

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, January 21, 2025
10:30 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Pat Crew, Chair
Jeff Brown, Vice Chair
Logan Carnell, Director
Dan Epperson, Director

Absent:

Brian Oneto, Director

Staff:

Robert Withrow, Fire Chief
Nicole Cook, Clerk of the Board

AGENDA

MOTION: It was moved by Director Brown and seconded by Director Epperson and carried 4-0-1 to approve the agenda as presented, Director Oneto absent.

PUBLIC MATTERS NOT ON THE AGENDA: Susan and Mike Dubois, community members of the public addressed the board by extending their gratitude to the firefighters who went over and above at their house after responding to a medical call by cleaning up the tree branches and other trimmings while she took her husband to the ER.

ADMINISTRATIVE MATTERS:

Fire Chief Update: The following discussion ensued relative to subject matter, no action was taken.

Operations: Welcome new board members. Congratulations in order to Kayla Dale for obtaining her associates degree in fire science, Vol FF Harden who came up on a traffic collisions and administered BLS and Cpt. Gourley and FF Vincent delivered a baby.

Wellness program; suicide is easily becoming the number 1 killer among first responders. The District continues with Health and Wellness Program; focusing primarily on resiliency. Thank you to Captain Gonsalves and others supporting the program.

Engine Companies were deployed to Southern California; Chief Yelinek gave brief report. Gust of winds 50-75 mph, extreme destruction.

Volunteer FF program currently has 30 volunteers. Academy is has 11 students and of the 11, 4 are from Mokelumne Hill Fire Protection District. Volunteer Fire Service

requires work and attention, and there are others who want to join. The District is in conversation with the Sheriff's office; possibly going under their 501c3 umbrella. They would charge 5% of any revenue but worth the opportunity to recoup expenses associated with volunteers like workers comp, PPE, stipends, etc.

Met with City Manager Carl Simpson and have included Fire Chief Pigeon, City of Jackson to the monthly Operations Meetings.

Fire Prevention: Ashley Anaya, Fire Prevention Officer (FPO) gave report. Residential and commercial property inspections for defensible space continue. Plan review of existing and new commercial development continues; Rays Pizza is finalized. Noted that there are Plymouth projects such as the hotel, casino, ARCO and subdivision. The pre-fire plans for the county continues. Continue to participate with NorCalFPO and Sac Sierra Arson Task Force (SSATF). SSATF nominated and accepted to be their treasurer.

Public Information Officer: Kayla Dale, PIO gave report.

- Christmas Events – 14 total from Fiddletown and Plymouth all the way upcountry. Santa tracking app hit 818 viewers. Special thank you to crews for their efforts along with the Mr. Ted Brown who was the Districts designated professional Santa.
- JR. FF Program - moved to station 116 from station 111 due training space and personnel on duty. The Jr. FF's started their new schedule on the 2nd.
- Firewise – spring events are being scheduled. Fire Chief and PIO held a community event at Station 151 for the Volcano (Lockwood) community members. Great feedback and requests for property inspections.
- Community – 2024 included 280 community events. Currently working on enhancing engagement efforts with the public, taking extra efforts to reach those who may have a voice but do not attend community events. These events are critical because it allows the District to understand the needs and concerns of the people that are served along with preventative education.

Year End Review: Kayla Dale, PIO presented.

2024 Year in Review – difficult to capture an entire year's of work, training, events, calls successes and challenges all in a five minute video. The challenge wasn't just about narrowing content but a way to tell the full store of the dedication and hard work of everyone on the team; from responding to emergencies to the hours of training and preparation.

2024, A year in review with Amador Fire video
<https://www.youtube.com/watch?v=PrAqPrWQg9o>

Organizational Chart presented.

Volunteer Program: Fire Chief gave report under operations.

New Fire Station: Discussion ensued relative to subject matter. G. Spitzer, GSA presented. Recommendation; first step is to develop the scope of work and a conceptual site plan. Once this portion is completed, the Board could decide whether to go design bid build, progressive design build, etc. but cannot until the first step is completed. Estimate for Vanir site plan (footprint) is \$16,000.

Action: Direction to staff

Committee Assignment: Discussion ensued relative to subject matter.

Action: Direction to staff to update New Station Committee to Director Carnell and Chair Crew. Personnel Committee update to Chair and Vice Chair.

District Monthly Reports: Discussion ensued relative to subject matters. Fire Chief presented.

Training Report: No action taken, report only. Annual training calendars included.

Vehicle Maintenance Report: No action taken, report only. Fleet Manager to give report in coming months.

Call Report: No action taken, report that there has been a significant increase in traffic collisions noted again. Initiated collaborations with CHP and Cal Trans to educate and prevent possible distracted drivers.

MISCELLANEOUS MATTERS:

Regular Meeting Minutes from December 18, 2025: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Brown and seconded by Director Epperson, and carried 4-0-1 to approve the regular meeting minutes as presented. Director Oneto absent.

Board convened into closed session at 11:55 AM. This portion of the meeting was not recorded.

Closed Session: may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

Regular Session: At 12:04 PM, the Board reconvened into regular session. The following matters were reviewed during closed session:

Conference with Labor Negotiators: [Pursuant to Government Code 54957.6]: Agency Designated Representative: Robert Withrow, Fire Chief
Employee Organization: The Amador County Professional Firefighters Local 5181
Agreement for Professional Services Memorandum of Understanding. Discussion and possible action relative to labor negotiations.

Action: No action was taken, update only.

Special Closed Meeting Minutes from December 18, 2024: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Brown and seconded by Director Epperson, and carried 4-0-1 to approve the regular meeting minutes as presented. Director Oneto absent.

ADJOURNMENT: At 12:04 PM. Pat Crew, Chair adjourned the meeting until February 18, 2025.



Chair, Amador Fire Protection District

