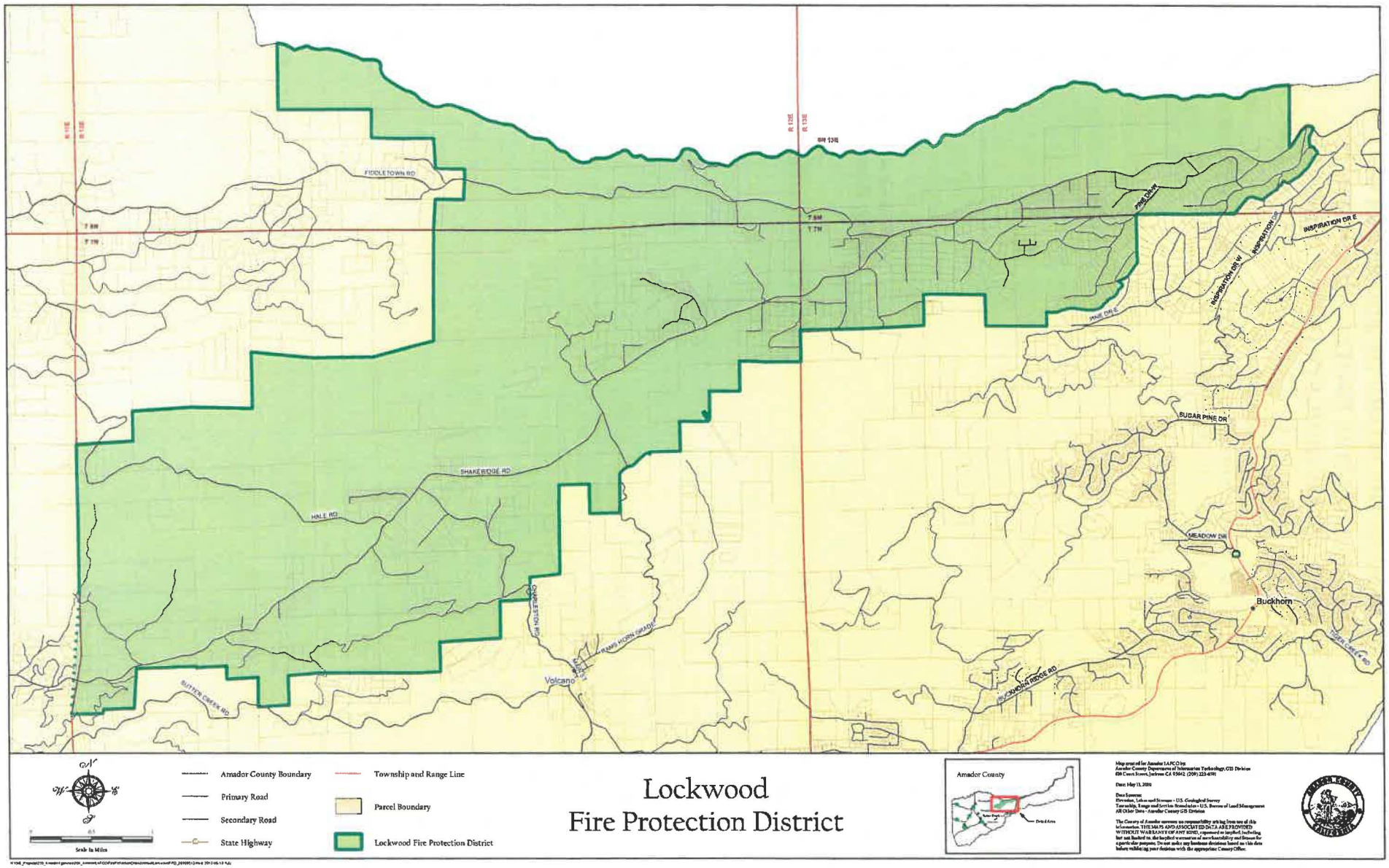
ABSENT:

_____
Chair, Board of Directors

ATTEST:

_____
NICOLE COOK, Clerk of the
Amador Fire Protection District,
Amador County, California

EXHIBIT A


FIDDLETOWN RD
SHAKE RIDGE RD
HALE RD
SUTTER CREEK RD
CHARLESTON RD
RAMS HORN GRADE
Volcano
PINE DR W
PINE DR E
INSPIRATION DR W
INSPIRATION DR E
SUGAR PINE DR
MEADOW LN
Buckhorn
BUCKHORN RIDGE RD
R 11E
R 12E
R 13E
T 8N
T 7N
Amador County Boundary
Primary Road
Secondary Road
State Highway
Township and Range Line
Parcel Boundary
Lockwood Fire Protection District
Scale in Miles
Lockwood
Fire Protection District
Amador County

AMADOR LAFCO
APPLICATION (§56000) & INTENT TO FILE PETITION (§56700.4(A))

DATE: 6/20/2024 **FILE NUMBER:** _____

PROJECT NAME: _____

APPLICANT: Amador Fire Protection District

PETITIONER(s): _____
Property owner(s) making application. (List additional owners with parcel numbers on separate sheet.)

CONTACT PERSON: Robert Withrow , Fire Chief or Nicole Cook, Administrative Officer
(If contact person is not property owner, please complete the Agent Designation Form.)

ADDRESS: 810 Court Street Jackson, CA 95642

E-MAIL ncook@amadorgov.org **TELEPHONE:** 209-223-6632

ASSESSOR'S PARCEL NO(s): _____

Type of Project: ____ Annexation __x__ Reorganization ____ Detachment ____ SOI ____ Other

Form of Application: _____Petition (*please attach signatures*) _____Resolution of Affected Agency (*please attach*)

AGENCY/DISTRICT: *(List all agencies whose boundaries would be changed by this proposal.)*
LFPD - Lockwood Fire Protection District
AFPD - Amador Fire Protection District

LOCATION: *(Closest major county road intersection or road junctions.)* LFPD

PURPOSE: *(Clearly state reason for proposal.)* Annexation of LFPD into AFPD

ACREAGE: Approximately 22 square miles

For applications submitted by petition only: The Chief Petitioners *(not to exceed three.)* are hereby designated to receive copies of the Notice of Hearing and the Executive Officer's Report on this proposal at the addresses shown:

Name	***Address***	***City, Zip***

Must be signed by a Petitioner named above or designated representative: Robert Withrow

FEES MUST BE SUBMITTED WITH THE APPLICATION

AMADOR LAFCO

LOCAL AGENCY FORMATION COMMISSION

PROJECT INFORMATION

Page 1

LAND USE

Describe the present land uses in the proposal area: Lockwood Fire Protection District, LFPD

Number of Dwelling Units: N/A

Describe the future land uses in the proposal area: N/A

Total number of parcels at buildout: N/A

List all related permits and public approvals for the overall project including county, regional, state and federal agencies. List any entitlement applications that are pending *(i.e., zone change, property division, 404 permit, etc.)*

Describe adjacent land uses surrounding the proposal area, including zoning and General Plan designations:

(North) SPI

(South) Town of Volcano

(East) National Forest

(West) Sutter Creek Fire Protection District

CITY ANNEXATIONS ONLY

What is the approved pre-zoning which will become effective upon annexation?

Does the proposed use conform to this zoning? Yes ___ No x

ENVIRONMENTAL REVIEW (CEQA)

Who is/was the lead agency for this project? Amador Fire Protection District (AFPD)

Has the lead agency certified/approved the environmental document? Yes ___ No N/A

If yes, attach a copy. If no, explain:

If the environmental review is pending, what type of environmental document is being prepared?

Exemption Class x

Negative Declaration _____

Mitigated Neg. Dec. _____

Supplemental EIR _____

EIR _____

If LAFCO will be the lead agency for this project, please complete a supplemental environmental questionnaire.

BOUNDARIES

Is the project area contiguous to the district or city? Yes x No ____

Is the project area within the necessary Spheres of Influence? Yes x No _____

If not, explain:

Do the proposed boundaries follow parcel lines? Yes x No _____

If not, explain:

Why were the proposed boundaries selected? Are there additional areas that should or should not be included? There are no boundary changes to the Fire District

Do any of the landowners own additional lands contiguous to the project area?

If yes, explain why these parcels are not included: No

POPULATION

What is the approximate current population of the proposal area? ____

How many registered voters reside in the proposal area? 1150

What is the projected future population of the proposal area? _____

Have all owners of land in the proposal area (100%) consented in writing or signed the application petition? Yes _____ No ____ N/A

AGRICULTURE AND OPEN SPACE

Is any of the territory under Williamson Act Contract? Yes X No ___

Expiration date _____

Does the site contain any prime agricultural lands, agricultural lands of statewide or local importance? Yes _____ No ____

Has the Agricultural Commission or Agriculture Department reviewed the proposal?

Yes _____ No X

SERVICES

List agencies currently providing service to the project area: LFPD

Describe the services to be extended as a result of this proposal: Fire Protection and Suppression and Emergency Medical Services

Indicate when these services can be feasibly extended to the project area: upon completion of the annexation

Please explain why this proposal is necessary at this time: to ensure financial viability for fire protection and emergency medical services.

Describe existing capacity and improvements and/or any upgrades to infrastructure that will be required as a result of this project *(i.e., roads, sewer, water or wastewater facilities, etc.):*
None

Explain how the desired service will be financed, including both capital improvements and ongoing maintenance and operations: Fire protection and emergency response services assessment (benefit assessment) and Measure M

Describe possible alternatives to the services described above, and how these alternatives might affect the cost and adequacy of services: No alternatives

Will the proposal area be included within any special zone or division?

Does the city/district have current plans to establish any new assessment districts for new or existing services? Yes _____ No _x_

Please explain:

Does any agency whose boundaries are being changed have existing bonded indebtedness? No

Will the proposal territory be liable for payment of its share of existing indebtedness? N/A

Yes _____ No _____

If yes, how will this indebtedness be repaid? (Property taxes, assessments, other charges, etc.)

If a detachment is included in the proposal, should the territory detaching continue to be liable for payment of existing bonded indebtedness to the detaching agency? N/A

Yes _____ No _____

If yes, explain:

OTHER

Please list or describe any terms or conditions that should be included in LAFCO's Resolution or Approval: Provision of fire protection and medical emergency services.

Please include copies of any development agreements, pre-annexation agreements, pertinent staff reports, or other supporting documentation that will facilitate the review of your proposal. N/A

Please attach any other comments or justifications regarding this proposal.

List the name, address, and phone number of the person who completed this questionnaire, and the person who should be contacted if there are any questions.

Nicole Cook

810 Court Street

Jackson, CA 95642

209-223-6632 ncook@amadorgov.org

CERTIFICATION

I hereby certify that the statements furnished on this form and on any attached exhibits are true and correct to the best of my knowledge and belief

Nicole Cook
Signature

06/27/2024
Date

Amador LAFCO
Agreement to Pay for Time and Materials

Charges and Deposits

LAFCO charges are based upon actual staff time and other expenses attributable to processing applications, reviewing project proposals and researching matters as requested. Such charges may be incurred prior to or without the filing of an application with LAFCO. Individuals and agencies that request services, research, or review must provide a deposit toward project expenses, as listed on the attached current fee schedule, along with a signed copy of this agreement. All fees and deposits are subject to increase on a time and materials basis, in the event that the magnitude of the project justifies the increase.

The amount of staff time necessary to process any individual application cannot always be predicted in advance. Therefore, applicants should be aware that LAFCO charges may exceed the fee or applicable deposit. (Unexpended deposits will be refunded.)

Staff Assignments

Should the scope of a project require that outside consulting or other needed services be obtained, applicants will be responsible for the entire cost of recruitment, source selection, and payment for such outside services. Applicants are responsible for paying actual costs for any services obtained through contract, even if such costs exceed the billing rate of a LAFCO staff member providing similar services.

Billing Procedure

Any invoices prepared will detail tasks, hours, rates, staff members responsible for work, and/or costs of contracted services. Invoices will also reflect the remaining balance of the initial deposit. Should the deposit be depleted, all staff work will cease until the deposit on file has been replenished. Projects with delinquent balances will not be scheduled for hearing, and the Commission will consider applicants to have waived any and all statutory deadlines.

This form must be signed by the person responsible for payment and must be filed with LAFCO along with the applicable deposit when an application is filed or a request for staff services is submitted.

Questions regarding specific billing procedures should be directed to the LAFCO Executive Officer at (209) 418-9377.

Indemnity

A separate voluntary indemnification agreement is attached for signature as part of the application.

Agreement

I certify that I have reviewed the above information, the attached LAFCO fee schedule, and State Board of Equalization fees. I agree, as project applicant or authorized representative, to pay Amador LAFCO for all staff services, materials, and other charges attributable to my application or request for services. I understand that services may be required before LAFCO receives a formal application, and I agree to pay for such services whenever incurred and regardless of whether a formal application is submitted to LAFCO. I also understand and agree that LAFCO's charges are payable regardless of whether the application is withdrawn, denied, or otherwise terminated prior to completion.

I understand that if the cost of services exceeds the deposit on file, staff work on my project will cease, and my project will not be scheduled for hearing until additional funds are provided. I agree to remit the applicable State Board of Equalization filing fee when required. I agree to pay all charges within 30 days of receipt of invoice, and prior to the filing of the Certificate of Completion for the project.

Date	Signature of Applicant or Authorized Representative	Printed Name	Title

AMADOR LAFCO

LOCAL AGENCY FORMATION COMMISSION

P.O. BOX 1574 ♦ SUTTER CREEK, CA 95685
810 COURT STREET ♦ JACKSON, CA 95642-95334 ♦ (916) 425-0077

June 27, 2024

INVOICE

TO: Amador Fire Protection District

FROM: Amador LAFCO

RE: Deposit for LAFCO Project # 342 – Amador Fire Protection District Reorganization

Please remit a check for one thousand and 00/100s dollars ($1,000.00) made payable to Amador LAFCO as a deposit to commence LAFCO project # 342 – the Amador Fire Protection District Reorganization.

Please mail the check to:

Amador LAFCO
P.O. Box 1574
Sutter Creek CA 95685

Contact Byron Damiani at amador.lafco@gmail.com or (916) 425-0077 if you have any questions.

AGENDA TRANSMITTAL FORM

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested: 07-16-2024

To: **Amador Fire Protection Board of Directors**

Date: 07-16-2024

From: Robert Withrow (Department Head - please type) Phone Ext. x391

Department Head Signature _____

Agenda Title: JOA BETWEEN LFPD AND AFPD

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action related to the Amendment of the Master Joint Operations agreement between AFPD and LFPD and that described within Attachment A of the Resolution Agreement.

Recommendation/Requested Action:
Discretion of the Board

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒
Name
Committee Recommendation:

Contract Attached:	Yes ☒	No ☐	N/A ☐
Resolution Attached:	Yes ☒	No ☐	N/A ☐
Ordinance Attached	Yes ☐	No ☐	N/A ☐

Comments:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes___ No___ Unanimous Vote: Yes___No___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____ Department
For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

AMENDMENT TO THE MASTER JOINT OPERATIONS AGREEMENT BETWEEN THE AMADOR FIRE PROTECTION DISTRICT AND THE LOCKWOOD FIRE PROTECTION DISTRICT

This Amendment to the Master Joint Operations Agreement between the Amador Fire Protection District and the Lockwood Fire Protection District ("Amendment") is entered into this 16th day of July 2024, by and between the Amador Fire Protection District ("AFPD") and the Lockwood Fire Protection District ("Lockwood").

RECITALS

WHEREAS, on July 19, 2022, AFPD and Lockwood entered into a Master Joint Operations Agreement setting forth the cooperative relationship between the agencies regarding the provision of fire protection and emergency medical services; and

WHEREAS, the parties desire to amend the Master Joint Operations Agreement to provide that the AFPD Fire Chief, or his or her designee, will serve as and perform the duties of Fire Chief for Lockwood as provided below.

NOW, THEREFORE, AFPD and Lockwood, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

1. As set forth in more thoroughly in Attachment A to this Amendment, the AFPD Fire Chief shall serve as and perform the duties of Fire Chief for the Lockwood Fire Protection District.

2. This Amendment shall terminate automatically upon Lockwood's dissolution and annexation with AFPD. This Amendment may also be terminated earlier by either party upon 60-days written notice to the other party. In the event of a termination of this Amendment, not involving a merger of the two agencies, all equipment, records, or other property shall be returned to the original owner within 60-days of the effective date.

3. For the services provided pursuant to this Amendment, Lockwood shall make a monthly payment to AFPD of $3,000. The payment for any partial month shall be prorated.

4. Except as set forth in this Amendment, the Agreement shall remain unmodified and in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized officers, on the first date listed above.

AYES:

NOES:

ABSENT:

Amador Fire Protection District:

BY:_____
Brian Oneto
Chairman, Board of Directors

Attest:
Clerk of the Board of Directors

BY:_____

Lockwood Fire Protection District:

BY:_____

Chairperson, Board of Directors

Attest:
Clerk of the Board of Directors

BY:_____

Attachment A

This appendix does not in any way change the current Joint Operations Agreement or preclude the Lockwood Fire Protection District from remaining an independent special district, with its own duly elected Board of Directors.

The AFPD Fire Chief, or his or her designee, shall serve as and perform the duties of Fire Chief for the Lockwood Fire Protection District. Those duties shall include, but not be limited to the following:

1. Respond to emergency and non-emergency calls, deploying fire apparatus and fire personnel in the most advantageous manner for the control and extinguishment of fire.

2. Demonstrate leadership and effective supervision under unusually stressful conditions in both emergency and non-emergency situations.

3. Provide administrative oversight and participate in the development of policies and procedures supporting overall fire district administration and operations.

4. Working with the Treasurer and the Board of Directors to submit requests for new acquisitions and work within the established fire district budget, including the procurement of equipment and supplies. Follow District procedures for documenting expenditures, as outlined in the Operation and Procedure Manual (paragraph 3040.4). Assist the Board and Treasurer with annual budgeting of District operational and personnel expenses.

5. Ensure an adequate number of trained and equipped volunteer firefighters are available for emergency response.

6. Ensure all LFPD apparatus and facilities are well maintained, response ready, and presentable for the public.

7. Effectively promote and enforce a work environment that is free of discrimination or harassment of any kind, with zero tolerance for any such behavior or act.

8. Identify problems early and taking appropriate action when problems arise, thereby fulfilling supervisory responsibilities as required by law while adhering to LFPD policy and procedures.

9. Promote safe work practices and provide a safe work environment for all volunteers and the public.

10. Plan, organize, direct, control and evaluate all Fire District operations for fire suppression, training, communications, prevention, fire investigation and emergency medical response.

11. Work cooperatively with allied agencies and neighboring jurisdictions for the benefit of LFPD in providing effective and efficient emergency responses.

12. Remain current in modern fire protection organization standards and management practices used to deliver structural fire protection and other emergency services.

13. Provide supervision and oversight of the care, maintenance, application and replacement of personal protective equipment, mobile equipment, facilities, infrastructure and other equipment, to include an accurate inventory of equipment as appropriate.

14. Remain current and well versed in various state, local, and federal laws, codes and ordinances relating to life hazard, fire hazard and risk reduction policies.

15. Respond promptly to complaints or concerns from citizens, with the goal of determining reasonable solutions for all parties, including the district.

16. Represent LFPD's interests in various County organizations as appropriate.

17. The JOA including this addendum shall be revisited upon any personnel changes regarding the Fire Chief position for AFPD.

18. If the LFPD Board finds by a majority vote that the AFPD assigned acting Fire Chief is not fulfilling the requirements of this agreement and/or not acting in the best interests of LFPD, the LFPD board will send a resolution stating such to the AFPD Fire Chief, who will then assign an alternative Chief to serve at LFPD.

AGENDA TRANSMITTAL FORM

To: **Amador Fire Protection Board of Directors**

Date: 07/16/2024

From: Robert Withrow (Department Head - please type) Phone Ext. x391

Department Head Signature _____

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested: 07/16/2024

Agenda Title: Medical Service Agreement Amendment

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action to continue medical director services between the Amador Fire Protection District and the Permanente Medical Group, Inc. a California professional medical corporation ("TPMG" or "Contractor"). The existing agreement expired on June 30, 2024.

Recommendation/Requested Action:
Approve amendment

Fiscal Impacts (attach budget transfer form if appropriate)
Budgeted $9000 annually

Staffing Impacts n/a

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒
Name
Committee Recommendation:

Contract Attached:	Yes ☒	No ☐	N/A ☐
Resolution Attached:	Yes ☒	No ☐	N/A ☐
Ordinance Attached	Yes ☐	No ☐	N/A ☒

Comments:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes___ No___ Unanimous Vote: Yes___No___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____ Department
For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF: RESOLUTION NO. AFPD 24-08

RESOLUTION APPROVING
PROFESSIONAL SERVICE AGREEMENT SECOND
AMENDMENT FOR A FIRE MEDICAL SERVICES DIRECTOR
BETWEEN AMADOR FIRE PROTECTION
DISTRICT AND THE PERMANENTE MEDICAL
GROUP, INC. A CALIFORNIA PROFESSIONAL MEDICAL
CORPORATION (TPMG OR CONTRACTOR)

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District that said Board does hereby approve the amended agreement by and between the Amador Fire Protection District and The Permanente Medical Group, Inc. A California Professional Medical Corporation, on the terms and conditions contained therein as it relates to providing Fire Service Medical Director or FSMD as outlined in the Scope of Services, which is attached hereto as Exhibit "A", and incorporated herein by reference.

BE IT FURTHER RESOLVED that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 16th day of July 2024 by the following vote:

AYES:

NOES:

ABSENT:

_____
President, Board of Directors

ATTEST:
NICOLE COOK, Clerk of the Amador Fire Protection District,
Amador County, California

_____

THIRD AMENDMENT TO THE MEDICAL DIRECTOR AGREEMENT BETWEEN AMADOR FIRE PROTECTION DISTRICT AND THE PERMANENTE MEDICAL GROUP

This Third Amendment ("**Amendment**") to the Medical Director Agreement between the AMADOR FIRE PROTECTION DISTRICT and THE PERMANENTE MEDICAL GROUP (the "**Agreement**") dated July 1, 2021, is entered into by and between the AMADOR FIRE PROTECTION DISTRICT ("**AFPD**"), and THE PERMANENTE MEDICAL GROUP, INC., a California professional medical corporation ("**TPMG**" or "**Contractor**"). Collectively, AFPD and TPMG are referred to herein as the "Parties."

WHEREAS, under the terms of the Agreement, Contractor provides AFPD certain fire medical director services and undertakes certain medical oversight responsibilities, as described in Exhibit A ("**Services**"); and

WHEREAS, the Parties desire to make certain modifications and amendments to the Agreement as set forth herein.

NOW, THEREFORE, in consideration of the mutual provisions, covenants, and undertakings set forth in this Amendment and in the Agreement, and other good and valuable consideration that is hereby acknowledged, the Parties to this Amendment hereby agree as follows:

1. In accordance with Section 1 of the Agreement, the Parties mutually agree to extend the Agreement for one (1) year through June 30, 2025.

2. This Amendment hereby incorporates by reference all terms and conditions set forth in the Agreement, unless specifically modified by this Amendment. All terms and conditions set forth in the Agreement which are not specifically modified by this Amendment shall remain in full force and effect.

[REMAINDER OF PAGE INTENTIONALLY BLANK.
SIGNATURE PAGE FOLLOWS.]

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment which shall be effective as of July 1, 2024.

AMADOR FIRE PROTECTION DISTRICT

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

THE PERMANENTE MEDICAL GROUP, INC.

By: _____

Name: Peter Miles, MD

Title: Physician-in-Chief

Date: _____

AGENDA TRANSMITTAL FORM

To: **Amador Fire Protection Board of Directors**

Date: 07-16-2024

From: Robert Withrow (Department Head - please type) Phone Ext. 391

Department Head Signature _____

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested: 07-16-2024

Agenda Title: NEW FIRE STATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion, update and possible action relative to the new fire station in Pine Grove.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒
Name
Committee Recommendation:

Contract Attached:	Yes ☐	No ☐	N/A ☒
Resolution Attached:	Yes ☐	No ☐	N/A ☒
Ordinance Attached	Yes ☐	No ☐	N/A ☒

Comments:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes___ No___ Unanimous Vote: Yes___No___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____ Department

For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

AGENDA TRANSMITTAL FORM

To: **Amador Fire Protection Board of Directors**

Date: 07/16/2024

From: Robert Withrow (Department Head - please type) Phone Ext. 391

Department Head Signature _____

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested: 07/16/2024

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

A) Training
B) Vehicle Maintenance
C) Incident (no report attached)

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)
None

Staffing Impacts None

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒
Name _____
Committee Recommendation: _____

Contract Attached:	Yes ☐	No ☐	N/A ☒
Resolution Attached:	Yes ☐	No ☐	N/A ☒
Ordinance Attached	Yes ☐	No ☐	N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes___ No___ Unanimous Vote: Yes___No___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____ Department

For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

Month	Emergency Reporting (*live*)	Target Solutions (*online*)	Total Hours	CAL JAC Hours
July	614:30:00	165:15:00	779:45:00	286:00:00
August	817:40:00	142	959:40:00	264:30:00
September	555:35:00	144	699:35:00	172:00:00
October	632:15:00	130:30:00	762:45:00	210:30:00
November	594:20:00	108:30:00	702:50:00	167:45:00
December	536:55:00	168:30:00	705:25:00	177:00:00
January	947:30:00	170:00:00	1117:30:00	220:30:00
February	443:05:00	180:00:00	623:05:00	135:00:00
March	1447:40:00	274:15:00	1721:55:00	430:30:00
April	1140:00:00	277:30:00	1417:30:00	567:45:00
May	680:00:00	162:30:00	842:30:00	281:30:00
June	458:40:00	252:30:00	711:06:00	221:45:00
Total YTD			**11043:36:00**	**3134:45:00**

Amador Fire Protection District
Monthly Training Schedule-June 2024

Daily Schedule			
Date	**Topic**	**Skill Sheet/Reference**	**Code**
06/01/2024	CSRT Ventilaton	Amador Fire Con Space Permit	DBD
06/02/2024	Progressive Hoselays	Amador Fire Evolution 8	LED
06/03/2024	Mobile Attack	Amador Fire Skill 2-3	LED
06/04/2024	Progressive Hoselays	Amador Fire Evolution 8	LED
06/05/2024	Mobile Attack	Amador Fire Skill 2-3	LED
06/06/2024	Progressive Hoselays	Amador Fire Evolution 8	LED
06/07/2024	Mobile Attack	Amador Fire Skill 2-3	LED
06/08/2024	Fireline Safety	IRPG	LHA
06/09/2024	Wildand Fire Shelters	Amador Fire Skill 2-2	LHD
06/10/2024	Fireline Safety	IRPG	LHA
06/11/2024	Wildand Fire Shelters	Amador Fire Skill 2-2	LHD
06/12/2024	Fireline Safety	IRPG	LHA
06/13/2024	Wildand Fire Shelters	Amador Fire Skill 2-2	LHD
06/14/2024	Wildand Command and Control	WUI Operating Principles	LHA
06/15/2024	Wildland Fire Behavior	S-190 Curriculum	LAA
06/16/2024	Wildand Command and Control	WUI Operating Principles	LHA
06/17/2024	Wildland Fire Behavior	S-190 Curriculum	LAA
06/18/2024	Wildand Command and Control	WUI Operating Principles	LHA
06/19/2024	Wildland Fire Behavior	S-190 Curriculum	LAA
06/20/2024	Wildland Fire Aviation	S-270 Curriculum	LNA
06/21/2024	Wildand Urban Interface	WUI Operating Principles	LHA
06/22/2024	Wildland Fire Aviation	S-270 Curriculum	LNA
06/23/2024	Wildand Urban Interface	WUI Operating Principles	LHA
06/24/2024	Wildland Fire Aviation	S-270 Curriculum	LNA
06/25/2024	Wildand Urban Interface	WUI Operating Principles	LHA
06/26/2024	Progressive Hoselays	Amador Fire Evolution 8	LED
06/27/2024	Firing Tools and Tactics	S-219 Curriculum	LHA
06/28/2024	Progressive Hoselays	Amador Fire Evolution 8	LED
06/29/2024	Firing Tools and Tactics	S-219 Curriculum	LHA
06/30/2024	Progressive Hoselays	Amador Fire Evolution 8	LED

Monthly Target Solutions Assignments	
RT-130:Annual Wildland Fire Safety Refresher - Module 3	EMS Respiratory System A&P Review
RT-130: Annual Wildland Fire Safety Refresher - Module 4	NFPA 1001 Fire Department Communications

Notes: **S-215** 6/3-6/6

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	23/24 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	JUNE Total Cost this Month	Total Cost of Vehicle starting July 2016 (implementation of report)
C-5100 2015 Ford F150 4x4 (Fire Chief)	1FTEX1EP3FKE51353 {E} 1503445	-	52,274		10/24/23 10/24/23 11/27/23 1/10/24 1/23/24 2/6/24 2/6/24	Jackson Express - Oil Change and basic auto check ($150.47) Highway Products (Cal Card) - Truck build up for portable incident command 1of2 payment ($3,600) North State Autobody - Tailgate repair (paint, incl. labor) ($380.82) Jackson Tire - Ride rite air bags & install ($823.88) Highway Products - custom build up for portable incident command 2of2 payment ($4,230.29) Napa - Battery ($197.87) Napa - Wire conduit, 60 ft. electric ($22.03)	$0.00	$9,405.36
C-5102 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 {E} 1485648	19,611	147,957		7/9/23 9/6/23 9/27/23 1/4/24 4/4/24	ABC Auto Glass dba Glass Doctor - Repair crack ($100) Riebes/Napa Parts - wiper blade ($61.40) Sterling Auto - A service ($138.06) Napa - windsield blade ($61.40) Lynch's Automotive - Minor svc, incl. new radiator, cooling system, new brakes, rotors and calipers, rplc right lower tie rod end and steering stabilizer ($5,308.71)	$0.00	$23,205.44
C-5103 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	171,206		8/28/23 2/20/24 3/25/24 4/23/24	Jackson Tire - 4 new tires ($1,069.63) Lynch's Automotive - Minor service to include labor ($455) & parts ($101.18) $564.02 US Bank - Interior door handle driver left side ($37.60) Glass Doctor - New windshield & labor ($1,101.74)	$0.00	$26,111.17
C-5104 2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530			7/24/23 7/26/23 2/6/24 2/6/24 3/5/24	Sterling Auto - Steering gear, alignment, parts & labor ($1,041.32) Jackson Tire - 4 new tires ($1,149.99) Napa - Oil filter, oil, stabilizer, etc. ($132.22) Napa - sway bar, misc. ($103.42) Napa Auto Parts - Battery ($197.87)	$0.00	$30,990.87
C-5106 2012 Ford Expedition 4x4 (PIO)	1FMJU1G5XCEF67187 {E} 1401123	67,531	113,453		8/9/23 11/7/23 11/14/23 12/4/23 5/16/24	Sterling Auto - air conditioning service ($225.96) Sterling Auto - Minor service ($96.09) Jackson Tire - 4 new Cooper tires ($1,117.04) US Bank - Mirror power heated puddle lighted RH R Pass. ($129.25) Lynch's Auto - Minor svc; incl. water pump leaking repair, svc'd. cooling system, rplcd. front brakes and rotors ($1,710.97)	$0.00	$12,132.10
C-5107 2015 Ford Explorer AWD (Prevention)	1FM5K8AR7FGB25939 {E} 1460509	19,530	97,788		11/16/23 5/6/24	Sterling Auto - Minor Service ($98.24) North State Autobody - body & paint labor for minor damage ($3,168.91)	$0.00	$9,063.74

C-5108 2010 Ford Expedition XLT 4x4	1FMJU1G59AEA43199 {E} 1305976	162,270	-	OOS (@ station 122)	8/10/23 10/24/23 11/9/23 11/27/23 1/4/24	Glass Doctor - repair crack in windshield ($643.52) O'Reilly - light / capsule headlight ($68.52) Sterling Auto - Minor service and diagnose suspension noise ($124.03) Cal Card - O'Reilly - Air filter, wiper blades ($63.01) Napa - alternator, misc. ($228.63)	$0.00	$33,490.56
E-5111 2015 Rosenbauer (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	78,214		11/04/23 3/25/24 **6/17/24** **6/17/24**	Jackson Tire - 2 new FY front tires ($1,306.48) Riverview - Maj. Svc, incl: multiple coolant leaks, radiator rpr, coolant reservoir bracket cracking rpr, refridgerant leak rpr, rplc damged pump gauges, rplc missing discharge cap chains, annual chassis svc, transfercase seal leaks, transmission svc, rear axle touque arm bushings, suspension, power steering leaks, emmisions def system codes, multiple discharge valves leaking, front axle hub bearing and seal svc'g air conditioner, pump test, etc. (Parts $23,129.40 Labor $31211.25 - Total $54,340.65) **Riverview - repaired/replcd damage caused by heat, incl. roof mounted light bar, other lighting throughout, cosmetic repairs ($42,983.79)** **H.O. Bostrom Co,. Inc. - Kit FCR Fx STD Cable ($160.83)**	$43,144.62	$167,060.24
SQ-5115 2003 Ford F350 4X4	1FDWF37P23ED60337 {E}1159107	42,236	45,626		11/20/23 **6/5/24**	Dale Diesel Performance - Minor Service, transmission fluid, rplcd various belts, filters, radiator hose and clams, coolant flush, etc. ($2,046.01) **Napa - LED lamp/sealed light x2 ($313.85)**	$313.85	$15,275.33
WT-5116 2015 Kenworth	2NKHHJ8X9FM437394 {E}1410351	2,230	172,373	LFPD	7/25/23 1/4/24	US Bank - Darley Misc. Parts to Door Compartment ($99.08) Lynch's Auto - Minor service incl. main pump bracket bolts missing and pump insecured and resecured compartment doors ($1,262.72)	$0.00	$9,074.06
OES - 4309 2020 ITL/BME MODEL34	3HAEETAR7ML185478	-	26,215		9/6/23 1/29/24 2/6/24 2/6/24 5/6/24 **6/11/24**	Napa / Riebes - lightbulbs ($59.25) Jackson Tire - 6 new tires ($3905.74) Napa - LED headlight ($38.77) Napa - Thermal headlight, misc. ($38.76) Napa - Headlight bulbs ($47.48) **Riverview - performed NFPA pump test ($682.50)**	$682.50	$4,772.50
E-5123 2001 International Westmark	1HTSEADR71H370327 {1034294}	99,018	107,439		7/25/23 8/7/23	Riverview Int'l Trk - Gasket, missc. parts ($298.65) Napa Auto Parts - hose and fittings ($32.41)	$0.00	$49,515.59
SQ-5125 2008 Ford F350	1FDWX37RX8EC15309 {E}1281212	99,175	114,020		12/4/23 12/27/23 12/27/23 1/4/24	Dale Diesel Performance - Major Service ($2,487.13) US Bank - front wheel covers ($187.52) US Bank - Super duty seat covers, misc. ($141.73) Napa - LED marker ($15.93)	$0.00	$12,125.18

WT-5126 2007 Kenworth	2NKMHZ8X67M199258 {E} 1212617	16,891	21,955		7/10/23 1/2/24 2/6/24	Riebes - 2 batteries (incl. core depoist, env. fee, etc.) ($271.91) Lynch's Auto - minor service ($1725.84) Napa - Guage, misc. parts ($70.19)	$0.00	$27,635.26
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	-	58,573		9/19/23 10/19/23 1/4/24 2/20/24 2/27/24 3/5/24 4/23/24 5/28/24 **6/11/24**	Jackson Tire - 4 new rear tires (toyo) ($3,113.19) Riverview Int'l - annual service, rebuild driveshafts, transfer case seal leak repaired, coolant leaks on motor repaired, pressure seal, drive gear, pump test, remove wheel opening trim, etc. *Labor $18,3600 Parts $6475.17* ($26,054.60) Riebes - oil and final charge ($75.39) Burtons Fire - slide out step ($410.27) Burton's Fire - corner casting ($183.91) Napa Auto Parts - Lamp Grommet Kit, lamp, connector, misc. parts ($200.34) US Bank - N-Cal Road Svc - repair punctured tire ($420.00) Jackson Tire - rotate tires ($140.00) **Les Schwab Tires - Wheel spin balance ($39.99)**	$39.99	$81,649.99
E-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	50,735		10/19/23 4/23/24	Charles Christenson Upholstery - Beanch seat complete with foam repair ($1200) Riverview Int'l - Clamp air and hose, misc. ($410.33)	$0.00	$24,463.19
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	33,953					$9,969.44
WT-5216 2015 Kenworth	2NKHHJ8X7FM437393 {E}1410352	3,030	11,291					$6,447.85

E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	152,422		10/2/23 10/13/23 10/24/23 10/24/23 12/27/23 12/27/23 12/27/23 1/4/24 1/8/24 1/23/24 2/6/24 2/20/24 5/28/24 **6/25/24**	Jackson Tire - 2 new front tires ($1,568.81) Riverview Int'l - Chassis batteries, repair leak in tank on chassis, leaking schraeder valve, repair AC compressor leak, misc. annual chassis service, engine service *Labor - $17,525 Parts $7485.20* ($26,005.77) TAC (Cal Card) - various LED bulbs, backup lamp and upgrade ($163.63) Amazon (Cal Card) - Rplc existing halgen lights with LED, add scene lights ($340.15) US Bank - LED strip underbody light wires for motor, misc. ($18.25) US Bank Select Tech - LED & halogen red lens ($84.41) US Bank Akron Brass - valve kit for front bumper line & spare kit ($305.78) Napa - Misc. parts ($30.15) Any & All - Welding of aluminum front bumper filler and bracket ($782.35) US Bank - Engine box light LED upgrade replacement ($191.84) Napa - Coupling, misc. ($25.94) Amador Steel - 10 7/8 x 29 1/4 sheet custom ($48.70) US Bank - AWDirect - low beam lights ($178.75) **US Bank - Super Bright LED, grill and surface mount strobe light x2 ($65.53)**	$65.53	$95,838.28
E-5222 2003 HME	44KFT42822WZ20024 {E}1159077	82,595	214,247		7/10/23 12/05/23	Burton's Fire - Power socket ($38.80) Riverview Int'l Trk - major service, water tank repair, rplc air conditioner, rpr cab lift cylinders leaking, repair engine leaks, repair cab seats, remove * rplc. tailboard cover, pump test, primer valve repair, repair pump info center. ($57,661.33)	$0.00	$139,890.43
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,882					$53,252.61
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	-	47,725		7/10/23 8/7/23 9/6/23 9/6/23 3/5/24	Riebes - Oil and antifreeze ($63.53) Napa Auto Parts - Misc. parts ($191.55) Jackson Tire - 2 new front tires (Goodyear) ($1,973.71) Jackson Tire - 4 new rear tires (Goodyear) ($2,603.83) Napa Auto Parts - 4 Batteries & oil ($897.17)	$0.00	$61,805.77
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	12,822		10/24/23 **6/12/24**	Raney's Truck Parts (Cal Card) - 2-HVAC knob Kit ($30.75) **Lynch's Auto - Minor service, AC inop; rplcd leaking compressor of AC, incl. new trasnmission filter kit ($3,279.79)**	$3,279.79	$15,897.68
U-5310 2008 F250 Ford	1FTSW21R98EC31882 {E} 8V25580	30,500	43,276		9/11/23 1/23/24	Jackson Tire - 4 new tires (Cooper) ($1,069.63) US Bank - Tailgate cover molding top protector cap ($36.19)	$0.00	$3,667.32

E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	65,939	Odometer OOS, reading 400K, Apr months mileage reading: 62,697	7/31/23 8/31/23 9/6/23 9/26/23 9/30/23 10/31/23 11/30/23 12/31/23 1/2/24 1/4/24 1/31/24 2/29/24 2/29/24 3/4/24 3/5/24 3/25/24 3/31/24 4/10/24 4/30/24 5/31/24 **6/17/24** **6/30/24**	JRCH Reimbursement - Jun ($-766.27) JRCH Reimbursment - Jul ($0.00) Napa / Riebes - Misc. parts ($36.33) Burton's Fire - Gauge for pump/parts only ($596.89) JRCH Reimbursement - Aug ($-633.22) JRCH Reimbursement - Sept ($0.00) JRCH Reimbursement - Oct ($0.00) JRCH Reimbursement - Nov ($0.00) Burtons Fire - drain valve ($518.41) Napa Parts - Oil, misc. adapters, etc. ($66.64) JRCH Reimbursement - Dec ($0.00) Jackson Tires - 4 new tires ($2,645.85) JRCH Reimbursment - Jan ($-585.05) Hi-Tech EVS - siren/signals ($597.40) Napa Auto Parts - Air filter, switch, misc. parts ($193.11) Hi-Tech EVS - front grill assembly, pad brake ($562.46) JRCH Reimbursement - Feb ($-2645.85) Hi-Tech EVS, Inc. - brake pad ($12.93) JRCH Reimbursement - Mar ($-1,352.97) JRCH Reimbursement - Apr ($-12.93) **H.O. Bostrom Co,. Inc. - Kit FCR Fx STD Cable ($160.83)** **JRCH Reimbursement - May ($0.00)**	$160.83	$17,889.12
E-5364 2008 Ford F550 4x4	1FDAW57R38EC53893 {E} 1356272	32,581	46,567		7/1/23 7/17/23 7/20/23 7/26/23 7/31/23 8/31/23 9/30/23 10/31/23 11/30/23 12/31/23 1/31/24 2/29/24 3/31/24 4/30/24 5/31/24 **6/12/24** **6/30/24**	Lynch's Auto - Repair power wire that was grounded out and melted at rear engine and install protection from happening again ($631.93) Burton's Fire - Vernier throttle and gauge ($222.01) Jackson Tire - 6 new tires ($2,535.91) Burton's Fire - Guage ($89.95) JRCH Reimbursement - Jun ($0.00) JRCH Reimbursement - Jul ($-3479.80) JRCH Reimbursement - Aug ($0.00) JRCH Reimbursement - Sept ($0.00) JRCH Reimbursement - Oct ($0.00) JRCH Reimbrusement - Nov ($0.00) JRCH Reimbursement - Dec ($0.00) JRCH Reimbursement - Jan ($0.00) JRCH Reimbursement - Feb ($0.00) JRCH Reimbursement - Mar ($0.00) JRCH Reimbursement - Apr ($0.00) **Lynch's Auto - Minor Service ($693.56)** **JRCH Reimbursement - May ($0.00)**	$693.56	$14,261.69

E-5368 2007 E-ONE	4ENGAAA8371002458 {E} 1356273	62,266	-	OOS	7/31/23 8/7/23 8/29/23 8/31/23 9/30/23 10/31/23 11/30/23 12/31/23 1/23/24 1/31/24 2/29/24 3/31/24 4/30/24 5/31/24 **6/30/24**	JRCH Reimbursement - Jun ($0.00) Riebes - Air filter ($323.24) Lynch's Auto - Rplcd injectors and harnesses, fuel supply tubes in cylinder head, adj. valves. ($7,554.57) JRCH Reimbursement - Jul ($0.00) JRCH Reimbursement - Aug ($0.00) JRCH Reimbursement - Sep ($0.00) JRCH Reimbursement - Oct ($0.00) JRCH Reimbursement - Nov ($0.00) US Bank - Round LED Trailer Tail lights red LED ($79.74) JRCH Reimbursement - Dec ($0.00) JRCH Reimbursement - Jan ($-79.74) JRCH Reimbursement - Feb ($0.00) JRCH Reimbursement - Mar ($0.00) JRCH Reimbursement - Apr ($0.00) **JRCH Reimbursement - May ($0.00)**	$0.00	$46,347.53
							$48,380.67	**$1,001,238.30**

AGENDA TRANSMITTAL FORM

To: **Amador Fire Protection Board of Directors**

Date: 07-16-2024

From: Robert Withrow (Department Head - please type) Phone Ext. x391

Department Head Signature _____

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested: 07-16-2024

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of June 18, 2024.

Recommendation/Requested Action:
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)
n/a

Staffing Impacts n/a

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒
Name
Committee Recommendation:

Contract Attached:	Yes ☐	No ☐	N/A ☒
Resolution Attached:	Yes ☐	No ☐	N/A ☒
Ordinance Attached	Yes ☐	No ☐	N/A ☒

Comments:

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes___ No___ Unanimous Vote: Yes___No___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____ Department

For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

Meeting Was Recorded

Jackson, California
Tuesday, June 18, 2024
10:30 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:
Pat Crew, Vice Chair
Frank Axe, Director
Richard Forster, Director
Jeff Brown, Director

Absent:
Brian Oneto, Chair

Staff:
Robert Withrow, Fire Chief
Nicole Cook, Board Clerk

AGENDA

MOTION: It was moved by Director Axe and seconded by Director Brown and carried 4-0-1 to approve the agenda as presented, Director Oneto absent.

PUBLIC MATTERS NOT ON THE AGENDA: None

PUBLIC HEARING: Public hearing for the consideration of the Levy of Assessments for the Fire Protection and Emergency Response Services Assessment in accordance with Articles XIIIC and XIIID of the California Constitution and with Government Code Sections 53750 at the Amador County Administration Center, Board Chambers at 10:30 AM or soon thereafter.

Public Hearing opened at 10:33 AM

The Fire Chief addressed the Board by stating that the additional revenue generated, sixty percent of it will go toward personnel and the forty percent will go toward operating. The sixty percent is approximately two hundred twenty one thousand and the forty percent is approximately one hundred forty seven thousand.

Cindy Grandbois, a member of the public addressed the Board by thanking the Fire Chief for his transparency regarding the additional revenue. She also stated that she wanted to make herself more clearly from the last meeting, just because the Board is authorized to increase the rate not to exceed three percent, based on the CPI, does not mean that you have to and to please consider not increasing in the future. Does the engineers report serve any other purpose besides granting proof justifying cost of living increase?

Fire Chief responded that it's not the only function, proposition 218 requires that level of justification, the District would not be allowed legally to levy a benefit assessment without the engineers report. The report is required every year, regardless if the Board authorizes a cost of living increase or not.

Discussion ensued relative to subject matter.

MOTION: It was moved by Director Brown and seconded by Director Axe and carried 4-0-1 to close the public hearing, Director Oneto absent.

Benefit Assessment: Discussion ensued relative to approving the Final Engineer's Report, Confirming the Assessment and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2024-25 for the Amador Fire Protection District, Fire Protection and Emergency Response Services Assessment.

Chris Coulter, SCI Consultant addressed the Board by stating that the original benefit assessment was left flat for so many years, essentially the District was under funded.

MOTION: It was moved by Director Axe and seconded by Director Brown and carried 4-0-1 To approve the Final Engineer's Report, Confirming the Assessment and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2024-25 for the Amador Fire Protection District, Fire Protection and Emergency Response Services Assessment. Director Oneto absent.

RESOLUTION NO. AFPD 24-05

Approving the Resolution to approve the Final Engineer's Report, Confirming the Assessment and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2024-25 for the Amador Fire Protection District, Fire Protection and Emergency Response Services Assessment.

ADMINISTRATIVE MATTERS:

Fire Chief Update: The following discussion ensued relative to subject matter, no action was taken.

Good of the order: Congratulations were given to the following Firefighters who are now off probation; Austen Montesanti, Kody Lunde, Marcos Merlin and Michael Jones. Congratulations to Jake Roller who was recently promoted to Engineer.

Operations: Captains meeting was productive and interactive. Medical Director, Dr. Sloane was present. There was great discussion on the CQI (continuous quality improvement) process and PCR (patient care report) documentation. LFPD Directors McLaughlin and Stevens, myself, Battalion Chief Yelinek along with Director Brown and Director Oneto attended a meeting to discuss challenges, operations, etc. for LFPD moving forward. One of the options is to dissolve LFPD and have them merge with AFPD. LAFCO approached AFPD requesting that a resolution be presented to the Board at the next meeting. In preparation, AFPD has submitted financials to LAFCO. One of the biggest concerns is that there has been a decrease in the level of service regarding call response.

Cindy Granbois, a member of the public addressed the Board by stating her concern about being taxed or charged extra for the dissolving of Lockwood (LFPD).

Fire Chief responded with LFPD parcel tax will go away and the LFPD land owners would have AFPD's benefit assessment applied instead. Cal Fire, if available, responds to Lockwood calls when dispatched.

The Wildfire Resiliency Project continues with AWA for their infrastructures, which includes inspections. Station 122 remodel continues. Margaret Roberts, the City Manager has been wonderful to work with, she secured extra funding for the apparatus bay to have exhaust emissions removed from the engines. The interior of station 112 is almost finished.

Fire Prevention: The Fire Chief reported that Ashley Anaya, Prevention Officer has been attending an extensive Fire Investigators training. Chief commended her dedication and commitment.

Public Information Officer: K. Dale, PIO reported the following:

- Partnership with Public Health on May 24th for the Plymouth Bike Safety Fair
- Lake Drive Fire Wise event on June 8th
- Meadowlark Fire Wise event had 55+ people attend on June 15th
- Upcoming:
    - Emergency Preparedness Fair at the Senior Center on June 29th
    - Fair July 25-28 will include partnering with other agencies and resources to create a very interactive booth which would include CPR, extinguisher training, kid activities, etc.
- Property inspections continue, average three a week, since April, there has been 28 inspections performed.

Volunteer Program: Emergency Medical Responder Class has been completed, special thanks to Volunteer Firefighter (FF) Eric Jones for hosting and coordinating the test with MCEMSA. Apprentice FF program is working well, several good candidates on board with more being added to fill vacancies. Volunteer recruitment will occur annually, followed by an Academy. Water tender staffing by volunteers during red flag warning.

Preliminary Budget: The Fire Chief presented. Discussion ensued relative to the 2024-2025 fiscal year preliminary budget resolution and scheduling the public hearing for the final budget on September 17, 2024 at 10:30 AM or as soon thereafter.

Measure M personnel funding is lower than expected.

MOTION: It was moved by Director Forster and seconded by Director Axe and carried 4-0-1 to approve the Preliminary Budget for Fiscal Year 2024-2025, Director Oneto absent.

Public Hearing for Final Budget is set for September 17, 2024

RESOLUTION NO. AFPD 24-06

Resolution Approving the Preliminary Budget Fiscal Year 2024-2025

New Fire Station: Discussion ensued relative to subject matter. The planning commission approved the new station relocation of station 114. Special thank you to Chuck Beatty Planning Department Director and Nicole Cook for working hard on the use permit and negative declaration CEQA documents. Escrow closed on the property. The Fire Chief requested approval to obtain an agreement between AFPD and Weatherby-Reynolds-Fritson to draft plans for a new fire station. The concept is once the plans are received, the District would request for proposals for contractor build.

Direction was given to Staff to seek approval from GSA Director and County Counsel prior to bringing forth an agreement. If approved by both, a motion was moved by Director Forster and seconded by Director Brown for the Fire Chief to obtain an agreement to present to the BOD with Engineering and Design firm.

District Monthly Reports: Discussion ensued relative to subject matters. The Fire Chief presented.

Call Report: Total of 364 calls for the month of May. Staff is still working on obtaining accurate reporting using the new ESO program. There has been a significant number of traffic accidents.

Training Report: No action taken, report only.

Vehicle Maintenance Report: No action taken, report only.

MISCELLANEOUS MATTERS:

Minutes for Meeting from May 21, 2024: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Axe, and carried 4-0-1 to approve the May 21st regular meeting minutes with minor changes, Director Oneto absent.

ADJOURNMENT: At 11:45 am. Pat Crew, Vice Chair adjourned the meeting until Tuesday, July 16th.

_____

Chair, Amador Fire Protection District